

Rolf Hechler
Mayor

Amanda Forrister
Mayor Pro-Tem

Merry Jo Fahl
Commissioner



Destiny Mitchell
Commissioner

Ingo Hoepfner
Commissioner

Angie Gonzales
City Manager

505 Sims St.
Truth or Consequences, New Mexico 87901
P: 575-894-6673 ♦ F: 575-894-7767
www.torcnm.org

REGULAR MEETING

THE REGULAR MEETING OF THE CITY COMMISSION OF THE CITY OF TRUTH OR CONSEQUENCES, NEW MEXICO, TO BE HELD IN THE COMMISSION CHAMBERS, 405 W. 3RD ST., ON WEDNESDAY, APRIL 10, 2024; TO START AT 9:00 A.M.

A. CALL TO ORDER

B. INTRODUCTION

1. ROLL CALL

Hon. Rolf Hechler, Mayor
Hon. Amanda Forrister, Mayor Pro-Tem
Hon. Destiny Mitchell, Commissioner
Hon. Merry Jo Fahl, Commissioner
Hon. Ingo Hoepfner, Commissioner

2. SILENT MEDITATION

3. PLEDGE OF ALLEGIANCE

4. APPROVAL OF AGENDA

C. PRESENTATIONS

1. Presentation of City of Truth or Consequences Employee Service Anniversary Awards. City Manager Gonzales and Department Supervisor
2. Spaceport America Update. Charlie Hurley
3. BizSprint Presentation. Carissa Trujillo, NM State Arrowhead Center
4. Donate Life New Mexico Proclamation. Mayor Hechler

D. PUBLIC COMMENT (3 Minute Rule Applies)

E. REPORTS

1. City Manager
2. City Attorney
3. City Commission

F. CONSENT CALENDAR

1. City Commission Regular Minutes, March 13, 2024
2. City Commission Regular Minutes, March 27, 2024

F. CONSENT CALENDAR Continued...

3. Acknowledge Regular Lodgers Tax Board Minutes, January 22, 2024
4. March 2024 Accounts Payable
5. Take Home Vehicle Form

G. ORDINANCES/RESOLUTIONS/ZONING

1. Discussion/Action: Resolution No. 42 23/24 Budget Adjustment Request. Assistant City Manager Alvarez
2. Discussion/Action: Resolution No. 43 23/24 Confirming the City of Truth or Consequences to Participate in the New Mexico Department of Transportation Project Fund Call for Projects. Assistant City Manager Alvarez

H. NEW BUSINESS

1. Discussion/Action: Request from Casa De Luz for waiver of fees at Ralph Edwards Park. Korrie Scott & OJ Hechler
2. Discussion/Update: Water Update. Arnie Castaneda, Water/Wastewater Director
3. Discussion/Action: FY 24/25 Operation & Maintenance Sub-Recipient Grant Application for Geronimo Trail Scenic Byway. City Manager Gonzales
4. Discussion/Action: FY 24/25 Operation & Maintenance Sub-Recipient Grant Application for Sierra County Historical Society (Geronimo Springs Museum). City Manager Gonzales
5. Discussion/Action: FY 24/25 Operation & Maintenance Sub-Recipient Grant Application for MainStreet. City Manager Gonzales
6. Discussion/Action: New FY 24/25 Sub-Recipient Grant Application for Sierra County Behavioral Health & Wellness Collaborative (The Olive Tree Creative Arts Community Center). City Manager Gonzales
7. Discussion/Action: FY 24/25 Sub-Recipient Grant Application for The Club. City Manager Gonzales
8. Discussion/Action: FY 24/25 Sub-Recipient Grant Application for Sierra Joint Office on Aging (SJOA). City Manager Gonzales
9. Discussion/Action: FY 24/25 Sub-Recipient Grant Application for Matthew 25 Food Pantry. City Manager Gonzales
10. Discussion/Action: FY 24/25 Sub-Recipient Grant Application for Domestic Abuse Intervention Center (DAIC). City Manager Gonzales
11. Discussion/Action: FY 24/25 Sub-Recipient Grant Application for Companion Animal Action Team (CAAT). City Manager Gonzales
12. Discussion/Action: Review, Approve and/or Allocate Lodgers Tax Funds for Geronimo Trail Scenic Byway Application #1. Tammy Gardner, Executive Assistant
13. Discussion/Action: Review, Approve and/or Allocate Lodgers Tax Funds for Sierra County Arts Council Application #5. Tammy Gardner, Executive Assistant
14. Discussion/Action: Approval of Purchase Requisitions over \$20,000. City Manager Gonzales
15. Discussion/Action: Award Recommendation for RFP #23-24-005 Multiple Engineering and Architecture Projects Under a Single Contract. Assistant City Manager Alvarez
16. Discussion/Action: Sierra Joint Office on Aging (SJOA) Operating and Use Agreement. Assistant City Manager Alvarez

