

City of Truth or Consequences
Louis Armijo Sports Complex Rental Agreement
505 Sims Street

Truth or Consequences, NM 87901

Please contact the City Clerk's Office at (575) 952-9417 or at
torcclerk@torcnm.gov to schedule an event

Name of Event (Printed): _____

Name of Contact (Printed): _____

Name of Organization (If applicable) (Printed): _____

Contact Phone #: _____

Contact Email: _____

Contact Address (Where to send deposit refund):

Street/PO Box	City	State/Zip
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- The cleaning/damage deposit will be deposited in a city account, and will be refunded if the facility is cleaned after the event and the facility has been returned to prior condition to the satisfaction of the city. If the amount of deposit is greater than the cost of cleaning or damage, the difference will be refunded. If the cost of cleaning or damage is greater than the amount of deposit the renter will be charged accordingly based on the following format:
 - Anything damaged or broken property – Full deposit retained
 - Clean Time Up to 1 Hour – 50% deposit retained
 - Clean Time 1 Hour – 2 Hours – 75% deposit retained
 - Clean Time 2+ Hours – Full deposit retained
- A **Special Event Application** is for the use of a portion of a park for events that are expected to draw a large number of people due to their nature, interest, location, promotion, or any combination of similar influences that are to be held in a City Park. This includes but not necessarily limited to vendors, festivals, solicitations, or performances. Vendors selling goods on public property must have a city business license. All Special Event Applications must be approved by the City Manager. City Manager or Designee may negotiate long-term agreements for extended use of the park for special events. Agreements shall not exceed 12 months. These events require city staff for support.
- Please Note: The City Manager or his/her designee may impose other use regulations as he/she may deem necessary as long as those regulations do not subvert the intent of this policy. Any complaints for public affray may affect your ability to use City Parks.

Date(s) & Time of Event:

Date: _____ Time: _____ AM/PM to _____ AM/PM

Date: _____ Time: _____ AM/PM to _____ AM/PM

Date: _____ Time: _____ AM/PM to _____ AM/PM

Date: _____ Time: _____ AM/PM to _____ AM/PM

Date: _____ Time: _____ AM/PM to _____ AM/PM

Date: _____ Time: _____ AM/PM to _____ AM/PM

Date: _____ Time: _____ AM/PM to _____ AM/PM

Date: _____ Time: _____ AM/PM to _____ AM/PM

Date: _____ Time: _____ AM/PM to _____ AM/PM

Date: _____ Time: _____ AM/PM to _____ AM/PM

Date: _____ Time: _____ AM/PM to _____ AM/PM

Date: _____ Time: _____ AM/PM to _____ AM/PM

**A schedule must be submitted for ALL Special Events at any facility,
and ALL Sporting Events at the Louis Armijo Sports Complex.**

LOUIS ARMIJO SPORTS COMPLEX:

Will there be any vendors at this event? If so, please mark which type of vendor and the name.

Vendor: ☐ Food Truck _____
☐ Other _____

LOUIS ARMIJO SPORTS COMPLEX:

Use of Field Lights: ☐ \$10.00: per day up to 4 hours
☐ \$50.00: per 1 calendar month (30 days)

Please Note: Set-up and tear-down will be the responsibility of the renter.

Men/Women Sports Leagues: ☐ \$5.00: per player per season
(Does not include lights)

Youth League Teams: ☐ \$5.00: per player per season
(Does not include lights)

Please Note: For seasonal use, in addition to this application, all Sports Leagues must submit a season schedule and provide a copy of the By-Laws at the time the event is booked. A season may not be longer than 3 months. A season may be extended for youth teams only, up to 30 additional days. Youth Sports Leagues will not be required to pay a deposit.

Guest Tournaments (Men/Women): ☐ \$200.00: Up to 3 Consecutive Days
(Does not include lights) ☐ \$50.00: Extra Days (*per day*)

Refundable Deposit: ☐ \$250.00: (*per event – not required for Youth Leagues*)

Please Note: When scheduled in advance, tournament days may go longer than 3 days.

Use of Concession Stand: ☐ \$25.00: per hour up to 4 hours (*per day*)
(Included for Youth Leagues) ☐ \$50.00: All Day
☐ \$100.00: Tournaments (*All Days*)
☐ \$100.00: Refundable Deposit (*per rental*)

Please Note: The Youth Sports League fee includes the Snack Bar and access to the Conference Room.

Use of Conference Room: ☐ \$25.00: per hour up to 4 hours (*per day*)
(Included for Youth Leagues) ☐ \$50.00: 4 Hours to 8 Hours
☐ \$100.00: Tournaments (*All Days*)
☐ \$25.00: Refundable Deposit (*per rental*)

Please Note: The Conference Room must be scheduled for all sports teams. Special Events may qualify for Lodger's Tax, organizers must apply in advance.

City Staff Use Only:

Rental Fee: _____ Receipt Number: _____ Date: _____

Deposit Fee: _____ Receipt Number: _____ Date: _____

Deposit on file: Yes: ____ No: ____ Receipt No: _____ Date of Deposit Refund _____

Copy of by-laws: Yes: ____ No: ____ Copy of Schedule: Yes: ____ No: ____

Season: (Circle one) Spring, Summer, Fall, Winter

I have read and understand all of the terms and conditions in this rental agreement and will abide by them:

Responsible Party signature: _____ Date: _____

City Clerk Staff Signature: _____ Date: _____

For use by City Staff ONLY.

Special Event Application Approval

City Manager Approval: _____ **Date:** _____

Parks Department Approval: _____ **Date:** _____

Business License No: _____ **Date:** _____

This rental agreement updated 3/13/2026