



TRUTH OR CONSEQUENCES NEW MEXICO

505 Sims St, Truth or Consequences, NM 87901
Human Resources | 575-740-7554 | www.torcnm.org

Job Description Position

Position Title: Police Officer (Certified / Uncertified)

Pay Grade: NE5 & NE7

Department: Police Department

FLSA Status: Non-Exempt

Reports To: Police Sergeant or Designee

Updated: 01/15/2026

General Purpose

Performs general law enforcement duties to protect life and property, enforce laws and ordinances, prevent crime, and maintain public order. Certified Officers perform full sworn duties; Uncertified Officers are appointed with the expectation of completing required academy training and certification.

Supervision Received / Given

Works under the general supervision of the Police Sergeant or designated supervisor. This position does not exercise supervisory authority.

Duties and Responsibilities:

- Patrol assigned areas by vehicle, bicycle, or on foot to deter crime and ensure public safety.
- Respond to calls for service including disturbances, crimes, accidents, and emergencies.
- Enforce Federal, State, and local laws and ordinances.
- Conduct preliminary and follow-up investigations; gather, preserve, and document evidence.
- Interview victims, witnesses, and suspects; prepare written reports and case documentation.
- Make arrests, issue citations, and serve warrants as authorized by law.
- Testify in court and prepare cases for prosecution.
- Direct traffic, investigate traffic accidents, and enforce traffic laws.
- Provide community policing services and public assistance.
- Operate police vehicles, radios, firearms, and law enforcement equipment.
- Maintain proficiency with weapons, defensive tactics, and department training requirements.
- Participate in training, briefings, and professional development activities.
- Maintain confidentiality of law enforcement information.
- Perform related duties as assigned.



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Education and Experience:

- High School Diploma or GED.
- Certified Officers: Must possess valid New Mexico Law Enforcement Certification.
- Uncertified Officers: Must meet State requirements for appointment and successfully complete the police academy within required timeframes.

Knowledge, Skills, and Abilities:

- Knowledge of criminal law, police procedures, and constitutional rights.
- Skill in observation, investigation, and report writing.
- Skill in interpersonal communication and conflict resolution.
- Ability to exercise sound judgment in stressful and emergency situations.
- Ability to work independently and as part of a team.
- Ability to maintain physical and mental fitness required for law enforcement duties.

Required Licenses and Certifications

- Valid New Mexico Driver's License.
- New Mexico Law Enforcement Certification (Certified Officers).
- Ability to obtain certification (Uncertified Officers).
- Must pass background investigation, psychological evaluation, medical exam, and drug screening.

Equipment, Tools, Materials:

- Police vehicles, firearms, radios, body cameras, protective equipment, computers, and standard law enforcement tools.

Work Environment:

- Indoor and outdoor environments; exposure to weather extremes, hazardous situations, and physical confrontations.
- Shift work, nights, weekends, and holidays required.

Physical Functions:

- Running, walking, standing, bending, climbing, and restraining individuals.
- Lifting and carrying up to 100 pounds.
- Ability to respond physically to emergencies and critical incidents.



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Selection Guidelines:

Selection will be based on a formal application, rating of education and experience, oral interview(s), reference and background checks, and job-related testing where applicable. The successful candidate may need to pass a pre-employment physical examination, drug screening, psychological evaluation, or skills assessment as required for the position. Final selection will be made by the City in accordance with established policies and procedures.

Equal Opportunity Statement:

The City of Truth or Consequences is an Equal Opportunity Employer. We are committed to providing fair and equal employment opportunities to all qualified individuals regardless of race, color, religion, sex (including pregnancy, gender identity, and sexual orientation), national origin, age, disability, genetic information, veteran status, or any other protected status under applicable federal, state, or local laws. We value diversity and encourage all qualified individuals to apply.

Employee's Name (Print)

Employee Signature

Date

I understand that this is a uniformed full-time position in compliance with the Fair Labor Standards Act (FLSA).