I. EXECUTIVE SESSION

1. Limited Personnel Matters (City Manager) Pursuant to 10-15-1(H.2).

J. ADJOURNMENT

The meeting will be broadcast live through KCHS on 101.9 FM.

If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting please contact the City Clerk's Office, at 505 Sims Street, Truth or Consequences, New Mexico 87901, phone (575) 894-6673 at least one (1) week prior to the meeting or as soon as possible. Public documents, including the agenda and minutes, can be provided in various accessible formats. Please contact the City Clerk's Office if a summary or other type of accessible format is needed.

NEXT REGULAR CITY COMMISSION MEETING APRIL 24, 2024



CITY OF TRUTH OR CONSEQUENCES

AGENDA REQUEST FORM

MEETING DATE: April 10, 2024

Agenda Item #: C.1

SUBJECT: Presentation of Service Anniversary Awards.
DEPARTMENT: Finance
DATE SUBMITTED: April 3, 2024
SUBMITTED BY: Alona Niebergall
WHO WILL PRESENT THE ITEM: City Manager Gonzales and department supervisor

Summary/Background:

Frank Aguirre – 3 years
Kyleen Coulter – 1 year
Jesus Navarro – 17 years

Recommendation:

None. Presentation Only.

Attachments:

Click here to enter text.

- Click here to enter text.

Fiscal Impact (Finance): No

Legal Review (City Attorney): No

Approved For Submittal By: ☒ Department Director

Reviewed by: ☒ City Clerk ☒ Finance ☐ Legal ☐ Other: Click here to enter text.

Final Approval: ☒ City Manager

CITY CLERK'S USE ONLY - COMMISSION ACTION TAKEN

Resolution No. . Ordinance No. .

Continued To: . Referred To: .

☐ Approved ☐ Denied ☐ Other: Click here to enter text.

File Name: CC Agendas 4-10-2024



CITY OF TRUTH OR CONSEQUENCES

AGENDA REQUEST FORM

MEETING DATE: April 10, 2024

Agenda Item #: C.2

SUBJECT: Spaceport America presentation

DEPARTMENT: City Manager's Office

DATE SUBMITTED: April 3, 2024

SUBMITTED BY: Tammy Gardner

WHO WILL PRESENT THE ITEM: Charlie Hurley

Summary/Background:

Presentation to provide an update of the Spaceport.

Recommendation:

N/A

Attachments:

- -
- [Click here to enter text.](#)

Fiscal Impact (Finance): N/A

[Click here to enter text.](#)

Legal Review (City Attorney): N/A

[Click here to enter text.](#)

Approved For Submittal By: ☒ Department Director

Reviewed by: ☐ City Clerk ☐ Finance ☐ Legal ☐ Other: [Click here to enter text.](#)

Final Approval: ☐ City Manager

CITY CLERK'S USE ONLY - COMMISSION ACTION TAKEN

Resolution No. [Click here to enter text.](#) Ordinance No. [Click here to enter text.](#)

Continued To: [Click here to enter a date.](#) Referred To: [Click here to enter text.](#)

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CITY OF TRUTH OR CONSEQUENCES

AGENDA REQUEST FORM

MEETING DATE: April 10, 2024

Agenda Item #: C.3

SUBJECT: BizSprint Presentation.

DEPARTMENT: City Clerk's Office

DATE SUBMITTED: April 5, 2024

SUBMITTED BY: Angela A. Torres, City Clerk-Treasurer

WHO WILL PRESENT THE ITEM: Carissa Trujillo

Summary/Background:

The Arrowhead Accelerator Programs would like to do a presentation on BizSprint T or C. The topic would be to discuss their free business accelerator program for entrepreneurs.

