

*Rolf Hechler
Mayor*

*Amanda Forrister
Mayor Pro-Tem*

*Merry Jo Fahl
Commissioner*



*Destiny Mitchell
Commissioner*

*Ingo Hoepfner
Commissioner*

*Angie Gonzales
City Manager*

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REGULAR MEETING

THE REGULAR MEETING OF THE CITY COMMISSION OF THE CITY OF TRUTH OR CONSEQUENCES, NEW MEXICO, TO BE HELD IN THE COMMISSION CHAMBERS, 405 W. 3RD ST., ON WEDNESDAY, OCTOBER 9, 2024; TO START AT 9:00 A.M.

A. CALL TO ORDER

B. INTRODUCTION

1. ROLL CALL

Hon. Rolf Hechler, Mayor
Hon. Amanda Forrister, Mayor Pro-Tem
Hon. Destiny Mitchell, Commissioner
Hon. Merry Jo Fahl, Commissioner
Hon. Ingo Hoepfner, Commissioner

2. SILENT MEDITATION

3. PLEDGE OF ALLEGIANCE

4. APPROVAL OF AGENDA

C. PRESENTATIONS

1. Presentation of City of Truth or Consequences Employee Service Anniversary Awards. City Manager Gonzales and Department Supervisor
2. Presentation Combating nuisances. Tyler Knull, Code Enforcement Officer

D. PUBLIC COMMENT (3 Minute Rule Applies)

E. REPORTS

1. City Manager
 - a. Water/Wastewater Update. Arnie Castaneda, Water/Wastewater Director
2. City Commission
3. City Attorney

F. CONSENT CALENDAR

1. City Commission Regular Minutes, September 11, 2024
2. City Commission Regular Minutes, September 24, 2024
3. September 2024 Accounts Payable
4. Take Home Vehicle Forms

G. PUBLIC HEARINGS (5 Minute Rule Applies)

1. Public Hearing/Discussion/Action: Final Adoption of Ordinance 766 Amending the City of Truth or Consequences Municipal Code of Ordinances, Amending Chapter 11 Pertaining to Solid Waste. Assistant City Manager Alvarez

H. ORDINANCES/RESOLUTIONS/ZONING

1. Discussion/Action: Resolution No. 05 24/25 Establishing Solid Waste and Recycling Service and Collection Center Rates for the City of Truth or Consequences. Assistant City Manager Alvarez
2. Discussion/Action: Resolution No. 16 24/25 Budget Adjustment Request. Jocelyn Holguin, Finance Director
3. Discussion/Action: Resolution No. 17 24/25 amending City Park User Fees. OJ Hechler, Community Services Director

I. NEW BUSINESS

1. Discussion/Action: Approval of survey for land next to Rotary Park. OJ Hechler, Community Services Director
2. Discussion/Action: 297 W Third Street (Municipal Court Building/Property). Assistant City Manager Alvarez
3. Discussion/Action: Approval of Purchase Requisitions over \$20,000. Leiandra Guerra, Chief Procurement Officer
4. Discussion/Action: Accounts Payable Voucher and Change Orders. Jocelyn Holguin, Finance Director

J. EXECUTIVE SESSION

1. Threatened & Pending Litigation (Ron Fenn) pursuant to 10-15-1(H.7).

K. RETURN TO REGULAR SESSION; ACTION (if any)

1. Threatened & Pending Litigation (Ron Fenn) pursuant to 10-15-1(H.7).

L. ADJOURNMENT

The meeting will be streamed through Facebook Live on the City of Truth or Consequences Public Information Facebook Page

If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting please contact the City Clerk's Office, at 505 Sims Street, Truth or Consequences, New Mexico 87901, phone (575) 894-6673 at least one (1) week prior to the meeting or as soon as possible. Public documents, including the agenda and minutes, can be provided in various accessible formats. Please contact the City Clerk's Office if a summary or other type of accessible format is needed.

NEXT REGULAR CITY COMMISSION MEETING OCTOBER 23, 2024



CITY OF TRUTH OR CONSEQUENCES

AGENDA REQUEST FORM

MEETING DATE: October 9, 2024

Agenda Item #: C.1

SUBJECT: Presentation of Service Anniversary Awards.
DEPARTMENT: Finance
DATE SUBMITTED: October 2, 2024
SUBMITTED BY: Alona Niebergall
WHO WILL PRESENT THE ITEM: City Manager Gonzales and department supervisor

Summary/Background:

Employee Anniversary: Sorg, Joe – 4 YEARS
Employee Anniversary: Holguin, Mindee – 4 YEAR
Employee Anniversary: Waldron, Robert – 14 YEARS
Employee Anniversary: Huron, Scott – 14 YEARS

Recommendation:

None. Presentation Only.

Attachments:

Printed certificates to be signed by city manager and mayor

- [Click here to enter text.](#)

Fiscal Impact (Finance): No

Legal Review (City Attorney): No

Approved For Submittal By: ☒ Department Director

Reviewed by: ☒ City Clerk ☒ Finance ☐ Legal ☐ Other: [Click here to enter text.](#)

Final Approval: ☒ City Manager

CITY CLERK'S USE ONLY - COMMISSION ACTION TAKEN

Resolution No. . . Ordinance No. .

Continued To: . Referred To: .

☐ Approved ☐ Denied ☐ Other: [Click here to enter text.](#)

File Name: CC Agendas 10-9-24



CITY OF TRUTH OR CONSEQUENCES

AGENDA REQUEST FORM

MEETING DATE: October 9, 2024

Agenda Item #: C.2

SUBJECT: Presentation Combating Nuisances.
DEPARTMENT: Code Enforcement
DATE SUBMITTED: October 2, 2024
SUBMITTED BY: City Clerk Torres
WHO WILL PRESENT THE ITEM: Tyler Knull, Code Enforcement Officer

Summary/Background:

Recommendation:

None. Presentation Only.

Attachments:

N/A

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Fiscal Impact (Finance): No

Legal Review (City Attorney): No

Approved For Submittal By: ☒ Department Director

Reviewed by: ☒ City Clerk ☒ Finance ☐ Legal ☐ Other: Click here to enter text.

Final Approval: ☒ City Manager

CITY CLERK'S USE ONLY - COMMISSION ACTION TAKEN

Resolution No. . Ordinance No. .

Continued To: . Referred To: .

☐ Approved ☐ Denied ☐ Other: Click here to enter text.

File Name: CC Agendas 10-9-24



CITY OF TRUTH OR CONSEQUENCES

AGENDA REQUEST FORM

MEETING DATE: October 9, 2024

Agenda Item #: F.1

SUBJECT: City Commission Regular Minutes, September 11, 2024
DEPARTMENT: City Clerk's Office
DATE SUBMITTED: October 4, 2024
SUBMITTED BY: Angela A. Torres, Clerk-Treasurer
WHO WILL PRESENT THE ITEM: Consent Calendar

Summary/Background:

Minutes approval.

Recommendation:

Approve the minutes.

Attachments:

- Minutes

Fiscal Impact (Finance): N/A

\$0.00

Legal Review (City Attorney): N/A

None.

Approved For Submittal By: ☐ Department Director

Reviewed by: ☒ City Clerk ☐ Finance ☐ Legal ☐ Other: [Click here to enter text.](#)

Final Approval: ☒ City Manager

CITY CLERK'S USE ONLY - COMMISSION ACTION TAKEN

Resolution No. - Ordinance No. -

Continued To: - Referred To: -

☐ Approved ☐ Denied ☐ Other: -

File Name: CC Agendas 10-9-24

CITY COMMISSION MEETING MINUTES
CITY OF TRUTH OR CONSEQUENCES, NEW MEXICO
CITY COMMISSION CHAMBERS, 405 W. 3RD St.
WEDNESDAY, SEPTEMBER 11, 2024

A. CALL TO ORDER:

The meeting was called to order by Mayor Rolf Hechler at 9:00 a.m., who presided and Angela A. Torres, City Clerk-Treasurer, acted as Secretary of the meeting.

B. INTRODUCTION:

1. ROLL CALL:

Upon calling the roll, the following Commissioners were reported present.

Hon. Rolf Hechler, Mayor
Hon. Amanda Forrister, Mayor Pro-Tem was absent
Hon. Destiny Mitchell, Commissioner
Hon. Merry Jo Fahl, Commissioner
Hon. Ingo Hoepfner, Commissioner

Also Present: Angie Gonzales, City Manager
Traci Alvarez, Assistant City Manager
Jay Rubin, City Attorney
Angela A. Torres, City Clerk-Treasurer
Arnie Castaneda, Water/Wastewater Director
Luis Tavizon, Chief of Police
Bo Easley, Water/Wastewater Director
Jocelyn Holguin, Finance Director
Dave Johnson, Facility Manager

There being a quorum present, the Commission proceeded with the business at hand.

2. SILENT MEDITATION:

Mayor Hechler called for fifteen seconds of silent meditation. He asked that we all remember the 9/11 event in 2001.

3. PLEDGE OF ALLEGIANCE:

Mayor Hechler called for Commissioner Mitchell to lead the Pledge of Allegiance.

4. APPROVAL OF AGENDA:

Commissioner Fahl moved to approve the agenda as submitted. Commissioner Mitchell seconded the motion. Roll call was taken by the Clerk-Treasurer. Motion carried unanimously.

C. PRESENTATIONS:

1. Presentation of City of Truth or Consequences Employee Service Anniversary Awards:

City Manager Gonzales presented an Employee Service Anniversary Award on behalf of Wesley Myers for 4 years of service with the City of Truth or Consequences.

City Manager Gonzales presented an Employee Service Anniversary Award on behalf of Steven Smith for 4 years of service with the City of Truth or Consequences.

City Manager Gonzales presented an Employee Service Anniversary Award on behalf of Thomas Bobelu for 9 years of service with the City of Truth or Consequences.

City Manager Gonzales presented an Employee Service Anniversary Award on behalf of Priscilla Fuentes for 9 years of service with the City of Truth or Consequences.

City Manager Gonzales presented an Employee Service Anniversary Award on behalf of Salvador Martinez for 1 year of service with the City of Truth or Consequences.

City Manager Gonzales presented an Employee Service Anniversary Award on behalf of Brenden Anglin for 2 years of service with the City of Truth or Consequences.

City Manager Gonzales presented an Employee Service Anniversary Award on behalf of Jaffee Blomquist for 7 years of service with the City of Truth or Consequences.

D. PUBLIC COMMENT (3 Minute Rule Applies):

Becca Eza addressed the Commission with comments related to MainStreet TorC updates:

- October 21, 2024 at 8:00 a.m. will be our next business breakfast.
- Our show of hands applications are open through the end of this week. If you know of anyone who has a small-scale business idea, please encourage them to apply. The application deadline is at midnight this Sunday. Our public event for that is on October 10th at the Club at 6:00 p.m. The finalists will present their pitch, and the public will vote to choose the winner of the grand prize of \$5,000 towards their business idea.
- Our wayfinding committee held our first meeting this week.

CITY COMMISSION SEPTEMBER 11, 2024 REGULAR MEETING MINUTES

- The Clean & Beautiful grant is in the first quarter and we're working on ordering the materials and in January we will have our next round of trashcan painting with local volunteers.
- I emailed you our MainStreet updates and there was a link in that email to a partner survey for MainStreet. We have our accreditation with the state coming up in December. It's really important for you all to take that survey to give us some feedback on what we are doing well and what we can improve.

George Henson addressed the Commission with comments related to:

- I saw on the agenda that you are renewing the contract for City Attorney Jay Rubin. We need to think about the term limits. I was in this meeting 10 years ago where they said no term limits are necessary, and what I've heard from many people is we can't get a decent person to replace him. That can't be true. It's a country full of lawyers. The damage they've done to me personally, between Mayor Hechler, Manager Gonzales, and Traci Alvarez is tremendous. I brought petitions that weren't looked at. I've been to court 4 or 5 times trying to get somebody to swear to the truth and nothing has happened. I am back in court again with the dismissal of a Tort Claim and a new Tort Claim involved. What we need to do is decide how much change is necessary and how much pain you can put on one person. The codes are not enforced, and they are not equally involved with any rational mind-set. Let's decide that lawyers are part of the problem, and his interaction has completely screwed me up. I've been destroyed for 10 years fighting this. Quit spending money on militarizing your Code Compliance.

Bill West addressed the Commission with comments related to:

- I have a suggestion for a problem that was listed in the agenda packet. If the truck driver has to get out to wheel the Poly Cart for people who can't wheel their cart to the curb, can somebody go beforehand and move the carts out and then move the carts back afterwards. That would smooth the truck driver's business. It might also be useful for the city to hire somebody like a utility spot worker where it doesn't justify hiring a person for a particular division of the city. It would be somebody who could float and do tasks like I just mentioned.

Steve Mull (Sierra County Sentinel) addressed the Commission with comments related to:

- I just want to make the Commission aware that the radio portion of the paper has been sold, and the new owners have not decided whether to broadcast or not, so you guys are not on the radio.

Ron Pacourek addressed the Commission with comments related to:

- I live on the river, and I read in the Sentinel that there is only one single Flood Commissioner who was appointed by the Governor. It says on the ballot for this November that the Flood Commissioners are created by a local elected 5-member board control district board. I am concerned about what happened up in Las Vegas with the flooding up there. Living on the river is a concern, so get out and vote.

Mayor Hechler: We've had our discussions at the City Manager meetings that we are going to try and have a live post for our Commission

E. REPORTS:

City Manager Gonzales reported the following:

- Attended the legislative oversight committee meeting at New Mexico Tech in Socorro. They oversee New Mexico Finance Authority. There were senators and representatives present. Senator Brantley was there she is not on the committee, but she was there because I was presenting and the mayor from Magdalena was presenting as local funders. I took the presentation that we have had with Secretary Kenny, the water and wastewater updates. I took the engineers report of the projects we have going on. We had a discussion and answered a lot of questions they had.
- We will have an ad in next week's paper for the increase for the city general obligation bond for the bills that calculated into the property tax bills. The city will see an increase. The department of finance got the bills calculated and attached to the t or c property tax bills. I have a calculation if anyone wants to see it. It gives more of our own funds to put into our water/wastewater and street department to utilize to fix our infrastructure.
- McAdoo St. they are close to pouring the concrete for the sidewalks. The meter was relocated. They are preparing the subgrade, and we will get pavement next week.

a. Water Update.

Arnie Castaneda, Water/Wastewater Director gave a water update presentation. (Presentation attached hereto and made a part hereof).

b. Facility Department Update.

Dave Johnson, Facility Manager:

- In regard to vector control, there have been some concern over no sprays and what areas we have to close down because of no sprays. We consider a block radiance around the no spray if they call in. Some people don't realize they need to call in every year for a no spray because we don't know if they are renters or if they have moved. We want people to report every year if they want to be a no spray otherwise, we are going to spray the next year until we get a no spray call. It's the same thing in different locations like Animas Creek for the county there is a large area there it's a ranch or something and they want no spray for the length of the road and plus there is other people involved but we will spray it once or twice until we get a complaint not to do it. Our vector machine is working and running well. I spent over \$3,500 doing repairs to it, putting in new lines and getting it ready for this year. This year we have had some issues because of the rain and the wind plus we had our truck down because we didn't have an air conditioner which we can't drive in a truck

spraying chemical out of it with the windows rolled down. We also try to concentrate attention Tuesdays and Thursdays for spraying for several reasons one is for the public will understand that when we are out there we are going to be out there on Tuesdays and Thursdays and not Wednesday and Friday or other days it also helps with our employees for taking time off they know they are going to have to work on a Tuesday and a Thursday so when they set up their appointments or whatever they are doing during the week. We stick to that if we can't spray on a Tuesday we aren't going to spray on a Wednesday. Everything we do for the county is worked on in detail so it's a lot of math. We are regulated by the state so have to go by the label of how much chemical we can use and spray. It's not because it's poisonous or anything of that nature but because the insect can become immune to it. Then we have to change our chemical and that costs money every year we have to keep changing our chemical back and forth. There are usually applications that we do for the year and we actually spray. The reason why the rain and wind are a problem is because the chemical comes off the machine at a fine mist. We want the bugs to fly through it and the wind and rain will just push it down and we are just wasting chemical if it's not floating in the air. We have some issues with complaints of us not spraying or that the machine is not working properly. That is not true if the machine is not working, we are not going to be spraying we don't want to waste the chemical. The other thing is we need to be informing the public that they can do things at home such as getting rid of stagnant water, take down the weeds and brush. People can also purchase a sprayer and spray around their yard. Since we are regulated, we can only spray so much chemical at a time. But as the general public, you don't have those restrictions. You can spray as often as you want.

c. Electric Department Update.

Bo Easley, Electric Division Director:

- With in the last year, we have had a few projects. One was on the roundabouts we installed 5 poles for that. That project is complete. The Williamsburg on and off ramp we had to move 4 poles out there. That project is complete other than the street lighting for the bridge. We should be completing that pretty soon. The veteran's home built 6 new buildings up there. We ran new prime in the ground we set transformers up there. That project is complete. The elementary school wanted a bigger transformer, so we upgraded the transformer up there. The shopping center up north used to have the old-style primer in the ground it wasn't in conduit. We updated that primer put in conduit and put and set a new transformer up there also. I did contract Bixby out last year they replaced 15 poles on east riverside. We replaced 9 poles on Broadway from Steel to Copper. We just finished building a new line for Jose Rios on his property going out towards Bartoo. We built a new line for Nate Stephens for the condos on Wyona. T&D Services should be starting next week or the following week to do the electrical study for the department. That will be updated from when we did it

back in 2015. They guys have been replacing numerous poles around town updating our electrical system. We have the project on Morgan St for Dan Root coming up. If the loves truck stop comes in our not, we will have to build a new line for them from single phase to 3 phase.

- In the past electric departments never had their own backhoe. When a backhoe is needed, which is often we had to reach out to other departments. This changed when the streets gave us one in April of 2022 it is a 1987 410c. The backhoe they gave has helped but it is 37 years old with 6,665 hours on it. We are constantly putting money into it to so we can use it. I am requesting if we can put in for a new backhoe. I did get a quote, a new one runs about \$128,000. We do use it constantly when we are setting poles.

Commissioner Fahl: the price that you gave us is there not any one the state purchase list? Is John Deere on the state list?

Finance Director Jocelyn Holguin: Its off of CBS with a pricing agreement.

Commissioner Fahl: I just though there might have been more options than just CBS.

Electric Division Director Bo Easly: They are not cheap. This is basic the only thing that we did was go with a bigger engine and an updated stinger because a lot of time we have to dig in nothing but rock and caliche. Rolf, you are aware we have to build us a road sometimes to get to a pole to replace a transformer or something.

Commissioner Hoepfner: I did my research when I saw the numbers, so I understand. I went to the John Deere website and the base price is much lower but when you add on it gets expensive. Is it necessary for a \$980 radio package? I understand that it is already built like that and sold.

Mayor Hechler: John Deere list price they say is \$216,000 we got a got a CES discount of 43 percent and then our delivery price with everything included is \$128,000. It sounds like a good deal, but we know sometimes they are overpriced to begin with and then they give you a break on it, but it still sounds like we are doing pretty well on it. What is the plan for the old backhoe?

Electric Division Director Bo Easly: We will auction it off.

Mayor Hechler: It's not worth a trade in?

Electric Division Director Bo Easly: No.

Mayor Hechler: It probably isn't.

Commissioner Mitchell: Was this originally part of your budget?

Electric Division Director Bo Easly: No, we are going to do a budget adjustment request.

Commissioner Fahl. But you have money to pay for it?

Electric Division Director Bo Easy: Yes.

City Commission Reports:

Commissioner Mitchell reported the following:

- Homecoming is this week for the high school and Thursday night is the bonfire. Friday night is the football game, and Saturday night is the dance.
- Spaceport had their open house on Sunday. They estimated about 3,000 people a lot of people dressed up there was more star-wars than star-trek.
- We had our first Wayfinding meeting with New Mexico Mainstreet and Buster with the street department. We discussed redesigning downtown in getting way finding signage to direct the public where we want them to go. We want them to go to the museum, the park, all these different areas. We are branding it where its easier for tourist to make their way around town and also for locals to know this street is a one-way and this street is closed that kind of stuff. Our first step is going to be what signage we already have and figuring out a way of how we want to replace it. I think it's a good step forward for the city and Mainstreet to direct the flow of traffic especially downtown.
- The Chile festival last week was a success. The Chile festival launched in the late 80's it was attended by 1,500 people it just happened over Labor Day weekend 30,000 people attended. That is what they reported throughout the weekend. When we look at things like our fiesta which has 3,000 to 4,000 people. The Chile festival hasn't been going as long but has really become a staple in the southwest to have that many people I just think that is a really positive thing for our tourism and economic development.
- I had some one reach out to me this weekend saying that a man came to her and asked her to sign a petition, and she asked what it was for, and he said that the city illegally took \$2 million dollars out of their general fund to build a police station. That was news to me, and I just wanted to urge the community for constant vigilance when it comes to people asking for your signature for things. Please come ask the Commission, or come ask the city staff, or the City Clerk when you hear things like this. Be careful on what people tell you that they're actually putting out there because it may not be the truth.

Commissioner Fahl reported the following:

- I want to give a shout out to Landford Livestock they won a prestigious award for conservation efforts on their ranch its national effort but in New Mexico they just started doing it about 3 years ago. They do a video that is shown and several websites that show case the efforts that they have done for conservation efforts on their ranch. They receive a cash award they will receive that this October. It's quite an accomplishment for our county nobody from the southwest has received that award before.

Commissioner Hoeppner reported the following:

- I attended my first recycling committee meeting. They are passionate about recycling and the future about that. I encouraged them that when they do come up with good ideas to go and present them to the commission.
- The 4th annual road clean up day is on September 20th meeting at the Ralph Edwards Park from 4-5:30 we encourage as much as the public to come and join from 5:30 to 6:30 is clean up.
- I also attended the Turtleback Trails meeting I was amazed with how much work the committee and the Village of Williamsburg have been putting into it. I would like to encourage us to start helping with the efforts. I recommend posting a map of where the trail is and include the healing water trail showing what is existent and taken care of with a QR code where they can get updates that why they have that for their next visit.

Mayor Hechler reported the following:

- We closed on the PNC Bank on August 30, 2024. The city is now the official owner of PNC bank. Chief you know have a building to put your police department in. I think you have access, you have keys, so you are welcome to go inside and start looking to see what we need to do. I would like you to start thinking about a community meeting so that we can involve the community in how we want to present this building to the public and how we are going to make it fit in with the public. It's more about the community policing and having the building itself fit in with the downtown area and things of that nature. I think we need to have public input, and I think it would be good to do that. I have already some local people reach out to us and what they would like to see. You and I have met there and talked a little bit about it. Somewhere down the road, I'll leave that up to you but please let's do that and figure out what we want to do with that building. I'll announce that we purchased the building for below the appraisal cost. The appraisal cost was \$450,000 we purchased it for less than that. There are some options down the road on how we want to renovate it depending on what happens we will either talk to our legislator or we will have a bond, but we will do one of those two things, and we will get this building up and you will have something to work out of. I'm really pleased to announce that.
- On August 29th I called the Bureau of Reclamation, and he put together an emergency action plan meeting. We met in Elephant Butte, and we have attendees from the National Weather Service, the Bureau of Reclamation from Salt Lake City, Albuquerque and locally, and we had the Flood Commission, and Sierra County. A lot of them called, but we actually went through a couple of scenarios. One was a dam breach at Caballo. The other scenario, we went through was of my urging we went through the situation that happened at the river earlier this year where we had a flow of the river at about 3,000 cubic feet per second and then we had a significant rain storm which caused Mescal and Cuchillo Creek to run and it added another 2,000 feet to it and it capped the river it was full and it was below the dam but it was influenced by the dam it capped full. That was one of the issues, so we worked on that scenario. The way these people work now is that once the national weather service identifies

a storm like that below the dam that can affect those run offs, they will activate a bone tree which includes everybody that makes decisions regarding that and our people. Everyone gets notified its all texting and online its immediate data stuff that they work through. One of the problems you have is that we have to identify those significant events early so that we can influence that with the flow out of the dam. Shutting down the dam or reducing the flow of it sometimes takes a couple of hours so I don't know if we will ever have enough notice, but we will have some notice it will work out. The biggest thing I got out of this meeting, is that we need an operational procedure, and how we are going to deal with situations like that once we get notified. You're going to get a copy of the emergency action plan. The plan itself is assigned to individuals you have to sign for the plan it's guarded I couldn't have one I was there as an observer I asked for one they wouldn't give it to me unless I was an official in making decisions. Chief you are going to get one for your Police Department. I talked with Sergeant Blomquist a little bit, and we need to develop an operational procedure on how we are going to deal with those things when you get that call at 2:00 a.m. when there is a significant storm event that is going to affect our river. Our river is already flowing at 4,000 cubic feet per second. You are going to get that call, and we have to have a plan of action. I hope that helps you Mr. Pacourek. It's on our radar and we will deal with it. we will have a plan of action with our Police Department including monitoring stations and things like that when those things happen so that we can evacuate those low line areas near the river if we have to. We can shut the dam down if we nothing else.

City Attorney Rubin reported the following:

- As the Mayor reported, we closed on the PNC bank building on August 30th. The property is 210 Main Street. There is an interesting history in this matter because this process has been in the works for a couple months. I was pleased that we did a title search and got a title report early on. The interesting aspect is that the bank, has had quite a history about the ownership of the property. There was First National Bank, First Savings Bank, Compass Bank, and a couple other names that where in there over the last 40 to 50 years. We to get ask the title company if the title had been properly transferred during all the transactions that occurred between these intermediate banks, so that PNC Bank would be able to transfer the title to us, and that was successfully completed, so everything went well.

F. CONSENT CALENDAR:

1. **City Commission Regular Minutes, August 14, 2024**
2. **Acknowledge Regular Recreation/Golf Course Advisory Board Minutes, June 3, 2024**
3. **August 2024 Accounts Payable**

Commissioner Fahl moved to approve the Consent Calendar as submitted. Commissioner Mitchell seconded the motion. Roll call was taken by the Clerk-Treasurer. Motion carried unanimously.

G. ORDINANCES/RESOLUTIONS/ZONING:

1. Discussion/Action: Resolution No. 07 24/25 Budget Adjustment Request.

Jocelyn Holguin, Finance Director reviewed Resolution No. 07 24/25 Budget Adjustment Request.

Commissioner Fahl moved to approve Resolution No. 07 24/25 Budget Adjustment Request. Commissioner Mitchell seconded the motion. Roll call was taken by the Clerk-Treasurer. Motion carried unanimously.

H. NEW BUSINESS:

1. Discussion/Action: Review/Accept offers to Purchase Reed Rocket Sculpture.

Assistant City Manager Alvarez: The Commission tabled this item at the meeting on August 28th and requested that I reach out to the offeror's and have them either attend the meeting or submit in writing, a scope plan of what they plan to do with the Reed Rocket Sculpture. I received two responses out of the 3 offers and I submitted those to the mayor.

Mayor Hechler: We had 3 responses here. One person declined to give any explanation or say anything so we will deal with that as well. Andy Underwood responded that he has 3 partners in this, Sid Bryan, Cary Jagger Gustin, and Susie Buhler. We would divide the rockets 3 ways. Sid would install his portion at 405 Main on the north side of his parking lot. Jagger would install his share in his patio area at 203 Main, and Suzie and I would install our portion out at 130 lower Cutillo Creek area where Suzie has an old car collection and kind of an art park. That bid was for \$300. Cindy from Hillsboro responded that the artwork would be displayed in Hillsboro as you cross Percha Creek. We are setting up the Hillsboro Market, a place for farmers, artists and crafts people to sell their work. We are currently working on a property to get ready for spring. It is the property connected to the Percha Park. If you look at our Facebook site from the farm market. I have posted the video, and I think it would be an excellent spot. Her bid was \$365. The third offer was from Mr. Ron Fenn. He gave no explanation, and he gave the highest bid which was \$767. Those are the three options. What I would like to do is to hear from the Reed Rocket artist, Mr. Barbour to see what his preference is so we can make our final decision on where we would like to go, and then we will talk about it.

Jeff Barbour, Reed Rocket Sculpture Artist: Thank you for your patience with this. This has been quite a journey. This has been going on for almost 10 years now. I went down to Cruces one time and presented a couple of demos for engineers, and they didn't really want to look at that. Inside each of the poles that support the actual Reed are musical rods and when they swing, they make a sound. Originally, I wanted them all together, but I'd like to see them in town, and my choice is to go with Jagger. He's

talked to me about it, and he's the one who actually got this thing through the Arts Commission. Thank you for your time and consideration on this.

Mayor Hechler: I thought it was important to hear from Mr. Barbour since he was the person who actually put this thing together. The journey has been for quite some time. We discussed this when I was on the Commission back in 2016/2017. Being green I didn't really know much about it, and I went along with the rest of the Commission. I was learning, but I know a lot more about it now. We do not have to go for the highest bid. We can discuss it and decide any location that we want to give it to.

Commissioner Fahl: We asked for them to provide us with information just like when you are putting in a request for proposals or bids. If they don't respond, then that's a non-responsive request so I would throw out the higher bid because he didn't follow what we asked. If the goal is to have it in public, even though Hillsboro is a beautiful area and that would be a beautiful location, it is up there and not in town, so I would say that we need to go with what Andy Underwood's proposal says.

Commissioner Mitchell: I think it would be awesome to put it up in Hillsboro because it would be a tourist attraction and I would like to see their market grow, but I also agree with the proposal to keep it downtown and locally. Sea Properties, Jagger's by the Museum and 303 Gallery, well they are going to put there's out in Animas, but either way, they are all downtown. I think that would be cool. We originally thought to place this at the Buckhorn Plaza so it would be two blocks away from its original destination, so I am in favor of that as well.

Commissioner Hoepfner: I have the same thought to keep it in town as well.

Mayor Hechler: I think we are so happy for Mr. Barbour that we're finally able to do something with this because it's been sitting in storage for so long.

Commissioner Fahl made a motion to accept the offer from Andy Underwood \$300 for the Reed Rocket Sculpture. Commissioner Mitchell seconded the motion. Roll call was taken by the Clerk-Treasurer. Motion carried unanimously.

2. Discussion/Action: Vector Control Service Agreement between the City of T or C and the Village of Williamsburg.

Assistant City Manager Alvarez: The Village reached out to the city to see if they could get some vector control out there at the Village of Williamsburg. They haven't had any in the last couple of years. We have tried to go into negotiations in the past with the Village and they weren't in a financial position to where they were able to allocate funds for vector control and now, they are, so they are requesting to enter into an agreement. They will not necessarily be sprayed at the Village of Williamsburg during the entire season. The Village is requesting a fee on an as requested basis.

Commissioner Mitchell moved to approve the Vector Control Service Agreement between the City of T or C and the Village of Williamsburg as needed. Commissioner Hoeppner seconded the motion. Roll call was taken by the Clerk-Treasurer. Motion carried unanimously.

3. Discussion/Action: Approve City of Truth or Consequences Tenant Lease Agreement.

City Manager Gonzales: This is the lease agreement with our Water/Wastewater Director Arnie Castaneda for the purpose of residing in the building right next to the golf course.

Mayor Hechler: Is this a perk, or does he actually pay rent? How does this work?

City Manager Gonzales: Technically, I think this would be called a perk, but he pays taxes on it so it is an employment perk.

City Attorney Rubin: Legally, it is a bargain for an exchange. I wouldn't call it a perk. Paragraph 3 reads: *The Lessor and Lessee acknowledge that Lessee shall perform certain services during this Agreement's term in exchange for the fair market value of the rental fee for these Premises as consideration for this Agreement. Fair market value is currently \$500.00 per month. These services shall include, but are not limited to the following:*

A. When off-duty, Lessee shall be alert to any unauthorized use of the Premises and the area in the vicinity of the Premises, including the Golf Course and Pro Shop. Lessee will notify the appropriate law enforcement officials and Lessor of any acts of destruction to property, vandalism, trespass, etc., as soon as practicable.

B. When off-duty, Lessee shall provide reasonable assistance and information to individuals inquiring about the Golf Course when City Employees are not available.

What I think that's saying is that we're not actually getting cash, but we are getting services that equal the fair market value.

Mayor Hechler: The services are to report any issues at the golf course to the Police Department and to answer questions regarding the golf course. I don't know if those things can still be in there because I have some questions about some of those things. I'd like to table this until next time, and I'd like to have a discussion with management to see if this is necessary. I thought this was going to be a temporary situation, not a permanent situation, but now we've been under this for a year already, so I think I'd like to discuss that a little bit. My understanding is that it's \$500 a month. He does not pay that \$500 a month, but he has to list it on his taxes, so that's why I was questioning it so I'd like to discuss that further with management and see if we can't make a decision further down the road.

Commissioner Fahl: I guess I misunderstood when the previous Chief's lived in there. I thought they paid rent. Nobody has been actually paying rent. I guess that slipped by me.

Mayor Hechler: I don't know? It says services, and they are supposed to call the police department if there is vandalism or something like that.

Commissioner Fahl: Didn't they also watch over the golf course?

City Clerk Torres: The taxes are deducted from their payroll.

City Manager Gonzales: Yes, their taxes are deducted from their payroll.

Mayor Hechler: If I remember the history from this, we always wanted to have an officer in that residence mainly because we've had some issues in the past with vandalism and things of that nature. I was under the impression that originally when we did this for Mr. Castaneda that it was temporary, so I would like to find out a little bit more about it and see what's going on, so I would like to request that we table it and then bring it back.

Commissioner Fahl moved to table the City of Truth or Consequences Tenant Lease Agreement. Commissioner Mitchell seconded the motion. Roll call was taken by the Clerk-Treasurer. Motion carried unanimously.

4. Discussion/Action: Approval of Purchase Requisitions over \$20,000.

Leiandra Gurrera, Procurement Officer reviewed the Purchase Requisitions over \$20,000 provided in the packet.

Commissioner Mitchell moved to approve the Purchase Requisitions over \$20,000. Commissioner Fahl seconded the motion. Roll call was taken by the Clerk-Treasurer. Motion carried unanimously.

5. Discussion/Action: Contract renewal with Jamie F. Rubin, LLC Attorney at Law.

City Manager Gonzales: This is the year 4 extension on this agreement. The agreement says year 2 so we will need to amend that. This time next year we will be going out for a request for proposal on legal services.

City Attorney Rubin: I thank you for your consideration. Paragraph 3B is correct. It says that this contract has a possible 4-year contract. We will just delete paragraph 1B which talks about us being in year 3, and I think we can also delete the first sentence in 4A about this being renewed up to two additional years and thank you again for your consideration.

Commissioner Fahl moved to approve the Contract renewal with Jamie F. Rubin, LLC Attorney at Law with the amendments as noted. Commissioner Mitchell seconded the motion. Roll call was taken by the Clerk-Treasurer. Motion carried unanimously.

