

City of Truth or Consequences
Ralph Edwards Park Rental Agreement
505 Sims Street

Truth or Consequences, NM 87901

Please contact the City Clerk's Office at (575) 952-9417 or at
torcclerk@torcnm.gov to schedule an event

Name of Event (Printed): _____

Name of Contact (Printed): _____

Name of Organization (If applicable) (Printed): _____

Contact Phone #: _____

Contact Email: _____

Contact Address (Where to send deposit refund):

Street/PO Box	City	State/Zip
---------------	------	-----------

- The cleaning/damage deposit will be deposited in a city account, and will be refunded if the facility is cleaned after the event and the facility has been returned to prior condition to the satisfaction of the city. If the amount of deposit is greater than the cost of cleaning or damage, the difference will be refunded. If the cost of cleaning or damage is greater than the amount of deposit the renter will be charged accordingly based on the following format:
 - Anything damaged or broken property – Full deposit retained
 - Clean Time Up to 1 Hour – 50% deposit retained
 - Clean Time 1 Hour – 2 Hours – 75% deposit retained
 - Clean Time 2+ Hours – Full deposit retained
- A **Special Event Application** is for the use of a portion of a park for events that are expected to draw a large number of people due to their nature, interest, location, promotion, or any combination of similar influences that are to be held in a City Park. This includes but not necessarily limited to vendors, festivals, solicitations, or performances. Vendors selling goods on public property must have a city business license. All Special Event Applications must be approved by the City Manager. City Manager or Designee may negotiate long-term agreements for extended use of the park for special events. Agreements shall not exceed 12 months. These events require city staff for support.
- Please Note: The City Manager or his/her designee may impose other use regulations as he/she may deem necessary as long as those regulations do not subvert the intent of this policy. Any complaints for public affray may affect your ability to use City Parks.

RALPH EDWARDS PARK

Date(s) & Time of Event:

Date: _____ Time: _____ AM/PM to _____ AM/PM

Date: _____ Time: _____ AM/PM to _____ AM/PM

Date: _____ Time: _____ AM/PM to _____ AM/PM

Date: _____ Time: _____ AM/PM to _____ AM/PM

Date: _____ Time: _____ AM/PM to _____ AM/PM

Date: _____ Time: _____ AM/PM to _____ AM/PM

Date: _____ Time: _____ AM/PM to _____ AM/PM

Date: _____ Time: _____ AM/PM to _____ AM/PM

Date: _____ Time: _____ AM/PM to _____ AM/PM

Date: _____ Time: _____ AM/PM to _____ AM/PM

Date: _____ Time: _____ AM/PM to _____ AM/PM

Date: _____ Time: _____ AM/PM to _____ AM/PM

Will there be any vendors at this event? If so, please mark which type of vendor and the name.

Vendor:

- ☐ Food Truck _____
☐ Other _____

RALPH EDWARDS PARK

(Please check all that apply)

Reserving a Park Shelter:

Small Shelter (Fees per Shelter)

- ☐ \$20.00: Up to 2 hours
- ☐ \$30.00: 2 hours to 4 hours
- ☐ \$40.00: All Day Until Sunset
- ☐ \$25.00: Refundable Deposit (*per rental*)

Large Shelter (Fees per Shelter):

- ☐ \$25.00: Up to 2 hours
- ☐ \$35.00: 2 hours to 4 hours
- ☐ \$45.00: All Day Until Sunset
- ☐ \$25.00: Refundable Deposit (*per rental*)

Gazebo (Utilities Not Included)

Reserving Gazebo: (Utilities not included)

- ☐ \$30.00: Up to 4 hours
- ☐ \$50.00: All Day Until Sunset
- ☐ \$25.00: Refundable Deposit (*per rental*)

Please Note: Group shelters and the Gazebo are first come first serve to the public. Applicable fees apply for exclusive use of each shelter.

Bounce Houses, Dunk Tanks, Etc. (Pre-Approval Required)

Designated Area (Requires Liability Insurance)

- ☐ \$25.00
- ☐ \$100.00: Refundable Deposit (*per rental*)

Use of Utilities:

- ☐ \$10.00: Electricity (*per outlet, per day until sundown*)
- ☐ \$50.00: South pedestals (*per day until sundown*)
- ☐ \$10.00 Water Fees (*single hose bib per day*)
- ☐ \$25.00 multiple hose bibs (*per event until sundown*)

Please Note: Set-up and tear-down will be the responsibility of the renter. Jumping Balloons and Inflatable Water Slides are NOT permitted at Ralph Edwards Park; but may be allowed in other City parks with approval from the City. Set-up must be pre-approved by the City prior to any events.

Special Event Application (Full Access to All Park Features Per Day):

- ☐ \$50.00: Event Reservation (Group Shelter and Gazebo not included)
- ☐ \$100.00: Gazebo Reservation
- ☐ \$50.00 Electricity (*per event*)
- ☐ \$25.00: Solid Waste Service
- ☐ \$25.00: Water Fees (*per hose bib per day*)
- ☐ \$100.00: Refundable Deposit (*per reservation*)

Please Note: Special Events may qualify for Lodger's Tax. Organizers must apply in advance. These events may not have the fees waived. Please see other regulations for Special events on page 1 of this agreement; all regulations are also noted in Resolution 47 25/26.

City Staff Use Only:

Rental Fee: _____ Receipt Number: _____ Date: _____

Deposit Fee: _____ Receipt Number: _____ Date: _____

Deposit on file: Yes: ____ No: ____ Receipt No: _____ Date of Deposit Refund: _____

Gazebo: ____ #1 Multi Table Pavilion: ____ #2 Single Table Pavilion: ____ #3 Single Table Pavilion: ____

#4 Single Table Pavilion: ____ #5 Single Table Pavilion: ____

RALPH EDWARDS PARK



RALPH EDWARDS PARK LEGEND

GAZEBO HAS 8 ELECTRICAL OUTLETS AROUND IT DIVIDED INTO 4 DIFFERENT ZONES (2 PER ZONE)

1 MULTI TABLE PAVILION

4 SINGLE TABLE PAVILIONS

WATER HOSE ACCESS (BLUE CIRCLE)

ELECTRICAL ACCESS (LIGHTING BOLT IN RED)

RALPH EDWARDS PARK

I have read and understand all of the terms and conditions in this rental agreement and will abide by them:

Responsible Party signature: _____ Date: _____

City Clerk Staff Signature: _____ Date: _____

For use by City Staff ONLY.

Special Event Application Approval

City Manager Approval: _____ **Date:** _____

Parks Department Approval: _____ **Date:** _____

Business License No: _____ **Date:** _____

This rental agreement updated 3/13/2026