Recommendation:

None. Presentation only

Attachments:

- Presentation

-

Fiscal Impact (Finance): N/A

[Click here to enter text.](#)

Legal Review (City Attorney): N/A

[Click here to enter text.](#)

Approved For Submittal By: ☐ Department Director

Reviewed by: ☒ City Clerk ☐ Finance ☐ Legal ☐ Other: [Click here to enter text.](#)

Final Approval: ☒ City Manager

CITY CLERK'S USE ONLY - COMMISSION ACTION TAKEN

Resolution No. [Click here to enter text.](#) Ordinance No. [Click here to enter text.](#)

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File Name: CC Agendas 4-10-2024

Sprints

Arrowhead Center

April, 2024



BE BOLD. Shape the Future.

Sprint Accelerators

Six week, virtual accelerators (meet once per week) that can include the following topics:

- . Instruction on the Business Model Canvas (using Canvanizer)
- . Product/business uniqueness, customers and competition, product/market fit, pivots and tailoring your product/business, online branding, marketing and social media, resources, funding and moving forward
- . Tailored, industry-specific topics (e.g. agriculture funding, etc.)
- . **Industry experts** are hosted on each week's session according to the curriculum



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Sprint Accelerators

One-on-one customized assistance to each participant outside of weekly classes

Access to resources, e.g. funding organizations, complementary economic development organizations

Follow-on support to include one-on-one, customized assistance and access to Arrowhead resources

Access to 60+ Advisers

Participants get access to AIN, a network of experts (Accounting, IP, Marketing, Funding, Strategy, etc)



BE BOLD. Shape the Future.

Sprint Accelerators

Five-to-twelve week, virtual accelerators (meet once per week) that can include the following topics:

- Instruction on the Business Model Canvas (using Canvanizer)
- Product/business uniqueness, customers and competition, product/market fit, pivots and tailoring your product/business, online branding, marketing and social media, resources, funding and moving forward
- Strategic Doing session to identify assets and resources
- Industry-specific topics (e.g. energy regulation, agriculture funding, etc.)

One-on-one customized assistance to each participant outside of weekly classes

Access to resources, e.g. funding organizations, complementary economic development organizations

Follow-on support to include one-on-one, customized assistance and access to Arrowhead resources

Micro-grants for business development (contingent on Sprint funding)

Up to **\$25,000** in Amazon Web Service Credits and **\$120,000** in IBM Cloud Credits



Pre-recorded curriculum
Participants learn on their own pace and come to the class prepared for a group discussion



Industry experts
Industry experts are hosted on each week's session according to the curriculum



Access to 50+ Advisers
Participants get access to AIN, a network of experts (Accounting, IP, Marketing, Funding, Strategy, etc)



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Team



Kristin Morehead
Director of Sprints



Carissa Trujillo
Program Specialist



Daniel Ewusi Arthur
Graduate Assistant



Blanca Martinez
Graduate Assistant

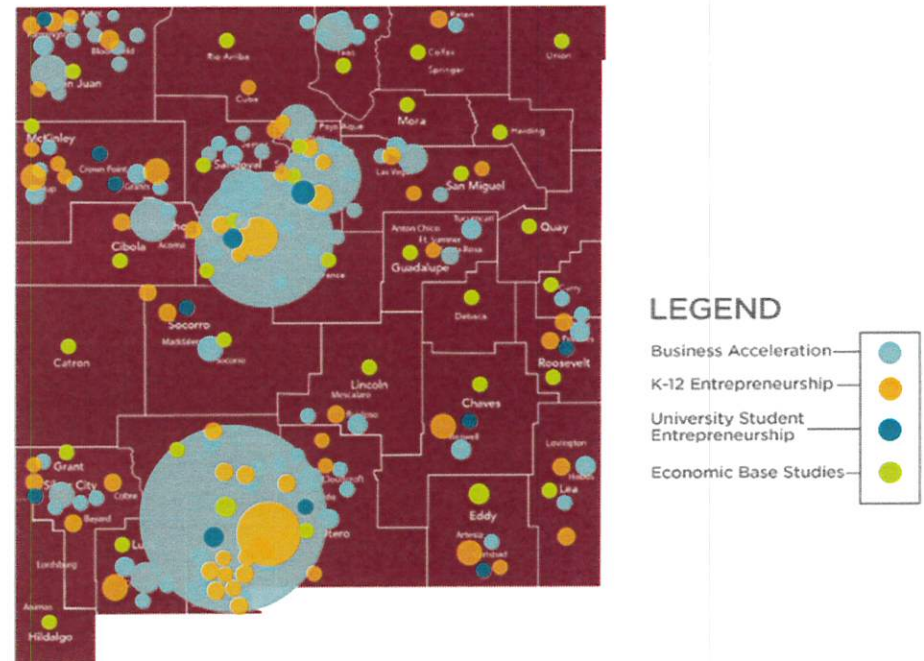


BE BOLD. Shape the Future.