6. Discussion/Action: Selection of an alternate date for the second meeting in September.

Mayor Hechler: I will be attending the Governor's Economic Development class in Albuquerque that is sponsored by MainStreet. I would like to attend that because I think that it is an important meeting for our community and certainly in the way that I connect with the community. I think it would be good to represent MainStreet if I can if that is part of it. I don't know if it is or not, but that meeting is on the 25th and the 26th. The 25th happens to be the Commission meeting so I am requesting that we move the 25th meeting to the 24th to accommodate that meeting, that way I will be able to attend the Economic Development class.

Commissioner Mitchell: I had actually sent an email to Tammy about this last month, and I was supposed to bring it up at the last commission meeting, but I was sick. I wanted to attend the meeting as well because of the impact that it's going to have on our downtown economic development. I was going to see if the city would pay for that, or if it is something that we need to pay for out of our pocket. I don't know if this counts as training for the commission.

Mayor Hechler: I'm approved to go right?

City Manager Gonzales: Yes. We have mileage per diem for training.

Commissioner Fahl: So, there is a recreation and tourism thing in Las Cruces and I'm going to the one in Cruces on the 23rd and the 24th. I'll just go on the 23rd. Jornada paid for me to go to that, not the city. That's weird that they would have them overlapping each other.

City Manager Gonzales: You have \$2,500 budgeted in your governing body employee training line item. I am all for training, but I am also all for you guys being at the round house and the 60-day session.

Commissioner Mitchell: I put it on my calendar to go and ask about it and then I got sick. I just think that one of us needs to be there so if Rolf you're going to go, that's fine.

Mayor Hechler: I got approached by the Assistant City Manager about a month and a half ago to see if I wanted to go, and sure. I'll be glad to represent the city at this thing.

Commissioner Fahl made a motion to change the second meeting in September to September 24, 2024, at 9:00 a.m. Commissioner Mitchell seconded the motion. Roll call was taken by the Clerk-Treasurer. Motion carried unanimously.

7. Discussion/Action: Luncheon date for City Advisory Boards.

Mayor Hechler: Remember earlier in the year we had a meeting with folks from our various boards to come and have discussions with us. I think one of the things for me was that they sometimes felt undervalued and underappreciated, and nothing could be further from the truth. I do rely on their meetings, and I do rely on their minutes. I pay attention to what they do when they have their meetings, and I really do appreciate what they do for our community so I thought it might be important to recognize them at a luncheon. I would like for our commission to maybe set up a potluck and we would bring the food and serve them, and maybe recognize these folks and appreciate what they do for our community. I'd like for us to have it before the end of the year. It gives us the chance to talk with them face to face and sit down with them and talk about our issues and how we can serve them better because they are serving us. I would like all of you to be present, including our City Manager and Assistant City Manager and Department Heads. Anybody who is influenced and affected by what our boards do that help our city. We will make it a potluck and we will serve them and take care of them and thank them for all that they do.

Discussion ensued regarding a date, time and place for the luncheon.

Commissioner Fahl made a motion to have the City Advisory Board luncheon on October 10, 2024, at noon at the Civic Center unless otherwise noted. Commissioner Mitchell seconded the motion. Roll call was taken by the Clerk-Treasurer. Motion carried unanimously.

8. Discussion/Action: Annual request to hold one meeting in November and December 2024.

City Clerk Torres: This is our annual request to hold one meeting in November and one meeting in December due to the holiday seasons. If approved, the November meeting will be held on November 13th and the December meeting will be held on December 18th.

Mayor Hechler: The reason why we do this is because of the holidays and with everything else, its going to be tough for everyone to be here, and this is an annual thing that we do every year.

Commissioner Mitchell made a motion to approve one meeting in November and December and hold the November meeting on 13th and the December meeting on December 18th. Commissioner Hoeppner seconded the motion. Roll call was taken by the Clerk-Treasurer. Motion carried unanimously.

9. Discussion/Action: Water Right Assignment Agreement Permit 02239-A.

Assistant City Manager Alvarez: This agreement pertains to the water right that we lease from Mr. Bill Buhler for the fishpond by Ralph Edwards Park. In 2000, the commission entered into an agreement at \$150 per month and it's remained that amount since 2000. Mr. Buhler is asking for the city to consider an increase to \$250 per month and renew his agreement.

Commissioner Fahl: That's a reasonable change after that long.

Mayor Hechler: The fishpond is pretty valuable to our community. I think it's a valuable asset.

Commissioner Mitchell made a motion to approve the Water Right Assignment Agreement Permit 02239-A. Commissioner Hoepner seconded the motion. Roll call was taken by the Clerk-Treasurer. Motion carried unanimously.

I. ADJOURNMENT:

Mayor Hechler adjourned the meeting at 11:13 a.m.

Passed and Approved this 9th day of October, 2024.

Rolf Hechler, Mayor

CITY COMMISSION SEPTEMBER 11, 2024 REGULAR MEETING MINUTES

ATTEST:

Angela A. Torres, CMC, City Clerk



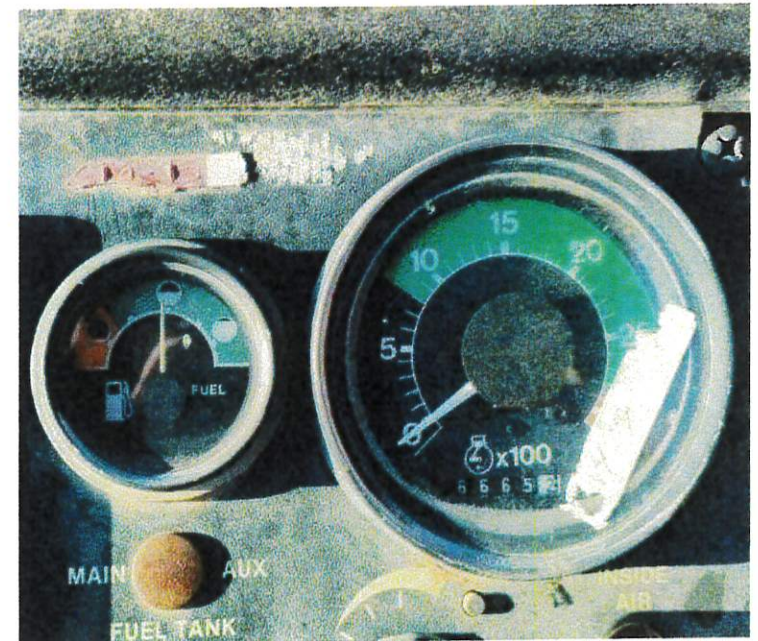
ELECTRIC PROJECTS

2023-CURRENT

PROJECT DESCRIPTION	COMPLETED
ROUNDABOUTS- MOVED 5 POLES	✓
WILLIAMSBURG ON/OFF RAMP- MOVED 4 POLES	✓
VETERANS CENTER- RAN NEW PRIMARY UNDERGROUND AND SET 2 NEW PADMOUNT TRANSFORMERS	✓
ELEMENTARY SCHOOL- UPGRADED NEW PADMOUNT TRANSFORMER	✓
SHOPPING CENTER- UPDATED THE PRIMARY UNDERGROUND AND SET A NEW TRANSFORMER.	✓
BIXBY CONTRACTED JOB- REPLACED 15 POLES ON EAST RIVERSIDE	✓
REPLACED 9 POLES ON BROADWAY FROM STEEL TO COPPER	✓
BUILT A NEW LINE FOR JOSE RIOS PROPERTY	✓
BUILT A NEW LINE FOR THE WYONA CONDOS	✓
T&D SERVICES HAVE STARTED A COMPLETE STUDY OF THE ELECTRIC DISTRIBUTION SYSTEM	IN PROGRESS
UPDATE THE DISTRIBUTION MODEL	IN PROGRESS
REPLACE NUMEROUS POLES AROUND TOWN	✓

IN THE PAST THE ELECTRIC DEPARTMENT HAD NEVER HAD THEIR OWN BACKHOE. WHEN A BACKHOE WAS NEEDED, WHICH WAS OFTEN, THE ELECTRIC WOULD HAVE TO REACH OUT TO OTHER DEPARTMENTS LIKE STREETS, PARKS, ETC. TO BORROW ONE IN ORDER TO COMPLETE SOME JOBS. THIS CHANGED WHEN STREETS TRANSFERRED THEIR JOHN DEERE 1987 410C IN APRIL OF 2022.

[Cite your source here]





**THE BACKHOE THAT WAS TRANSFERRED HAS BEEN
A HELP BUT IT IS 37 YEARS OLD WITH 6665
HOURS AND HAS DECLINED CONSIDERABLY,
RESULTING IN MORE AND MORE COSTS ON REPAIRS
TO KEEP IT UP AND RUNNING.**

4RIVERS

EQUIPMENT

1441 RV Drive
El Paso, TX 79928
Cell # (915) 538-9452 Fax # (915) 598-0479

REVISED EQUIPMENT PROPOSAL - BACKHOE
CES (Cooperative Educational Services) Purchasing Coop
CES Contract No. 2022-10-C102-ALL

City of T or C
Current CES Member
9/05/2024



Picture used may not reflect actual configuration quoted
New 2024 John Deere Model 320P Backhoe
Factory Ordered Unit

EQUIPMENT SPECIFICATIONS

113 Net H.P. John Deere 4.5 Liter Final Tier 4 Engine

Enclosed Cab with A/C and Heat

Air Suspension Cloth Seat

Joystick "Pilot" Backhoe Controls

LED Full Light Package

Bosch Basic Radio Package

4 Wheel Drive w/ Limited Open Differential

Auto Shift Transmission

Tires - Galaxy 19.5L-24 Rear & 12.5/80-18 Front

Auto Ride Control

1.3 Cubic Yard 92 in. Loader Bucket

Heavy Lift Extendable Dipperstick

1,000 lb. Front Counterweight

24" BH Bucket

Standard Stabilizer Pads

Strobe Light with Magnetic Mount

Plus Other Additional Standard Factory Features

WARRANTY

1 Year (12 Months) Comprehensive Full Machine Factory Warranty

Additional Extended Warranty available at an Additional Cost.

CONFIGURATION PRICING
BASED OFF OF CES COOPERATIVE PURCHASING PRICING
CES Contract No. 2022-10-C102-ALL
Effective July 26, 2022 through July 25, 2027

2024 John Deere Model 320P Backhoe – New Factory Ordered Unit

John Deere List Price -	\$ 216,344.00
<u>Less CES Discount (43%) -</u>	<u>(\$ 93,027.92)</u>
Factory Freight -	\$ 3,450.00
<u>Local Delivery to Truth or Consequences -</u>	<u>\$ 1,250.00</u>
Total Sales Price -	\$ 128,016.08

Note – As of 8/23/24, lead time for this backhoe from the Factory is 5 to 6 months upon receipt of order.

Accepted By: _____

Date: _____

Printed Name: _____

Title: _____

Quoted By: _____

Date: _____

Rigo Ordonez, NM Territory Sales Representative
4 Rivers Equipment, LLC.
Cell Phone (915) 538-9452

FINAL & 2ND PUBLIC MEETING

**WILSON
& COMPANY**



Louis Armijo Sports Complex Master Plan



**Thursday, September 12, 2024
5:30 - 7:30 p.m.
City Commissions Chambers**

405 West Third, Truth or Consequences, NM

For special accommodations, please
contact O.J. Hechler no later than two days
in advance of the meeting at
575-740-6716 or
orrin.hechler@torcnm.org

At this final public meeting, the Project Team will present concept options & project phasing.

The City of Truth or Consequences continues to develop a Master Plan for the Louis Armijo Sports complex and invites you to attend, learn about the project, ask questions, and share your feedback with members of the project team.

The background features a large, abstract graphic on the left side, consisting of a dark blue textured area with a white circle and a large white organic shape. On the right side, there are several smaller, light blue organic shapes. The title "Water and Wastewater update" is centered in a bold, black, sans-serif font.

Water and Wastewater update

September 2024

Water Pressure

- After spending several weeks working on the water pressure issues, we held a meeting with Wilson and Company to discuss the issue and decide where the most beneficial area would be to put a bypass that would restore the pressure to the Smith/Silver.
- Mark Nasi from Wilson and Company visited us on the 29th of August to discuss the problem.
- Using Wilson's computer model of our water system, Mark identified some valves that could provide the pressure required to the school and hospital. One valve on 9th and Date was identified as a possible solution. After the crew worked on the valve they were able to open it, within hours the water pressure at the school and hospital had equalized and is maintaining pressure.
- Current pressure at the school has averaged to 62 psi at the fire hydrant inside the campus and the hospital has averaged 70 psi
- The plan going forward is to have the school and hospital report their pressure regularly to Wilson and Co. for monitoring.

Water Leaks

- Water leaks are at a current high of 57 active leaks as of September 6th 2024.
- Crews were able to complete 28 leaks in the month of August.
- Tungsten alley project is now complete as of August 31st.
- Leaks repaired so far in the month of September are 11. There are 28 to be fixed in the next 3 weeks.



Wastewater

- We have had some issues at the headworks at the WWTP. A transducer that sends a water level signal to our SCADA system stopped communicating with the computer causing the four influent pump stop working. Without a signal the pumps cannot turn on. Within minutes the influent backed up into the system.
- Crews were able to turn on the pumps manually to reduce the backup pressure. The system has a rarely used backup floats that after resetting were able to be put online.
- We currently have a service call in to I & C Solutions to come and repair the transducer.
- This incident could have been much worse but the operators caught it in time. However, this brought to light the need to have more wastewater certified personnel that have an understanding of the wastewater process. I have talked to HR about posting wastewater vacancies hope to recruit some additional operators.

Billing for Vector for County From / /20 to / /20 including the spraying check lists.

Tuesday Evenings

For..... Arrey/Animas Creek/Hidden Valley/Palomas (upper & lower)

Trip charge including spraying miles is 70 miles X 75 cents a mile.....\$52.50

Man hours 2 x \$25hr = \$50 x 4.8 hours.....\$240

Chemical \$5.38pm X 24 sprayed miles.....\$129.12

SubTotal.....\$421.62

X__ events/weeks.....Total.....\$

Thursday Evenings

For.....Monticello RV park/Gomez Ranch area

Trip charge including spraying miles is 39miles X 75 cents a mile.....\$29.25

Man hours 2 x \$25hr = \$50hr x 1hr.....\$50

Chemical \$5.38pm X 2.5miles.....\$13.45

SubTotal.....\$92.70

X__ events/weeks.....Total.....\$

Total for the county is \$

David S. Johnson

1 mile X 1 foot is 5,280 feet

1 mile 25 feet wide is 132,000 square feet or 44,000 square yards

1 acre is 4,840 sq yds..... 44,000 sq yds divided by 4,840 = 9.090

This equals 9 acres in 1 mile 25 feet wide.

25 linear miles 25 feet wide is 225 acres. (average night of application).

12 gal. of diluted chemical contains 3.3 pounds of permethrin chemical.

3.3 pounds of permethrin divided by 225 acres = 0.01466667 or 0.015 pounds per acre.

12 gal. of diluted chemical in 25 linear miles 25 feet wide is a total of 0.015 pounds of permethrin per acre. At levels of 0.007 pounds per acre a total of 25 applications are allowed per year (per season).

Each jug is 22 pounds of chemical.....2.5 gal.

Of which contains 6.6 pounds of the chemical permethrin. 30%.

Half a jug of chemical (1.25 gal) is mixed with 10.75 gal. of water for a 12 gal. tank.

The label of the product (Aqua Perm-X UL30-30 with the EPA number 89549-76) clearly states

"Do not exceed 25 applications at 0.007lbs permethrin per acre per application (per season)."

Mileage for county vector spraying. As of July 2017

1, Miles to Monticello is 23miles from the TorC F.M. shop, round trip is 46miles.

Actual spraying of chemical through Monticello and Placitas is 4.5miles.

2, Miles to Monticello RV park is 17miles from the TorC F.M. shop, round trip is 34miles.

Actual spraying of chemical through the RV park area is 2.5miles.

3, Miles to Arrey is 22miles from the TorC F.M. shop, round trip 44miles.

Actual spraying of chemical through Arrey is 10miles

4, Miles to Animas Creek is 15miles from TorC F.M. shop. Round trip 30 miles

Actual spraying of chemical through Animas Creek is 5miles.

5, Miles to Palomas is 8miles from the TorC F.M. shop, round trip 16miles.

Actual spraying of chemical through Palomas (upper and lower) is 8miles

6, Miles to Hidden Valley is 9 miles from TorC F.M. shop, round trip is 18miles

Actual spraying of chemical is 1mile.

The plan is to incorporate 2 County locations for spraying once a week.

For an example; Locations 1 and 2 above can be sprayed on the same date. 63miles+7sprayed miles.

Locations 3 and 4 above can be sprayed on the same date. 44miles+15sprayed miles

Locations 5 and 6 above can be sprayed on the same date. 18miles+9 sprayed miles

With each application being one week a part in rotation (unless more is required).

On the next page is the formula for calculating the chemical cost per mile, and total expenses per year.

The cost of the chemical (Prentox Aqua Perm X UL 30-30) is \$717.54 for 5 Gallons. \$143.50 a Gallon.

The spraying mix is 1 gallon of chemical to 9 gallons of water = \$143.50 for 10 gallons of solution.

1 gallon of mixed solution = \$14.35

At the application rate of 8 ounces per minute X 60 minutes = 480 ounces or 3.75 gallons an hour.

\$53.81 of mixed solution applied an hour of continuous spraying.

At this application rate at the speed of 10 miles per hour = \$53.81 or \$5.38 for every mile.

With this formula it is calculated the application rate is \$5.38 per mile for chemical use.

Using this solution and incorporating proposed application plan, and considering additional applications when required, on average monthly coverage (chemical miles sprayed) may be up to 60 miles.

With application for 5 months total County chemical use would be 300 chemical used miles.

A) 300 miles X chemical use rate of \$5.38 a mile = \$1614.00 of chemical applied.

Travel miles to and from application sites, again considering additional application when required, on average monthly County wide coverage of up to 200 miles.

With application for 5 months of travel miles would be up to 1000 miles.

B) 1000 miles X \$2.00 a mile travel cost (vehicle use)= \$2000

Using the 300 mile chemical use rate to calculate employee cost of \$25.00 an hour .

C) 30 hours X \$25.00 an hour per employee rate X 2 employees = \$1500.00

These costs can vary depending on additional applications, weather conditions, and employee availability.

David Johnson

Facility Management.

7/13/2017



CITY OF TRUTH OR CONSEQUENCES

AGENDA REQUEST FORM

MEETING DATE: October 9, 2024

Agenda Item #: F.2

SUBJECT: City Commission Regular Minutes, September 24, 2024
DEPARTMENT: City Clerk's Office
DATE SUBMITTED: October 4, 2024
SUBMITTED BY: Angela A. Torres, Clerk-Treasurer
WHO WILL PRESENT THE ITEM: Consent Calendar

Summary/Background:

Minutes approval.

Recommendation:

Approve the minutes.

Attachments:

- Minutes

Fiscal Impact (Finance): N/A

\$0.00

Legal Review (City Attorney): N/A

None.

Approved For Submittal By: ☐ Department Director

Reviewed by: ☒ City Clerk ☐ Finance ☐ Legal ☐ Other: [Click here to enter text.](#)

Final Approval: ☒ City Manager

CITY CLERK'S USE ONLY - COMMISSION ACTION TAKEN

Resolution No. - Ordinance No. -

Continued To: - Referred To: -

☐ Approved ☐ Denied ☐ Other: -

File Name: CC Agendas 10-9-24

CITY COMMISSION MEETING MINUTES
CITY OF TRUTH OR CONSEQUENCES, NEW MEXICO
CITY COMMISSION CHAMBERS, 405 W. 3RD St.
TUESDAY, SEPTEMBER 24, 2024

A. CALL TO ORDER:

The meeting was called to order by Mayor Rolf Hechler at 9:00 a.m., who presided and Angela A. Torres, City Clerk-Treasurer, acted as Secretary of the meeting.

B. INTRODUCTION:

1. ROLL CALL:

Upon calling the roll, the following Commissioners were reported present.

Hon. Rolf Hechler, Mayor
Hon. Amanda Forrister, Mayor Pro-Tem joined via teleconference at 9:26 a.m.
Hon. Destiny Mitchell, Commissioner
Hon. Merry Jo Fahl, Commissioner
Hon. Ingo Hoeppe, Commissioner

Also Present:

Traci Alvarez, Assistant City Manager
Jay Rubin, City Attorney
Angela A. Torres, City Clerk-Treasurer
Luis Tavizon, Chief of Police
Jocelyn Holguin, Finance Director
Tammy Gardner, Executive Assistant
Tara Manning, Animal Shelter Manager
Leiandra Guerra, Chief Procurement Officer

There being a quorum present, the Commission proceeded with the business at hand.

2. SILENT MEDITATION:

Mayor Hechler called for fifteen seconds of silent meditation.

3. PLEDGE OF ALLEGIANCE:

Mayor Hechler called for Commissioner Mitchell to lead the Pledge of Allegiance.

4. APPROVAL OF AGENDA:

Commissioner Fahl moved to approve the agenda as submitted. Commissioner Mitchell seconded the motion. Roll call was taken by the Clerk-Treasurer. Motion carried unanimously.

C. PUBLIC COMMENT (3 Minute Rule Applies):

Susan Miller addressed the Commission with comments related to:

- I signed the petition regarding F2, and I just wondered why it is on the agenda. I thought it was something that was already settled, and I would like to have an explanation as to why it is on the agenda.

Ashley Galicia addressed the Commission with comments related to:

- I just wanted to let you all know that the swimming pool is still open. We are going to remain open a little bit into October. We don't have a set date yet. We are just going to go based off of staffing availability and participation. We are going to cut our hours down just a little bit because there has been no participation with the late afternoon swims, but other than that, our lap swim and aerobics, and open swim have been still pretty populated throughout the day, so we are going to remain open until further notice.

Steve Green addressed the Commission with comments related to:

- Kim is one of the applicants for the variance, unfortunately has a business commitment today, and she could not make it. We live right across the street from them, and we have watched the development of their property which is enhancing all of the values of our homes in the area, so we greatly appreciate it. The storage locker that they have is not an eye sore. We think that it adds to the property, and we would encourage you to vote in favor of the variance.

Becca Eza addressed the Commission with comments related to MainStreet updates:

- We are excited to announce the finalists for our show of hands project. We had 14 really strong applications. The judging panel had an interesting and difficult time going through them all and deciding the ones to be finalists. Rebel Roadrunner, Mile Marker 7 Coffee, Ruby's Music and Smoothie Lounge and Truth or Consequences Contemporary were the finalists. They all have interesting and exciting proposals for different projects. October 10th will be the public event where they all give their pitch and the public will vote, and the winner will get \$5,000 towards that project. I encourage you all to attend and to spread the word. We really want to have a lot of community support. It's \$5 per person to come to the event and that money will go toward the winning project. We are also going to do a GoFundMe to hopefully help each of those projects get some funding toward them.
- One of the items on your agenda under New Business, G5 is for a MainStreet Lodgers Tax request. We are really excited about potentially doing this marketing

campaign. It's kind of based around the new(ish) logo that the Lodgers Tax Board has been using for a couple of years, and getting that out to the public more, and around the idea of re-define having people think of T or C and what we offer here in a new light. For example, it will be something like re-define traffic with a picture of tubes on the river or re-define office space with someone working in a hot tub with a laptop beside them. So, we want to do marketing of that with print ads around the state and around the region, places like Austin and Tucson. We are excited to do that campaign over the winter and spring and hopefully increase tourist visits to town.

- The Turtleback Trails Network item listed on the agenda, MainStreet is very much in support of this proposal and this grant that the Jornada RC&D is writing to kind of help move the project forward. It's the first step in establishing trail heads and trail heads signage. MainStreet wants to encourage that kind of ecotourism by having an established trail network here.

Kathleen Sloan addressed the Commission with comments related to:

- I just had a quick question. I saw an ad in the Sentinel for T & D which is an engineering firm that is doing a study on the electric department. That does not show up in your over \$20,000 purchases. Was there an RFP because I'm sure it's over \$20,000 for what T & D is doing. This is the beginning of the capital projects pipeline. If the public is not told why a study is being done, and the who/what/where/why of it, and yet public funds pay for it, and capital projects result from it. The whole beginning of the capital projects pipeline is shrouded in mystery, and it never gets clearer as it goes through the pipeline. Also, the personnel purchases should be on your over \$20,000 agenda item that you have every two weeks.

Ron Fenn addressed the Commission with comments related to:

- It is very clear that you don't like me, and I don't care that you don't like me because you work for me. You don't get that do you. The Reed Rocket fiasco that you awarded to three members of the Arts Board who will pay \$100 a piece for over \$7,000 worth of art and breaking it up. Which portion of the Mona Lisa should be broken up and sold individually to someone. You disrespect the Artist, and you disrespect me. You disrespect yourselves in this ludicrous decision to change the game after the fact, and by the way the ads were \$513 and perhaps the Assistant Manager didn't tell you that. You took a bid of \$300. \$200 plus under what it cost you to advertise. This is outrageous and ludicrous, just because you don't like me. I know that.
- I have 11,000 words worth of information for you about the operation of our public library. If you have been in the library, you should be able to see this and say that this is an incompetently operated facility, and the Director of 31 years needs to retire because she is no longer a librarian, and you can take that from me because I was a librarian. This is outrageous what you are doing to the public here. There is over 3 ½ years worth of books and equipment lying on the floor in boxes, in the library and nobody seems to want to do anything about it. Are you all that afraid of

Pat O'Hanlon. What does she know about you that has you allowing her to get her \$70,000 and more a year salary to do nothing. It's sad.

Mayor Hechler: I will address the Reed Rocket thing here so we can set the record straight. The artist for the Reed Rocket was here, and I asked him what his opinion was on what he wanted to do with the Reed Rocket because he has been involved with this for well over 10 years. He wanted it to stay in the community, and he wanted to be able to see it. We did reach out to the 3 people that bid, and we got 2 responses, and 1 neglected to respond. The commission decided that as the best benefit for the community, we would go ahead and give it to the people that bid the \$300 for it because it would stay in the community. What swayed me heavily about it was that the artist's heart felt discussion on wanting to keep it here and where he wanted it to go.

Ron Fenn: The Artist.

Mayor Hechler: This is not a dialog Mr. Fenn.

Ron Fenn: Of course, it's not, you don't have dialogs.

Mayor Hechler: Please excuse yourself Mr. Fenn.

Ron Fenn: You guys are assholes. What you represent here, there is no dialog.

Mayor Hechler: I was hoping to have that response, and I'm grateful for it. At least he is gone. Anyway, that is what happened with the Reed Rocket. Again, he comes in here and he does not represent the truth. He does not represent honesty. He represents himself. So, I wanted to set the record straight on at least the Reed Rocket thing. Is that the way we all remember it?

Commissioner Fahl: Correct. Our comment was that if you ask for more information, and they do not respond, then that is a non-response, and you throw that bid out. Just like any kind of work.

Mayor Hechler: Normally we don't respond to public comment, but we can't keep letting certain people continue to get away with stuff like this, and just for the record I think Pat O'Hanlon is doing a great job at the library.

D. REPORTS:

Assistant City Manager Alvarez reported the following:

- I wanted to give an update on the projects going on at the city parks, as well as clarify some information that may be going out to the public. As you know, we have been making a lot of improvements to Ralph Edwards Park, and I just want to remind everyone that these improvements came via the way of grants specific to parks improvements. It started back in 2017 with the Clean and Beautiful grants. We got those in 2017, 2019, 2022 and 2023. We had a past City Manager that did

a loan refinance, and some of those funds within that loan refinance were allocated to the Ralph Edwards Park improvements. We have also received Capital Appropriation Recreation Quality of Life grants, and the New Mexico Outdoor Recreation and Trails grant. All of those are specific again to parks. They can't be used for water improvements. With that being said, the next phase is our Skate Parks improvements, and hopefully by the end of today we should have a survey posted both on the City Facebook page, as well as our City Website for some public input. I would like to encourage people to do that survey so that we can start some public information out there to everybody.

Commissioner Fahl: How is McAdoo going?

Assistant City Manager Alvarez: The last I heard they are hoping to have that paved by the end of this week that was last week. I haven't received an update yet this week.

Mayor Hechler: Didn't we discuss a couple of meetings ago the funding plan for the electric department?

Assistant City Manager Alvarez: Yes.

Mayor Hechler: It wasn't necessarily on a \$20,000 thing, but we actually discussed it in full.

Assistant City Manager Alvarez: I do believe it was on the over \$20,000 purchase requisitions, but it might have been procured at that time through CES, so maybe it didn't say specific to T & D services, but the entire proposal was included in the agenda packet. I will go back to the agendas to find out when that came to the commission. I will send you an email and let you know.

Mayor Hechler: We did discuss it, and I know we approved it, but just so that we could be clear about that.

a. PD Update: Chief of Police Tavizon:

- The PD has been pretty busy trying to participate in some of the community events. This last weekend we participated in the recovery event we partnered with The Olive Tree. We warmed some hot dogs and provided that to the attendees. That was a fun time. I really appreciated Jaffee for going out there and helping out with that.
- We are working with MainStreet, and we submitted our letters for the upcoming Halloween Trunk or Treat event that will be on October 31st downtown. Then getting ready for old fashion Christmas.
- We did a fundraiser for Shop with a Cop on Sunday. We worked a concession stand for one of the churches that was doing a movie, and we were able to raise \$500 towards Shop with a Cop.
- We are sent our Code Enforcement Officer Tyler Knull to the New Mexico League Zoning Officials annual meeting conference. He was able to get some pretty good

information from that and bring it back. We are looking at possibly revamping some things to try and get things to move along a little quicker than our current process. We are working pretty closely with that.

- We sent our evidence tech Kyleen Coulter to the Property and Evidence Technician Association conference. Evidence is one of those things that is always changing. There are always different regulations coming from the Feds that we have to make sure that we are meeting the standards on. She was able to go and gather some good information to bring that back so we can ensure we are staying up to regulation.
- We have begun our annual training. DPS requires annual training of an Officer for 40 hours bi-annually, but there is mandated training annually that we have to complete. We have stated that process, and we will continue until we are all in compliance with what the state regulates.
- From September 1st to the 19th the Officers had 697 calls for service, 89 where for Animal Control.
- We had quite a bit of citations this month. We had 177 traffic stops and we issued 165 citations.
- We had 14 motor vehicle accidents. We are trying to lower that. I mean it helps everybody because our insurance rates go down. We are trying to figure out the root cause of that. We have done crash studies, and there is nothing specific. It's not all in one area. It's all over the map. It has a lot of dots, and it looks like it has chicken pocks. They are just random from people not paying attention. We are working on that still.
- We had 1 DWI for the month.
- We had 22 arrests. We continue to stay busy and try to meet different compliances.
- One of the things I want to touch on is that a local government entity is there to really to protect the rights of the community, and the rights of the public. As a Police Department, the way that we do that is by protecting our communities' civil rights, evidence, and property. That way, whether you are accused of something, or you are a victim of a crime, you are able to rely on that evidence. That is supposed to be protected by that entity, to either appeal your conviction, or to gain a conviction, and serve the victim. We are working on that, and I appreciate you guys doing what you did with the building. Hopefully we can get that funded and be able to adequately protect those rights of our community members.

Commissioner Fahl: I just want to applaud all of our officers. We all support law enforcement, and everything that you do for us. I really appreciate you going the extra mile to send them to their training. That is just so vital to our community, and to them to grow as officers. Thank you for your leadership.

Chief Tavizon: Thank you for the opportunity.

Commissioner Mitchell: Regarding the vehicle accidents, where are they located? Are they in a particular area, and specifically where? Are there any in the roundabouts?

Chief Tavizon: There have been a couple in the roundabouts in past months, but it wasn't as much as you would think. It was really in residential areas. Maybe people backing out of their driveway and not paying attention, or somebody coming up and instead trying to avoid an accident. When we did the crash study, the map of the city had dots everywhere. So, I'm thinking maybe driver negligence is the source and cause of all these crashes.

Commissioner Mitchell: Do you think it may be cell phone usage while driving or something like that?

Chief Tavizon: Distracted driving is always an issue.

Mayor Pro-Tem Forrister joined the meeting via teleconference at 9:26 a.m.

City Commission Reports:

Commissioner Fahl reported the following:

- As you know, I'm affiliated with the Jornada Resource Conservation Development Council and I told you a while ago that that we were working with the County on a field reduction project up at poverty creek, and we are doing a thinning project in conjunction with the County. We were able to conduct thinning on 3 homes up there. We reduced the field loads there considerably, and that was very positive, and the people were excited about that. We are hoping to begin talking to residents in Kingston to reduce that as well. Then maybe we can use some of those funds to do thinning projects near town and reduce wildfire issues here.

Commissioner Hoepfner reported the following:

- I'm celebrating 6 years of Ingos Café. I am doing it in the form of a fundraiser for Acknowledge Create Teach (ACT). It will support youth programs and artists. We will be serving German food on Saturday the 28th from 5 to 8. You guys are more than welcome to attend. I will be decorating and having it like a small Oktoberfest.
- When I became a Commissioner, I did it to look out for the public, and I'm looking out for you guys. I use my free time on Mondays before each Commission meeting from 5 p.m. to 6 p.m. and I open the doors of my café to everybody. Anybody can come in and speak and ask questions. They can give me information or tell me what is bothering them. The last three times I sat there alone, but then I always hear after the fact that we are making decisions, or we go in a certain direction that you were not informed of, or you say that you were not included. When I sit there alone, I say ok the interest we have here. The more input we get from the public, the better so we can do our job and handle things. It's sad for me to see that you offer something, and in return you get nothing, but then later you get blamed for decisions or directions you go by because there is no input from the public. I hope to see when we have it posted that there is public input, and you attended and bring your information of what you would like to see change, or what is bothering you. All you have to do is ask me. It's the same here with the petition. Nobody came by asking me what it was about. They came afterwards, after they had

already signed the petition stating that it is not what they heard but I signed it anyways because it is important. That's a little frustrating. I take the time even when people come to the café to listen because it is important that the public is involved. I hope in the future I have somebody show up, but regardless, I will always be open. I will work on a project for the city planning and think about what we can do as the next step.

- Thank you to MainStreet. It is amazing to see how much they do for small businesses, and how much they do for the whole community, in ways of finding grants to help us. I hope with all the holidays coming up the public thinks of small businesses as well and support them. We are a community, and we are here to work as a team. It's what makes this town so amazing. It's just a wonderful place to live. My motto is that together we can make a difference. I hope we all start working together a little bit more, and not fight each other. We have enough fighting going on in the world, we don't need to do it as well.

Commissioner Mitchell reported the following:

- I want to introduce Scott Orr He purchased the KCHS radio station. He was going to be here during public comment, but he was late. He is a part of my report though.

