

**City of Truth or Consequences
Tables, Chairs, & Bleachers Rental Agreement
505 Sims Street**

Truth or Consequences, NM 87901

Please contact the City Clerk's Office at (575) 952-9417 or at
torcclerk@torcnm.gov to schedule an event

Name of Event (Printed): _____

Name of Contact (Printed): _____

Name of Organization (If applicable) (Printed): _____

Contact Phone #: _____

Contact Email: _____

Contact Address (Where to send deposit refund):

Street/PO Box	City	State/Zip
---------------	------	-----------

- The cleaning/damage deposit will be deposited in a city account, and will be refunded if the facility is cleaned after the event and the facility has been returned to prior condition to the satisfaction of the city. If the amount of deposit is greater than the cost of cleaning or damage, the difference will be refunded. If the cost of cleaning or damage is greater than the amount of deposit the renter will be charged accordingly based on the following format:
 - Anything damaged or broken property – Full deposit retained
 - Clean Time Up to 1 Hour – 50% deposit retained
 - Clean Time 1 Hour – 2 Hours – 75% deposit retained
 - Clean Time 2+ Hours – Full deposit retained
- **A *Commercial Event Application*** is for the use of a portion of a park for events that are expected to draw a large number of people due to their nature, interest, location, promotion, or any combination of similar influences that are to be held in a City Park. This includes but not necessarily limited to vendors, festivals, solicitations, or performances. Vendors selling goods on public property must have a city business license. All Commercial Event Applications must be approved by the City Manager. City Manager or Designee may negotiate long-term agreements for extended use of the park for special events. Agreements shall not exceed 12 months. These events require city staff for support.
- Please Note: The City Manager or his/her designee may impose other use regulations as he/she may deem necessary as long as those regulations do not subvert the intent of this policy. Any complaints for public affray may affect your ability to use City Parks.

Date(s) & Time of Event:

Date: _____ Time: _____ AM/PM to _____ AM/PM

Date: _____ Time: _____ AM/PM to _____ AM/PM

Location of Event:

Street Address

City

State/Zip

Services:

Additional Services:

☐ \$50 Bleachers (*per set – includes delivery*)

☐ \$1 Folding Chairs (*per chair – no delivery*)

☐ \$5 Tables (*per table – no delivery*)

☐ \$50 Refundable Deposit (*per rental*)

Please Note: Rentals of bleachers, chairs, and tables will be per event, not to exceed 4 days. Fees may be waived by the City Manager for community events that provide a significant public benefit. Delivery of folding chairs and tables is not provided. The location of the event will be noted on this rental agreement in the above section.

City Staff Use Only:

Rental Fee: _____ Receipt Number: _____ Date: _____

Deposit Fee: _____ Receipt Number: _____ Date: _____

Number of Bleachers: _____

Number of Chairs: _____

Number of Tables: _____

Deposit on file: Yes: ____ No: ____ Receipt No: _____ Date of Deposit Refund _____

I have read and understand all of the terms and conditions in this rental agreement and will abide by them:

Responsible Party signature: _____ Date: _____

City Clerk Staff Signature: _____ Date: _____

For use by City Staff ONLY.

Commercial Event Application Approval

City Manager Approval: _____ **Date:** _____

Parks Department Approval: _____ **Date:** _____

Business License No: _____ **Date:** _____