Success

More than 75% of participants are underserved.

Over 500 New Mexico Businesses assisted.



BE BOLD. Shape the Future.

Arrowhead Sprints

Client Testimonials

"The class provided a significant amount of the basis to build a business or reevaluate the structure of an existing business. The speakers utilized in the course were very informative and provided great insight into being successful. " **Katy Barajas, Johnnies Car Care Center**

"I would highly recommend Arrowhead Center to anyone who wants to start a business in New Mexico. They know the often-erosive landscape in which they toil, and they have real tools to sow the seeds, plant the trees, and add the water and nutrients necessary to grow vibrant economic ecosystems that have the power to grow and thrive far into the 22nd century." **-Nate Downey, Lettuce Etc. (LLC)**

"The FilmSprint program exceeded my expectations! It was an insightful experience that helped me feel encouraged to launch our professional film production company. Not just having business lectures, but I received a lot of support as an entrepreneur. Thank you!" **-Lava Khonsuwon, Molten Media/Raven Crow**

"I am very thankful to all those that dedicated their time and energy into helping myself and others build our brand and businesses. Everyone involved was very resourceful and supportive. It was very encouraging to know that there are so many individuals out there willing to use their expertise to help new and aspiring business owners." **-Goldie Tom, Goldie's Studio**



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BizSprint T or C

Apply for BizSprint T or C today!

Application deadline has been extended
to Friday, April 12th

[https://arrowheadcenter.nmsu.edu/program/sprints/bizsprint t or c/index.html](https://arrowheadcenter.nmsu.edu/program/sprints/bizsprint%20t%20or%20c/index.html)



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Weekly Breakdown

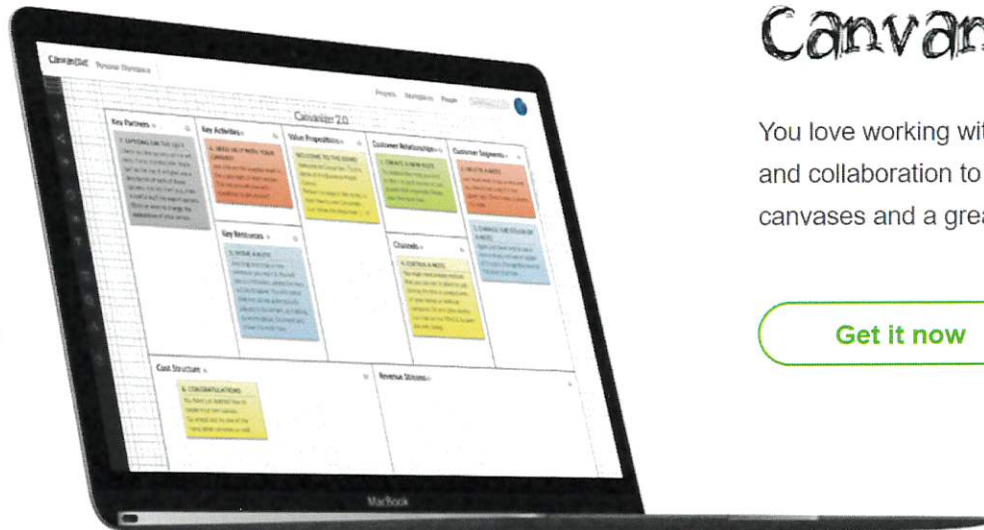
- **Week 1:** Value Proposition & Customer Segments
- **Week 2:** Key Activities & Key Resources
- **Week 3:** Customer relationships & Channels
- **Week 4:** Cost Structure & Revenue Streams
- **Week 5:** Key Partnerships
- **Week 6:** Class Wrap-Up



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Canvanizer

Began using Canvanizer in
2022



Canvanizer 2.0

You love working with canvases? Bring innovation and collaboration to the next level with these great canvases and a great intuitive app.