Scott Orr: I'm with radio New Mexico and I'm pleased to be here with you today and I'm very grateful for all your time. Radio New Mexico is a New Mexico owned broadcast company with radio stations across New Mexico. We have a long background in serving similar communities and we realize how important a local radio station can be to the people of the community. Radio New Mexico acquired KCHS FM 101.9, and our mission is to be the community media place for town forum where people can learn what is happening in the City of T or C, everything from the meetings like this one to where to go to eat this evening. We want to help promote the town. We will do our best to make sure that our program is always positive and entertaining. We would never be biased in our presentations of ideas and viewpoints. We just recently started a survey of the people in t or c to learn what you want KCHS to be. We want to know what music you want us to play and of course and most importantly what you want to hear on KCHS in the areas of the community events, city government outreach, weather and things that are the most beneficial to you guys. We carefully review the survey results, so we have the best surview with KCHS. We are just getting our feet on the ground but going forward we want to be the go-to for everyone in the community to find out what's going on. We want to have a variety of programs on KHCS such as broadcasting the city council meetings which I know KCHS has done for many years. I just recently joined Radio New Mexico, and I will be in direct line with you guys. I'm very excited to be on the ground floor what would become an exceptional and valuable radio service to the people of T or C. Please help us to become a valuable service.

Commissioner Mitchell: Where could we access the survey?

Scott Ore: I can put one up if you would help me and even distribute it.

Mayor Hechler: We can put it on the city website.

Commissioner Mitchell: We will get it up on the city website so that people can access it. I did take the survey the other day and I think with the community input we could really make it a worthwhile radio station.

Mayor Hechler: This is great you know coupled with the radio station and what you are able to do for us and being live on Facebook getting all the other potential media sources that we can hit really gets the word out to people and that's one of the things we really need to work on. I'm excited for January because I think we are going to be in the public eye, and everybody is going to see what we are doing, and they should. Maybe that will spark some more interest in our community. Thank you for being in our community. I'm looking forward to the relationship.

Mayor Pro-Tem Forrister reported the following:

- I was a part of the Show of Hands selection. We selected 4 amazing finalists that will be judged by the public at their event.

Mayor Hechler reported the following:

- I will be attending the governor's conference on economic development in Albuquerque on the 25th and 26th. I already went through the curriculum and I'm going to really focus on the state investment council. Which is a meeting on what to do if we do have cash on end need year and how to invest it and where to invest it. Community businesses development I'm very intreated in that. Pitches and proposals for marketing your rural community, electricity 101 for economic development and of course marketing you community and place making so I'm looking forward to those particular classes. There is more offered I'll stay engaged and see what could happen and I'll give a report when I come back. I will also be attending a SCOG meeting in Sunland Park. The last meeting I attended was very fruitful the results of that are going to things that we are funding for one was a plan for our community since we haven't done a comprehensive plan since 2014 hopefully we will get funded for that and then we are working a little bit on doing a commercial park off of 51 somewhere and maybe doing an ohv park out in that area. If we get the funding for those things that would be great. I'm looking forward to this meeting to see what else we can pick up and take care of.

City Attorney Rubin had no reports.

E. CONSENT CALENDAR:

1. City Commission Regular Minutes, August 28, 2024
2. Acknowledge Regular Public Arts Advisory Board Minutes, July 16, 2024

Commissioner Fahl moved to approve the Consent Calendar as submitted. Commissioner Hoeppner seconded the motion. Roll call was taken by the Clerk-Treasurer. Motion carried unanimously.

F. ORDINANCES/RESOLUTIONS/ZONING:

1. Discussion/Action: Resolution No. 14 24/25 Budget Adjustment Request.

Jocelyn Holguin, Finance Director reviewed the Resolution No. 14 24/25 Budget Adjustment Request that was provided in the packet.

Commissioner Mitchell moved to approve Resolution No. 14 24/25 Budget Adjustment Request. Commissioner Hoepfner seconded the motion. Roll call was taken by the Clerk-Treasurer. Motion carried unanimously.

2. Discussion/Action: Resolution No. 15 24/25 in English & Spanish calling a Special Election to be held on Thursday, February 13, 2025, related to the Petition for a Referendum on Ordinance No. 767.

City Clerk Torres: On September 12, 2024, a Referendum Petition was submitted to my office against Ordinance No. 767. As per NM State Statute Section 3-14-17, upon verification of a referendum petition, the commission shall adopt a resolution calling for the holding of a special election on the measure. The number of signatures required for to prompt a special election was 209. After the verification process was completed. It was determined that there were 278 valid signatures on the petition, and there were 21 signatures that were purged as per State Statute 3-1-5 (H3). Due to the upcoming election that will take place on November 5th, a special election cannot be held until 100 days after the regular election which would be February 13, 2025. The special election will be a mail in ballot only election which will be conducted through the Office of the Sierra County Clerk. The city is responsible for all costs related to this special election. The total fees that we paid for the last referendum special election was \$22,329. To address Ms. Miller's question, an election resolution is required to be submitted to the governing body anytime we have an election, so in order for us to proceed forward, the election resolution has to be approved, and that's why it is on today's agenda.

City Attorney Rubin: There is a state statute that requires us to do this, and the resolution which is set forth in your packet cites that statute, so really what you are considering is the actual document which is called a Proclamation Resolution Calling for a Special Election for February 13, 2025.

Commissioner Fahl: This is unfortunate that here we are again. I don't understand some of the activities that occurred in collecting the names on the petition. I am going to explain what happened to my sister in-law, and my brother in-law. I don't understand what happened to them is actually a legal process, so jay I need some input. So, somebody came to their door, and by looking at the list of names, it looks like somebody just went up and down the streets. I don't know how they did it, but they came to their door, and they told my in-laws that the city was once again trying to use the Armory, and fix up the Armory and we were going to spend \$20 million, and we were trying to

bypass what the people wanted. They also said that we the Commissioners don't listen, and we just need to stop trying to go around what the previous election had done. They told them this whole spiel, and then they gave them the petition. Now, I said, didn't you read what you were signing? No, they did not because, I don't know how many papers they were shown, but the second page of the petition was not on there, and they just showed them the page and said here sign this page. They did not even see the beginning of the petition that said what they were signing. I yelled at them in a not nice manner "why did you sign something without reading what you were signing" but the whole spiel was blah, blah, blah, here sign on this page, and they didn't even see the beginning page, so how is that even legal.

Commissioner Mitchell: It does say on the bottom of the petition that if you're misrepresenting what they are signing it is fraud. I had another person come up to me and say, "someone came into my office and handed me a petition that said the City of Truth or Consequences Commission is illegally taking \$2 million from the general fund in order to re-build the Armory."

Commissioner Fahl: Yeah, it was all about the Armory.

Commissioner Mitchell: That information is a complete and utter lie, and again people just signed it. There are names on this list that I've called and asked why they signed it and they told me that they were told it was for something else. To me that's illegal. That's deception. Is there anything legally that we can do about that?

City Attorney Rubin: I've been asked that question before. The jurisdiction of the City Clerk is actually limited. Her job is really just to verify that these are valid signatures. It's not really coming upon our City Clerk to go around to the 278 people who signed the petition and ask them if they meant to do this or ask if this is what they intended. She verifies the valid signature that belongs to the person, and she brings that to you. One thing I know here is that according to the agenda request form, I'm told that there are 278 valid signatures, and there were only 209 that were required. So, I think the only way I would know to challenge a signature would be only if an action was filed in district court in which someone who is contesting that they did not intend to sign the petition because they were misinformed, or something was misrepresented to them or whatever the reason may be. That would still have to be filed in district court by the individual and they would have to ask the court to make a determination that the signature provided was not a valid signature. The problem you run into is if you are really trying to stop this action, you are going to need 70 people to do that because we only needed 209 valid signatures and we received 278, so those are the problems that I always see when I'm asked this question. I know it's unfortunate and I totally understand what you are saying, because this has come up before. I have a law office in T or C and so many times people have come into my office to tell me that they didn't know what they were signing, and they didn't understand it, and if the information was misrepresented to them. I tell them that I wish they would have called me before you signed the petition. So, I think if you really want to challenge this process, I think the

people who claim that this was not at their own free will would have to file in district court. I don't like giving you this advice, but I think that is the problem you look into.

Commissioner Mitchell: So, the people that were misled would have to take it to district court. I think as we were moving forward, we are going to have to find a way to take action because if we can be stopped repeatedly for things like this, we are going to have to find a way to better communicate what we are doing. We have been talking about this for several months and the people still misunderstood, and they were misled by whoever went to their house. I'm not talking legally, but we failed once again. If they signed it and there is nothing that we can do, then I don't know.

Commissioner Hoepfner: It's sad to see because I'm there. My doors are open. I have an open-door policy. Come and ask me. A regular customer came and said, hey I signed this petition, what does it do, then I explained what it was, and she said that was not what she signed. So, I told her to please tell everybody to come in and talk to me. I'm here. It is the same thing with my meetings. I make my decisions from what I am told by the people who come and voice their concerns. It is discouraging when you find a solution because it was said, that is a lot of money to build a new police station, so we come up with a new idea which cuts the entire cost by over \$5 million, including the building and everything and then we are told that we are overspending. There is nothing in this world for free. I see the same thing when I spend time to do the work that goes into other projects like expanding the Healing Waters Trail, or maybe improving the Senior Center. I spend time doing all the work and then at the end somebody says, no I don't like it, so they go and get signatures on a petition. It would be a benefit to the community, but because someone doesn't like it, they can circulate a petition. That is very sad to see instead of them coming and talking to us. I would have explained what it was. Every reaction has a counter reaction. When the money for a project is taken away, then we have to find other means of money. Now we have to go to Santa Fe to ask for money for this and that is less money to fix our infrastructure. So, everything has a consequence. Please think about what these signatures are doing and think about how they complicate us moving forward. I don't want to go backwards. I want to go forward in a positive way. I want to develop our beautiful town because it is a wonderful place to live. I want to move forward and do more things for the people. We work hard on the things we do. We go to meetings, and we do research. That is our time as well, so I just want to encourage everyone to please reach out to us when you want to be involved so you can be involved in the entire process. Go to your advisory boards and bring it up to them. That's what they are here for. Go and get involved this way and not after the fact when somebody disagrees with something and wants to circulate a petition and throw \$20,000 out the window for an election. You want to say that you are all about saving the city money, but you are okay with us spending \$20,000 on a special election. That is taking money away from us using it towards things that benefit our community. I am trying my best here to bring us forward and I really do put in work for what I promised. I will always have my door open so please come and talk to me.

Mayor Hechler: I just want to clarify a couple of things. This new ordinance has nothing to do with the Armory. Absolutely nothing. It has everything to do with the PNC Bank

building which the city acquired. We bought it for under the appraised price for \$430,000 and we want to renovate it. I think that will cost maybe \$600,000 if we do that. We were approved for a bond for \$1.68 million if we want to. Not the \$2 million plus interest. That was erroneously reported on the petition. I am only one decision maker here. I would not advocate for the \$1.68 million. I would advocate for \$1.1 million or maybe \$1.2 million which is to pay back the city the \$430,000 which they had to use their own cash to pay for, and the \$600,000 for renovations. So, the total cost of this building would be around \$1.1 million or maybe \$1.2 million. I think that is a bargain for this community for a 700 square foot building in the location that it is at. That's what I would advocate for moving forward. It is easy to go back out to the same people that signed a petition before and ask them to sign another petition and represent it the way it was represented. That's easy to get those signatures because the same people are going to sign it again, so I have a problem with that. There are a couple of other decisions that we need to make. Do we go back out to referendum and allow the people to vote on this thing that is going to cost us around \$25,000 to do that. I think this time around we are in a much better position to defeat the negativity out there and support this thing. I've already heard from several community people that are in support of what we are trying to do, including many local businesses, and we need to make the decision to go that route and have the Special Election and defeat this petition, or we can go to one of our representatives and ask them to fund the Police Department to about \$700,000. I think that was on our Capital Improvement request last time around. We can get that money from another representative or our Senator. I think we have support for that already. If we do that, then Commissioner Hoepfner, you are absolutely right. We are taking that \$700,000 that we could be asking for water or sewer infrastructure or something else, and we are putting it to the police department when we could be using that money somewhere else in our community. That is the decision that we have to make here. I understand the process you explained Attorney Rubin but is there any opportunity here where a group can go forward. In other words, if we found 70 people out there that said that they erroneously signed the petition based on inaccurate information and they are willing to go to district court as one, can that be done?

City Attorney Rubin: Yes, you don't need to have 70 individual lawsuits. If 70 people got together, they could certainly proceed in one case. I'm glad you made your comments because I want to emphasize something that you touched on. You already purchased the building at 210 Main Street, and regardless of what happens with the special election or what you do today. You already bought the building. There was nothing that was in the purchase agreement that made any contingent upon the ordinance being passed so you have that building regardless of what happens in February. That's not going to change anything, so that is an important point to emphasize.

Commissioner Fahl: What's frustrating, and what I don't understand is that those 278 people do not support our police department. This is all for the police department and if they are signing the petition then that is saying that they don't support law enforcement.

Mayor Hechler: It depends on what they were told. If they were told it was for the Armory, then that is different.

Commissioner Fahl: I think I want to go through the battle again because I'm tired of being stymied on something as vital to this community as a police department. So, say we did that. This next year is the 60-day session, and if this election is held in February, there is still time in the session to have our backup plan in place in case the election doesn't go in our favor.

Mayor Hechler: Sure. In my opinion, one way or another, we need to go forward with this thing.

Mayor Pro-Tem Forrister: I think we are all in agreement here that this is just ridiculous reality that we have to face. It is a game to that person who started that petition and circulated it. It doesn't matter what we put in front of the people. He is against every single thing, and it is very unfortunate for the people and for this community, and it is unfortunate for the signers that don't really even know what they are signing. I don't know what the best way to go about it is, but yeah, we need to get it done, and we need to finish our police department. It is already our building, we already bought it, so let's make it into the police department. I'm all for any way you guys want to make that happen.

Chief Tavizon: I would just like to clarify that yes. The police department is going to be the beneficiary of that building. A police department is the people's police department. It is their public safety building. It is going to be there long after myself and my officers are gone. It's for the community. Public safety benefits the community. When people look to move someplace, that's one of the things that they look at, is the crime rate. So, regardless of what happens and how we fund it, it is always going to be the people's public safety building. I just hope that we can direct our police department in a professional manner and be a good order of what the public should have as far as public safety. I am appreciative of any way that we can get it funded. Obviously, there was some misinformation being fed. I've spoken to many people as well who had no idea, and they said that they back the blue 100% and they wouldn't have signed it if they would have known. I just say, don't put your name on something because you just may be signing something personal or something that may be huge. So, either way I am willing to help if we have to go to our congress people or if I have to speak to the governor herself and ask for money that way or go through federal grants if there is anything out there. I am willing to put the work in as well because we need to be able to provide the community with a good public safety. A police department in any entity can very easily bankrupt a city if its not properly ran and if there are liabilities that are brought up that are not addressed, and we've been trying to do that as well as the commissioners, and I thank you for that and for listening. I brought in a professional from the Albuquerque and Santa Fe area who does this across the state to get agencies accredited and she brought some concerns up which were concerns that we had.

Mayor Hechler: The building you are in now cannot be certified. Is that correct?

Chief Tavizon: They will not.

Mayor Hechler: What does that certification mean to the city?

Chief Tavizon: It means that they have a professional organization and it's a savings on the insurance. We are under the Self Insurers Fund through the Municipal League, and we have to pay for insurance for each individual employee that we through the police department and you get a 5% discount on each employee if you we are an accredited organization and that means that we are also following common practices across the nation.

Mayor Hechler: The numbers that I laid out a little while ago \$1.1 million and \$1.2 million. Is that sufficient to fully accomplish the things that you want to do with that police department?

Chief Tavizon: Yes, I believe that is more than reasonable.

Commissioner Fahl: Can you reiterate to the public the issues that you are having with the current building.

Chief Tavizon: We are struggling to meet minimum protections, for example the evidence vault. Every single piece of evidence in there whether it is there to help somebody acquit themselves in an appeal, or to convict someone to get justice for a victim, we have an obligation to protect those rights of those individuals, and if we fail to meet that, it opens us up to a liability that will bankrupt the city itself. We have roof leaks. I was told that the roof was replaced less than 5 years ago, but we still have leaks, but I don't think there is any kind of health concern in there. We've also had flooding. It continues to flood. It floods through the door in my office and that could potentially have some risks there. We are slotted for 23 employees. We have 20 at the moment and we have limited space. The ceiling in the Sergeants Office has holes in it from where it has leaked. It definitely needs to be changed, but most importantly we need an area where we can actually protect the people's rights and that includes our report management system. One of the first purchases I did was go to a secure Criminal Justice Information Services (CJIS) compliant report management system. We haven't been able to implement it because our network within the building was inconsistent. We were having outages every 5 to 10 minutes and it was extremely frustrating. It was hard to get any of the reports done or maintained in that aspect of it. There is also the freedom of information act that we have to comply with. There are a lot of different regulations that we need to comply with and we are struggling to meet those sometimes.

Mayor Hechler: If we decide to go to referendum, I feel reasonably secure that we can beat it. The problem is that we have to defeat the verbiage of the ordinance itself which says "*the government to pay a principal amount not to exceed \$2 million together with interest.*" Well, that's not how much I think we are going to be paying for this building so we have to defeat that verbiage because what they are voting on is that paragraph.

Commissioner Fahl: Well, all you have to say is it's a line of credit at the bank. People understand that.

Mayor Hechler: It's like borrowing money for a house, you've got the interest, and you got all of those things. The \$2 million is erroneous, and we have to have a campaign that says that we don't want to spend more than \$1.1 million or \$1.2 million, and we have to convince people to just ignore what the ordinance says when they get the ballot in the mail, and how many people can we reach to say, don't pay attention to that. This is actually what we want to do. That's the issue that I had.

Commissioner Fahl: I think that we need to do a good job at reaching out to the public and being a lot more proactive than we were the last time and tell them in plain English that this is what we are trying to do. We can get up to that amount, but we just need to fix the police department to meet the needs of the police and make it safe for them to operate and do their job. It won't cost that much, but you always have to think ahead about what stuff is going to cost.

Mayor Hechler: So, one option is to go to referendum obviously and the second option is to dismiss this agenda item and seek other funding from our representatives which we could do because we already own the building and not even go through the battle if we don't want to. Again, I think that's robbing Peter to pay Paul because we're going to use \$700,000 from somebody else that we can be using for much needed infrastructure money so those are the two main decisions that I think we need to go towards.

City Attorney Rubin: You can still approve the referendum, and you can always come back and rescind the action you've already taken. The ordinance isn't actually going into effect until after we have the election. I was asked that question back in January when we were doing our last go round.

Commissioner Fahl: We are trying to do something for the police department, and I think it's very unfortunate because I think a lot of these people didn't really understand that their signature meant that they do not support law enforcement. We need to step up to the plate so if it costs \$25,000, and if we win then that is nothing compared to what we advantage. If we lose again, then we have plan B, so I think we need to continue the battle.

Mayor Hechler: I am ready to go either way. I feel that we can defeat the referendum. I've talked to the business community. I think we have enough support out there to deal with it, and I think if we all stay aggressive with it and do it the right way then we can defeat the referendum, and we will eventually win the vote. That's my personal opinion, and that is just from hearing from the community members.

Commissioner Mitchell: So, we also have to potential to rescind this special election should we desire to do that in the future?

City Attorney Rubin: Exactly. I don't think you have to make a choice, one or the other. Since you have the number of required signatures, I think you have to vote in favor of the resolution to go forward with the special election, but it does not preclude you from investigating these other sources that you are talking about. If something comes up, then you can rescind the ordinance before you that goes to a vote. Keep all your options open is my point.

Chris Muirhead, Modrall Sperling: To add to what City Attorney Rubin said, when you think about litigation, there is a very important distinction between whether you have a legal question that a Judge can say yes or no to, or if you have a question which is totally facts which this would be. You would have 75 or 80 people saying X, and you would have the opposition in how they solicited names and signatures saying why. You expect that they are going to have their own spin on that, and that you would not have a resolution before February. It would be costly for somebody to go through that process, so I agree exactly with what City Attorney said, and I think that the nature of so many facts, and so many people are going to turn out to be perceptions and perspectives and you'd expect some changes in memory. Memories may vary, and recollections may vary. It would be a very expensive process that would probably not lead you to a result that you'd be happy with. I can see the outcome being for the Judge to say there is clearly a difference of opinion so let's just have the election and see what happens or he could also say, let's go back and you would have more petitions. I don't see a quick and easy resolution for that. On this, I would just point out that the \$2 million was intended to be some wiggle room. I think the initial numbers that we were working with in terms of the initial draft of that ordinance for the best scenario for the police department was \$1.6 million or \$1.7 million, and I understand now that we can bring it down from that. So, I wanted to point out that yes, the \$2 million is higher than the \$1.7 million which changes the perception, but I learned over 30 years that you have to give yourself a little wiggle room on the question because it is always going to be a little more expensive.

Commissioner Fahl moved to approve Resolution No. 15 24/25 in English & Spanish calling a Special Election to be held on Thursday, February 13, 2025, related to the Petition for a Referendum on Ordinance No. 767. Mayor Pro-Tem Forrister seconded the motion. Roll call was taken by the Clerk-Treasurer. Motion carried unanimously.

3. Discussion/Action: Publication of Ordinance No. 769 Authorizing the Issuance of The City of Truth or Consequences, New Mexico Water System Improvement Revenue Bonds, Series 2024B, In the Principal Amount of One Million Sixty-Five Thousand Nine Hundred Eighty-three Dollars and Thirty-Six cents (\$1,065,983.36) for the Purpose of Predevelopment Financing.

Chris Muirhead, Modrall Sperling: This has already been discussed this morning in terms of the infrastructure financing that you've been doing for the improvements to the infrastructure and where that money is coming from for that, and the debt related to that.

In 2024 you had the G.O. Bond where the majority of that money was going to water system improvements. You also had that currently outstanding USDA financing which is going along into those recent actions that you took there to approve the construction financing through Bank of the Southwest for several million dollars. That construction is now moving forward. When the construction is done on that deal, USDA will pay off that loan and as we talked about, we approved that ordinance at a much lower interest rates over 40 years and all of those favorable terms. That's happening in 2024. The police facility is unrelated to this in terms of the source of the money, and the project in the light. You have to view your revenue streams and your debt in these layman's that they are in. This is the most recent USDA package which was provided to the city on July 30th of this year. The total amount would be \$9,900,000 in total funds coming from the federal government. Of that amount, \$7,227,000 would be in grant, so that's very good news there. You would not have to repay that. \$2,673,000 would be in a loan when the USDA ultimately comes in. Some of the process that we've talked about before is that they buy and pay off the debt you are currently doing starting with this one in a construction interim financing and then they would come in at \$2.673 million and provide that money to pay off the interim financing. They would do that at 2.125% or lower, but currently it doesn't look like it would be lower. This loan with Bank of the Southwest is a 24-month interim financing for the pre-development costs, and you would have done that in the USDA one that we just did. This is the initial financing, and it's not in the full amount of \$2.673 million. It's \$1,065,983 for two years. You're drawing that down as a line of credit at 5%, so the interest doesn't accrue on the \$1.65 million immediately at that point. It is only going to start accruing as you draw those monies down. The \$1.65 million when it is due in two years will pay off by the next phase of financing for the construction, pay that off and then pay for the construction of the infrastructure, and then ultimately it would be paid off by USDA. There is a 1% origination fee which is \$10,659. This ordinance is entirely consistent with the other system debt. It is very important when you have multiple debts being re-paid through once source whether that be gross receipts tax, property tax or system revenues, or utility revenues that the documents align because you have at this point multiple outstanding loans. Some with the Finance Authority, and some with the federal government. You want to make sure that you are doing the same thing for each of the lenders. This ordinance ties consistently with what you did earlier this year and it's the first step in this latest USDA financing. The revenues that are paying this loan back are the net system revenues of the water system.

Commissioner Fahl moved to approve the Publication of Ordinance No. 769 Authorizing the Issuance of The City of Truth or Consequences, New Mexico Water System Improvement Revenue Bonds, Series 2024B, In the Principal Amount of One Million Sixty-Five Thousand Nine Hundred Eighty-three Dollars and Thirty-Six cents (\$1,065,983.36) for the Purpose of Predevelopment Financing. Commissioner Hoepfner seconded the motion. Roll call was taken by the Clerk-Treasurer. Motion carried unanimously.

G. NEW BUSINESS:

1. Discussion/Action: Best Friends Animal Society Grant Agreement.

Tara Manning, Animal Shelter Manager: I bring forward to you a grant for \$5,000 that the shelter is being given by the Best Friends Animal Society to help cover adoptions. As you have probably seen on Facebook, our adoptions are slowing down. It's not just us. Its nationwide. It is a struggle that all shelters and rescues are struggling with. They are hoping that we can get more adopted to be able to take in more animals, because there are about 20 animals that are waiting to come in to the shelter right now, and with limited space because our shelter is so small, we don't want to put dogs in crates, because most of our dogs are big. It is for one year. Once it is approved, we will be working on the details and how we are going to go about which ones are sponsored and which ones are not. I know Jay had some questions when it came to the initial contract that I sent over to him. One of the things is Shelter/Pet/Data/Alliance. That is an online program that a lot of shelters and rescues use to input how many animals came in and how they came in, and dogs vs. cats, how they left the building whether that be return to owner or adopted. Because of that program, they can monitor our status as far as no kill which everyone is trying to get to by 2025. The other option that was mentioned was the Best Friends Animal network that is there. It is a membership that does not have a fee. Its just a membership that we would sign up for and when I did some more research on that network, it allows us more grant opportunities for the shelter. There are other grants such as infrastructure which would be really nice, also for spay and neuter, vaccines, adoptions, sponsors, and that sort of thing. Our pictures and stories that we have posted on Facebook, they want access to those, and I am perfectly fine with that because I feel that every animal that gets adopted, even if they get returned to owner, yes, the shelter staff is super excited about it, but let's face it, the community should also be excited about it. It should be something that we should share with the public because it is very exciting. If approved we will get the grant money and we can start putting it to use starting October 1st.

Commissioner Fahl moved to approve the Best Friends Animal Society Grant Agreement. Commissioner Mitchell seconded the motion. Roll call was taken by the Clerk-Treasurer. Motion carried unanimously.

2. Discussion/Action: Variance request and Special Use Permit for Parcel 3021077414340 for the placement of Shipping Containers.

Assistant City Manager Alvarez: The property owner is requesting a variance request because that section of parcel is in a residential zone, even though directly across the street is a commercial. They won't have a main dwelling unit on that property. It will be just for the shipping containers to go out for public storage units, and then the special use permit is for the placement of those shipping containers. The applicant was unable to attend today. I didn't have any concerns with this request.

Commissioner Fahl: I like that they are going to fence it, and the responses that the co-owner David Bean gave explaining what they were wanting to do. I actually saw the proponent at a football game, so he talked to me about it too. I think that land has been vacant for a long time so its good to put something there.

Mayor Hechler: So just for clarification, we denied one of these a couple of months ago, but that location was in the heart of downtown in a populated area next to an RV Park. It wasn't going to be fenced, and a few other things, so we denied that application. This application is totally different. I know its shipping containers, but its going to be fenced...

Mayor Pro-Tem Forrister: Not all of us denied it.

Mayor Hechler: This one is in an unpopulated area and it doesn't affect any neighbors. I think it will be e benefit to that area.

City Attorney Rubin: There was also no opposition at the Planning & Zoning level.

Mayor Pro-Tem Forrister moved to approve the Variance request and Special Use Permit for Parcel 3021077414340 for the placement of Shipping Containers. Commissioner Fahl seconded the motion. Roll call was taken by the Clerk-Treasurer.

Hon. Merry Jo Fahl, Commissioner voted aye

Hon. Destiny Mitchell, Commissioner voted nay

Hon. Ingo Hoepfner, Commissioner voted aye

Hon. Amanda Forrister, Mayor Pro-Tem voted aye

Hon. Rolf Hechler, Mayor voted aye

Motion carried with a 4-1 vote.

3. Discussion/Action: Conditional Use Permit at 808 Maple for the placement of a shipping container.

Assistant City Manager Alvarez: This one was also presented to the Planning & Zoning Commission on September 9th. As per our ordinance, any placement of any shipping container at a residential lot for their own personal use, must come to the Planning & Zoning board and City Commission for a conditional use permit. The location is 808 Maple. The Planning & Zoning Commission recommended approval, and there were no opponents. The proponent that was at the meeting is also here in attendance today.

Commissioner Fahl: I like the proponent being consistent.

Mayor Hechler: I've seen this property before and I've seen it recently and it is a much improved area. These folks have really been a benefit to our community, and I have no issues with this.

Commissioner Hoepfner moved to approve the Conditional Use Permit at 808 Maple for the placement of a shipping container. Commissioner Mitchell seconded the motion. Roll call was taken by the Clerk-Treasurer. Motion carried unanimously.

4. Discussion/Action: Approval of Purchase Requisitions over \$20,000. City Manager Gonzales

Leiandra Guerra, Chief Procurement Officer reviewed the Purchase Requisitions over \$20,000 provided in the packet.

Commissioner Fahl moved to approve the Purchase Requisitions over \$20,000. Commissioner Mitchell seconded the motion. Roll call was taken by the Clerk-Treasurer. Motion carried unanimously.

5. Discussion/Action: Review, Approve and/or Allocate Funds for MainStreet for the Application #2 for the "Redefine" Marketing Campaign.

Tammy Gardner, Executive Assistant reviewed the MainStreet application #2 the "Redefine" Marketing Campaign. She mentioned if MainStreet wanted additional funding for this project then they could go to the Lodgers Tax Board and ask for an amendment to the current project that they have, and then that amendment would increase their allotted amount, and then that would come back to you for final approval.

Becca Eza, MainStreet T or C Director: This is including print advertising in magazines in select cities such as Santa Fe, Albuquerque, Las Cruces, El Paso, Tucson, and potentially Austin, Texas. Those are the areas that were chosen because we know both from the visitor's center and from talking to businesses and art galleries, that's where a majority of the tourists are coming from already and we want to expand the tourist marketing more in those places. When Gina Kelley was talking with some of the magazines in these places, TorC has not been advertised before in a few of them, so we are trying to coordinate getting into new markets that way. It entails print advertising, a short TV commercial, Facebook ads, and some small promotional items with the city logo that we will be giveaways.

Mayor Hechler: I'd like to make some comments about the concerns that I had. There were only 3 members of the board present at the meeting so I took the initiative to call

Jessica Mackenzie and she was in support of this as well. I am always concerned when two of the folks were also on MainStreet. I know that is not a conflict of interest technically.

Becca Eza, MainStreet T or C Director: Nobody from MainStreet is making money off of this.

Mayor Hechler: I know that, but sometimes even the appearance of it, we want to be concerned with so that's why I reached out to another board member and they were fine with it, so I felt better after that.

Commissioner Fahl: I'm glad you brought that up in public so that the public knows that we are aware of that.

Becca Eza, MainStreet T or C Director: There was a disclosure of that before we started the presentation at the Lodgers Tax meeting.

Commissioner Fahl: I just want to point out that what Linda and Gina did is that they serve on that board, but they don't get a financial gain from it so they don't have to recuse themselves, and by the same token, Amanda has family on another board, and I serve on two other non-profit boards, and when those items come before the commission, Amanda and I both recuse ourselves just as a courtesy because there are sufficient members to take action. If it were a case like this where my vote was vital then I wouldn't do that, so I just want to reiterate that this is a small community and a lot of people serve on a number of boards, and as long as you aren't getting a check out of that action, then we should be able to vote.

Commissioner Hoepfner made a motion to approve the "Redefine" Marketing Campaign application in the amount of \$48,403. Commissioner Mitchell seconded the motion. Roll call was taken by the Clerk-Treasurer. Motion carried unanimously.

6. Discussion/Action: Turtleback Trails Network Outdoor Recreation Trails Grant Proposal and Letter of Support.

Commissioner Fahl: The Jornada RC&D (which I'm a member of) are applying to the Recreation Trails grant program to purchase trailheads, wayfinding signs, and interpretive panels for the Turtleback Trails. As we talked about the Turtleback Trails Network Plan before, there are many components. There are a variety of different things besides the foot bridges. That was a big effort to talk about. There are improvements at Rotary Park and things to help for people that float the river so we felt that the first step that we could do to start having people realize that the Turtleback Trails is there and people can start benefiting from it, is to get interpretive panels and some trailheads. It is about a 7 mile stretch, so we want to put a panel every mile along the county road A05. We intend to get 4 trailheads. We will have a trailhead by the 3rd street bridge, one by the junction where you can go up to the sand dunes, and one will be down by Williamsburg. The trailheads

would have a map of the trail and basic information about watching out for snakes and things of that nature. We also want to have signs, so when you are walking there will be mile markers so you will kind of know where you are at. This is all going to be on the county road and within their easement. The county is providing an authorization letter for the proposal for us to place the signs along their road. We are going to have volunteers install the signs. Since we are a rural community, it is a 2-1 match and it could be in kind services, so the match will be all in kind for volunteers to install the signs. Jornada is the applicant and what we are doing is asking people for letters of support.

Commissioner Mitchell moved to approve the Turtleback Trails Network Outdoor Recreation Trails Grant Proposal and Letter of Support and allow City Manager Gonzales to sign the letter. Commissioner Hoepfner seconded the motion. Roll call was taken by the Clerk-Treasurer. Motion carried unanimously.

Mayor Hechler adjourned the meeting at 11:12 a.m.

Passed and Approved this 9th day of October, 2024.

Rolf Hechler, Mayor

ATTEST:

Angela A. Torres, CMC, City Clerk











Row Fenn

Library
Photos

Sept 2024





CITY OF TRUTH OR CONSEQUENCES

AGENDA REQUEST FORM

MEETING DATE: October 9, 2024

Agenda Item #: F.3

SUBJECT: September 2024 Accounts Payable

DEPARTMENT: Finance

DATE SUBMITTED: October 2, 2024

SUBMITTED BY: Silke Kapela, Accounts Payable

WHO WILL PRESENT THE ITEM: Consent Calendar

Summary/Background:

According to Sec. 2-28 of the Municipal Code related to Publication of expenditures:

Each month there may be published a summary of expenditures made during the preceding calendar month, which shall include a list of the total expenditures during the month, the amount spent in connection with each budgetary item, and a summary of all receipts; provided, however, that the publication mentioned in this section shall be made only at the discretion of the Commission if it shall deem such publication necessary in the public interest.

Recommendation:

Approve the Accounts Payable summary for September 2024

Attachments:

- End of Month Accounts Payable Report by Fund

Fiscal Impact (Finance): Yes

All Funds Summary is a total of \$ 1,795,325.84

Legal Review (City Attorney): N/A

N/A

Approved For Submittal By: ☐ Department Director

Reviewed by: ☒ City Clerk ☒ Finance ☐ Legal ☒ Other: Silke Kapela, Account Payable

Final Approval: ☐ City Manager

CITY CLERK'S USE ONLY - COMMISSION ACTION TAKEN

Resolution No. N/A Ordinance No. N/A

Continued To: - Referred To: -

☐ Approved ☐ Denied ☐ Other: [Click here to enter text.](#)

File Name: CC Agendas 10-9-2024



Truth or Consequences

AP EOM REPORT

By Fund

Payment Dates 9/1/2024 - 9/30/2024

PAYABLE APPROVAL

I hereby approve the issuance of these payments.

