

**City of Truth or Consequences**  
**Healing Waters Plaza Rental Agreement**  
**505 Sims Street**

**Truth or Consequences, NM 87901**

Please contact the City Clerk's Office at (575) 952-9417 or at  
torcclerk@torcnm.gov to schedule an event

Name of Event (Printed): \_\_\_\_\_

Name of Contact (Printed): \_\_\_\_\_

Organization (If applicable) (Printed): \_\_\_\_\_

Contact Phone #: \_\_\_\_\_

Contact Email: \_\_\_\_\_

Contact Address (Where to send deposit refund):

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|               |      |           |
|---------------|------|-----------|
| Street/PO Box | City | State/Zip |
|---------------|------|-----------|

- The cleaning/damage deposit will be deposited in a city account, and will be refunded if the facility is cleaned after the event and the facility has been returned to prior condition to the satisfaction of the city. If the amount of deposit is greater than the cost of cleaning or damage, the difference will be refunded. If the cost of cleaning or damage is greater than the amount of deposit the renter will be charged accordingly based on the following format:
  - Anything damaged or broken property – Full deposit retained
  - Clean Time Up to 1 Hour – 50% deposit retained
  - Clean Time 1 Hour – 2 Hours – 75% deposit retained
  - Clean Time 2+ Hours – Full deposit retained
- A **Special Event Application** is for the use of a portion of a park for events that are expected to draw a large number of people due to their nature, interest, location, promotion, or any combination of similar influences that are to be held in a City Park. This includes but not necessarily limited to vendors, festivals, solicitations, or performances. Vendors selling goods on public property must have a city business license. All Special Event Applications must be approved by the City Manager. City Manager or Designee may negotiate long-term agreements for extended use of the park for special events. Agreements shall not exceed 12 months. These events require city staff for support.
- Please Note: The City Manager or his/her designee may impose other use regulations as he/she may deem necessary as long as those regulations do not subvert the intent of this policy. Any complaints for public affray may affect your ability to use City Parks.

**Date(s) & Time of Event:**

Date: \_\_\_\_\_ Time: \_\_\_\_\_ AM/PM to \_\_\_\_\_ AM/PM

Date: \_\_\_\_\_ Time: \_\_\_\_\_ AM/PM to \_\_\_\_\_ AM/PM

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Date: \_\_\_\_\_ Time: \_\_\_\_\_ AM/PM to \_\_\_\_\_ AM/PM

**HEALING WATERS PLAZA:**

**Will there be any vendors at this event? If so, please mark which type of vendor and the name.**

**Vendor:**

☐ Food Truck \_\_\_\_\_

☐ Other \_\_\_\_\_

### **HEALING WATERS PLAZA:**

**Reserving the Pergola:**

*(Utilities not included)*

*(Special Events Separate)*

- ☐ \$25.00: Up to 2 hours
- ☐ \$35.00: 2 hours to 4 hours
- ☐ \$45.00: All Day until Sundown
- ☐ \$25.00: Refundable Deposit (per rental)

***Please Note: The Pergola is first come first serve to the public. Applicable fees apply for exclusive use of the Pergola.***

**Use of Utilities:**

*(Non-Special Event)*

- ☐ \$10.00: Electricity (*per outlet, per day*)

**Special Event Application:**

*(Pergola Reservation Separate)*

- ☐ \$50.00: Reservation - Up to 2 Hours
- ☐ \$75.00: Reservation - 2 to 4 Hours
- ☐ \$100.00: Reservation - All Day Until Sundown
- ☐ \$50.00: Electricity (*per event*)
- ☐ \$100.00: Refundable Deposit (*per reservation*)

***Please Note: Set-up and tear-down will be the responsibility of the renter. Set-up must be pre-approved by the City prior to any events. Events may extend into the evening with approval of the City Manager. Quiet time rules apply to evening events. Special events may qualify for Lodger's Tax; organizers must apply in advance. These events require city staff for support. Use of the facility is eligible for a fee waiver if compliant with resolution 47 25/26.***

**City Staff Use Only:**

Rental Fee: \_\_\_\_\_ Receipt Number: \_\_\_\_\_ Date: \_\_\_\_\_

Deposit Fee: \_\_\_\_\_ Receipt Number: \_\_\_\_\_ Date: \_\_\_\_\_

Deposit on file: Yes: \_\_\_\_ No: \_\_\_\_ Receipt No: \_\_\_\_\_ Date of Deposit Refund: \_\_\_\_\_

**I have read and understand all of the terms and conditions in this rental agreement and will abide by them:**

Responsible Party signature: \_\_\_\_\_ Date: \_\_\_\_\_

City Clerk Staff Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**For use by City Staff ONLY.**

**Special Event Application Approval**

**City Manager Approval:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Parks Department Approval:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Business License No:** \_\_\_\_\_ **Date:** \_\_\_\_\_

*This rental agreement updated 3/13/2026*