FINANCE DIRECTOR OR DESIGNEE

DATE:

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Fund: 101 - General					
WILSON & COMPANY INC ENG...	128901	08/23/2024	ON CALL GRANT MANAGEME...	101-1010-48598	7,215.99
ADVANCED BUILDING SOLUTI...	00089	09/06/2024	SERVICE CENTER BLDG REPAIR...	101-1012-43403	12,000.00
T OR C FIRE DEPARTMENT	09042024	09/06/2024	FIRE DEPARTMENT ALLOTME...	101-1005-48599	21,500.00
MIKE TORRES DBA CD TECHN...	1028	09/06/2024	IT SERVICE GENERAL FUND OP...	101-1018-48598	7,389.68
KATHRYN ELLIOTT DBA CIVILT...	105	09/06/2024	GOVERNMENT RELATIONS	101-1000-43598	3,238.13
POLICARPIO V BUSTAMANTE ...	108.24	09/06/2024	OPEN PO-LANDSCAPING SERV...	101-1009-47415	900.00
WILSON & COMPANY INC ENG...	129187	09/06/2024	PLANNING AND PRMLINARY	101-1009-48598	550.76
SOUTHWEST AUTOMOTIVE	1451	09/06/2024	UNIT REPAIRS ON 06101G	101-1007-47420	2,856.15
AMAZON CAPITAL SERVICES I...	1N9G-TKHL-4GJN	09/06/2024	AMAZON OFFICE SUPPLIES	101-1004-44606	355.58
AMAZON CAPITAL SERVICES I...	1XFV-C9NM-3MXJ, 1FPL-HHLT...	09/06/2024	CORK BOARD	101-1006-44606	31.98
AMAZON CAPITAL SERVICES I...	1XFV-C9NM-3MXJ, 1FPL-HHLT...	09/06/2024	PRINTER INK	101-1006-44606	389.10
AMAZON CAPITAL SERVICES I...	1XFV-C9NM-3MXJ, 1FPL-HHLT...	09/06/2024	POOPER SCOOPER	101-1006-44607	28.99
AMAZON CAPITAL SERVICES I...	1XFV-C9NM-3MXJ, 1FPL-HHLT...	09/06/2024	BEST SHOT DISINFECTANT	101-1006-44607	102.12
AMAZON CAPITAL SERVICES I...	1XFV-C9NM-3MXJ, 1FPL-HHLT...	09/06/2024	CELL PHONE CASE	101-1006-44607	9.98
STANTEC CONSULTING SERVI...	2251901	09/06/2024	DEVELOPMENT REVIEW SERVI...	101-1010-48598	6,469.38
DSI TECHNOLOGIES LLC DBA ...	337807	09/06/2024	CITY MANAGER OFFIC SHARP ...	101-1003-43465	317.51
DSI TECHNOLOGIES LLC DBA ...	337807	09/06/2024	FINANCE OFFICE SHARP OVER...	101-1004-43465	470.27
DSI TECHNOLOGIES LLC DBA ...	337807	09/06/2024	POLICE DEPT SHARP OVERAGE...	101-1007-43465	231.56
DSI TECHNOLOGIES LLC DBA ...	337807	09/06/2024	PARKS DEPT SHARP OVERAGE...	101-1009-43465	0.07
DSI TECHNOLOGIES LLC DBA ...	337807	09/06/2024	FACILITY MANAGEMENT SHA...	101-1014-43465	7.90
JAIME F RUBIN LLC	83024	09/06/2024	GRT	101-1000-43597	5,337.22
VERIZON WIRELESS	9972352736	09/06/2024	POLICE DEPT OPEN PO FY24/25	101-1007-43775	205.75
VERIZON WIRELESS	9972352736	09/06/2024	ANIMAL CONTROL OPEN PO F...	101-1008-43775	123.45
CITY UTILITIES	C-D 932024	09/06/2024	GENERAL FUND CYCLE C&D O...	101-1018-43780	13,480.48
LASTING PAWS PET MEMORIA...	LC10391-I-0054	09/06/2024	ANIMAL CREMATION	101-1006-48598	303.10
NM RETIREE HEALTH CARE	PPE 2024-08-23	09/06/2024	PPE 2024-08-23	101-1001-41226	112.03
NM RETIREE HEALTH CARE	PPE 2024-08-23	09/06/2024	PPE 2024-08-23	101-1003-41226	168.28
NM RETIREE HEALTH CARE	PPE 2024-08-23	09/06/2024	PPE 2024-08-23	101-1004-41226	380.11
NM RETIREE HEALTH CARE	PPE 2024-08-23	09/06/2024	PPE 2024-08-23	101-1006-41226	161.38
NM RETIREE HEALTH CARE	PPE 2024-08-23	09/06/2024	PPE 2024-08-23	101-1007-41226	1,286.60
NM RETIREE HEALTH CARE	PPE 2024-08-23	09/06/2024	PPE 2024-08-23	101-1008-41226	40.20
NM RETIREE HEALTH CARE	PPE 2024-08-23	09/06/2024	PPE 2024-08-23	101-1009-41226	112.27
NM RETIREE HEALTH CARE	PPE 2024-08-23	09/06/2024	PPE 2024-08-23	101-1010-41226	100.66
NM RETIREE HEALTH CARE	PPE 2024-08-23	09/06/2024	PPE 2024-08-23	101-1011-41226	321.58
NM RETIREE HEALTH CARE	PPE 2024-08-23	09/06/2024	PPE 2024-08-23	101-1012-41226	126.10
NM RETIREE HEALTH CARE	PPE 2024-08-23	09/06/2024	PPE 2024-08-23	101-1013-41226	77.30
NM RETIREE HEALTH CARE	PPE 2024-08-23	09/06/2024	PPE 2024-08-23	101-1014-41226	216.31
NM RETIREE HEALTH CARE	PPE 2024-08-23	09/06/2024	PPE 2024-08-23	101-1016-41226	177.35
XEROX CORP - OLD	022017122, 022017123, 0220...	09/13/2024	CITY MANAGER XEROX EQUI...	101-1003-43465	177.74
XEROX CORP - OLD	022017122, 022017123, 0220...	09/13/2024	POLICE XEROX EQUIPMENT C...	101-1007-43465	431.01
XEROX CORP - OLD	022017122, 022017123, 0220...	09/13/2024	FLEET XEROX EQUIPMENT ON...	101-1012-43465	64.69
NM MUNICIPAL LEAGUE	09122024	09/13/2024	NM INFASRUCE FINANCE CO...	101-1004-42720	300.00
NM MUNICIPAL LEAGUE	10524	09/13/2024	NMLZO ANNUAL MEETING &...	101-1008-42720	200.00
WHITEHEAD TRANSPORTATI...	111766	09/13/2024	ALIGNMENT ON UNIT G94271	101-1007-47420	170.84
COPPLER LAW FIRM PC	12785, 12791, 12768	09/13/2024	OPEN PO FOR LEGAL SERVICES...	101-1000-43597	1,537.32
WINDSHIELD DOCTOR	1371-4035271	09/13/2024	FRONT DRIVER SIDE WINDOW...	101-1007-47420	298.38

AP EOM REPORT

Payment Dates: 9/1/2024 - 9/30/2024

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
SUN VALLEY INC	176370	09/13/2024	OPEN P.O. FOR SUN VALLEY A...	101-1014-44607	7.40
SUN VALLEY INC	176438-6, 176404-6, 176645-6...	09/13/2024	OPEN P.O. FOR SUN VALLEY A...	101-1014-44607	145.20
SUN VALLEY INC	176495-6	09/13/2024	OPEN PO FIELD SUPPLIES FY25...	101-1009-44607	43.28
AMAZON CAPITAL SERVICES I...	1NQH-R611-3GCW	09/13/2024	DECORATIVE SCISSOR SET	101-1006-44606	6.58
AMAZON CAPITAL SERVICES I...	1NQH-R611-3GCW	09/13/2024	SHELTER SUPPLIES	101-1006-44607	216.79
SIERRA COUNTY SENTINEL	2857	09/13/2024	HELP WANTED ADS - FY24-25 -...	101-1004-43740	463.30
SIERRA COUNTY SENTINEL	2898-CLERK	09/13/2024	FY 24/25 PUBLICATIONS	101-1001-43740	342.28
SIERRA COUNTY SENTINEL	2898-COMDEV	09/13/2024	1/4 PAGE SALE AD REED ROCK...	101-1010-43740	472.50
ALARM CONTROL TECHNOLOG...	34975, 34976	09/13/2024	FIRE ALARM MONITORING OP...	101-1014-47410	58.82
NU-WAY LAUNDRY & CLEANE...	39632	09/13/2024	CARPET SERVICES OPEN P.O. ...	101-1014-44607	98.10
QUILL CORPORATION	40257439, 40276456	09/13/2024	2025 AT-A-GLANCE CALENDAR..	101-1016-44606	20.33
QUILL CORPORATION	40257439, 40276456	09/13/2024	2025 AT-A-GLANCE CALENDAR..	101-1016-44606	41.02
QUILL CORPORATION	40257439, 40276456	09/13/2024	2025 AT-A-GLANCE CALENDAR..	101-1016-44606	53.98
QUILL CORPORATION	40257439, 40276456	09/13/2024	QUILL BRAND BLACK HIGH YIE...	101-1016-44606	269.09
SIERRA VISTA HOSPITAL / SIER...	41000095	09/13/2024	COLLECTION DRUG TEST FEE ...	101-1004-48599	150.00
THE EMBLEM AUTHORITY	46481	09/13/2024	UNIFORM PATCHES FOR OFFI...	101-1007-48598	858.00
TRANS UNION RISK & ALTERN...	485949-202408-1	09/13/2024	TLO SERVICES FOR PD FOR FY ...	101-1007-43815	120.00
APEX TECHNOLOGIES LLC	50213	09/13/2024	SERVICE CALL/PARTS	101-1012-48599	466.01
SIERRA AUTO/CARQUEST	6016-327863	09/13/2024	OIL STABILIZER	101-1007-47420	19.99
SIERRA AUTO/CARQUEST	6016-327863	09/13/2024	MAINT ON OFC RAMIREZ UNIT	101-1007-47420	44.34
SIERRA AUTO/CARQUEST	6016-327863	09/13/2024	CABIN AIR FILTER	101-1007-47420	10.84
SIERRA AUTO/CARQUEST	6016-327864	09/13/2024	PAINT MARKERS YELLOW, RED..	101-1012-44607	15.09
SIERRA AUTO/CARQUEST	6016-327864	09/13/2024	SUPPLY REPLENISHMENT	101-1012-44607	11.98
SIERRA AUTO/CARQUEST	6016-328122	09/13/2024	BATTERY REPLACEMENT GOLD..	101-1008-47420	168.14
NM MUNICIPAL LEAGUE	8780	09/13/2024	ANGELA TORRES MEMBERSHI...	101-1001-43770	100.00
QUEST DIAGNOSTICS, INC.	9211212843	09/13/2024	SCREENING & MRO FEE FY 24-...	101-1004-48599	288.50
GRAINGER INC	9233834234	09/13/2024	EMERGENCY LIGHT BATTERIES	101-1014-43403	408.70
ARENAS VALLEY ANIMAL CLIN...	93972	09/13/2024	ANIMAL TESTING KITS	101-1006-44607	2,206.32
JCG TECHNOLOGIES, INC.	9673	09/13/2024	JCG SUPPORT SERVICES 09/30...	101-1001-47410	650.00
WEX BANK	99391023-ACO	09/13/2024	FUEL USAGE FOR ACO/CODES ...	101-1008-43316	201.97
WEX BANK	99391023-ACOD	09/13/2024	FUEL USAGE FOR ACO/CODES ...	101-1008-43316	174.39
WEX BANK	99391023-FLT	09/13/2024	FUEL OPEN PO FOR FY 2024 - ...	101-1012-43316	272.34
WEX BANK	99391023-FM	09/13/2024	WEX BANK FUEL CARD OPEN P..	101-1014-43316	1,014.12
WEX BANK	99391023-PD	09/13/2024	FUEL USAGE FOR PD UNITS F...	101-1007-43316	7,373.81
NM RETIREE HEALTH CARE	PPE 2024-09-06	09/13/2024	PPE 2024-09-06	101-1001-41226	121.82
NM RETIREE HEALTH CARE	PPE 2024-09-06	09/13/2024	PPE 2024-09-06	101-1003-41226	168.28
NM RETIREE HEALTH CARE	PPE 2024-09-06	09/13/2024	PPE 2024-09-06	101-1004-41226	380.11
NM RETIREE HEALTH CARE	PPE 2024-09-06	09/13/2024	PPE 2024-09-06	101-1006-41226	161.38
NM RETIREE HEALTH CARE	PPE 2024-09-06	09/13/2024	PPE 2024-09-06	101-1007-41226	1,286.60
NM RETIREE HEALTH CARE	PPE 2024-09-06	09/13/2024	PPE 2024-09-06	101-1008-41226	123.07
NM RETIREE HEALTH CARE	PPE 2024-09-06	09/13/2024	PPE 2024-09-06	101-1009-41226	112.27
NM RETIREE HEALTH CARE	PPE 2024-09-06	09/13/2024	PPE 2024-09-06	101-1010-41226	100.66
NM RETIREE HEALTH CARE	PPE 2024-09-06	09/13/2024	PPE 2024-09-06	101-1011-41226	321.58
NM RETIREE HEALTH CARE	PPE 2024-09-06	09/13/2024	PPE 2024-09-06	101-1012-41226	126.10
NM RETIREE HEALTH CARE	PPE 2024-09-06	09/13/2024	PPE 2024-09-06	101-1013-41226	77.30
NM RETIREE HEALTH CARE	PPE 2024-09-06	09/13/2024	PPE 2024-09-06	101-1014-41226	216.31
NM RETIREE HEALTH CARE	PPE 2024-09-06	09/13/2024	PPE 2024-09-06	101-1016-41226	177.35
RJ BORDER INTERNATIONAL T...	R400032609.01	09/13/2024	REPAIRS TO UNIT 12042-G PD	101-1007-47420	1,963.30
SUPERIOR WEED AND PEST C...	000157	09/20/2024	PIGEON EXCLUSION WORK	101-1009-47415	460.00
SUPERIOR WEED AND PEST C...	000157	09/20/2024	WEED CONTROL TREATMENT	101-1009-47415	260.00
SUPERIOR WEED AND PEST C...	000157	09/20/2024	TAX	101-1009-47415	119.34
SUPERIOR WEED AND PEST C...	000157	09/20/2024	SOIL SAMPLES AT ALL PARKS	101-1009-47415	160.00
SUPERIOR WEED AND PEST C...	000157	09/20/2024	FISH POND CATTAIL TREATM...	101-1009-47415	545.00
WINDSTREAM CORPORATION	09162024	09/20/2024	CITY MANAGER OPEN PO FY2...	101-1003-43775	90.27
GARY WHITEHEAD	09162024	09/20/2024	DEPOSIT REFUND 9/14/2024 C...	101-1099-34348	400.00
MELANIE FELDKAMP	09162024-2	09/20/2024	CIVIC CENTER EVENT CANCEL...	101-1099-34348	825.00
DEPARTMENT OF FINANCE A...	09182024	09/20/2024	UNUSED LER DISTRUBUTION F...	101-1007-45555	1,118.72
WILSON & COMPANY INC ENG...	129619	09/20/2024	ON CALL GRANT MANAGEME...	101-1010-48598	13,805.06
WILSON & COMPANY INC ENG...	129627	09/20/2024	PLANNING AND PRMLINARY	101-1009-48598	1,542.92
REED'S TIRE CENTER	14883	09/20/2024	TIRES FOR UNIT 05758G	101-1008-47420	544.00

AP EOM REPORT

Payment Dates: 9/1/2024 - 9/30/2024

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
THE LINE LLC	2674	09/20/2024	UNIFORM ITEMS FOR OFFICERS	101-1008-42620	153.00
QUILL CORPORATION	40302390	09/20/2024	OFFICE SUPPLIES	101-1003-44606	55.57
QUILL CORPORATION	40302390	09/20/2024	BUSINESS CARDS FOR JOCELYN...	101-1004-44606	39.58
QUILL CORPORATION	40302390	09/20/2024	OFFICE SUPPLIES	101-1011-44606	228.58
XEROX CORP	6204470	09/20/2024	CLERKS OFFICE OPEN PO FY24...	101-1001-43465	244.11
XEROX CORP	6204470	09/20/2024	CITY MANAGER OPEN PO FY2...	101-1003-43465	352.75
XEROX CORP	6204470	09/20/2024	FINANCE OFFICE OPEN PO FY...	101-1004-43465	292.93
XEROX CORP	6204470	09/20/2024	POLICE DEPT OPEN PO FY24/25	101-1007-43465	585.86
XEROX CORP	6204470	09/20/2024	PARKS DEPT OPEN PO FY24/25	101-1009-43465	244.11
XEROX CORP	6204470	09/20/2024	FACILITIES DEPT OPEN PO FY2...	101-1014-43465	73.23
CITY UTILITIES	9112024	09/20/2024	GENERAL FUND OPEN PO FY2...	101-1018-43780	64.29
ANGELA GONZALES	91724	09/20/2024	MILEAGE - FOURTH MEETING...	101-1003-42305	199.32
ARENAS VALLEY ANIMAL CLIN...	93178, 93396	09/20/2024	VET SERVICES	101-1006-48598	464.90
CITY UTILITIES	AB09092024	09/20/2024	GENERAL FUND CYCLE A&B O...	101-1018-43780	5,920.32
TALON SEPTIC & POTTY SERVI...	I1839	09/20/2024	OPEN PO - PORTABLE TOILET ...	101-1009-43465	1,000.00
TDS	09182024-2	09/27/2024	GENERAL OPEN PO FY24/25	101-1018-43780	3,951.14
CORINA GARCIA	09232024	09/27/2024	CIVIC CENTER DEPOSIT REFU...	101-1099-34348	400.00
THE OLIVE TREE CREATIVE AR...	09232024	09/27/2024	DEPOSIT REFUND RALPH EDW...	101-1099-34348	75.00
AMAZON CAPITAL SERVICES I...	1PX9-76HC-WRDM, 1PQN-P...	09/27/2024	UNIFORM JACKETS	101-1006-42620	239.96
AMAZON CAPITAL SERVICES I...	1PX9-76HC-WRDM, 1PQN-P...	09/27/2024	SHELTER SUPPLIES	101-1006-44607	24.63
VALLEY VET SUPPLY	274472	09/27/2024	TRUCAN DAPPI DOG VACCINE	101-1006-44607	390.00
VALLEY VET SUPPLY	274472	09/27/2024	TRUCAN B (ORAL FOR DOGS	101-1006-44607	557.85
SILVERSKY, INC.	511400-SI	09/27/2024	GENERAL FUND OPEN PO FY2...	101-1018-43815	1,587.06
TESTON'S FREEWAY CHEVRON	6008	09/27/2024	OPEN PO FUEL PURCHASES FY...	101-1013-43316	134.53
TESTON'S FREEWAY CHEVRON	6013	09/27/2024	FUEL PURCHASES OPEN PO FY...	101-1009-43316	734.83
GRAINGER INC	9246044086	09/27/2024	PVC THREADED 3/4 CHECK VA...	101-1014-44607	165.12
GRAINGER INC	9246044086	09/27/2024	EMERGENCY LIGHT BATTERY 7...	101-1014-44607	230.68
GRAINGER INC	9246044086	09/27/2024	T-8 FLOURESCENT LIGHT BALL...	101-1014-44607	255.00
VERIZON WIRELESS	9973915506	09/27/2024	CITY CLERK OPEN PO FY24/25	101-1001-43775	279.51
VERIZON WIRELESS	9973915506	09/27/2024	CITY MANAGER OPEN PO FY2...	101-1003-43775	259.25
VERIZON WIRELESS	9973915506	09/27/2024	FINANCE OPEN PO FY24/25	101-1004-43775	252.05
VERIZON WIRELESS	9973915506	09/27/2024	ANIMAL SHELTER OPEN PO FY...	101-1006-43775	110.57
VERIZON WIRELESS	9973915506	09/27/2024	POLICE DEPT OPEN PO FY24/25	101-1007-43775	1,962.36
VERIZON WIRELESS	9973915506	09/27/2024	ANIMAL CONTROL OPEN PO F...	101-1008-43775	126.59
VERIZON WIRELESS	9973915506	09/27/2024	PARKS DEPT OPEN PO FY24/25	101-1009-43775	145.97
VERIZON WIRELESS	9973915506	09/27/2024	COMMUNITY DEVELOPEMENT...	101-1010-43775	69.38
VERIZON WIRELESS	9973915506	09/27/2024	STREETS DEPT OPEN PO FY24/...	101-1011-43775	152.43
VERIZON WIRELESS	9973915506	09/27/2024	FLEET DEPT OPEN PO FY24/25	101-1012-43775	86.58
VERIZON WIRELESS	9973915506	09/27/2024	FACILITIES DEPT OPEN PO FY2...	101-1014-43775	128.64
NM RETIREE HEALTH CARE	PPE 2024-09-20	09/27/2024	PPE 2024-09-20	101-1001-41226	121.82
NM RETIREE HEALTH CARE	PPE 2024-09-20	09/27/2024	PPE 2024-09-20	101-1003-41226	168.28
NM RETIREE HEALTH CARE	PPE 2024-09-20	09/27/2024	PPE 2024-09-20	101-1004-41226	380.11
NM RETIREE HEALTH CARE	PPE 2024-09-20	09/27/2024	PPE 2024-09-20	101-1006-41226	161.38
NM RETIREE HEALTH CARE	PPE 2024-09-20	09/27/2024	PPE 2024-09-20	101-1007-41226	1,249.16
NM RETIREE HEALTH CARE	PPE 2024-09-20	09/27/2024	PPE 2024-09-20	101-1008-41226	123.07
NM RETIREE HEALTH CARE	PPE 2024-09-20	09/27/2024	PPE 2024-09-20	101-1009-41226	107.84
NM RETIREE HEALTH CARE	PPE 2024-09-20	09/27/2024	PPE 2024-09-20	101-1010-41226	100.66
NM RETIREE HEALTH CARE	PPE 2024-09-20	09/27/2024	PPE 2024-09-20	101-1011-41226	323.06
NM RETIREE HEALTH CARE	PPE 2024-09-20	09/27/2024	PPE 2024-09-20	101-1012-41226	126.10
NM RETIREE HEALTH CARE	PPE 2024-09-20	09/27/2024	PPE 2024-09-20	101-1013-41226	77.30
NM RETIREE HEALTH CARE	PPE 2024-09-20	09/27/2024	PPE 2024-09-20	101-1014-41226	216.31
NM RETIREE HEALTH CARE	PPE 2024-09-20	09/27/2024	PPE 2024-09-20	101-1016-41226	177.35
Fund 101 - General Total:					157,545.07
Fund: 201 - Corrections					
SIERRA COUNTY TREASURER	09012024	09/13/2024	HOLD OF PRISONERS FY 24-25	201-1903-48710	4,730.00
Fund 201 - Corrections Total:					4,730.00
Fund: 209 - Fire					
GENERAL FUND	09052024	09/06/2024	STATE FIRE ADMIN DUE TO G...	209-1603-47595	21,500.00
CITY UTILITIES	C-D 932024	09/06/2024	FIRE DEPT CYCLE C&D OPEN ...	209-1603-43780	649.65
XEROX CORP - OLD	022017122, 022017123, 0220...	09/13/2024	FIRE XEROX EQUIPMENT CON...	209-1603-43465	259.66

AP EOM REPORT

Payment Dates: 9/1/2024 - 9/30/2024

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
WINDSTREAM CORPORATION	09162024	09/20/2024	FIRE DEPT OPEN PO FY24/25	209-1603-43775	125.39
LYNN'S LANDSCAPE	1676	09/20/2024	OPEN PO FOR MONTHLY CLE...	209-1603-47415	471.43
XEROX CORP	6204470	09/20/2024	FIRE DEPT OPEN PO FY24/25	209-1603-43465	244.11
CITY UTILITIES	AB09092024	09/20/2024	FIRE DEPT CYCLE A&B OPEN P...	209-1603-43780	742.77
FIRE PROGRAMS SOFTWARE	245424	09/27/2024	ANNUAL ACCESS/SUPPORT/U...	209-1603-43815	2,850.00
TESTON'S FREEWAY CHEVRON	6014	09/27/2024	OPEN PO FOR GAS/FUEL FY 24...	209-1603-43316	114.18
VERIZON WIRELESS	9973915506	09/27/2024	FIRE DEPT OPEN PO FY24/25	209-1603-43775	188.90
Fund 209 - Fire Total:					27,146.09
Fund: 211 - Law Enforce Prot					
BURRO MTN RIFLES LLC	INV0045	09/10/2024	HEARING PROTECTION ACT - R...	211-2003-80810	8,121.75
BURRO MTN RIFLES LLC	INV0046	09/10/2024	RIFLE OPTICS	211-2003-80810	10,199.89
SUN VALLEY INC	176707	09/13/2024	CABLE TIES FOR EVIDENCE SE...	211-2003-44607	51.27
THE LINE LLC	2708	09/13/2024	BOOTS FOR OFFICER	211-2003-44573	117.00
THE LINE LLC	80356	09/13/2024	OPEN PO FOR MISC. ITEMS NE...	211-2003-44573	69.70
KAUFMAN'S WEST LLC	9868V	09/13/2024	BINOCULARS FOR OFFICER FIE...	211-2003-44607	1,869.83
STOP STICK LTD	0035142-IN	09/20/2024	STOP STICKS WITH TRAYS FOR...	211-2003-44607	2,602.00
GALLS LLC	029014833	09/20/2024	PATROL BOOTS FOR OFFICER	211-2003-44615	223.99
THE LINE LLC	2674	09/20/2024	UNIFORM ITEMS FOR OFFICERS	211-2003-44573	170.60
THE LINE LLC	2727	09/20/2024	EQUIPMENT FOR OFFICERS	211-2003-80810	584.70
THE LINE LLC	2728, 2729	09/20/2024	UNIFORM ITEMS FOR OFFICERS	211-2003-44573	441.03
SIRCHIE ACQUISITION CO,LLC	0662599-IN, 0664007-IN	09/27/2024	EVIDENCE COLLECTION SUPPL...	211-2003-44607	168.07
LAW ENFORCEMENT SEMINA...	2029146	09/27/2024	SEXUAL ASSAULT INVESTIGAT...	211-2003-42535	850.00
Fund 211 - Law Enforce Prot Total:					25,469.83
Fund: 214 - Lodgers Tax					
INTEGRATED ENVIRONMENTA...	357	09/06/2024	RENT/CAM CHARGES FOR CO...	214-2540-43466	1,875.26
SIERRA COUNTY ROCK & GEM...	52024	09/06/2024	OPEN PO FOR LODGERS TAX ...	214-2560-60725	2,677.80
GERONIMO TRAIL SCENIC BY...	9324	09/06/2024	OPEN PO FOR LODGERS TAX S...	214-2540-60725	466.67
SUNNY 505	2628	09/20/2024	ADVERTISING AND MARKETI...	214-2503-47406	2,437.50
SUNNY 505	2628	09/20/2024	TAX	214-2503-47406	204.13
RUANNA WALDRUM	91224	09/20/2024	WEBSITE/ MULTI-MEDIA UPD...	214-2540-60725	806.92
GERONIMO TRAIL SCENIC BY...	91224	09/20/2024	STATEWIDE BROCHURE DISTR...	214-2540-60725	52.95
ADVANCED BUILDING SOLUTI...	00100	09/27/2024	CARPET TILE INSTALLATION 6...	214-2503-44607	17,712.50
INTEGRATED ENVIRONMENTA...	367	09/27/2024	RENT/CAM CHARGES FOR CO...	214-2540-43466	1,875.26
GERONIMO TRAIL SCENIC BY...	91624	09/27/2024	OPEN PO FOR LODGERS TAX ...	214-2560-60725	250.00
Fund 214 - Lodgers Tax Total:					28,358.99
Fund: 216 - Muni Street					
MARLIN LEASING CORPORATI...	21346109	07/26/2024	STREET DEPT SHARP EQUIPM...	216-4503-43465	192.75
SUPERIOR WEED AND PEST C...	000153	09/06/2024	WEED CONTROL	216-4503-43550	2,601.00
WILSON & COMPANY INC ENG...	129814	09/13/2024	PROFESSIONAL ENG PLANNIN...	216-7026-48598	22,544.83
SUN VALLEY INC	1765778	09/13/2024	SHOVELS AND FUEL CAPS	216-4503-44607	299.13
SUN VALLEY INC	176579	09/13/2024	REPAIR PARTS FOR WEED EAT...	216-4503-44607	222.23
TOOLS PLUS INDUSTRIES	51099	09/13/2024	ORANGE MARKING PAINT AND...	216-4503-44607	391.72
SIERRA AUTO/CARQUEST	6016-327533	09/13/2024	CHAIN FOR EQUIPMENT TRAI...	216-4503-47420	28.95
SIERRA AUTO/CARQUEST	6016-327534	09/13/2024	SHOCKS FOR EQUIPMENT TRA...	216-4503-47420	185.14
SIERRA AUTO/CARQUEST	6016-327573	09/13/2024	12 V COMMER BATTERY	216-4503-47420	160.85
B & H OIL CO.	B&H 10324	09/13/2024	DIESEL- OPEN PO FY 24/25	216-4503-43316	1,454.95
WILSON & COMPANY INC ENG...	129786	09/20/2024	VISION ZERO SAFETY ACTION ...	216-7025-48598	5,530.85
MARLIN LEASING CORPORATI...	21442972	09/20/2024	STREET DEPT SHARP EQUIPM...	216-4503-43465	213.68
UNIFIRST HOLDINGS INC DBA ...	2880175120, 2880170509	09/20/2024	EMPLOYEE UNIFORMS - FY 24 ...	216-4503-42620	491.06
SIERRA AUTO/CARQUEST	6016-328117	09/20/2024	RECIEVER FOR TRUCK PENTLE...	216-4503-47420	145.40
TESTON'S FREEWAY CHEVRON	6012	09/27/2024	GAS/DIESEL FUEL PURCHASES...	216-4503-43316	681.65
Fund 216 - Muni Street Total:					35,144.19
Fund: 260 - Fiscal Recovery Funds					
WILSON & COMPANY INC ENG...	129468	09/06/2024	PROFESSIONAL SERVICES FOR...	260-7031-48598	6,068.17
Fund 260 - Fiscal Recovery Funds Total:					6,068.17
Fund: 294 - State Library					
DSI TECHNOLOGIES LLC DBA ...	337807	09/06/2024	LIBRARY SHARP OVERAGE OP...	294-5003-43465	34.37
XEROX CORP - OLD	022103540	09/20/2024	XEROX OLD CONTRACT FOR LI...	294-5003-43465	37.07
XEROX CORP	6204470	09/20/2024	LIBRARY OPEN PO FY24/25	294-5003-43465	317.34

AP EOM REPORT

Payment Dates: 9/1/2024 - 9/30/2024

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
TDS	09182024	09/27/2024	INTERNET SERVICE LIBRARY O...	294-5003-60834	99.95
OCLC, INC.	1000402116	09/27/2024	SOFTWARE RENEWAL FOR IN...	294-5003-60834	2,682.64
VERIZON WIRELESS	9973915506	09/27/2024	LIBRARY OPEN PO FY24/25	294-5003-43775	168.92
Fund 294 - State Library Total:					3,340.29
Fund: 295 - Muni Pool					
BANK OF AMERICA	0-0018597029	09/06/2024	LIFE GUARD CERTIFICATION	295-4803-42720	46.00
AMBROSIA LLC	204362	09/06/2024	Sodium Thiosulfate	295-4803-44607	216.00
AMBROSIA LLC	204362	09/06/2024	AMS Shipping	295-4803-44607	335.00
AMBROSIA LLC	204362	09/06/2024	Clarifier	295-4803-44607	352.00
AMBROSIA LLC	204362	09/06/2024	Cyanuric Acid	295-4803-44607	1,536.00
AMBROSIA LLC	204362	09/06/2024	Acid Magic	295-4803-44607	1,592.00
AMBROSIA LLC	204362	09/06/2024	CALCIUM HYPOCHLORITE	295-4803-44607	2,496.00
AMBROSIA LLC	204362	09/06/2024	Algaecide	295-4803-44607	520.00
CITY UTILITIES	C-D 932024	09/06/2024	POOL CYCLE C&D OPEN PO F...	295-4803-43780	2,277.38
NM RETIREE HEALTH CARE	PPE 2024-08-23	09/06/2024	PPE 2024-08-23	295-4803-41226	40.10
NM RETIREE HEALTH CARE	PPE 2024-09-06	09/13/2024	PPE 2024-09-06	295-4803-41226	40.10
XEROX CORP	6204470	09/20/2024	POOL OPEN PO FY24/25	295-4803-43465	48.82
VERIZON WIRELESS	9973915506	09/27/2024	POOL OPEN PO FY24/25	295-4803-43775	110.06
NM RETIREE HEALTH CARE	PPE 2024-09-20	09/27/2024	PPE 2024-09-20	295-4803-41226	40.10
Fund 295 - Muni Pool Total:					9,649.56
Fund: 296 - PD GRT					
ADSLCNM INC DBA AMERICAN...	0527469	09/13/2024	BI-MONTHLY DESTRUCTION S...	296-2403-48598	369.55
PUBLIC SAFETY PSYCHOLOGIC...	075-037	09/13/2024	CERT. BY WAIVER PSYCHOLOG...	296-2403-48598	373.41
RR DONNELLEY	289272134	09/13/2024	UNIFORM TRAFFIC CITATION ...	296-2403-43999	1,395.50
THE RADAR SHOP	25701	09/20/2024	RECERTIFYING AND TUNING R...	296-2403-43999	720.00
THE RADAR SHOP	25703	09/27/2024	RECERTIFYING AND TUNING L...	296-2403-43999	493.00
Fund 296 - PD GRT Total:					3,351.46
Fund: 303 - Vet Wall					
WINDSTREAM CORPORATION	09162024	09/20/2024	VETERANS WALL OPEN PO FY...	303-4703-43775	236.09
Fund 303 - Vet Wall Total:					236.09
Fund: 312 - R&R Airport					
ADVANCED BUILDING SOLUTI...	00060	09/06/2024	BEACON REPAIR PLUS TAX ON...	312-7028-44607	3,494.01
Fund 312 - R&R Airport Total:					3,494.01
Fund: 315 - CI Reserve					
WILSON & COMPANY INC ENG...	129186	09/06/2024	PROFESSIONAL SERVICES - R...	315-8010-48598	1,049.69
WILSON & COMPANY INC ENG...	129626	09/20/2024	PROFESSIONAL SERVICES - R...	315-8010-48598	836.40
Fund 315 - CI Reserve Total:					1,886.09
Fund: 321 - WATER SYSTEM IMPROVEMENTS					
WILSON & COMPANY INC ENG...	125162, 125898, 126499, 127...	09/26/2024	WA SYSTEM PERFORMANCE I...	321-7017-80860	90,370.23
Fund 321 - WATER SYSTEM IMPROVEMENTS Total:					90,370.23
Fund: 360 - NMFA PROJECTS					
WILSON & COMPANY INC ENG...	128963	08/23/2024	ENG SERVICES ROADWAY IMP...	360-7009-80847	8,830.73
WILSON & COMPANY INC ENG...	128147	09/13/2024	ENG SERVICES ROADWAY IMP...	360-7009-80847	3,411.02
SPARTAN CONSTRUCTION OF ...	PAY APPLICATION 6	09/13/2024	CONSTRUCTION SERVICES MS...	360-7009-80847	90,425.27
WILSON & COMPANY INC ENG...	129752	09/20/2024	ENG SERVICES ROADWAY IMP...	360-7009-80847	4,295.36
WILSON & COMPANY INC ENG...	129931	09/27/2024	ENG SERVICES ROADWAY IMP...	360-7009-80847	35,053.54
SPARTAN CONSTRUCTION OF ...	PAY APP #7	09/30/2024	CONSTRUCTION SERVICES MS...	360-7009-80847	318,308.82
Fund 360 - NMFA PROJECTS Total:					460,324.74
Fund: 370 - WATER TRUST BOARD PROJECTS					
WILSON & COMPANY INC ENG...	129440	09/06/2024	ENGINEERING SERVICES CANT...	370-7019-80847	9,818.10
Fund 370 - WATER TRUST BOARD PROJECTS Total:					9,818.10
Fund: 380 - OTHER STATE FUNDED PROJECTS					
MRWM LANDSCAPE ARCHITE...	24-06086, 24-07061	09/06/2024	NMGR @ 7.875%	380-7020-48598	705.70
MRWM LANDSCAPE ARCHITE...	24-06086, 24-07061	09/06/2024	T OR C GREAT BLOCKS-FOCH S...	380-7020-48598	9,255.12
Fund 380 - OTHER STATE FUNDED PROJECTS Total:					9,960.82
Fund: 403 - Pledge State					
BANK OF THE SOUTHWEST	08152024	09/06/2024	INTER PYMNT WTR SYSTEM J...	403-1203-90910	2,429.98

AP EOM REPORT

Payment Dates: 9/1/2024 - 9/30/2024

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
NEW MEXICO FINANCE AUTH...	09012024	09/06/2024	NMFA LOAN PYMT TORC 18	403-1203-12918	690.58
NEW MEXICO FINANCE AUTH...	09012024	09/06/2024	NMFA LOAN PYMT TORC 19	403-1203-12919	7,598.75
NEW MEXICO FINANCE AUTH...	09012024	09/06/2024	NMFA LOAN PYMT PPRF-5652	403-1203-12952	15,659.32
BANK OF THE SOUTHWEST	09152024	09/20/2024	INTER PYMNT WTR SYSTEM ...	403-1203-90910	4,960.33
				Fund 403 - Pledge State Total:	31,338.96

Fund: 501 - Cemetary

CITY UTILITIES	AB09092024	09/20/2024	CEMETARY CYCLE A&B OPEN ...	501-1803-43780	910.56
				Fund 501 - Cemetary Total:	910.56

Fund: 502 - Util Office - Pool

PITNEY BOWES INC	3319535523, 3319573840, 80...	09/06/2024	PITNEY BOWES FY 24/25	502-3601-43465	4,354.40
CITY UTILITIES	C-D 932024	09/06/2024	UTILITY BILLING OFFICE CYCLE..	502-3601-43780	710.25
NM RETIREE HEALTH CARE	PPE 2024-08-23	09/06/2024	PPE 2024-08-23	502-3601-41226	196.68
MRSP LLC	SPMR4062	09/06/2024	1 SPMR WEB SEAT LICENSE A...	502-3601-43815	1,873.08
XEROX CORP - OLD	022017122, 022017123, 0220...	09/13/2024	UTILITY OFFICE XEROX EQUIP...	502-3601-43465	277.36
NM RETIREE HEALTH CARE	PPE 2024-09-06	09/13/2024	PPE 2024-09-06	502-3601-41226	196.68
XEROX CORP	6204470	09/20/2024	UTILITY BILLING OPEN PO FY2...	502-3601-43465	390.57
TESTON'S FREEWAY CHEVRON	6011	09/27/2024	UTILITY OFFICE GAS & OIL 24/...	502-3601-43316	67.00
VERIZON WIRELESS	9973915506	09/27/2024	UTILITY BILLING OPEN PO FY2...	502-3601-43775	192.80
NM RETIREE HEALTH CARE	PPE 2024-09-20	09/27/2024	PPE 2024-09-20	502-3601-41226	196.68
				Fund 502 - Util Office - Pool Total:	8,455.50

Fund: 503 - Electric

TRIPLE H SOLAR LLC	0379	09/06/2024	ENGINEERING SERVICES- OPEN..	503-3702-48598	2,560.00
SAENZ CONSTRUCTION	08262024	09/06/2024	REPAIR DAMAGED SOFFIT-905...	503-3702-47415	921.19
MIKE TORRES DBA CD TECHN...	1028	09/06/2024	IT SERVICE ELECTRIC DEPT OP...	503-3702-48598	568.44
DSI TECHNOLOGIES LLC DBA ...	337807	09/06/2024	ELECTRIC DEPT SHARP OVERA...	503-3702-43465	13.72
WESTERN UNITED ELECTRIC	6122817	09/06/2024	FIXTURE LED VERDEON	503-3702-44607	11,084.08
CITY UTILITIES	C-D 932024	09/06/2024	ELECTRIC DEPT CYCLE C&D O...	503-3702-43780	5,089.92
NM RETIREE HEALTH CARE	PPE 2024-08-23	09/06/2024	PPE 2024-08-23	503-3702-41226	421.13
XEROX CORP - OLD	022017122, 022017123, 0220...	09/13/2024	ELECTRIC XEROX EQUIPMENT ...	503-3702-43465	94.81
SIERRA ELECTRIC COOP INC	09042024, 09102024	09/13/2024	MIMS CITY LIGHTS- OPEN PO ...	503-3702-43780	558.67
SIERRA ELECTRIC COOP INC	09042024, 09102024	09/13/2024	POWER SERVICES-OPEN PO FY...	503-3702-50795	367,689.00
VERIZON WIRELESS	09972981185	09/13/2024	ELECTRIC DEPT OPEN PO FY24...	503-3702-43775	60.73
AMAZON CAPITAL SERVICES I...	13JD-PKD9-TQCC, 1PTV-FXTC-...	09/13/2024	FIRE RESISTANT SHIRTS- JESUS...	503-3702-42620	539.94
AMAZON CAPITAL SERVICES I...	13JD-PKD9-TQCC, 1PTV-FXTC-...	09/13/2024	JEANS- JESUS NAVARRO	503-3702-42620	243.50
AMAZON CAPITAL SERVICES I...	13JD-PKD9-TQCC, 1PTV-FXTC-...	09/13/2024	PICTURE FRAME- CONFERENC...	503-3702-44606	42.99
AMAZON CAPITAL SERVICES I...	13JD-PKD9-TQCC, 1PTV-FXTC-...	09/13/2024	COMPOSITE TOE BOOTS- JESU...	503-3702-44615	169.95
AMAZON CAPITAL SERVICES I...	13JD-PKD9-TQCC, 1PTV-FXTC-...	09/13/2024	AED CABINET WALL MOUNT	503-3702-44615	86.99
REED'S TIRE CENTER	14903	09/13/2024	SPARE TIRE/RIM- ELECTRIC D...	503-3702-47420	137.00
ZIA UTILITY SERVICES, LLC	5052	09/13/2024	GLOVE & SLEEVE TESTING- EL...	503-3702-44615	759.00
LANDIS+GYR TECHNOLOGY INC	90399371	09/13/2024	SaaS MONTHLY FLAT FEE- OP...	503-3702-43770	1,630.00
T & T TRAILER SALES LLC	986	09/13/2024	77"X12' DUMP TRAILER- ELEC...	503-3702-80810	9,950.00
NM RETIREE HEALTH CARE	PPE 2024-09-06	09/13/2024	PPE 2024-09-06	503-3702-41226	421.13
VILLAGE OF WILLIAMSBURG	091624	09/20/2024	FRANCHISE TAX FY 2024 - 202...	503-3702-45796	5,396.56
BOAZ EASLEY	09172024	09/20/2024	REIMBURSEMENT FOR INSUR...	503-3702-41225	341.26
TRI-STATE GENERATION & TR...	1008002	09/20/2024	POWER SERVICE- OPEN PO FY...	503-3702-50795	31,834.81
TRANSMISSION & DISTRIBUTI...	15508	09/20/2024	EL DISTRIBUTION SYSTEM ST...	503-3702-48598	23,774.79
WESTERN UNITED ELECTRIC	6119661, 6123836	09/20/2024	18V BATTERY	503-3702-44607	378.32
WESTERN UNITED ELECTRIC	6119661, 6123836	09/20/2024	CROSSARM TANGENT FIBERG...	503-3702-44607	2,201.30
WESTERN UNITED ELECTRIC	6119661, 6123836	09/20/2024	CROSSARM TANGENT FIBERG...	503-3702-44607	3,025.68
WESTERN UNITED ELECTRIC	6122815, 6123832	09/20/2024	1/0-2/0 ACSR AUTO SPLICE	503-3702-44607	1,928.00
WESTERN UNITED ELECTRIC	6122815, 6123832	09/20/2024	COVER BUSHING OUTAGE PR...	503-3702-44607	1,503.36
WESTERN UNITED ELECTRIC	6123209, 6123838	09/20/2024	UTILITY FLOOD 370W, 4000K,...	503-3702-44607	3,482.00
WESTERN UNITED ELECTRIC	6123209, 6123838	09/20/2024	POLE TOP PIN 1" 3-HOLE	503-3702-44607	924.40
WESTERN UNITED ELECTRIC	6124269	09/20/2024	36"X46" CONTAINMENT BAG	503-3702-44607	1,136.23
XEROX CORP	6204470	09/20/2024	ELECTRIC DEPT OPEN PO FY24...	503-3702-43465	122.05
LANDIS+GYR TECHNOLOGY INC	90398283	09/20/2024	TECH STUDIO ANNUAL MAINT...	503-3702-43815	258.11
CITY UTILITIES	AB09092024	09/20/2024	ELECTRIC DEPT CYCLE A&B OP...	503-3702-43780	230.15
WESTERN AREA POWER ADM...	JJP1798A0824	09/20/2024	BASE DEMAND & BASE ENER...	503-3702-50795	50,434.28
TDS	09182024-2	09/27/2024	ELECTRIC DEPT OPEN PO FY24...	503-3702-43780	434.82

AP EOM REPORT

Payment Dates: 9/1/2024 - 9/30/2024

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
SILVERSKY, INC.	511400-SI	09/27/2024	ELECTRIC DEPT OPEN PO FY24...	503-3702-43815	122.08
TESTON'S FREEWAY CHEVRON	6015	09/27/2024	GAS/DIESEL FUEL PURCHASES-	503-3702-43316	1,554.54
VERIZON WIRELESS	9973915506	09/27/2024	ELECTRIC DEPT OPEN PO FY24...	503-3702-43775	193.58
NM RETIREE HEALTH CARE	PPE 2024-09-20	09/27/2024	PPE 2024-09-20	503-3702-41226	421.14

Fund 503 - Electric Total: 532,739.65

Fund: 504 - Water

FERGUSON US HOLDINGS INC	0547666, 0547667	09/06/2024	WATER- 2 INCH METER MATE...	504-3803-44607	601.86
FERGUSON US HOLDINGS INC	0548837, 0548074	09/06/2024	WTR- SOCK MATERIALS FOR L...	504-3803-44607	1,923.77
TAXATION AND REVENUE	083124	09/06/2024	WATER CONSERVATION FEE FY...	504-3803-43797	1,804.06
MIKE TORRES DBA CD TECHN...	1028	09/06/2024	IT SERVICE WATER DEPT OPEN...	504-3803-48598	568.43
AMAZON CAPITAL SERVICES I...	1P11-6X9L-4TM3	09/06/2024	WTR- TIRES FORF-150 G-00495	504-3803-47420	485.72
CITY UTILITIES	C-D 932024	09/06/2024	WATER DEPT CYCLE C&D OP...	504-3803-43780	16,382.33
NM RETIREE HEALTH CARE	PPE 2024-08-23	09/06/2024	PPE 2024-08-23	504-3803-41226	439.94
FERGUSON US HOLDINGS INC	0547930	09/13/2024	WTR- STOCK MATERIALS FOR ...	504-3803-44607	5,689.02
AMAZON CAPITAL SERVICES I...	16NW-W4TT-3XHM	09/13/2024	W/WW- MAP ROOM SUPPLIES...	504-3803-44606	177.40
SUN VALLEY INC	176344, 176347, 176422, 176...	09/13/2024	W/WW-OPEN PO FOR AUG 20...	504-3803-44607	90.54
CORTEZ GAS CO.	252619	09/13/2024	W/WW- PROPANE GAS FOR O...	504-3803-43316	95.26
B & H OIL CO.	56878, 56888, 56895	09/13/2024	OPEN PO FY 24-25 FUEL WTR ...	504-3803-43316	219.71
SIERRA AUTO/CARQUEST	6016-327862	09/13/2024	BRAKE PAD	504-3803-47420	49.82
SIERRA AUTO/CARQUEST	6016-327862	09/13/2024	BRAKE PADS PROF PLAT	504-3803-47420	57.83
SIERRA AUTO/CARQUEST	6016-327937	09/13/2024	WTR- TRAILER LIGHTS REPAIRS	504-3803-47420	290.69
BULLOCKS, INC.	8997, 9283, 2993, 5790, 4481,...	09/13/2024	W/WW- OPEN PO FOR AUG F...	504-3803-44607	83.97
WEX BANK	99391023-WAWWW	09/13/2024	W/WW- WEX FUEL FOR TRAV...	504-3803-43316	35.00
NM RETIREE HEALTH CARE	PPE 2024-09-06	09/13/2024	PPE 2024-09-06	504-3803-41226	439.94
FERGUSON US HOLDINGS INC	SC21387	09/13/2024	WTR- FINANCE CHARGES FOR ...	504-3803-44607	3.62
FERGUSON US HOLDINGS INC	0549130	09/20/2024	METERS BOXES	504-3803-44607	1,030.00
FERGUSON US HOLDINGS INC	0550541	09/20/2024	PARTS FOR LUCKY TAP	504-3803-44607	446.66
VILLAGE OF WILLIAMSBURG	091624	09/20/2024	FRANCHISE TAX FY 2024 - 202...	504-3803-45796	1,461.83
WARM SPRINGS RENT ALL	57369	09/20/2024	2 DAY JACKHAMMER RENTAL	504-3803-43465	86.70
XEROX CORP	6204470	09/20/2024	WATER OPEN PO FY24/25	504-3803-43465	48.82
CITY UTILITIES	AB09092024	09/20/2024	WATER DEPT CYCLE A&B OPEN...	504-3803-43780	511.08
BOOT BARN	00405106	09/27/2024	ISAIAH MALLARD BOOTS	504-3803-44615	179.99
TDS	09182024-2	09/27/2024	WATER DEPT OPEN PO FY24/...	504-3803-43780	434.82
WAC UPFITTERS	14761	09/27/2024	WTR- LIGHTS FOR NEW METER...	504-3803-47420	1,749.08
AMAZON CAPITAL SERVICES I...	1KJ7-4QQH-4MX3	09/27/2024	SUPPLIES FOR WATER AND W...	504-3803-44607	189.46
AMAZON CAPITAL SERVICES I...	1WN9-LYGV-4PTK, 1WM3-NV...	09/27/2024	FLOOR MATS AND STEERING ...	504-3803-47420	240.68
SILVERSKY, INC.	511400-SI	09/27/2024	WATER DEPT OPEN PO FY24/...	504-3803-43815	122.08
TESTON'S FREEWAY CHEVRON	52784, 52785, 52799, 52811, ...	09/27/2024	OPEN PO FOR FUEL FOR WAT...	504-3803-43316	2,388.05
VERIZON WIRELESS	9973915506	09/27/2024	WATER DEPT OPEN PO FY24/...	504-3803-43775	262.49
NM RETIREE HEALTH CARE	PPE 2024-09-20	09/27/2024	PPE 2024-09-20	504-3803-41226	439.94

Fund 504 - Water Total: 39,030.59

Fund: 505 - Solid Waste

MIKE TORRES DBA CD TECHN...	1028	09/06/2024	IT SERVICE SANITATION DEPT ...	505-3904-48598	568.44
CITY OF LAS CRUCES	103963	09/06/2024	SCSWA WASTE DISPOSAL	505-3904-45601	62,736.44
PARADIGM SOFTWARE LLC	15597	09/06/2024	TCNM-PARADIGM ANN. STAN...	505-3904-43815	3,725.82
AMAZON CAPITAL SERVICES I...	1DQQ-9NR3-QWTY, 1W6N-HR...	09/06/2024	HAND TOOLS FOR WASH BAY ...	505-3904-44607	322.12
AMAZON CAPITAL SERVICES I...	1NN9-DNHM-XT7C	09/06/2024	AIR FILTER CLEANER & WELDI...	505-3904-44607	215.57
RUSTYS WEIGH SCALES & SERV..	240822-1015	09/06/2024	QUARTERLY SCALE CALIBRATI...	505-3904-47420	875.86
DSI TECHNOLOGIES LLC DBA ...	337807	09/06/2024	SANITATION DEPTSHARP OVE...	505-3904-43465	38.54
CITY UTILITIES	C-D 932024	09/06/2024	SANITATION DEPT CYCLE C&D...	505-3904-43780	1,429.95
NM RETIREE HEALTH CARE	PPE 2024-08-23	09/06/2024	PPE 2024-08-23	505-3904-41226	585.86
XEROX CORP - OLD	022017122, 022017123, 0220...	09/13/2024	SOLID WASTE XEROX EQUIPM...	505-3904-43465	30.18
SUN VALLEY INC	176497	09/13/2024	DISCOUNT	505-3904-44607	-0.80
SUN VALLEY INC	176497	09/13/2024	705244 THM CTRL PRO 7PAT ...	505-3904-44607	15.99
JACKSON COMPACTION	31221	09/13/2024	MAINT ON BAILER/COMPACT...	505-3904-47420	1,302.35
MORNING STAR SPORTS LLC	65860	09/13/2024	EMBROIDERED SNAPBACK TR...	505-3904-44615	516.00
WEX BANK	99391023-TR	09/13/2024	WEX- DIESEL & GASOLINE	505-3904-43316	3,915.80
NM RETIREE HEALTH CARE	PPE 2024-09-06	09/13/2024	PPE 2024-09-06	505-3904-41226	585.86
PARKHILL SMITH & COOPER	04342124.00-2	09/20/2024	TECHNICAL SUPPORT SERVICE...	505-3904-48599	4,498.92
VILLAGE OF WILLIAMSBURG	091624	09/20/2024	FRANCHISE TAX FY 2024 - 202...	505-3904-45796	1,666.36

AP EOM REPORT

Payment Dates: 9/1/2024 - 9/30/2024

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
AMAZON CAPITAL SERVICES I...	1PX9-76HC-W19K	09/20/2024	110 BUNA N O-RING 70A DUR...	505-3904-44607	12.34
AUTOZONE STORES, LLC	2529278874	09/20/2024	000232743 58-DLG DURALAST...	505-3904-44607	145.99
XEROX CORP	6204470	09/20/2024	SOLID WASTE OPEN PO FY24/...	505-3904-43465	122.05
CITY UTILITIES	9112024	09/20/2024	SANITATION DEPT OPEN PO F...	505-3904-45601	23,547.14
RJ BORDER INTERNATIONAL T...	X400113872.01	09/20/2024	EGR SEAL/EGR LINE	505-3904-47420	71.72
TDS	09182024-2	09/27/2024	SANITATION OPEN PO FY24/25	505-3904-43780	434.82
SILVERSKY, INC.	511400-SI	09/27/2024	SOLID WASTE DEPT OPEN PO ...	505-3904-43815	122.08
VERIZON WIRELESS	9973915506	09/27/2024	SANITATION OPEN PO FY24/25	505-3904-43775	166.74
MELLOY CHEVROLET	FC24279	09/27/2024	2023 CHEVROLET SILV. 3500 ...	505-3904-80810	116,223.00
NM RETIREE HEALTH CARE	PPE 2024-09-20	09/27/2024	PPE 2024-09-20	505-3904-41226	558.43
Fund 505 - Solid Waste Total:					224,433.57

Fund: 506 - WWTP

VILLAGE OF WILLIAMSBURG	083124	09/06/2024	SEWER RECEIPTS FY 2024 - 20...	506-4005-48798	4,582.10
MIKE TORRES DBA CD TECHN...	1028	09/06/2024	IT SERVICE WASTE WATER OP...	506-4005-48598	568.44
FOXWORTH-GALBRAITH	2955106	09/06/2024	WW-PAINT FOR PIPES AT PLA...	506-4005-44607	539.98
DSI TECHNOLOGIES LLC DBA ...	337807	09/06/2024	WASTE WATER DEPT SHARP ...	506-4005-43465	139.34
EUROFINS ENVIRONMENTAL ...	8850006695, 8850006844, 88...	09/06/2024	WEEKLY TESTING	506-4005-44605	1,706.94
CITY UTILITIES	C-D 932024	09/06/2024	WASTE WATER DEPT CYCLE C...	506-4005-43780	11,885.29
NM RETIREE HEALTH CARE	PPE 2024-08-23	09/06/2024	PPE 2024-08-23	506-4005-41226	133.12
XEROX CORP - OLD	022017122, 022017123, 0220...	09/13/2024	WASTEWATER XEROX EQUIP...	506-4005-43465	158.20
AMAZON CAPITAL SERVICES I...	16NW-W4TT-3XHM	09/13/2024	W/WW- MAP ROOM SUPPLIES...	506-4005-44606	266.10
SUN VALLEY INC	176344, 176347, 176422, 176...	09/13/2024	W/WW-OPEN PO FOR AUG 20...	506-4005-44607	90.54
RUBEN REGALADO DBA BORD...	2091	09/13/2024	WW-CONCRETE SLAB FOR LO...	506-4005-47415	5,550.00
BORDER RECAPING LLC / B...	24-0204090-003	09/13/2024	310 BACKHOE TIRE	506-4005-47420	1,131.18
CORTEZ GAS CO.	252619	09/13/2024	W/WW- PROPANE GAS FOR O...	506-4005-43316	95.26
B & H OIL CO.	56879, 56885, 56889	09/13/2024	OPEN PO FY 24-25 FOR DESIEL...	506-4005-43316	166.10
BULLOCKS, INC.	8997, 9283, 2993, 5790, 4481,...	09/13/2024	W/WW- OPEN PO FOR AUG F...	506-4005-44607	83.97
WEX BANK	99391023-WAWWW	09/13/2024	W/WW- WEX FUEL FOR TRAV...	506-4005-43316	35.00
NM RETIREE HEALTH CARE	PPE 2024-09-06	09/13/2024	PPE 2024-09-06	506-4005-41226	113.98
COVE ENVIRONMENTAL, LLC	111-2-24	09/20/2024	QUARTERLY WET TEST	506-4005-48598	1,800.00
JAMES, COOKE & HOBSON, IN...	235694	09/20/2024	WW- EMERGENCY SERVICE CA...	506-4005-44607	704.44
SMITHCO CONSTRUCTION INC	595-24-008	09/20/2024	DIRT WORK AT WWTP	506-4005-47415	6,502.50
XEROX CORP	6204470	09/20/2024	WASTE WATER OPEN PO FY24...	506-4005-43465	244.11
CITY UTILITIES	9112024	09/20/2024	WASTE WATER DEPT OPEN PO...	506-4005-43780	2,739.87
GRAINGER INC	9243604353	09/20/2024	WW-ELECRIC CHAIN HOIST FO...	506-4005-47415	999.43
CITY UTILITIES	AB09092024	09/20/2024	WASTE WATER DEPT CYCLE A...	506-4005-43780	2,192.15
PURE OPERATIONS, LLC	NI240598	09/20/2024	1/2 HP FM MARATHON MOT...	506-4005-47420	2,416.75
NEWTERRA CORPORATION IN...	PSINC-006202	09/20/2024	MINI KIT FOR WASTEWATER ...	506-4005-47420	3,436.94
AERZEN USA CORP	SEPI-24-004825	09/20/2024	WW- SERVICE KIT FOR BLOWER	506-4005-44607	161.98
TDS	09182024-2	09/27/2024	WASTE WATER OPEN PO FY24...	506-4005-43780	434.82
AMAZON CAPITAL SERVICES I...	1KJ7-4QQH-4MX3	09/27/2024	SUPPLIES FOR WATER AND W...	506-4005-44607	189.46
SILVERSKY, INC.	511400-SI	09/27/2024	WASTE WATER DEPT OPEN PO...	506-4005-43815	122.08
TESTON'S FREEWAY CHEVRON	52813, 52254, 52262, 52281, ...	09/27/2024	FUEL FOR WASTE WATER DEP...	506-4005-43316	752.42
EUROFINS ENVIRONMENTAL ...	8850007350, 8850007352	09/27/2024	WEEKLY TESTING	506-4005-44605	591.94
VERIZON WIRELESS	9973915506	09/27/2024	WASTE WATER DEPT OPEN PO...	506-4005-43775	407.70
NM RETIREE HEALTH CARE	PPE 2024-09-20	09/27/2024	PPE 2024-09-20	506-4005-41226	120.13

Fund 506 - WWTP Total: 51,062.26

Fund: 508 - Golf Course

DSI TECHNOLOGIES LLC DBA ...	337807	09/06/2024	GOLF COURSE SHARP OVERA...	508-4303-43465	16.70
NM RETIREE HEALTH CARE	PPE 2024-08-23	09/06/2024	PPE 2024-08-23	508-4303-41226	127.32
SIMPSON NORTON CORPORAT...	1656327-00	09/13/2024	CANOPY KIT FOR WORKMAN ...	508-4303-47420	1,134.00
SUN VALLEY INC	176453, 176384, 176595, 176...	09/13/2024	OPEN PO AUGUST 2024 FOR ...	508-4303-44607	655.93
SIERRA AUTO/CARQUEST	6016-327865	09/13/2024	MAINT ON 6413 KABOTA TRA...	508-4303-47420	5.95
SIERRA AUTO/CARQUEST	6016-328005, 6016-328152	09/13/2024	OPEN PO AUGUST 2024 FOR ...	508-4303-44607	402.35
NM RETIREE HEALTH CARE	PPE 2024-09-06	09/13/2024	PPE 2024-09-06	508-4303-41225	127.32
COUFAL-PRATER EQUIPMENT ...	1356675	09/20/2024	TCU 15881 JOHN DEERE MO...	508-4303-44607	377.90
AMAZON CAPITAL SERVICES I...	17J7-6L9N-W6FF	09/20/2024	PAPER TOWEL DISPENSER (2),...	508-4303-44607	169.81
AMAZON CAPITAL SERVICES I...	1CGG-PCYP-VW7J	09/20/2024	THERMAL TAPE RECEIPT 3-1/8...	508-4303-44606	67.95
XEROX CORP	6204470	09/20/2024	GOLF COURSE OPEN PO FY24/...	508-4303-43465	244.11
CITY UTILITIES	9112024	09/20/2024	GOLF COURSE OPEN PO FY4/25	508-4303-43780	6.30

AP EOM REPORT

Payment Dates: 9/1/2024 - 9/30/2024

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
CITY UTILITIES	AB09092024	09/20/2024	GOLF COURSE CYCLE A&B OP...	508-4303-43780	2,698.04
MASEK ROCKY MOUNTAIN GO...	02-89306	09/27/2024	GOLF CART LEASE FY 24-25 M...	508-4303-43465	979.28
TDS	09182024-2	09/27/2024	GOLF COURSE OPEN PO FY24/...	508-4303-43780	434.82
TAYLORMADE GOLF COMPAN...	37739882	09/27/2024	12 DOZEN TAYLORMADE SPE...	508-4303-44607	257.28
VERIZON WIRELESS	9973915506	09/27/2024	GOLF COURSE OPEN PO FY24/...	508-4303-43775	80.67
AMAZON CAPITAL SERVICES I...	IKDQ-W3DL-MF7G	09/27/2024	JEANS FOR EMPLOYEE GEORG...	508-4303-42620	89.94
NM RETIREE HEALTH CARE	PPE 2024-09-20	09/27/2024	PPE 2024-09-20	508-4303-41226	127.32
Fund 508 - Golf Course Total:					8,002.99
Fund: 509 - Muni Airport					
CHAD ROSACKER DBA TECH 45...	1114	09/06/2024	MONTHLY MANAGEMENT FEE...	509-4403-48598	20,212.48
SIERRA ELECTRIC COOP INC	2154-9424	09/06/2024	OPEN PO FOR UTILITIES AT AI...	509-4403-43780	905.34
XEROX CORP - OLD	022017122, 022017123, 0220...	09/13/2024	AIRPORT XEROX EQUIPMENT ...	509-4403-43465	31.58
WINDSTREAM CORPORATION	09162024	09/20/2024	AIRPORT OPEN PO FY24/25	509-4403-43775	443.85
XEROX CORP	6204470	09/20/2024	AIRPORT OPEN PO FY24/25	509-4403-43465	48.83
VERIZON WIRELESS	9973915506	09/27/2024	AIRPORT OPEN PO FY24/25	509-4403-43775	124.28
Fund 509 - Muni Airport Total:					21,766.36
Fund: 600 - Internal Serv					
DSI TECHNOLOGIES LLC DBA ...	337807	09/06/2024	FLEET DEPT SHARP OVERAGE ...	600-7003-43465	30.86
SIERRA AUTO/CARQUEST	6016-327866, 6016-328123, 6...	09/13/2024	OPEN PO FOR AUGUST	600-7003-44607	587.58
XEROX CORP	6204470	09/20/2024	FLEET DEPT OPEN PO FY24/25	600-7003-43465	73.23
Fund 600 - Internal Serv Total:					691.67
Grand Total:					1,795,325.84

Report Summary

Fund Summary

Fund	Payment Amount
101 - General	157,545.07
201 - Corrections	4,730.00
209 - Fire	27,146.09
211 - Law Enforce Prot	25,469.83
214 - Lodgers Tax	28,358.99
216 - Muni Street	35,144.19
260 - Fiscal Recovery Funds	6,068.17
294 - State Library	3,340.29
295 - Muni Pool	9,649.56
296 - PD GRT	3,351.46
303 - Vet Wall	236.09
312 - R&R Airport	3,494.01
315 - CI Reserve	1,886.09
321 - WATER SYSTEM IMPROVEMENTS	90,370.23
360 - NMFA PROJECTS	460,324.74
370 - WATER TRUST BOARD PROJECTS	9,818.10
380 - OTHER STATE FUNDED PROJECTS	9,960.82
403 - Pledge State	31,338.96
501 - Cemetery	910.56
502 - Util Office - Pool	8,455.50
503 - Electric	532,739.65
504 - Water	39,030.59
505 - Solid Waste	224,433.57
506 - WWTP	51,062.26
508 - Golf Course	8,002.99
509 - Muni Airport	21,766.36
600 - Internal Serv	691.67
Grand Total:	1,795,325.84

Account Summary

Account Number	Account Name	Payment Amount
101-1000-43597	ATTORNEY FEES-GOVER...	6,874.54
101-1000-43598	PROFESSIONAL SERV-G...	3,238.13
101-1001-41226	RETIREE INSURANCE	355.67
101-1001-43465	RENT OF EQUIPMENT	244.11
101-1001-43740	PRINTING/PUBLISHING	342.28
101-1001-43770	SUBSCRIPTION & DUES	100.00
101-1001-43775	TELEPHONE	279.51
101-1001-47410	MAINTENANCE CONTRA...	650.00
101-1003-41226	RETIREE INSURANCE	504.84
101-1003-42305	MILEAGE REIMBURSEM...	199.32
101-1003-43465	RENT OF EQUIPMENT	848.00
101-1003-43775	TELEPHONE	349.52
101-1003-44606	OFFICE SUPPLIES	55.57
101-1004-41226	RETIREE INSURANCE	1,140.33
101-1004-42720	EMPLOYEE TRAINING-A...	300.00
101-1004-43465	RENT OF EQUIPMENT	763.20
101-1004-43740	PRINTING/PUBLISHING	463.30
101-1004-43775	TELEPHONE	252.05
101-1004-44606	OFFICE SUPPLIES	395.16
101-1004-48599	OTHER CONTRACTUAL S...	438.50
101-1005-48599	OTHER CONTRACTUAL S...	21,500.00
101-1006-41226	RETIREE INSURANCE	484.14
101-1006-42620	UNIFORMS LINEN-ANIM...	239.96
101-1006-43775	TELEPHONE	110.57
101-1006-44606	OFFICE SUPPLIES	427.66
101-1006-44607	FIELD SUPPLIES	3,536.68

Account Summary

Account Number	Account Name	Payment Amount
101-1006-48598	PROFESSIONAL SERVICES	768.00
101-1007-41226	RETIREE INSURANCE	3,822.36
101-1007-43316	GAS & OIL	7,373.81
101-1007-43465	RENT OF EQUIPMENT	1,248.43
101-1007-43775	TELEPHONE	2,168.11
101-1007-43815	SOFTWARE	120.00
101-1007-45555	Miscellaneous Exp	1,118.72
101-1007-47420	MAINTENANCE VEHICLE...	5,363.84
101-1007-48598	PROFESSIONAL SERVICES	858.00
101-1008-41226	RETIREE INSURANCE	286.34
101-1008-42620	UNIFORMS LINEN-CODE ...	153.00
101-1008-42720	EMPLOYEE TRAINING-C...	200.00
101-1008-43316	GAS & OIL	376.36
101-1008-43775	TELEPHONE	250.04
101-1008-47420	MAINTENANCE VEH/EQU..	712.14
101-1009-41226	RETIREE INSURANCE	332.38
101-1009-43316	GAS & OIL	734.83
101-1009-43465	RENT OF EQUIPMENT	1,244.18
101-1009-43775	TELEPHONE	145.97
101-1009-44607	FIELD SUPPLIES-MUNI R...	43.28
101-1009-47415	MAINTENANCE--REPAIRS..	2,444.34
101-1009-48598	PROFESSIONAL SERVICES	2,093.68
101-1010-41226	RETIREE INSURANCE	301.98
101-1010-43740	PRINTING/PUBLISHING	472.50
101-1010-43775	TELEPHONE	69.38
101-1010-48598	PROFESSIONAL SERVICES	27,490.43
101-1011-41226	RETIREE INSURANCE	966.22
101-1011-43775	TELEPHONE	152.43
101-1011-44606	OFFICE SUPPLIES	228.58
101-1012-41226	RETIREE INSURANCE	378.30
101-1012-43316	GAS & OIL	272.34
101-1012-43403	REGULAR BUILDING MA...	12,000.00
101-1012-43465	RENT OF EQUIPMENT	64.69
101-1012-43775	TELEPHONE	86.58
101-1012-44607	FIELD SUPPLIES-FLEET M...	27.07
101-1012-48599	OTHER CONTRACTUAL S...	466.01
101-1013-41226	RETIREE INSURANCE	231.90
101-1013-43316	GAS & OIL	134.53
101-1014-41226	RETIREE INSURANCE	648.93
101-1014-43316	GAS & OIL	1,014.12
101-1014-43403	REGULAR BUILDING MA...	408.70
101-1014-43465	RENT OF EQUIPMENT	81.13
101-1014-43775	TELEPHONE	128.64
101-1014-44607	FIELD SUPPLIES-FACILITY...	901.50
101-1014-47410	MAINTENANCE CONTRA...	58.82
101-1016-41226	RETIREE INSURANCE	532.05
101-1016-44606	OFFICE SUPPLIES	384.42
101-1018-43780	UTILITIES	23,416.23
101-1018-43815	SOFTWARE LIC/SOFTWA...	1,587.06
101-1018-48598	PROFESSIONAL SERVICES	7,389.68
101-1099-34348	RENT OF PUBLIC FACILIT...	1,700.00
201-1903-48710	CARE OF PRISONERS-CO...	4,730.00
209-1603-43316	GAS & OIL	114.18
209-1603-43465	RENT OF EQUIPMENT	503.77
209-1603-43775	TELEPHONE	314.29
209-1603-43780	UTILITIES	1,392.42
209-1603-43815	SOFTWARE LIC/SOFTWA...	2,850.00
209-1603-47415	MAINTENANCE--REPAIRS..	471.43

Account Summary

Account Number	Account Name	Payment Amount
209-1603-47595	GENERAL FUND ADMIN ...	21,500.00
211-2003-42535	EMPLOYEE TRAINING	850.00
211-2003-44573	UNIFORM & EQUIPMENT	798.33
211-2003-44607	FIELD SUPPLIES	4,691.17
211-2003-44615	SAFETY EQUIPMENT	223.99
211-2003-80810	OTHER CAPITAL EQUIPM...	18,906.34
214-2503-44607	FIELD SUPPLIES	17,712.50
214-2503-47406	PROMOTIONAL/ADVERT...	2,641.63
214-2540-43466	RENT OF LAND/BUILDING	3,750.52
214-2540-60725	SUB-RECIPIENTS (40%)	1,326.54
214-2560-60725	SUB-RECIPIENTS (60%)	2,927.80
216-4503-42620	UNIFORM LINEN-MUNI ...	491.06
216-4503-43316	GAS & OIL	2,136.60
216-4503-43465	RENT OF EQUIPMENT	406.43
216-4503-43550	ROADWAY MAINTENAN...	2,601.00
216-4503-44607	FIELD SUPPLIES-STREETS	913.08
216-4503-47420	MAINT.VEHICLE/FURN/...	520.34
216-7025-48598	Professional Serv/Contra...	5,530.85
216-7026-48598	Professional Serv/Contra...	22,544.83
260-7031-48598	Professional Serv/Contra...	6,068.17
294-5003-43465	RENT OF EQUIPMENT	388.78
294-5003-43775	TELEPHONE	168.92
294-5003-60834	STATE LIBRARY GRANT-S...	2,782.59
295-4803-41226	RETIREE INSURANCE	120.30
295-4803-42720	EMPLOYEE TRAINING-M...	46.00
295-4803-43465	RENT OF EQUIPMENT	48.82
295-4803-43775	TELEPHONE	110.06
295-4803-43780	UTILITIES-MUNI POOL	2,277.38
295-4803-44607	FIELD SUPPLIES-MUNI P...	7,047.00
296-2403-43999	OPERATING COSTS	2,608.50
296-2403-48598	PROFESSIONAL SERVICES	742.96
303-4703-43775	TELEPHONE	236.09
312-7028-44607	FIELD SUPPLIES	3,494.01
315-8010-48598	Professional Serv/Contra...	1,886.09
321-7017-80860	INFRASTRUCTURE	90,370.23
360-7009-80847	ROADWAYS/BRIDGES	460,324.74
370-7019-80847	ROADWAYS AND BRIDG...	9,818.10
380-7020-48598	PROFESSIONAL SERVICES	9,960.82
403-1203-12918	CWPA PPRF-2613 TORC ...	690.58
403-1203-12919	CWPA PPRF-2737 TORC ...	7,598.75
403-1203-12952	PPRF-5652 ELECTRIC TR...	15,659.32
403-1203-90910	DEBT SERVICE INTEREST	7,390.31
501-1803-43780	UTILITIES	910.56
502-3601-41226	RETIREE INSURANCE	590.04
502-3601-43316	GAS & OIL	67.00
502-3601-43465	RENT OF EQUIPMENT	5,022.33
502-3601-43775	TELEPHONE	192.80
502-3601-43780	UTILITIES	710.25
502-3601-43815	SOFTWARE LIC/SOFTWA...	1,873.08
503-3702-41225	HEALTH INSURANCE-ELE...	341.26
503-3702-41226	RETIREE INSURANCE	1,263.40
503-3702-42620	UNIFORM/LINEN-ELECTR..	783.44
503-3702-43316	GAS & OIL	1,554.54
503-3702-43465	RENT OF EQUIPMENT	230.58
503-3702-43770	SUBSCRIPTION & DUES	1,630.00
503-3702-43775	TELEPHONE	254.31
503-3702-43780	UTILITIES	6,313.56
503-3702-43815	SOFTWARE LIC/SOFTWA...	380.19

Account Summary

Account Number	Account Name	Payment Amount
503-3702-44606	OFFICE SUPPLIES	42.99
503-3702-44607	FIELD SUPPLIES	25,663.37
503-3702-44615	SAFETY EQUIPMENT	1,015.94
503-3702-45796	FRANCHISE TAX-ELECTRI...	5,396.56
503-3702-47415	MAINTENANCE--REPAIRS..	921.19
503-3702-47420	MAINTENANCE-VEHICLE...	137.00
503-3702-48598	PROFESSIONAL SERVICES	26,903.23
503-3702-50795	WHOLESALE POWER CO...	449,958.09
503-3702-80810	OTHER CAPITAL EQUIPM...	9,950.00
504-3803-41226	RETIREE INSURANCE	1,319.82
504-3803-43316	GAS & OIL	2,738.02
504-3803-43465	RENT OF EQUIPMENT	135.52
504-3803-43775	TELEPHONE	262.49
504-3803-43780	UTILITIES	17,328.23
504-3803-43797	WATER CONSERVATION...	1,804.06
504-3803-43815	SOFTWARE LIC/SOFTWA...	122.08
504-3803-44606	OFFICE SUPPLIES	177.40
504-3803-44607	FIELD SUPPLIES-WATER ...	10,058.90
504-3803-44615	SAFETY EQUIPMENT	179.99
504-3803-45796	FRANCHISE TAX-WATER ...	1,461.83
504-3803-47420	MAINTENANCE-VEHICLE...	2,873.82
504-3803-48598	PROFESSIONAL SERVICES	568.43
505-3904-41226	RETIREE INSURANCE	1,730.15
505-3904-43316	GAS & OIL	3,915.80
505-3904-43465	RENT OF EQUIPMENT	190.77
505-3904-43775	TELEPHONE	166.74
505-3904-43780	UTILITIES	1,864.77
505-3904-43815	SOFTWARE LIC/SOFTWA...	3,847.90
505-3904-44607	FIELD SUPPLIES-SOLID ...	711.21
505-3904-44615	SAFETY EQUIPMENT	516.00
505-3904-45601	WASTE DISPOSAL	86,283.58
505-3904-45796	FRANCHISE TAX	1,666.36
505-3904-47420	MAINTENANCE-VEHICLE...	2,249.93
505-3904-48598	PROFESSIONAL SERVICES	568.44
505-3904-48599	OTHER CONTRACTUAL S...	4,498.92
505-3904-80810	OTHER CAPITAL EQUIPM...	116,223.00
506-4005-41226	RETIREE INSURANCE	367.23
506-4005-43316	GAS & OIL	1,048.78
506-4005-43465	RENT OF EQUIPMENT	541.65
506-4005-43775	TELEPHONE	407.70
506-4005-43780	UTILITIES	17,252.13
506-4005-43815	SOFTWARE LIC/SOFTWA...	122.08
506-4005-44605	CHEMICALS/LABORATO...	2,298.88
506-4005-44606	OFFICE SUPPLIES	266.10
506-4005-44607	FIELD SUPPLIES-WASTE...	1,770.37
506-4005-47415	MAINTENANCE--REPAIRS..	13,051.93
506-4005-47420	MAINTENANCE-VEHICLE...	6,984.87
506-4005-48598	PROFESSIONAL SERVICES	2,368.44
506-4005-48798	VILLAGE OF WILLIAMS...	4,582.10
508-4303-41225	HEALTH INSURANCE	127.32
508-4303-41226	RETIREE INSURANCE	254.64
508-4303-42620	UNIFORMS/LINEN	89.94
508-4303-43465	RENT OF EQUIPMENT	1,240.09
508-4303-43775	TELEPHONE	80.67
508-4303-43780	UTILITIES	3,139.16
508-4303-44606	OFFICE SUPPLIES	67.95
508-4303-44607	FIELD SUPPLIES	1,863.27
508-4303-47420	MAINTENANCE VEHICLE...	1,139.95

Account Summary

Account Number	Account Name	Payment Amount
509-4403-43465	RENT OF EQUIPMENT	80.41
509-4403-43775	TELEPHONE	568.13
509-4403-43780	UTILITIES	905.34
509-4403-48598	PROFESSIONAL SERVICES	20,212.48
600-7003-43465	RENT OF EQUIPMENT	104.09
600-7003-44607	FIELD SUPPLIES	587.58
Grand Total:		1,795,325.84

Project Account Summary

Project Account Key	Payment Amount
None	1,795,325.84
Grand Total:	1,795,325.84

Accounts Payable Transfer Sheet - 2024 - 2025 FY
Post Date Ending: 9/6, 9/10, 9/13, 9/18, 9/20, 9/25, 9/26, 9/27, 9/30

Fund	Fund Description	Fund Totals								GRAND TOTAL TRANSFERS	Fund Numbers
		9/6/2024	9/10/2024	9/13/2024	9/18/2024	9/20/2024	9/25/2024	9/26/2024	9/27/2024	9/30/2024	
101	General	\$79,579.33		\$25,309.32		\$29,788.86	\$7,215.99		\$15,651.57	\$157,645.07	101
201	Local Government Corrections			\$4,730.00						\$4,730.00	201
209	State Fire	\$22,149.65		\$259.66		\$1,583.70			\$3,153.08	\$27,146.09	209
211	Law Enforcement Protection		\$18,321.64	\$2,107.80		\$4,022.32			\$1,018.07	\$25,469.83	211
214	Lodger's Tax	\$5,019.73				\$3,501.50			\$19,837.76	\$28,358.99	214
216	Street Renovation	\$2,601.00		\$25,287.80	\$192.75	\$6,380.99			\$681.65	\$35,144.19	216
217	Municipal Recreation									\$0.00	217
260	Fiscal Recovery Funds	\$6,068.17								\$6,068.17	260
294	State Library	\$34.37				\$354.41			\$2,951.51	\$3,340.29	294
295	Municipal Pool	\$9,410.48		\$40.10		\$48.82			\$150.16	\$9,649.56	295
296	PD-GRT Fund			\$2,138.46		\$720.00			\$493.00	\$3,351.46	296
298	PD-Donations									\$0.00	298
302	Electrical Construction									\$0.00	302
303	Veterans Memorial					\$236.09				\$236.09	303
304	SJOA - Grants									\$0.00	304
305	Capital Improvement General									\$0.00	305
306	Capital Improvement Joint Utility									\$0.00	306
307	Golf Course Improvements									\$0.00	307
308	USDA -Sweeper									\$0.00	308
309	USDA-Wastewater									\$0.00	309
310	R&R-Emergency									\$0.00	310
311	R&R-Sewer									\$0.00	311
312	R&R-Airport	\$3,494.01								\$3,494.01	312
313	R&R-Water									\$0.00	313
314	CDBG - Grant									\$0.00	314
315	CI Reserve- Non Capital Equipment	\$1,049.69				\$836.40				\$1,886.09	315
316	Emergency Reserve									\$0.00	316
320	USDA Water System Improvements									\$0.00	320
321	Water System Improvements							\$90,370.23		\$90,370.23	321
360	NMFA Projects			\$93,836.29		\$4,295.36	\$8,830.73		\$35,053.54	\$460,324.74	360
370	Water Trust Board Projects	\$9,818.10								\$9,818.10	370
380	Community Development	\$9,960.82								\$9,960.82	380
403	Pledge State Tax	\$26,378.63				\$4,960.33				\$31,338.96	403
501	Cemetery					\$910.56				\$910.56	501
502	Utility Office	\$7,134.41		\$474.04		\$390.57			\$456.48	\$8,455.50	502
503	Electric Dept	\$20,658.48		\$382,383.71		\$126,971.30			\$2,726.16	\$532,739.65	503
504	Water Dept	\$22,206.11		\$7,232.80		\$3,585.09			\$6,006.59	\$39,030.59	504
505	Solid Waste	\$70,498.60		\$6,365.38		\$30,064.52			\$117,505.07	\$224,433.57	505
506	WasteWater	\$19,555.21		\$7,690.33		\$21,198.17			\$2,618.55	\$61,062.26	506
507	Solid Waste Landfill/Collection									\$0.00	507
508	Golf Course	\$144.02		\$2,325.55		\$3,564.11			\$1,969.31	\$8,002.99	508
509	Municipal Airport	\$21,117.82		\$31.58		\$492.68			\$124.28	\$21,766.36	509
600	Internal Service Fund	\$30.86		\$587.58		\$73.23				\$691.67	600
	Grand Total-Accounts Payable	\$336,909.49	\$18,321.64	\$560,800.40	\$192.75	\$243,979.01	\$16,046.72	\$90,370.23	\$210,396.78	\$318,308.82	\$1,795,325.84



CITY OF TRUTH OR CONSEQUENCES

AGENDA REQUEST FORM

MEETING DATE: October 9, 2024

Agenda Item #: F.4

SUBJECT: Take Home Vehicle Forms
DEPARTMENT: City Clerk's Office
DATE SUBMITTED: October 4, 2024
SUBMITTED BY: Angela A. Torres
WHO WILL PRESENT THE ITEM: Consent Calendar

Summary/Background:

In accordance with Resolution No. 12 21/22, all take-home vehicle requests must be approved by the City Commission. The take-home vehicle requests are for Logan Knull in Animal Control/Code Enforcement and Adam Francia-Pacheco in Animal Control/Code Enforcement. Logan's commute is 1.5 miles and Adam's is 38 miles.

Recommendation:

Approve take home vehicle forms.

Attachments:

Fiscal Impact (Finance): N/A

Legal Review (City Attorney): N/A

Approved For Submittal By: ☒ Department Director

Reviewed by: ☐ City Clerk ☐ Finance ☐ Legal ☐ Other: [Click here to enter text.](#)

Final Approval: ☐ City Manager

CITY CLERK'S USE ONLY - COMMISSION ACTION TAKEN

Resolution No. - Ordinance No. -

Continued To: - Referred To: -

☐ Approved ☐ Denied ☐ Other: -

File Name: CC Agendas 10-9-2024



City of Truth or Consequences

AGENDA REQUEST FORM

MEETING DATE: October 9, 2024

Agenda Item #: G.1

SUBJECT: Public Hearing/Discussion/Action – Ordinance 766 Amending the City of Truth or Consequences Municipal Code of Ordinances, Amending Chapter 11 Pertaining to Solid Waste

DEPARTMENT: Community Development

DATE SUBMITTED: October 2, 2024

SUBMITTED BY: Traci Alvarez

WHO WILL PRESENT THE ITEM: Traci Alvarez – Assistant City Manager

Summary/Background:

Staff has revised and updated Chapter 11 of the Municipal Code. Commission approved Ordinance for Publication. This is for public hearing and final adoption of Ordinance 766

Recommendation:

Approve Final Adoption Ord. 766

Attachments:

- Ordinance 766
- Public Hearing Notice

Fiscal Impact (Finance): N/A

[Click here to enter text](#)

Legal Review (City Attorney): Yes

[Click here to enter text](#)

Approved For Submittal By: ☐ Department Director

Reviewed by: ☐ City Clerk ☐ Finance ☐ Legal ☐ Other: [Click here to enter text](#).

Final Approval: ☐ City Manager

CITY CLERK'S USE ONLY - COMMISSION ACTION TAKEN

Resolution No. [Click here to enter text](#). Ordinance No. 766

Continued To: [Click here to enter a date](#). Referred To: [Click here to enter text](#).

☐ Approved ☐ Denied ☐ Other: [Click here to enter text](#).

File Name: CC agendas 10-9-24

CITY OF TRUTH OR CONSEQUENCES

ORDINANCE 766

AN ORDINANCE AMENDING THE CITY OF TRUTH OR CONSEQUENCES MUNICIPAL CODE OF ORDINANCES, AMENDING CHAPTER 11 PERTAINING TO SOLID WASTE

BE IT ORDAINED BY THE BOARD OF COMMISSIONERS, CITY COMMISSIONERS OF THE CITY OF TRUTH OR CONSEQUENCES:

Section one. That Chapter 11 of the Code of Ordinances of the City of Truth or Consequences be amended so that such Chapter shall read as follows:

CHAPTER 11 RECYCLING & WASTE COLLECTION CENTER

ARTICLE I. IN GENERAL

Sec. 11-1. Definitions.

The following words, terms and phrases, when used in this chapter, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

City means and includes the City, its duly authorized agents, contractors, employees, or licensees.

Refuse means any garbage, rejected or waste food, offal, swill, carrion, ashes, dirt, slop, wastepaper, trash, rubbish, waste, or unwholesome material excepting, however, recognizable industrial byproducts.

(Code 1962, § 8-3-1)

Sec. 11-2. Police power exercised.

This chapter shall be deemed an exercise of the police power of the City acting in its governmental capacity for the protection and preservation of health, welfare, safety, and cleanliness; and all of its provisions shall be liberally construed for the accomplishment of that purpose. All persons having City water or electric connection shall also be liable for garbage collection fees, if garbage collection is available.

(Code 1962, § 8-3-2)

Sec. 11-3. City to haul refuse.

The City shall have the exclusive right to gather and collect refuse, and it shall be unlawful for any person, except as otherwise provided in this chapter, to collect or gather refuse.

(Code 1962, § 8-3-3)

Sec. 11-4. Business License—Required.

It shall be unlawful for business(es) other than the City to collect or convey through, over, or under any street or alley any refuse, for persons other than themselves, without first securing a business license from the City. The City Commission shall set the license fee by Resolution.

(Code 1962, § 8-3-4; Ord. No. 593, § 1, 10-14-08)

Sec. 11-5. Same—Revocation.

Any person hauling refuse under a business license issued by the City shall dispose of such refuse in a safe and sanitary manner and shall obey the ordinances of the City and the laws of the State of New Mexico as well as the rules and regulations of the Governing Body of the City with regard to the storage and disposal of refuse. Failure to obey the noted ordinances, laws, or rules and regulations shall be grounds for revocation of the business license issued by the City.

(Code 1962, § 8-3-5)

Sec. 11-6. Containers—Requirements.

- (a) It shall be unlawful for any owner or occupant of any public or private premises to permit the accumulation upon such premises of any refuse except in covered containers approved by the City. These containers shall be maintained in a sanitary condition at all times and shall be kept on a rack or in some location which will prevent the containers from being overturned by animals. City-furnished containers must be used where available and as designated by the City.
- (b) The City-owned containers shall be the only containers used. Construction demolition material, including scrap metal, rocks, bricks, large organic yard debris, household furnishings, or large utility appliances, hazardous waste, special waste, burn barrels, ash waste, medical or infectious waste, sludge waste or livestock manure, dead animals, or mortality waste, asbestos pipes, or residues, automotive fluids, are NOT allowed in or around residential or commercial solid waste containers. Only regular household/business refuse and small organic yard debris shall be deposited in the City-owned containers. All allowable refuse placed in containers must be bagged. A cleaning fee may be imposed if loose wet refuse is deposited in a city-owned container.
- (c) All container lids will need to be closed. No items, bagged, bundled, or otherwise may be placed for pick up outside of the container.

(Code 1962, § 8-3-6)

Sec. 11-7. Same—City handling; scavengers prohibited; penalty.

- (a) It shall be unlawful for any person other than the City to interfere in any manner with any receptacle intended for the purpose of receiving and holding refuse, to remove any such receptacle, or to remove anything from any such receptacle unless such item was deposited there accidentally by the person removing the item. Scavenger activities are prohibited, and

in addition, it shall be unlawful for any person to climb into, disturb, or enter any such containers furnished by the City, except insofar as necessary to deposit refuse therein.

(b) Any person who violates any of the provisions of this section shall be deemed guilty of a misdemeanor and, upon conviction thereof, shall be punished by a fine as follows:

- (1) First offense \$25.00
- (2) Second offense \$100.00
- (3) Third and subsequent offenses \$200.00

Scavenger activities, including poking and hunting through refuse previously deposited in City-owned containers, shall be considered a separate offense for each such container so disturbed.

(c) In addition to the foregoing misdemeanor fines, the City may collect a civil penalty for cleaning each garbage container disturbed by scavengers.

(Code 1962, § 8-3-7)

Sec. 11-8. Governing Body to make rules and regulations.

The Governing Body of the City shall have the power to make rules and regulations for the storage and disposal of refuse to effectuate and facilitate the provisions of this chapter.

(Code 1962, § 8-3-8)

Sec. 11-9. Accumulation of refuse prohibited.

It shall be unlawful for any person to deposit, collect, or accumulate or permit the deposit, collection, or accumulation of any refuse within the City.

(Code 1962, § 8-3-9)

Sec. 11-10. Collection fees.

Collection fees shall be set by the City Commission.

(3) *Reserved.*

(4) *Reserved.*

(Code 1962, § 8-3-11; Ord. No. 405, 2-8-93; Ord. No. 411, 1-10-94; Ord. No. 454, § 1, 3-23-98; Ord. No. 477, § 1, 7-24-00; Ord. No. 495, § 1, 7-9-01; Ord. No. 503, § 1, 11-26-01; Ord. No. 510, § 1, 3-11-02; Ord. No. 519, § 1, 6-10-02; Ord. No. 522, § 1, 11-12-02; Ord. No. 544, 7-25-05; Ord. No. 547, 10-24-05; Ord. No. 630, § 1, 11-13-12; Ord. No. 647, § 1, 11-12-13)

Editor's note(s)—Ord. No. 630, § 1, adopted Nov. 13, 2012, changed the title of § 11-10 from "Collection fees generally" to "Collection fees."

Sec. 11-11. Payment; when due.

All collection fees shall be payable at the utility offices of the City of Truth or Consequences on a monthly basis. All fees assessed for collection shall become delinquent 90 days after the due date. The City Clerk shall, at the end of each quarter of the year, prepare an assessment roll in accordance with state law.

(Code 1962, § 8-3-12)

Sec. 11-12. Delinquency; lien, generally; business establishments.

The City shall adhere to the provisions of City Ordinances 14-51 (past due charges) and 14-53 (Declaration of Lien and Recovery of Past Due Bills).

(Code 1962, § 8-3-13)

Sec. 11-13. Charge for release of lien.

The City shall adhere to the provisions of City Ordinances 14-51 (past due charges) and 14-53 (Declaration of Lien and Recovery of Past Due Bills).

(Code 1962, § 8-3-14)

Sec. 11-14. Residential/commercial poly-carts and dumpsters.

Garbage and refuse containers (poly-carts/dumpsters) shall be provided by the City to applicable account holders and shall be made of metal or plastic with tight-fitting covers.

Residential customers: The City shall provide one minimum 96 gallon container to each applicable account holder in the order determined by the Recycling & Waste Collection Center. Additional containers may be provided at the rate per month set by Resolution. Residential accounts will be serviced one (1) time per week.

Commercial containers: The City shall provide either one minimum 96 gallon container or size appropriate dumpster(s) as determined by the Recycling & Waste Collection Center. Additional containers may be provided at the current adopted rate set by Resolution. Commercial accounts will be serviced a minimum of one (1) time per week at the current adopted rate set by resolution.

(Ord. No. 636, § 1, 4-9-13; Ord. No. 648, 11-12-13)

Editor's note(s)—Ord. No. 648, adopted Nov. 12, 2013, changed the title of § 11-14 from "Solid waste collection center fees" to "Residential/commercial poly-carts and dumpsters."

Sec. 11-14.1. Collection Practices.

(a) *Precollection practices.*

- (1) All residential and commercial users shall comply with the rules and regulations established by the City for the use, care and location of solid waste containers and

shall keep the lids and covers furnished for such containers closed at all times except when they are being filled, emptied or cleaned. All garbage and refuse containers provided by the City shall be kept in neat and sanitary condition at all times. Containers shall be only loaded in such a manner as they will self-empty when inverted.

- (2) Construction demolition material, including scrap metal, rocks, bricks, large organic yard debris, household furnishings, or large utility appliances, hazardous waste, special waste, burn barrels, ash waste, medical or infectious waste, sludge waste or livestock manure, dead animals, or mortality waste, asbestos pipes, or residues, automotive fluids, are NOT allowed in residential or commercial solid waste containers. Only regular household/business bagged garbage and/or bagged small organic yard waste/debris shall be deposited in the City-owned containers.
 - (3) No person shall remove for their own use, someone else's receptacle. To do so, shall result in fines and penalties and could be prosecuted to the fullest extent of the law. It is unlawful for any person to deposit, or cause to be deposited, any refuse in any container that he/she does not own or is not entitled to use as a tenant (article II, utility department, section 14-31, taking service-without authority). All receptacles are assigned by property address. Owners of multiple addresses are not allowed to exchange or remove refuse containers to/from their other properties for usage.
 - (4) The owner, occupant, tenant, or lessee of each premises shall store the containers (poly-cart) on their property for the purpose of and in such a manner to keep the containers from being overturned or upset and the bagged contents scattered. This will also keep the sidewalks and sides of the streets clear. Containers are to be placed at the designated pick-up area on assigned pick up day only. It is the responsibility of the account holder to notify the utility department when vacating premises so that the assigned containers will be removed by the Sanitation Department. Failure to do so could result in a replacement charge to the account holder.
 - (5) It is unlawful to maliciously damage any refuse container owned by the City. Any person that damages any container provided for the residential or commercial users shall be liable to the City for the cost of repair or replacement of such container at the current market rate including freight for such container. It is prohibited for any person, including children, to be on or in sanitation containers. All account holders shall be responsible for lost, stolen or burnt poly- carts. Replacement poly-carts are available at the current adopted rate. The City shall be entitled to seek restitution for all maintenance repairs or loss occasioned by the negligent or intentional acts of third parties from such responsible third parties. Replacement poly-carts will require a security deposit amount of which to be determined by current replacement rate (article II, utility department, section 14-37, security deposits, payment guarantees).
- (b) *Collection day.* On the day curbside collection is scheduled for any premises, or not earlier than 6:00 p.m. of the night before collection is scheduled, the container may be placed at curb unless otherwise specified by the Recycling & Waste Collection Center. The container

may be placed at the edge of the resident's property, next to the street and front of poly-cart facing the street. There must be a minimum of five feet of clearance from parked vehicles, street signs, lampposts, trees, mailboxes and other obstructions. Containers must be set apart a minimum of 16 inches. The containers, when placed at curbside, shall not interfere with pedestrian or vehicular traffic. Accounts will be serviced one (1) time per week. Only regular household/business bagged garbage shall be deposited in the City owned containers. All container lids will need to be closed or will result in a no service/delay of service and will be charged an additional fee, set by resolution if dispatched back on said route. Collection will begin at 6:30 a.m. Monday through Friday in an order determined by the Recycling & Waste Collection Center. It shall be the responsibility of the resident to deliver the container(s) to such point for collection and return the empty container(s) from such points to the usual place of storage, within 24 hours of collecting. No items, bagged, bundled or otherwise may be placed for pick up outside of the container(s).

(Ord. No. 648, 11-12-13)

Sec. 11-14.2. Exempt service collection – Administration Fee may apply

Exempt service collection means the resident is physically unable and does not have anyone else at the residence to roll the poly-cart(s) to the curb or designated location for collection.

To qualify for Exempt Service Collection the resident must:

- Have a physical disability preventing you from rolling the carts to the curb or specified collection point.
- Submit the completed application to the Solid Waste Department (see application for submission options).
- Not have any other occupant or long-term guest residing in the home with the ability to roll the cart to the curb or specified collection point.
- Have your physician complete the physician's section of the application and return to the Solid Waste Department.

Within one week of receiving the request for Exempt Service Collection, a representative from the Solid Waste Department will contact you by phone and schedule an appointment to meet at your residence for inspection and completion of the Exempt Collection Service Application. At that meeting he/she will confirm the members of your household and accept or deny your application. Upon acceptance of your application, he/she will advise you of the proper location for your poly-cart(s).

Your cart's location must be:

- In front of or beside your residence.
- Less than 100 feet from the street.
- Visible from the street.
- Out of danger of any dogs.

Applications must be renewed by July 1 of each year or Exempt Service Collection will stop until such application has been renewed and approved. Approved applicants will need to notify

the Recycling and Waste Collection Center/Utility office within 10 days to update new address information or change in occupancy assistance. Random inspections may be conducted to verify Exempt Services are still valid according to ordinance guidelines.

Exempt Service Collection shall not be provided for persons who have not complied with the above requirements of this section.

Customers receiving Exempt Service Collection are subject to all collection fees set by resolution including an administrative fee.

(Ord. No. 648, 11-12-13)

Sec. 11-15. Reserved.

Sec. 11-16. Disposal fees for residential/commercial haulers and for the roll-off from the Sierra County Convenience Center is hereby repealed as shown below.

(a) Definitions.

~~Construction and demolition (C&D) debris means materials generally considered to be not water soluble and nonhazardous in nature, including, but not limited to, steel, glass, brick, concrete, asphalt roofing materials, pipe, gypsum wallboard and lumber from the construction or destruction of a structure or project, and includes rocks, soil, tree remains, trees and other vegetative matter that normally result from land clearing. If construction and demolition debris is mixed with any other types of solid waste, it loses its classification as construction and demolition debris. Construction and demolition debris does not include asbestos or liquids, including, but not limited to, waste paints, solvents, sealers, adhesives or potentially hazardous materials.~~

~~Ferrous metal means any iron or steel scrap that has an iron content sufficient for magnetic separation.~~

~~Municipal solid waste (MSW) refers to all solid waste generated by residential, commercial and institutional sources, and all solid waste generated at treatment works for water and waste water, which are collected and transported under the authorization of a jurisdiction, or are self hauled. Municipal solid waste does not include construction and demolition (C&D) waste, agricultural crop residues, animal manures, mining waste and fuel extraction waste, forestry waste, and ash from industrial boilers, furnaces and incinerators.~~

~~Nonferrous metals means any scrap metals that have value and are derived from metals other than iron and its alloys in steel. Nonferrous metals include aluminum, copper, brass, bronze, lead, zinc, and other metals. A magnet will not adhere to nonferrous metals.~~

~~Operational costs means those costs incurred while maintaining the ongoing operation of a program or facility, and do not include capital costs.~~

~~Waste diversion means to divert solid waste, in accordance with all applicable federal, state and local requirements, from disposal at solid waste landfills for recycling, reuse, composting, or beneficial use.~~

~~White goods means discarded, enamel-coated major appliances, such as washing machines, clothes dryers, hot water heaters, stoves and refrigerators.~~

~~Yard waste means any wastes generated from the maintenance or alteration of public, commercial or residential landscapes including, but not limited to, grass and yard clippings, leaves, tree trimmings, pruning, brush, and weeds.~~

- (b) ~~On or about April 13, 2010, the City Commission of the City of Truth or Consequences approved and adopted Resolution No. 25-09/10 which imposed disposal fees for residential/commercial haulers and for the roll-off from the Sierra County Convenience Center. The City Commission has determined that Resolution No. 25-09/10 has been effective. The City Commission hereby codified the provisions of the said Resolution into this section as described below.~~
- (c) ~~A disposal fee of \$3.00 per cubic yard plus gross receipts tax will be charged. Any unloading on off days will require approval prior to unloading and an additional \$25.00 plus tax shall be added to each load.~~
- (d) ~~All haulers will be billed on a monthly basis. All collection fees shall be payable to the City of Truth or Consequences Utility Office. Any delinquent payments after 30 days will result in late fee charges and may result in that particular hauler being prohibited from using the landfill.~~
- (e) ~~Unloading of commercial trucks will not be allowed until the loads are inspected by the landfill operator or assistant, and all load slips must be signed and completely filled. The City's landfill operator reserves the right to refuse any load that does not comply with state or federal regulations. All rates may be adjusted for fuel or operational cost.~~

~~Commercial rate fees of \$57.63 plus gross tax receipt will be added to any commercial or contractor if loads are mixed. Residents shall pay the \$2.00 per percent of mixed waste per cubic yard.~~

- (f) ~~Commercial/residential haulers must submit a request to the City of Truth or Consequences Utility Office before using the City landfill. No hauler will be allowed to dispose of waste without written consent from the utility office.~~

- (g) ~~Tire disposal fees will be as follows:~~

~~ATV, motorcycle, bicycles, wheel barrels, est. \$1.00 each~~

~~Regular car tires and regular truck tire 2.00 each~~

~~Large irregular truck tires 3.00 each~~

~~Semi-truck, dump truck, trash truck or bus tires 10.00 each~~

~~Farm equipment tires or small tractor tires 10.00 each~~

~~Construction earth moving equipment (consists of) 25.00 each~~

- ~~• Backhoe consists of two-wheel drive or four-wheel drive~~
- ~~• Grader~~
- ~~• Scrapers~~

- ~~Large construction forklifts~~

~~Sanitation Director may refuse or permit any company, business or residents from delivering tire.~~

(Ord. No. 631, § 1, 11-27-12)

Sec. 11-16 Reserved.

Secs. 11-17—11-35. Reserved.

ARTICLE II. RESERVED¹

Secs. 11-36—11-54. Reserved.

Section two. Effective date. The provisions of this Amended Ordinance shall become effective October 14, 2024.

PASSED, APPROVED, and ADOPTED by the GOVERNING BODY of the CITY OF TRUTH OR CONSEQUENCES this 9th day of October, 2024.

Rolf Hechler, Mayor

ATTEST:

Angela A. Torres, CMC, City Clerk-Treasurer

Rolf Hechler
Mayor

Amanda Forrister
Mayor Pro-Tem

Merry Jo Fahl
Commissioner



Destiny Mitchell
Commissioner

Ingo Hoepfner
Commissioner

Angie Gonzales
City Manager

505 Sims St.
Truth or Consequences, New Mexico 87901
P: 575-894-6673 ♦ F: 575-894-7767
www.torcnm.org

NOTICE OF PUBLIC HEARING

NOTICE is hereby given that the City of Truth or Consequences City Commission will hold a Public Hearing during their regular scheduled meeting on Wednesday, October 9, 2024, to receive additional input regarding the following:

Public Hearing/Discussion/Action: Final Adoption of Ordinance No. 766 amending Chapter 11 pertaining to Solid Waste.

The meeting will be held in the City Commission Chambers, 405 W. Third, Truth or Consequences, New Mexico starting at 9:00 a.m.

Please contact me at (575) 894-6675 or by email at atorres@torcnm.org should you have any questions regarding this Public Hearing.

The agenda may be obtained on Friday, October 4, 2024, on the city website calendar at www.torcnm.org; by contacting the City Clerk's Office at 575-894-6673; or by email to: torcclerk@torcnm.org.

Please note that the public hearing is being moved from the September 25, 2024 meeting to the Wednesday, October 9, 2024 meeting.

/s/ Angela A. Torres, CMC, City Clerk

Publish on the following date:

- Sentinel– Thursday, September 19, 2024



City of Truth or Consequences

AGENDA REQUEST FORM

MEETING DATE: October 9, 2024

Agenda Item #: H.1

SUBJECT: Discussion/Action - Resolution 05 24/25 Establishing Solid Waste and Recycling Service and Collection Center Rates for The City of Truth or Consequences

DEPARTMENT: Community Development

DATE SUBMITTED: October 3, 2024

SUBMITTED BY: Traci Alvarez

WHO WILL PRESENT THE ITEM: Traci Alvarez – Assistant City Manager

Summary/Background:

The City Commission approved the Cost of Rate Study for the Solid Waste and Recycling Service and Collection Center on 2-28-2024. Commission approved delaying annual rate increase at the 6-12-24 meeting to allow for necessary ordinance changes. Staff is requesting to implement new rates effective December 1, 2024, to allow for ample time to notify customers with future increases taking place July 1 as previously established.

Recommendation:

Approve Resolution 05 24/25

Attachments:

- Resolution 05 24/25
- Exhibits A & B
- Available On Request - Solid Waste and Recycling Cost of Service and Collection Rate Study

Fiscal Impact (Finance): Yes

Annual Increase to SW Dept Revenue

Legal Review (City Attorney): Yes

[Click here to enter text.](#)

Approved For Submittal By: ☒ Department Director

Reviewed by: ☐ City Clerk ☐ Finance ☐ Legal ☐ Other: [Click here to enter text.](#)

Final Approval: ☒ City Manager

CITY CLERK'S USE ONLY - COMMISSION ACTION TAKEN

Resolution No. 05 24/25 Ordinance No. [Click here to enter text.](#)

Continued To: [Click here to enter a date.](#) Referred To: [Click here to enter text.](#)

☐ Approved ☐ Denied ☐ Other: [Click here to enter text.](#)

File Name: CC agendas 10-9-24



RESOLUTION NO. 05 24/25

A RESOLUTION ESTABLISHING SOLID WASTE AND RECYCLING SERVICE AND COLLECTION CENTER RATES FOR THE CITY OF TRUTH OR CONSEQUENCES

WHEREAS, the City of Truth or Consequences owns and operates the Truth or Consequences Sanitation Department and Recycling and Solid Waste Collection Center and is responsible for establishing fees and other charges; and

WHEREAS, The City procured a rate study to update the rates for the Sanitation Department and Recycling and Solid Waste Collection Center; and

WHEREAS, the goal of the rate study is to gradually work towards equitable cost of service across all classes of Solid Waste and Recycling service and collection; and

NOW THEREFORE, BE IT RESOLVED by the Governing Body of the City of Truth or Consequences:

1. The Solid Waste and Recycling Service and Collection fees as set forth in Exhibit "A and B" attached hereto and incorporated herein by this resolution, will be effective December 1, 2024, and annually thereafter July 1st.
2. The Truth or Consequences Board of Commission or Designee may review the fees set forth in Exhibit A and B annually.

PASSED, APPROVED AND ADOPTED on this 9th day of October, 2024.

Rolf Hechler, Mayor

Angela Torres, City Clerk-Treasurer

City of Truth or Consequences, New Mexico
Solid Waste Cost of Service Study
Monthly Dumpster Rates

FY 2025 Refuse Rates							
Container	MONTHLY RATE IS CALCULATED PER DUMPSTER TIMES NUMBER OF COLLECTIONS PER WEEK						
Size (yrd)	1X	2X	3X	4X	5X	6X	
1.5	\$ 69.57	\$ 88.45	\$ 123.29	\$ 158.13	\$ 192.96	\$ 227.80	
3	\$ 69.57	\$ 96.99	\$ 136.11	\$ 175.22	\$ 214.34	\$ 253.45	

FY 2025 Recycling Rates							
Container	MONTHLY RATE IS CALCULATED PER DUMPSTER TIMES NUMBER OF COLLECTIONS PER WEEK						
Size (yrd)	1X	2X	3X	4X	5X	6X	
1.5	\$ 30.00	\$ 60.00	\$ 90.00	\$ 120.00	\$ 150.00	\$ 180.00	
3	\$ 30.00	\$ 60.00	\$ 90.00	\$ 120.00	\$ 150.00	\$ 180.00	

FY 2026 Refuse Rates							
Container	MONTHLY RATE IS CALCULATED PER DUMPSTER TIMES NUMBER OF COLLECTIONS PER WEEK						
Size (yrd)	1X	2X	3X	4X	5X	6X	
1.5	\$ 74.79	\$ 95.08	\$ 132.53	\$ 169.98	\$ 207.44	\$ 244.89	
3	\$ 74.79	\$ 104.27	\$ 146.32	\$ 188.37	\$ 230.41	\$ 272.46	

FY 2026 Recycling Rates							
Container	MONTHLY RATE IS CALCULATED PER DUMPSTER TIMES NUMBER OF COLLECTIONS PER WEEK						
Size (yrd)	1X	2X	3X	4X	5X	6X	
1.5	\$ 31.50	\$ 63.00	\$ 94.50	\$ 126.00	\$ 157.50	\$ 189.00	
3	\$ 31.50	\$ 63.00	\$ 94.50	\$ 126.00	\$ 157.50	\$ 189.00	

FY 2027 Refuse Rates							
Container	MONTHLY RATE IS CALCULATED PER DUMPSTER TIMES NUMBER OF COLLECTIONS PER WEEK						
Size (yrd)	1X	2X	3X	4X	5X	6X	
1.5	\$ 80.40	\$ 102.21	\$ 142.47	\$ 182.73	\$ 223.00	\$ 263.26	
3	\$ 80.40	\$ 112.09	\$ 157.29	\$ 202.49	\$ 247.69	\$ 292.90	

FY 2027 Recycling Rates							
Container	MONTHLY RATE IS CALCULATED PER DUMPSTER TIMES NUMBER OF COLLECTIONS PER WEEK						
Size (yrd)	1X	2X	3X	4X	5X	6X	
1.5	\$ 33.08	\$ 66.15	\$ 99.23	\$ 132.30	\$ 165.38	\$ 198.45	
3	\$ 33.08	\$ 66.15	\$ 99.23	\$ 132.30	\$ 165.38	\$ 198.45	

FY 2028 Refuse Rates							
Container	MONTHLY RATE IS CALCULATED PER DUMPSTER TIMES NUMBER OF COLLECTIONS PER WEEK						
Size (yrd)	1X	2X	3X	4X	5X	6X	
1.5	\$ 86.43	\$ 109.88	\$ 153.16	\$ 196.44	\$ 239.72	\$ 283.00	
3	\$ 86.43	\$ 120.50	\$ 169.09	\$ 217.68	\$ 266.27	\$ 314.86	

FY 2028 Recycling Rates							
Container	MONTHLY RATE IS CALCULATED PER DUMPSTER TIMES NUMBER OF COLLECTIONS PER WEEK						
Size (yrd)	1X	2X	3X	4X	5X	6X	
1.5	\$ 34.73	\$ 69.46	\$ 104.19	\$ 138.92	\$ 173.64	\$ 208.37	
3	\$ 34.73	\$ 69.46	\$ 104.19	\$ 138.92	\$ 173.64	\$ 208.37	

City of Truth or Consequences, New Mexico
Solid Waste Cost of Service Study
Collection Center Proposed Rates

Exhibit B

FY 2025

	Minimum Fee (lbs tiers)					Per Ton
Residential	0-200	201-400	401-600	601-800	801-1,200	1,200+ lbs
MSW	\$ 9.00	\$ 18.00	\$ 27.00	\$ 36.00	\$ 54.00	\$ 90.00
Yard waste	\$ 9.00	\$ 18.00	\$ 27.00	\$ 36.00	\$ 54.00	\$ 90.00

	Minimum Fee (lbs tiers)					Per Ton
Commercial	0-200	201-400	401-600	601-800	801-1,200	1,200+ lbs
C&D	\$ 9.00	\$ 18.00	\$ 27.00	\$ 36.00	\$ 54.00	\$ 90.00
Yard waste	\$ 9.00	\$ 18.00	\$ 27.00	\$ 36.00	\$ 54.00	\$ 90.00

	Minimum Fee (lbs tiers)					Per Ton
Tree Branches	0-200	201-400	401-600	601-800	801-1,200	1,200+ lbs
	\$ 9.00	\$ 18.00	\$ 27.00	\$ 36.00	\$ 54.00	\$ 90.00

FY 2026

	Minimum Fee (lbs tiers)					Per Ton
Residential	0-200	201-400	401-600	601-800	801-1,200	1,200+ lbs
MSW	\$ 10.50	\$ 21.00	\$ 31.50	\$ 42.00	\$ 63.00	\$ 105.00
Yard waste	\$ 10.50	\$ 21.00	\$ 31.50	\$ 42.00	\$ 63.00	\$ 105.00

	Minimum Fee (lbs tiers)					Per Ton
Commercial	0-200	201-400	401-600	601-800	801-1,200	1,200+ lbs
C&D	\$ 10.50	\$ 21.00	\$ 31.50	\$ 42.00	\$ 63.00	\$ 105.00
Yard waste	\$ 10.50	\$ 21.00	\$ 31.50	\$ 42.00	\$ 63.00	\$ 105.00

	Minimum Fee (lbs tiers)					Per Ton
Tree Branches	0-200	201-400	401-600	601-800	801-1,200	1,200+ lbs
	\$ 10.50	\$ 21.00	\$ 31.50	\$ 42.00	\$ 63.00	\$ 105.00

FY 2027

	Minimum Fee (lbs tiers)					Per Ton
Residential	0-200	201-400	401-600	601-800	801-1,200	1,200+ lbs
MSW	\$ 11.50	\$ 23.00	\$ 34.50	\$ 46.00	\$ 69.00	\$ 115.00
Yard waste	\$ 11.50	\$ 23.00	\$ 34.50	\$ 46.00	\$ 69.00	\$ 115.00

	Minimum Fee (lbs tiers)					Per Ton
Commercial	0-200	201-400	401-600	601-800	801-1,200	1,200+ lbs
C&D	\$ 11.50	\$ 23.00	\$ 34.50	\$ 46.00	\$ 69.00	\$ 115.00
Yard waste	\$ 11.50	\$ 23.00	\$ 34.50	\$ 46.00	\$ 69.00	\$ 115.00

	Minimum Fee (lbs tiers)					Per Ton
Tree Branches	0-200	201-400	401-600	601-800	801-1,200	1,200+ lbs
	\$ 11.50	\$ 23.00	\$ 34.50	\$ 46.00	\$ 69.00	\$ 115.00

FY 2028

	Minimum Fee (lbs tiers)					Per Ton
Residential	0-200	201-400	401-600	601-800	801-1,200	1,200+ lbs
MSW	\$ 11.50	\$ 23.00	\$ 34.50	\$ 46.00	\$ 69.00	\$ 115.00
Yard waste	\$ 11.50	\$ 23.00	\$ 34.50	\$ 46.00	\$ 69.00	\$ 115.00

	Minimum Fee (lbs tiers)					Per Ton
Commercial	0-200	201-400	401-600	601-800	801-1,200	1,200+ lbs
C&D	\$ 11.50	\$ 23.00	\$ 34.50	\$ 46.00	\$ 69.00	\$ 115.00
Yard waste	\$ 11.50	\$ 23.00	\$ 34.50	\$ 46.00	\$ 69.00	\$ 115.00

	Minimum Fee (lbs tiers)					Per Ton
Tree Branches	0-200	201-400	401-600	601-800	801-1,200	1,200+ lbs
	\$ 11.50	\$ 23.00	\$ 34.50	\$ 46.00	\$ 69.00	\$ 115.00



CITY OF TRUTH OR CONSEQUENCES

AGENDA REQUEST FORM

MEETING DATE: October 9, 2024

Agenda Item #: H.2

SUBJECT: Resolution No. 16 24/25 Budget Adjustment Request

DEPARTMENT: Finance Department

DATE SUBMITTED: October 3, 2024

SUBMITTED BY: Kerin Salcedo, Accounting Officer

WHO WILL PRESENT THE ITEM: Jocelyn Holguin, Finance Director

Summary/Background: Reconciling Budget Adjustments Requests (based on Chapter 6, Article 6 NM Statute) needed for budget adjustments, increases, and decreases per attached.

Recommendation:

Approval Resolution No. 16 24/25 Final Budget Adjustment Requests for Fiscal Year 2024-2025

Attachments:

Resolution No 16 24/25

- Schedule of Budget Adjustments, Supporting Documentation

Fiscal Impact (Finance): Yes

Changes in funding as presented on the Department of Finance and Administration Schedule of Budget Adjustments

Legal Review (City Attorney): N/A

Approved For Submittal By: ☒ Department Director

Reviewed by: ☒ City Clerk ☒ Finance ☐ Legal ☐ Other: Click here to enter text.

Final Approval: ☒ City Manager

CITY CLERK'S USE ONLY - COMMISSION ACTION TAKEN

Resolution No. [Click here to enter text](#) Ordinance No. .

Continued To: . Referred To: .

☐ Approved ☐ Denied ☐ Other: .

File Name: CC Agendas 10-9-24



RESOLUTION NO. 16 24/25

A RESOLUTION REQUESTING FINAL BUDGET ADJUSTMENTS IN THE REVENUE AND EXPENDITURE BUDGET FOR FISCAL YEAR 2024-2025.

WHEREAS, the final budget for was approved by the City Commission of the City of Truth or Consequences, New Mexico, pursuant to Chapter 6, Article 76 NMSA 1978; and

WHEREAS, the City Commission in and for the City of Truth or Consequences, State of New Mexico needs to adjust the current approved budget for Fiscal Year 2024-2025; and

WHEREAS, said budget was adjusted on the basis of need and through cooperation with all user departments, elected officials and other department supervisors; and

WHEREAS, the official meeting for the review of said documents was duly advertised in compliance with the State Open Meetings act; and

WHEREAS, it is the majority opinion of this Board that the adjusted budget meets the requirements as currently determined.

NOW THEREFORE, BE IT RESOLVED that the City Commission of the City of Truth or Consequences, State of New Mexico hereby adopts the budget adjustment hereinabove described and attached and respectfully requests approval from the Local Government Division of the Department of Finance and Administration.

PASSED, ADOPTED and APPROVED this **09th day of October, 2024**.

Rolf Hechler, Mayor

ATTEST:

Angela A. Torres, City Clerk-Treasurer

Department of Finance and Administration
Local Government Division
Financial Management Bureau
SCHEDULE OF BUDGET ADJUSTMENTS

For Local Government Division use only:

ENTITY NAME: City of Truth or Consequences
FISCAL YEAR: 2024-25 10/9/2024
DFA Resolution Number: 16 24/25
BAR NUMBER 4

DOCUMENT NUMBER	FUND	ACCOUNT STRING	ACCOUNT NAME	REVENUE, EXPENDITURE, or TRANSFER (TO or FROM)	APPROVED BUDGET	ADJUSTMENT / INCREASE	ADJUSTMENT / DECREASE	ADJUSTED BUDGET	PURPOSE
1	380	380-7038-32375	Other State Grants	Revenue	\$ -	\$ 100,000		\$ 100,000	GRO - Grant PD Gov to Gov Contract - City of TorC 24-ID134
1	380	380-7038-80810	Other Capital Equipment - Vehicles	Expense	\$ -	\$ 100,000		\$ 100,000	GRO - Grant PD Gov to Gov Contract - City of TorC 24-ID134
2	299	299-7041-37371	BFAS Grant	Revenue	\$ -	\$ 5,000		\$ 5,000	"BFAS" Best Friends Save Them All Grant Agreement 10-01-24 to 09-30-25
2	299	299-7041-49930	Transfer Out	Expense	\$ -	\$ 5,000		\$ 5,000	"BFAS" Best Friends Save Them All Grant Agreement 10-01-24 to 09-30-25
2	101	101-1099-39935	Transfer In	Revenue	\$ 66,119.00	\$ -		\$ 66,119	"BFAS" Best Friends Save Them All Grant Agreement 10-01-24 to 09-30-25
3	304	304-7039-32314	Equipment Vehicle SJOA Grant Reimb	Revenue	\$ -	\$ 31,617		\$ 31,617	SJOA Grant Agreement A23H2062 - Vehicle Purchase
3	304	304-7039-80810	Other Capital Equipment - Vehicles	Expense	\$ -	\$ 31,617		\$ 31,617	SJOA Grant Agreement A23H2062 - Vehicle Purchase
3	304	304-7039-39935	Transfer In	Revenue	\$ -	\$ 31,617		\$ 31,617	SJOA Grant Agreement A23H2062 - Vehicle Purchase
3	304	304-7039-49930	Transfer Out	Expense	\$ -	\$ 31,617		\$ 31,617	SJOA Grant Agreement A23H2062 - Vehicle Purchase
3	101	101-1099-39935	Transfer In	Revenue	\$ 66,119	\$ 31,617		\$ 97,736	SJOA Grant Agreement A23H2062 - Vehicle Purchase
3	101	101-1099-49930	Transfer Out	Expense	\$ 652,790	\$ 31,617		\$ 684,407	SJOA Grant Agreement A23H2062 - Vehicle Purchase
4	299	299-7040-32375	Other State Grants	Revenue	\$ -	\$ 11,978		\$ 11,978	2023 Edward Byrne Memorial Justice Assistance Grant (JAG) 23-JAG-TORC-SFY25 07-01-24 to 06-30-25
4	299	299-7040-44607	Field Supplies/Other	Expense	\$ -	\$ 11,978		\$ 11,978	2023 Edward Byrne Memorial Justice Assistance Grant (JAG) 23-JAG-TORC-SFY25 07-01-24 to 06-30-25
4	299	299-7040-39935	Transfer In	Revenue	\$ -	\$ 11,978		\$ 11,978	2023 Edward Byrne Memorial Justice Assistance Grant (JAG) 23-JAG-TORC-SFY25 07-01-24 to 06-30-25
4	299	299-7040-49930	Transfer Out	Expense	\$ -	\$ 11,978		\$ 11,978	2023 Edward Byrne Memorial Justice Assistance Grant (JAG) 23-JAG-TORC-SFY25 07-01-24 to 06-30-25
4	101	101-1099-39935	Transfer In	Revenue	\$ 66,119	\$ 11,978		\$ 78,097	2023 Edward Byrne Memorial Justice Assistance Grant (JAG) 23-JAG-TORC-SFY25 07-01-24 to 06-30-25
4	101	101-1099-49930	Transfer Out	Expense	\$ 652,790	\$ 11,978		\$ 664,768	2023 Edward Byrne Memorial Justice Assistance Grant (JAG) 23-JAG-TORC-SFY25 07-01-24 to 06-30-25
5	101	101-1009-80845	Capital Improvements Equipment	Expense	\$ -	\$ 17,529		\$ 17,529	Increase budget - Loan reimbursed \$17,528.62 of the \$19,105.78 expense
6	403	403-1203-90905	Debt Service Principal	Expense	\$ 1,260,279	\$ 25,658		\$ 1,285,937	NMFA DW-4749 2019 Water Projects Loan
6	403	403-1203-90910	Debt Service Interest	Expense	\$ 402,158	\$ 1,364		\$ 403,522	NMFA DW-4749 2019 Water Projects Loan
6	403	403-1203-90925	Debt Service Fees	Expense	\$ 3,381	\$ 288		\$ 3,669	NMFA DW-4749 2019 Water Projects Loan
6	403	403-1203-39935	Transfer In	Revenue	\$ 1,255,604	\$ 27,309		\$ 1,282,913	NMFA DW-4749 2019 Water Projects Loan
6	504	504-3803-49930	Transfer Out	Expense	\$ 759,209	\$ 27,309		\$ 786,518	NMFA DW-4749 2019 Water Projects Loan

ATTEST:

Angela Torres, Clerk-Treasurer

(Date)

Rolf Hechler, Mayor

(Date)



CITY OF TRUTH OR CONSEQUENCES

AGENDA REQUEST FORM

MEETING DATE: October 9, 2024

Agenda Item #: H.3

SUBJECT: Discussion/Action: Resolution No. 17 24/25 amending City Park User Fees.

DEPARTMENT: Parks

DATE SUBMITTED: October 3, 2024

SUBMITTED BY: O.J. Hechler

WHO WILL PRESENT THE ITEM: O.J. Hechler, Community Service Director

Summary/Background: This amendment is to add the rental of tents and canopies to the City Park User Fees Resolution.

Recommendation:

Approve Resolution

Attachments:

- Resolution No. 17 24/25

Fiscal Impact (Finance): N/A

\$0.00

Legal Review (City Attorney): N/A

[Click here to enter text.](#)

Approved For Submittal By: ☐ Department Director

Reviewed by: ☐ City Clerk ☐ Finance ☐ Legal ☐ Other: [Click here to enter text.](#)

Final Approval: ☐ City Manager

CITY CLERK'S USE ONLY - COMMISSION ACTION TAKEN

Resolution No. - Ordinance No. -

Continued To: - Referred To: -

☐ Approved ☐ Denied ☐ Other: -

File Name: CC Agendas 10-9-24

RESOLUTION NO. 17 24/25

A RESOLUTION OF THE CITY OF TRUTH OR CONSEQUENCES CITY COMMISSION AMENDING A RESOLUTION FOR FEES, DEPOSITS AND REGULATIONS FOR USE OF THE CITY PARKS.

WHEREAS, the City of Truth or Consequences operates and maintains various City Parks, Rodeo Arena, Sports Complex, Tennis Courts, etc., and;

WHEREAS, the City of Truth or Consequences operates and maintains the City Parks for the enjoyment of the public, and;

WHEREAS, the City Parks are sometimes used by the public for commercial or private purposes, and;

WHEREAS, the City of Truth or Consequences finds it necessary to collect fees, and deposits in order to cover operational costs, and to provide on-going maintenance of the City Parks:

The following are the fees and deposits the City will charge for use of the City Parks:

Those who wish to use a park on a first come, first serve basis are not required to pay a user fee. However, private and commercial events that are expected to bring in a large number of people will be required to pay user fees.

RALPH EDWARDS PARK:

Reserving a Park Shelter:
(Utilities Not included)

Small Shelter - up to 2 hours: \$20.00
2 hours to 4 hours: \$30.00
4 hours to all day \$40.00
(Refundable Deposit) per rental: \$25.00

Large Shelter: up to 2 hours: \$25.00
2 hours to 4 hours: \$35.00
4 hours to all day: \$45.00
(Refundable Deposit) per rental: \$25.00

Reserving Gazebo:
(Utilities not included)

Up to 4 hours: \$30.00
4 hours to 8 hours: \$50.00
(Refundable Deposit) per rental: \$25.00

Use of Utilities:

Electricity: \$7 per outlet per day
\$50 per day south pedestals
Water Fees: \$10 single hose bib per day
\$25 per event (Multiple hose bibs)

JUMPING BALLOONS

Reserving Designated Area for Jumping Balloon: \$25.00 and requires liability insurance (Refundable Deposit) per rental: \$100.00

Jumping Balloons/Bouncy Houses/Dunk Tanks, etc. are only allowed in designated areas approved by the city. Set-up must be pre-approved by the city and prior to any events.

INFLATABLE WATER SLIDES ARE NOT ALLOWED

Commercial Event Application: Event Reservation: \$50.00
Electricity: \$50.00 per event
Water Fees: \$10.00 per hose bib per day
(Refundable Deposit) per reservation: \$100.00
Does not include group shelters or Gazebo

- Set-up and tear-down will be the responsibility of the renter.

FAMILY PARK:

Reserving a Park Shelter:
(Utilities not included) Small Shelter - up to 2 hours: \$20.00
2 hours to 4 hours: \$30.00
4 hours to all day \$40.00
(Refundable Deposit) per rental: \$25.00

Large Shelter - up to 2 hours: \$25.00
2 hours to 4 hours: \$35.00
4 hours to all day \$45.00
(Refundable Deposit) per rental: \$25.00

Use of Utilities: Electricity: \$7 per outlet per day

JUMPING BALLOONS

Jumping Balloons/Bouncy Houses/Dunk Tanks, etc. require liability insurance and a \$100.00 refundable deposit.

Commercial Event Application: Event Reservation: \$50.00
Electricity: \$35.00 per event
(Refundable Deposit) per reservation: \$100.00
Does not include group shelters

- Set-up and tear-down will be the responsibility of the renter.

HEALING WATERS PLAZA:

Reserving the Pergola: Up to 2 hours: \$25.00
(Utilities not included) 2 hours to 4 hours: \$35.00
 4 hours to all day: \$45.00

Deposit (Non-Commercial Events) Refundable Deposit fee Per Rental: \$25.00

Use of Utilities: Electricity: \$7 per outlet per day

Commercial Event Application: Event Reservation: \$50.00 (**Does not include pergola**)
Electricity: \$50.00 per event
(Refundable Deposit) per reservation: \$100.00

- Set-up and tear-down will be the responsibility of the renter.

EVELYN RENFRO PARK:

USE OF UTILITIES: Electricity: \$7 per outlet per day
 Water Fees: \$10 single hose bib per day

LOUIS ARMIJO SPORTS COMPLEX :

Use of Field Lights: \$25.00 per day

Men/Women Sports Leagues: \$150.00 per team per season (includes Field Lights)

Youth League Teams: \$100.00 per team per season (includes Field Lights)

Guest Tournaments (Men/Women): \$200.00 (Up to 3 consecutive days)

Refundable Deposit: \$50.00 per event

Use of Conference Room: \$15.00 per hour up to 3 hours
 \$50.00 over 3 hours
 (Refundable Deposit) per rental \$25.00

Use of Concession Stand: \$15.00 per hour up to 3 hours
 \$50.00 over 3 hours
 \$100.00 per season
 (Refundable Deposit) per rental \$50.00

- Adult Sports Leagues must submit By-Laws with application for season use.
- A season being: spring, summer, fall, winter (3-4 Months).
- All leagues must provide a season schedule at the time event is booked.
- Set-up and tear-down will be the responsibility of the renter.

ROTARY PARK:

Reserving a Park Shelter: Small Shelter - up to 2 hours: \$20.00
 2 hours to 4 hours: \$30.00
 4 hours to all day \$40.00
 (Refundable Deposit) per rental: \$25.00

Large Shelter - up to 2 hours: \$25.00
2 hours to 4 hours: \$35.00
4 hours to all day \$45.00
(Refundable Deposit) per rental: \$25.00

Use of Utilities: Electricity: \$7 per outlet per day

Commercial Event Application: Event Reservation: \$50.00
 Electricity: \$35.00 per event
 (Refundable Deposit) per reservation: \$100.00
 Does not include group shelters

- Set-up and tear-down will be the responsibility of the renter.

TENNIS COURTS:

Use of tennis court lights: \$10.00 per use (no later than 11 PM)
Reserving the tennis courts: two court enclosure- \$20.00 per day
 (Refundable Deposit) per rental: \$25.00

RODEO ARENA:

Use of Arena Lights: \$25.00 per day
Use of Arena: \$100 per event

	\$40 Local Youth Group
Refundable Deposit	\$100.00 per event
PA System:	\$25.00 per day (if available)
Additional Tractor Work:	\$100.00 per day
Overnight use of stalls:	\$10 per stall per night + \$25 single fee deposit
RV Hookup:	\$20 per RV Hookup per day (electricity and water)

Liability Insurance Certificate: Renters may be required to submit a Certificate of Liability Insurance naming the City of Truth or Consequences as additional insured for a minimum of \$1,000,000 Per Occurrence. A Hold Harmless Agreement is required to be signed by all applicants.

Additional Items:

Bleachers:	\$50.00 per set (includes delivery)
Folding Chairs:	\$1.00 per chair
Tables:	\$5.00 per table (Refundable Deposit) per rental \$50.00

- The fee for bleachers may be waived by the City Manager for community events that provide a significant public benefit.
- Rentals of bleachers, chairs, and tables will be per event not to exceed four days.
(The location of the event will be noted on the Rental Agreement Form)

Tent or Canopy Rental:

\$300.00 Rental Fee (per tent or canopy per event) Includes set up and tear down. Liability Insurance is required.
\$200.00 Refundable Deposit (per rental)

NOTE:

Jumping Balloons/Bouncy Houses/Dunk Tanks, etc. may be allowed in other City parks with approval from the City. Set-up must be pre-approved by the City prior to any events.

Reserving Designated Area:	\$25.00 and requires liability insurance (Refundable Deposit) per rental: \$100.00
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A Commercial Event Application: is for the use of a portion of a park for events that are expected to draw a large number of people due to their nature, interest, location, promotion, or any combination of similar influences that are to be held in a City Park. This includes but not necessarily limited to vendors, festivals, solicitations, or performances. Vendors selling goods on public property must have a City business license. **All Commercial Event Applications must be approved by the City Manager.**

The cleaning/damage deposit will be deposited in a City account, and will be refunded if the facility is cleaned after the event and the facility has been returned to prior condition to the satisfaction of the City. If the amount of deposit is greater than the cost of cleaning or damage, the difference will be refunded. If the cost of cleaning or damage is greater than the amount of deposit the renter will be charged accordingly.

Note: The City Manager or his/her designee may impose other use regulations as he/she may deem necessary as long as those regulations do not subvert the intent of this policy. Any complaints for public affray may affect your ability to use City Parks.

NOW THEREFORE, BE IT RESOLVED by the City of Truth or Consequences Governing Body, that the fees, deposits and regulations described herein are hereby enacted.

BE IT FURTHER RESOLVED that nothing in the Resolution shall prohibit the use or access of City Parks by the public at large for free.

PASSED, APPROVED AND AMENDED this 9th day of October, 2024.

CITY OF TRUTH OR CONSEQUENCES, NEW MEXICO

By: _____
Rolf Hechler, Mayor

ATTEST:

Angela A. Torres, City Clerk-Treasurer



CITY OF TRUTH OR CONSEQUENCES

AGENDA REQUEST FORM

MEETING DATE: October 9, 2024

Agenda Item #: I.1

SUBJECT: Discussion/Action: Approval of survey for land next to Rotary Park

DEPARTMENT: Parks

DATE SUBMITTED: October 3, 2024

SUBMITTED BY: O.J. Hechler

WHO WILL PRESENT THE ITEM: O.J. Hechler, Community Service Director

Summary/Background:

Under the direction of the previous Commission, the city conducted a survey of Rotary Park and acquired ownership through a quitclaim deed. The City would like to follow the same process to acquire the property next to Rotary Park.

Recommendation:

Approve survey

Attachments:

Plat of Survey

Fiscal Impact (Finance): N/A

\$0.00

Legal Review (City Attorney): N/A

[Click here to enter text.](#)

Approved For Submittal By: ☐ Department Director

Reviewed by: ☐ City Clerk ☐ Finance ☐ Legal ☐ Other: [Click here to enter text.](#)

Final Approval: ☐ City Manager

CITY CLERK'S USE ONLY - COMMISSION ACTION TAKEN

Resolution No. - Ordinance No. -

Continued To: - Referred To: -

☐ Approved ☐ Denied ☐ Other: -

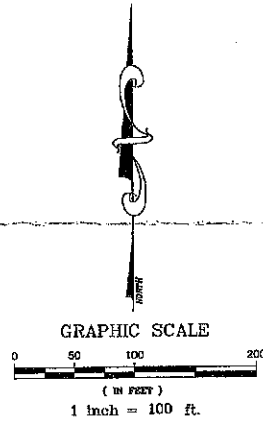
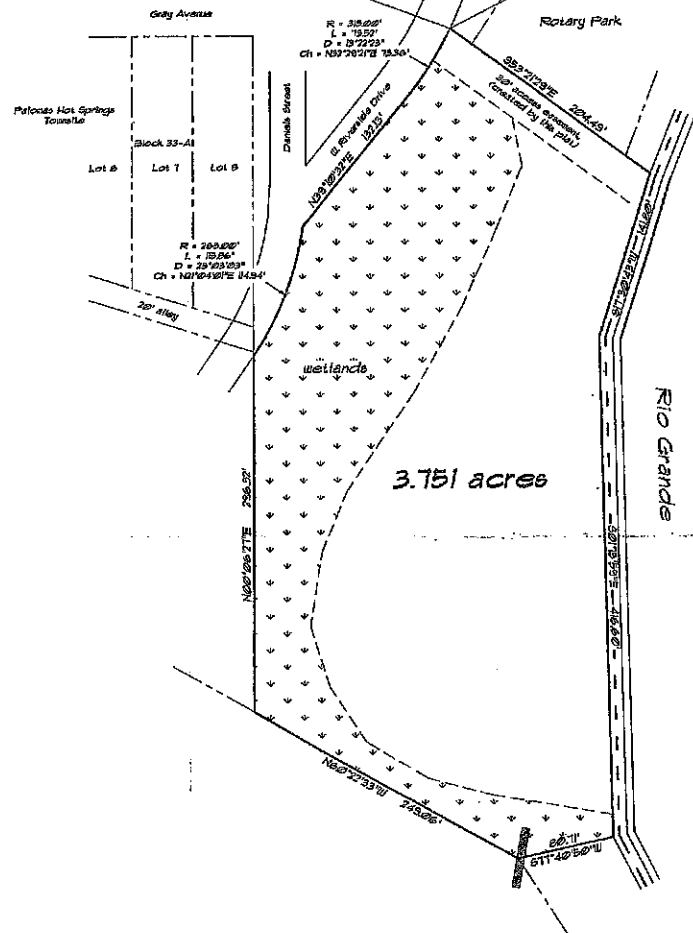
File Name: CC Agendas 10-9-24

PLAT OF SURVEY
of a 3.751 acre tract of land
in Section 4, Township 14 South, Range 4 West, N.M.P.M.,
in the City of Truth or Consequences, Sierra County, New Mexico

Twp. 14 South, Rng. 4 West

32 33
5 4

Twp. 14 South, Rng. 4 West



Chaparral Surveying, LLC
Professional Land Surveying

P.O. Box 625 Elephant Butte, New Mexico 87835

CERTIFICATE

This is to certify that I am a registered Professional Land Surveyor, that this plat is prepared from notes of field surveys made by me or under my supervision, that said surveys and this plat are true and correct to the best of my knowledge and belief.

This plat meets the minimum requirements of the Standards of Land Surveys in New Mexico.

David H. Egan
New Mexico Professional Surveyor
License Number 1228

INDEXING INFORMATION FOR COUNTY CLERK



City of Truth or Consequences

AGENDA REQUEST FORM

MEETING DATE: October 9, 2024

Agenda Item #: I.2

SUBJECT: Discussion/Action – 297 W Third Street (Municipal Court Building/Property)

DEPARTMENT: Community Development

DATE SUBMITTED: October 2, 2024

SUBMITTED BY: Traci Alvarez

WHO WILL PRESENT THE ITEM: Traci Alvarez – Assistant City Manager

Summary/Background:

Municipal Court Building Closed January 2024. Building is now vacant. Staff is requesting Commission consider future of the property and building – possible rental/lease opportunity or sale. Property is located in the R-2 District

Recommendation:

Determine Lease/Rental or Sale Options. Property would need to be appraised for current market value for rental/lease purposes. Property would need to be surveyed and appraised for potential sale. Property would be publicly advertised for either option possibilities.

Attachments:

- R-2 Standards for District
- [Click here to enter text.](#)

Fiscal Impact (Finance): TBD

[Click here to enter text.](#)

Legal Review (City Attorney): Yes

[Click here to enter text.](#)

Approved For Submittal By: ☐ Department Director

Reviewed by: ☐ City Clerk ☐ Finance ☐ Legal ☐ Other: [Click here to enter text.](#)

Final Approval: ☐ City Manager

CITY CLERK'S USE ONLY - COMMISSION ACTION TAKEN

Resolution No. [Click here to enter text.](#) Ordinance No. [Click here to enter text.](#)

Continued To: [Click here to enter a date.](#) Referred To: [Click here to enter text.](#)

☐ Approved ☐ Denied ☐ Other: [Click here to enter text.](#)

File Name: CC agendas 10-9-24

Sec. 11-9-3. R-2 Medium Density Residential District—(Maximum of 15 Dwelling Units Per Acre)

- A. *PURPOSE.* The R-2 District is intended for single and multi-family dwellings, residential condominiums, townhouses, and apartment units in which a medium-density residential character is protected and maintained. Manufactured housing is permitted with specific conditions.
- B. *DEVELOPMENT REQUIREMENTS.* Development standards and other requirements are provided in Articles X through XIV.
- C. *R-2 PERMITTED USES.* The following uses are permitted by right in R-2 Districts:
1. Accessory Buildings.
 2. Apartments: Maximum of four (4) attached units.
 3. Boarding Houses.
 4. Condominiums (Residential): Maximum of four (4) attached units.
 5. Construction Yard or Building (Temporary): Such yard or building shall be removed upon the completion of construction or within three (3) years from date of permit, whichever is sooner. Construction yards and buildings shall be maintained in a neat and orderly fashion, and open yards shall be enclosed by a sight obscuring fence at least six (6) feet in height. However, there shall be no fence or wall more than three (3) feet in total height above street-curb level located within the clear sight triangle of a street intersection as defined in Article 8 of this Code.
 6. Dwellings: Maximum of four (4) dwelling units, not to exceed a maximum density of fifteen (15) dwelling units per acre.
 7. Garage or Yard Sale or Similar Use: Three (3) sales are permitted in a one (1) year period at a single address. A sale shall not exceed three (3) consecutive days.
 8. Greenhouses (Non-Commercial), Garden Sheds, Tool Sheds: When detached from the main dwelling such structures are subject to the provisions of Accessory Buildings.
 9. Home for Physically or Mentally Handicapped, Disabled, or Retired: Subject to requirements of the New Mexico State Statutes, 1978, Section 3-21-1, Paragraph C, as amended. There shall be no more than ten (10) persons in one home, and a minimum of four (4) parking spaces must be provided.
 10. Home Occupation.
 11. Manufactured Homes.
 12. Public Park, Playground, Ball Field or Tennis Court.
 13. Kennel (Private, Residential).
 14. Real Estate Office (Temporary): Permitted only when used in conjunction with a residential subdivision provided such use shall be discontinued upon the completion of the development or within three (3) years from date permit issued, whichever is sooner.
 15. Storage (Recreational Vehicles): Storage of personal recreational vehicles, boats, trailers, or similar uses shall be limited to a maximum of one (1) per dwelling unit in the side yard, with no limit in the rear yard, separated at least five (5) feet from any property line.
 16. Swimming Pools (Private): Permitted only when a protective fence four (4) feet in height is provided around the yard, lot or pool area. The pool shall be no closer than five (5) feet from any property line, and approval from all utilities is required to insure overhead safety.

-
17. All Uses Permitted by Right in the R-1 Zoning District.
- D. *R-1 SPECIAL USES.* The following uses require a public hearing and approval of the City Commission after a recommendation by the Planning and Zoning Commission. Specific conditions and provisions for special uses are described in Section 11-5-6.
1. Athletic Clubs or Bathhouses.
 2. Cemetery: Shall contain at least ten (10) acres and shall provide landscaping, screening and buffering.
 3. Child Care Center: For six (6) or more children.
 4. Church.
 5. Community Building (Public or Private).
 6. Gas Regulating Station (Public Utility).
 7. Golf Course and Country Club.
 8. Manufactured Home Subdivisions.
 9. Nursing or Retirement Home: (Eleven (11) or more residents).
 10. Offices in Historic Structures.
 11. Schools (Primary, Secondary and Parochial).
 12. Swimming Pools (Public, Commercial, Private).
 13. Telephone Exchange Station.
 14. Television and Radio Towers, and all other Free-standing Towers (Public and Private Use): Towers shall have manufacturer's specifications to withstand a 75 mph wind and shall be constructed to meet New Mexico Building Code standards.
 15. All Uses Permitted by Special Use Permit in the R-1 District.



City of Truth or Consequences

AGENDA REQUEST FORM

MEETING DATE: October 9, 2024

Agenda Item #: I.3

SUBJECT: Approval of Purchase Requisitions Over \$20,000

DEPARTMENT: Finance

DATE SUBMITTED: October 3, 2024

SUBMITTED BY: Leiandra Guerra, CPO

WHO WILL PRESENT THE ITEM: Leiandra Guerra, CPO

Summary/Background:

Per Resolution No 46 20/21 Execution of Contracts; Grant Agreements; Memoranda of Understanding; Joint Powers Agreements; Settlement Agreements; Purchases (Contract and Purchases More Than \$20,000)

Recommendation:

Approval Recommended by Finance Director

Attachments:

- Listing of Purchase Requisitions \$20,000 or More
- Purchase Requisitions, Procurement Documentation

Fiscal Impact (Finance): Choose an item.

As Per Total on Listing of Purchase Requisitions

Legal Review (City Attorney): Choose an item.

[Click here to enter text.](#)

Approved For Submittal By: ☒ Department Director

Reviewed by: ☒ City Clerk ☒ Finance ☐ Legal ☐ Other: [Click here to enter text.](#)

Final Approval: ☒ City Manager

CITY CLERK'S USE ONLY - COMMISSION ACTION TAKEN

Resolution No. [Click here to enter text.](#) Ordinance No. [Click here to enter text.](#)

Continued To: [Click here to enter a date.](#) Referred To: [Click here to enter text.](#)

☐ Approved ☐ Denied ☐ Other: [Click here to enter text.](#)

File Name: CC agendas 10-9-24

**PURCHASE REQUISITION APPROVAL 2024-25 Fiscal Year
COMMISSION MEETING 10/09/2024**

[illegible]

ATTEST:

Angela Torres, Clerk-Treasurer

Date _____

Rolf Hechler, Mayor

Date _____



City of Truth or Consequences

505 Sims Street

Truth or Consequences, New Mexico 87901

City (575) 894-6673 • Fax (575) 894-7767

October 1, 2024

Dear Mayor Hechler, Mayor Pro-Tem Forrister and City Commissioners:

RE: FAIR BARN 225 KVA TRANSFORMER

The ELECTRIC DEPARTMENT would like to utilize their Field Supply Fund, to purchase a 225 KVA Transformer for the Fair Barn with the agreement the Sierra County will Reimburse the Electric Department for this purchase. This item is subject to approval based on the requirement for approvals over the \$20,000 Dollar threshold.

I am requesting our City Commission to publicly approve this purchase and allow me to move forward with this procurement.

Please, see attached:

Fund: 503-3702- ELECTRIC

Fund: 44607- FIELD SUPPLIES

Total Cost: \$23295.00

Respectively,

Leiandra Guerra,
Chief Procurement Officer

ROLL CALL APPROVED OR DENIED:

Mayor, Rolf Hechler: Approved: ____/Denied: ____

Mayor Pro Tem, Amanda Forrister: Approved: ____/Denied: ____

Commissioner, Destiny Mitchell: Approved: ____/Denied: ____

Commissioner, Merry Jo Fahl: Approved: ____/Denied: ____

Commissioner, Ingo Hoeppner: Approved: ____/Denied: ____

Final Motion: Approved: ____/Denied: ____

Date: _____ Purchase Order No. # _____



REQUISITION

Requisition #: 93191

Date: 09/30/2024

Vendor #: 7498

ISSUED TO: WESTERN UNITED ELECTRIC
SUPPLY CORPORATION
100 BROMLEY BUSINESS PKWY
BRIGHTON, CO 80603

SHIP TO: City of Truth or Consequences
505 Sims St.
Truth or Consequences, NM 87901

ITEM	UNITS DESCRIPTION	PROJECT #	PRICE GL ACCOUNT NUMBER	AMOUNT
1	1 225 KVA 3PHASE PADMOUNT TRANSFOR		23,295.00 503-3702-44607	23,295.00
PO Description: 225 KVA TRANSFORMER- FAIR BARN Detailed Description: 225 KVA TRANSFORMER- FAIR BARN 3 QUOTES: WESTERN UNITED ELECTRIC, EMERALD TRANSFORMERS, SUNBELT SOLOMON ****PENDING COMMISSION APPROVAL ****WILL BE REIMBURSED BY SIERRA COUNTY				

Authorized By: _____

SUBTOTAL:	23,295.00
TOTAL TAX:	0.00
SHIPPING:	0.00
TOTAL	23,295.00

QUOTATION

Western United Electric Supply Corp

7311 La Morada Pl NW
Albuquerque, NM 87120
US
505-346-9572



Order Number	
2096461	
Order Date	Page
09/30/2024 14:18:56	1 of 1

Quote Expires On: 09/30/2024

Pricing and lead times are subject to change at time of shipment due to market volatility

Bill To:

City of Truth or Consequences
505 SIMS STREET
TRUTH OR CONSEQUENCES, NM 87901
US

Ship To:

City of Truth or Consequences
505 SIMS STREET
TRUTH OR CONSEQUENCES, NM 87901
US

575-894-6675

Attn: INVOICES .

Requested By: Bo Easley

Customer ID: 10250

PO Number					Ship Route	Taker		
225KVA Refurb						ESISNEROS		
Quantities					Item ID	Pricing UOM	Unit Price	Extended Price
Ordered	Allocated	Remaining	UOM Unit Size	Days	Item Description	Unit Size		
1.00	0.00	1.00	EA		2253PH7.2T208	EA	23,295.000000	23,295.00
			1.0		225KVA 3PH Pad, 12.47/7.2, 208/120 w/Taps	1.0		
					6-8 weeks			

Total Lines: 1

SUB-TOTAL: 23,295.00

TAX: 0.00

AMOUNT DUE: 23,295.00

U.S. Dollars

Effective July 1, 2022, Colorado imposes a retail delivery fee of \$0.28 on all deliveries by motor vehicle to a location in Colorado with at least one item of tangible personal property subject to state sales or use tax. The fee will be assessed at the time of shipment and included on your invoice.



SUNBELT SOLOMON
UNPARALLELED POWER SOLUTIONS

Quote: Q-106356 | Sale
Date: September 30, 2024
Change Order: No | Revision: 0
Project:

City of Truth or Consequences
beasley@torcnm.org

Outside Sales
Bo Easley
ian.sexton@sunbeltsolomon.com | +1 7852635180

PRODUCT	QTY	PRICE EACH
---------	-----	------------

Three Phase Pad Mount 225 KVA

1

\$26,900

KVA: 225 @ 65°C | 60Hz | Impedance: Standard
HV: 12470GrdY/7200 (95 KV BIL) | Loop Feed | LV: 208Y/120 (95 KV BIL)
Primary Taps: 2-2.5% FCAN & BN

Bayonet Fusing
200 A Dead Front Walls & 15 kV Inserts
4-Hole Spade LV Bushing
Liquid Temperature Gauge
Pressure Vacuum Gauge
Additional Accessory 1
Drain Valve + Sampler
Non-PCB Mineral Oil
Standard ANSI Paint

All REMAN Units are Completely Reconditioned to Nameplate Specifications

Ask your sales rep about volume discounts

Destination: Truth or Consequences, NM | **FOB:** Origin | **Shipping & Handling:** Prepaid & Allowed
Shipment: 8-10 WEEKS ARO | **Warranty:** 3 Years | **Terms:** Net 30 with approved credit.

Offer to sell valid for 30 days. Price is subject to re-evaluation after 15 days. Units subject to availability.

Please note any changes to the specifications on this quotation form and reference the quotation number on your Purchase Order. Sunbelt Solomon ("Supplier") will use your Purchase Order to proceed with manufacturing when terms and conditions are finalized. Please note that changes made after the manufacturing process begins may result in additional charges and potential delays in production. Production of units that are contingent on the approval/receipt of drawings will begin the manufacturing process after the final sign off on the specified drawings by the customer. Please contact your sales representative for the estimated drawing lead time associated with this quote.

All sales, rental and services are subject to Supplier's Terms and Conditions for Sales and Rentals of Equipment and/or Services ("Terms and Conditions") unless otherwise mutually agreed in writing by officer of Supplier as evidenced by such officer's signature. Acceptance of a Buyer purchase order by Supplier does not constitute acceptance of Buyer terms and conditions. As orders are time sensitive and it is cost prohibitive to review and negotiate terms and conditions between parties, Supplier Terms and Conditions apply to quotes/orders: 1) with a value before tax of \$25,000 or less, 2) emergency services or services completed before issuance of a purchase order, and 3) rush orders for sales and rental that are to ship within three (3) days regardless of submission of terms and conditions by Buyer. If the Quotation is for Company to perform evaluation services on Customer-owned equipment (e.g. for Company to determine how/if the piece of equipment failed and/or whether it can be repaired), then the provisions of terms and conditions will apply which include (among other provisions) risk of loss remaining with Customer and Company only being liable for damage to this equipment to the extent of its gross negligence or willful misconduct. In no event does Supplier accept consequential damages or agree to Prime/Owner contract terms and conditions.

Price does not include tax. If applicable, tax will be added to the invoice. If order is tax exempt, please provide a copy of your exemption certificate. Unit(s) quoted are for normal service conditions as defined by ANSI/IEEE standards. Notify Supplier at time of quotation should the unit(s) be subject to harmonics, motor starting, shovel duty, or other special service conventions.



1922 S. MLK Jr. Drive
Tempe, TX 76604



+01 800.433.3128

info@sunbeltsolomon.com
sunbeltsolomon.com



SUNBELT SOLOMON
UNPARALLELED POWER SOLUTIONS

Quote: Q-106356 | Sale
Date: September 30, 2024
Change Order: No | Revision: 0
Project:

Schedules

All Delivery dates are estimates and under no circumstances does Company guarantee date of delivery. Company shall not be responsible or liable for any damage or loss which occurs during transportation and/or shipment of the Equipment. Company is not liable or responsible for any costs of Customer caused by any delays in transportation or delivery.

Company reserves the right to manufacture and ship any items in advance of the acknowledged shipping schedule, unless expressly forbidden by the Customer at the time of the order entry.

Cancellation or Revision of Order

Any Purchase Order may be cancelled or revised by Customer only upon written approval by an authorized representative of the Company, and at the Company's sole discretion. Should Company approve cancellation or revision of a Purchase Order, Customer shall pay the cancellation or revision charges specified in said approval. Cancellation or revision charges will include expenses previously incurred, commitments made pursuant to or in reliance upon such Purchase Order, whether or not such commitments are legally binding on Company, and any other factors considered relevant by Company. In the event that Company does not approve cancellation or revision, Customer shall remain liable to Company for the full price of the Equipment, Rental and/or Services ordered.

Cancellation charges are calculated for each unit cancelled per its individual status.

Standard Cancellation Charges:

Cancellation Charges:	% of PO Price
Upon Purchase Order acceptance	25
After materials are ordered	50
After production begins for Equipment	75
Once production is complete for Equipment	100

Company reserves the right to re-quote both price and lead time for any request to revise an order. If it is determined that a revision will incur an additional revision charge, charges are calculated for each unit revised per its individual status.

Standard Revision Charges:

Revision Charges:	% of Selling Price
Before Engineering Review / Scheduling	0
Before Production Begins	35
After Production Begins	100



1922 S. MLK Jr. Drive
Temple, TX 76504



+01 800.433.3128

info@sunbeltsolomon.com
sunbeltsolomon.com



September 30, 2024

Quote Number: 00004718

City of Truth or Consequences

Dear Bo,

Thank you for considering Emerald Transformer for your transformer and electrical equipment needs. Emerald Transformer offers our clients a broad spectrum of transformer and electrical equipment service needs, along with environmental services and can dispose of hazardous material at or through an Emerald Transformer owned and operated facility. In addition to managing your transformer service needs, Emerald Transformer also provides:

- Electrical Equipment Refurbishment
- Facility Decontamination/Remediation Services
- PCB Contaminated Oil Retrofilling
- Transformer and Equipment Decommissioning-Including PCB Disposal
- Oil Processing and Laboratory Analysis
- Transformer and Equipment Parts
- In-Field Technical Services

We appreciate the opportunity to be of service. If you have any questions regarding this proposal, please contact me at (206) 747-3771.

Sincerely,

Hakim Wendesen
Accounts Representative
Emerald Transformer



Transformer Quote

Product	Quantity	Unit Price	Subtotal
Stock Rewind Three Phase Padmount 225 KVA 65 Degree C Rise, 60 Hertz HV: 12470GRDY/7200 95 kV Loop Feed LV: 208Y/120 30 kV Taps: 2 @ 2.5% Above & Below Normal Non-PCB Mineral Oil (ONAN)	1	\$24,964.00	\$24,964.00
			Estimated Total: \$24,964.00

Shipping: Additional
Lead Time: 70-80 Weeks ARO
Warranty: 5 years
FOB: Destination

EMERALD TRANSFORMER STANDARD LIMITED WARRANTY

Standard Limited Warranty: Subject to the limitations set forth herein, Emerald Transformer warrants that all equipment, of any make or type, that has been serviced by an Emerald Transformer facility and that has been in normal use and undergone normal service ("Covered Equipment"), will be free from defects in material (excluding customer supplied materials) and workmanship for a period of three (3) years from the date of delivery of the equipment by Emerald Transformer to the customer (the "Warranty").

Upon receipt of a warranty claim with respect to Covered Equipment, Emerald Transformer will perform a warranty analysis to determine whether the cause of the Covered Equipment's failure is covered under the terms of this Warranty. Emerald Transformer is not responsible for any repairs to or alterations of the Covered Equipment made by anyone other than Emerald Transformer without a specific written authorization from Emerald Transformer. If requested by Emerald Transformer, the customer shall promptly return the Covered Equipment to Emerald Transformer, freight prepaid, prior to any warranty analysis or attempted repair of the Covered Equipment. Emerald Transformer is not responsible for loss of or damage to the Covered Equipment in transit. Emerald Transformer's obligations under this Warranty are limited to, at its sole option, replacing, repairing or refunding the total amount paid by the customer to Emerald Transformer in connection with the Covered Equipment confirmed to be defective and covered under the terms of this Warranty by Emerald Transformer. Emerald Transformer is not responsible for replacing any paint or finish on the Covered Equipment that did not originate from an Emerald Transformer facility.

Notwithstanding anything to the contrary herein, this Warranty does not apply to damage to the Covered Equipment caused by:

- a. Acts of God, including, but not limited to, lightning, tornadoes, hurricanes, floods, or other natural occurrences;
- b. normal wear and tear, abnormal conditions of use, improper installation or maintenance, accident, neglect or misuse; or
- c. the supply of defective parts by, or improper repairs made by, anyone other than Emerald Transformer without a specific written authorization from Emerald Transformer.

Liability Limitations: THIS WARRANTY IS THE SOLE WARRANTY PROVIDED BY EMERALD TRANSFORMER. ALL OTHER WARRANTIES, EXPRESSED OR IMPLIED, INCLUDING ANY WARRANTIES OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE, ARE HEREBY SPECIFICALLY EXCLUDED.

NO EMPLOYEE, AGENT OR DISTRIBUTOR OF EMERALD TRANSFORMER HAS ANY AUTHORITY, EXPRESSED OR IMPLIED, TO CHANGE OR EXPAND THE TERMS OF THIS WARRANTY, OR TO BIND EMERALD TRANSFORMER TO ANY WARRANTY TERMS OTHER THAN THE TERMS SPECIFICALLY SET FORTH HEREIN.

THIS WARRANTY MAY BE ASSERTED ONLY BY THE CUSTOMER, AND NOT BY THE CUSTOMER'S CUSTOMERS OR THIRD PARTIES. UNDER NO CIRCUMSTANCES SHALL EMERALD TRANSFORMER BE LIABLE FOR LIQUIDATED DAMAGES OR FOR COLLATERAL, CONSEQUENTIAL OR SPECIAL DAMAGES, OR FOR LOSS OF PROFITS, OR FOR ACTUAL LOSSES OR FOR LOSS OF PRODUCTION OR PROGRESS OF CONSTRUCTION. THE AGGREGATE TOTAL LIABILITY OF EMERALD TRANSFORMER IN CONNECTION WITH THE PERFORMANCE OF THIS WARRANTY SHALL IN NO EVENT EXCEED THE TOTAL AMOUNT PAID BY THE CUSTOMER TO EMERALD TRANSFORMER IN CONNECTION WITH THE COVERED EQUIPMENT.

REV JAN 2015 SWRS

**PURCHASE REQUISITION APPROVAL 2024-25 Fiscal Year
COMMISSION MEETING 09/24/2025**

[illegible]

\$ 100,000.00

ATTEST:

Angela Torres, Clerk-Treasurer

Date _____

Rolf Hechler, Mayor

Date _____



REQUISITION

Requisition #: 93237

Date: 10/04/2024

Vendor #: 8731

ISSUED TO: MELLOD DODGE
9621 COORS BLVD NW
ALBUQUERQUE, NM 87114-

SHIP TO: City of Truth or Consequences
505 Sims St.
Truth or Consequences, NM 87901

ITEM	UNITS DESCRIPTION	PROJECT #	PRICE GL ACCOUNT NUMBER	AMOUNT
1	2 2024 DODGE DURANGO PURSUIT AWD,		45,857.55 380-7038-80810	91,715.10
PO Description: POLICE VEHICLES Detailed Description: ON HOLD PENDING COMMISSION & BAR APPROVAL STATE CONTRACT 40-00000-24-00068 GRO SPECIAL APPROPRIATIONS GRANT				

Authorized By: _____

SUBTOTAL:	91,715.10
TOTAL TAX:	0.00
SHIPPING:	0.00
TOTAL	91,715.10



City of Truth or Consequences

505 Sims Street

Truth or Consequences, New Mexico 87901

City (575) 894-6673 • Fax (575) 894-7767

October 4, 2024

Dear Mayor Hechler, Mayor Pro-Tem Forrister and City Commissioners:

RE: GRO GRANT-POLICE DEPARTMENT

The **Police Department** would like to utilize their **State Grant and capital Equipment Vehicles**, to purchase **two 2024 Dodge Durango Pursuit AWD Black V8**. This item is subject to approval based on the requirement for approvals over the \$20,000 Dollar threshold.

I am requesting our City Commission to publicly approve this purchase and allow me to move forward with this procurement.

Please, see attached:

Fund: 380-7038-32375 – Other State Grant

Fund: 380-7038-80810 – Other capital Equipment Vehicles

Total Cost: \$91,715.10

Respectively,

Leiandra Guerra,
Chief Procurement Officer

ROLL CALL APPROVED OR DENIED:

Mayor, Rolf Hechler: Approved: ____/Denied: ____

Mayor Pro Tem, Amanda Forrister: Approved: ____/Denied: ____

Commissioner, Destiny Mitchell: Approved: ____/Denied: ____

Commissioner, Merry Jo Fahl: Approved: ____/Denied: ____

Commissioner, Ingo Hoepfner: Approved: ____/Denied: ____

Final Motion: Approved: ____/Denied: ____

Date:_____Purchase Order No. #_____



CITY OF TRUTH OR CONSEQUENCES

AGENDA REQUEST FORM

MEETING DATE: October 9, 2024

Agenda Item #: I.4

SUBJECT: Accounts Payable Voucher and Change Orders
DEPARTMENT: Finance
DATE SUBMITTED: October 3, 2024
SUBMITTED BY: Jocelyn Holguin, Finance Director
WHO WILL PRESENT THE ITEM: Jocelyn Holguin, Finance Director

Summary/Background:

Per our current policy section 15. Small Purchases (13-1-125) under section 15.4 Purchase Requests (13-1-169) the City predecessors, added section E. Completed Order, which include the staff to issue a "voucher" and F. Changes to Purchas Orders, these rules are not directly applicable to the procurement code and the cause a hindrance to staff and the processing to invoicing to payments.

Recommendation:

Approve the memo to implement immediate changes in the internal controls for vouchers and change orders..

Attachments:

- Samples of current voucher, change order form and sample of policy section which will be updated pending approvals

Fiscal Impact (Finance): N/A

\$0.00

Legal Review (City Attorney): N/A

None.

Approved For Submittal By: ☒ Department Director

Reviewed by: ☒ City Clerk ☒ Finance ☐ Legal ☐ Other: Silke Kapela, Account Payable and Leiandra Guerra, CPO

Final Approval: ☒ City Manager

CITY CLERK'S USE ONLY - COMMISSION ACTION TAKEN

Resolution No. - Ordinance No. -

Continued To: - Referred To: -

☐ Approved ☐ Denied ☐ Other: -

File Name: CC Agendas 10-9-2024



City of Truth or Consequences

505 Sims Street

Truth or Consequences, New Mexico 87901

City (575) 894-6673 • Fax (575) 894-7767

FINANCE MEMO

October 3, 2024

To Mayor, Mayor Pro-Tem and Elected Officials,

The purpose of this memo is based on the need for immediate changes in our procurement process. I intend to modify in our Purchasing Policy which needs more time and attention prior to updating. Following feedback from staff and reviewing some of the internal controls currently in place, I spoke with our current audit firm Patillo, Brown & Hill, to issue this determination.

Per our current policy section 15. Small Purchases (13-1-125) under section 15.4 Purchase Requests (13-1-169) the City predecessors, added section E. Completed Order, which include the staff to issue a "voucher" and F. Changes to Purchase Orders, these rules are not directly applicable to the procurement code and they cause a hindrance to staff and the processing to invoicing for payments.

I would like to propose a streamlined and efficient method. As per the auditor's advisement, he suggested this memo for action approval until I am able to update our policy accordingly. The new change will consist of the staff no longer be required to issue and/or submit a voucher with each individual invoice, or invoices. This extra step is time consuming and has a margin for error. The staff gets the vouchers kicked back for not completing the extra document with the exact information from the actual invoice provided. By removing the voucher, the end user, shall now, submit the actual invoice, with a "approved for payment" stamp with their signature and PO reference. To implement this new practice, when staff issues a requisition, they will provide valid information such as a quote and/or supporting documentation. Once the item(s) come in, they should match the PO and Invoice for payment. The voucher is one less step which is not needed or required. The following departments where a voucher would be a valid use are the Utilities Office when issuing reimbursements and the City Clerk's Office for their deposits and refunds.

Which leads to section F. Change to Purchase Orders, based on the rule provided it hinders the CPO and the end user, should there be any unforeseen events taking place after the initial quote it ties their hands for any corrections. At times they are required to issue a completely new purchase order vs simple adjustment. Based on this review I would like to modify this section and the change order from stating the following: Any change orders, \$20 thousand and below may be adjusted through the Chief Procurement Officer or Accounts Payable, per discussion followed by an email request, updated information to be provided. When funds are to be un-encumbered for lack of use, a formal change order is.



City of Truth or Consequences

505 Sims Street

Truth or Consequences, New Mexico 87901

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not necessary. As these funds are not being expensed via department request and once un-encumbered rolled back into their budgets. Changes over \$20 thousand shall follow the internal control rules of presenting to Commissions for approvals.

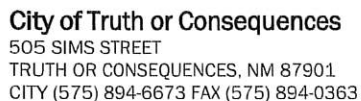
Based on my experience updating these parameters will define the systems of operation and be more effective for staff by being less cumbersome and time consuming.

I am requesting formal approval during today's session and once we have updated the Purchasing Policy, the new changes will be implemented. I stand for any questions and would appreciate your approvals, please advise. Thank you.

Regards,

A handwritten signature in blue ink, appearing to read "JH", is written over the printed name.

Jocelyn Holguin
Finance Director



Questions about this form? Please call 575-894-6673

For Accounting Use Only: 141193
Voucher ID #:

☐ Name: _____ Phone: _____ Dept: _____

☐ Original Documents Required Mailing With Check- Additional Copy Needed For Voucher

PO #: _____

INVOICE
NUMBER(s): _____

INVOICE DATE:

IRS Form W-9 and Vendor Registration Form required for all NEW vendors before payment is processed.

Invoice/Vendor Information -
REQUIRED

VendorName: _____ Vendor#: _____

Description of Good or Services (who, what, where, why and when):					Amount
Attach ORIGINAL documentation. For reimbursements, proof of payment is required.					Total:
					\$ 0.00
Amount	Account	Fund	Department	Program	Project
\$ 0.00	Total (The 2 "Total" amounts MUST equal each other. If they differ, it will be returned to the sender to be fixed.)				

Department Director Signature _____ Date _____

Print Name: _____

Accounts Payable Specialist Signature _____ Date _____
Print Name: Ruby Otero

Finance Director Signature _____ Date _____
Print Name: Carol Kirkpatrick

City Manager Signature _____ Date _____
Print Name: **Bruce Swingle**

Form Prepared By: _____ Department: _____ Date: _____



City of Truth or Consequences

Finance Department | 505 Sims Street
Truth or Consequences, New Mexico 87901
Phone (575) 894-6673 Fax (575) 894-0363

CHANGE ORDER FORM

DATE: Click here to enter a date.

PO#: Click here to enter text.

VENDOR:

PO LINE ITEMS & AMOUNT(S) BEING INCREASED:

Increasing line 01 by: \$ Click here to enter text.

Increasing line 03 by: \$ Click here to enter text.

PO TOTAL BEFORE INCREASE: \$ Click here to enter text.

PO TOTAL AFTER INCREASE: \$ Click here to enter text.

JUSTIFICATION FOR INCREASE:

PO increase(s) due to: Click here to enter text.

CHANGE ORDER SUBMITTED BY NAME & DIVISION:

Name of Submitter

City of Truth or Consequences, Name of Department

PURCHASING DEPARTMENT USE ONLY

Date Approved: Click here to enter a date.
Approved by: Click here to enter text.

- C. The same provisions relate in an audit of the books and records of any contractor or subcontractor under a negotiated contract or subcontract other than a firm fixed price contract.

15. **SMALL PURCHASES (13-1-125)**

- 15.1 **APPLICATION** The provisions of this regulation apply to purchases of services or goods with a value not exceeding sixty thousand **(\$60,000.00)** Dollars.
- 15.2 **DIVISION OF REQUIREMENTS / SPLITTING PURCHASES** Procurement requirements shall not be artificially divided so as to constitute a small purchase. Splitting purchases of the same or similar materials or services is prohibited.
- 15.3 **PURCHASE REQUISITION/ORDER REQUIRED** No purchase shall be made by any City employee without a purchase order number. This number must appear on the vendor's invoice. Should an employee make an unauthorized purchase without a purchase order number, that employee will be liable for payment for that particular purchase and may be subject to disciplinary action, or at the City Managers discretion, submit the unauthorized purchase(s) to the Commission in a public meeting for a determination. During the public meeting, the Commission may approve or reject payment.
- 15.4 **PURCHASE REQUESTS** (13-1-169) The using department's request for procurement must contain a statement of need, the general characteristics of the item of tangible personal property, construction of service desired, and a statement of the quantity desired and quality desired.
- A. The head of the using department is responsible for securing specifications for needed services or items.
- B. Any employee who has prior written authorization from their department head, filed with the CPD, may submit requisition orders and pick up orders for their department with an approved purchase order.
- C. No requisition will be processed or items purchased without a requisition that is completely entered in the City's purchasing system; and submitted by a City employee who has authorization from the using department head, and the authorization form filed in the CPD.
- D. **Placing Order** Upon receiving a purchase order, the using department shall contact the vendor and place the order for goods or services to be received.
- E. **Completed Order** Immediately upon receipt, all goods must be inventoried and receipt acknowledged by the using department in writing when the accounts payable voucher is submitted to the Accounts Payable Department for payment. The using department shall inventory and verify that the goods were received in acceptable and satisfactory condition by signing the packing slip and the accounts payable **voucher** and submitting

it to Finance.

- F. **Changes to Purchase Orders** The only changes allowed to an approved purchase order are the price or adding shipping or sales tax, if applicable. Quantity ordered or item descriptions cannot be changed. All purchase order changes can be achieved by utilizing a Change Order Form.

15.5 **PURCHASE REQUISITION:** All purchases, regardless of amount require that a requisition be submitted to the CPD and that an approved purchase order be issued prior to making a purchase. An appropriate requisition shall be entered by an authorized department employee as recorded in the CPD, and shall contain all information as required by the CPD to include but not limited to:

- A. Date
- B. Line Item No.: The appropriate budgeted line item account number must be shown on each requisition. It is the authorized employee's responsibility to assign the line item account number to the requisition.
- C. Recommended Source: Vendor to who the purchase order may be issued.
- D. Item Number and Unit Quantity: Specify unit and amount per unit being requested.
- E. Article/Description: Full description of the items included. Part number/catalog number or services should be sufficiently complete to identify the item being purchased and to allow processing of the requisition without requesting additional information. Common use items may be identified by brand names.
- F. Unit Price Amount: Estimated cost per unit and a total estimated cost for line item.
- G. Required Date of Delivery: Indicate required date of delivery for item to be purchased. Also indicate delivery method and location.
- H. Department: Enter department initiating the requisition.
- I. Requisitioned By: Enter name of authorized employee.
- J. Quotes: Attach written quotes obtained from vendors in compliance with the Small Purchase regulations (*see sec. 15.6*)

- 1) Incomplete requisitions shall be returned to the requesting department for correction or additional supporting documents. Only after a requisition is deemed complete and accepted by the CPD, will a purchase order be processed.

15.6 **SMALL PURCHASES OF \$20,000 OR LESS**

- A. Purchases under \$20,000 Purchases of services, construction, or tangible personal property having a value not exceeding twenty thousand dollars (\$20,000), based on the best obtainable price, shall be accomplished with a direct purchase order.

15.7 **SMALL PURCHASES OF ITEMS OF TANGIBLE PERSONAL PROPERTY, CONSTRUCTION AND NON PROFESSIONAL SERVICES EXCEEDING \$20,000 BUT NOT EXCEEDING \$60,000 (QUOTATIONS REQUIRED)**

- A. **Quotation to be Obtained:**