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CITY OF TRUTH OR CONSEQUENCES

AGENDA REQUEST FORM

MEETING DATE: April 10, 2024

Agenda Item #: C.4

SUBJECT: Donate Life New Mexico Proclamation.

DEPARTMENT: City Clerk's Office

DATE SUBMITTED: April 5, 2024

SUBMITTED BY: Angela A. Torres, City Clerk-Treasurer

WHO WILL PRESENT THE ITEM: Mayor Hechler

Summary/Background:

Mayor Hechler will present a Donate Life New Mexico Proclamation which recognizes the need for life saving organ transplants in New Mexico and encouraging New Mexicanx to register as organ, eye, and tissue donors.

Recommendation:

None. Presentation only

Attachments:

- -
-

Fiscal Impact (Finance): N/A

[Click here to enter text.](#)

Legal Review (City Attorney): N/A

[Click here to enter text.](#)

Approved For Submittal By: ☐ Department Director

Reviewed by: ☒ City Clerk ☐ Finance ☐ Legal ☐ Other: [Click here to enter text.](#)

Final Approval: ☒ City Manager

CITY CLERK'S USE ONLY - COMMISSION ACTION TAKEN

Resolution No. [Click here to enter text.](#) Ordinance No. [Click here to enter text.](#)

Continued To: [Click here to enter a date.](#) Referred To: [Click here to enter text.](#)

☐ Approved ☐ Denied ☐ Other: [Click here to enter text.](#)

File Name: CC Agendas 4-10-2024

Torres, Angela

From: Luis Hernandez <luis.hernandez@dcids.org>
Sent: Tuesday, April 2, 2024 11:07:56 AM
To: Gonzales, Angela <agonzales@torcnm.org>
Subject: Appreciation for Your Time and Request for Proclamation

Dear City Manager Angie Gonzales,

I hope this email finds you well. I wanted to express my sincere gratitude for taking the time to meet with me last week. Our discussion was insightful and valuable, and I appreciate the opportunity to connect with you.

As discussed during our meeting, I have attached the information for a proclamation that I believe aligns well with our initiatives in celebrating National Donate Life Month. Additionally, I am in the process of preparing social media content to support this proclamation and raise awareness within our community.

Additional Information:

[New Mexico Donor Services](#) is the nonprofit that makes organ donation happen in our state.

April is [National Donate Life Month](#) and New Mexicans saved a record number of lives through organ donation in 2023, 95 donor heroes resulted in 241 lifesaving transplants! We celebrate this April and ask community stakeholders to spread the word about this lifesaving mission.

Some stats:

- One donor can save up to 8 lives and heal 75 more.
- Currently more than 600 New Mexicans are waiting for a lifesaving transplant. 1 in five of those waiting is Native American.
- New Mexico also saw a record number of kidney and liver donations last year.
- Our state was ranked [the 2nd kindest state in the country](#) – one of the biggest factors is our willingness to be organ donors
- All major religions support donation, it is not political.
- ANYONE can register as an organ donor – at the MVD when you get your driver's license or at registerme.org

I would like to kindly inquire if it would be possible to include this proclamation for consideration at the upcoming council meeting. Your assistance in expediting this request would be greatly appreciated.

Once again, thank you for your time and support. I look forward to hearing from you soon.

Warm regards,

Luis Hernandez
External Affairs Coordinator

New Mexico Donor Services

an extraordinary commitment to science, health and hope



1609 University Blvd NE

Albuquerque, NM 87102

Cell: 505-688-4122

Email: luis.hernandez@dcids.org



WOMEN'S HISTORY MONTH

New Mexico Donor Services





CITY OF TRUTH OR CONSEQUENCES

AGENDA REQUEST FORM

MEETING DATE: April 10, 2024

Agenda Item #: F.1

SUBJECT: City Commission Regular Minutes, March 13, 2024
DEPARTMENT: City Clerk's Office
DATE SUBMITTED: April 5, 2024
SUBMITTED BY: Angela A. Torres, Clerk-Treasurer
WHO WILL PRESENT THE ITEM: Consent Calendar

Summary/Background:

Minutes approval.

Recommendation:

Approve the minutes.

Attachments:

- CC Minutes

Fiscal Impact (Finance): N/A

\$0.00

Legal Review (City Attorney): N/A

None.

Approved For Submittal By: ☐ Department Director

Reviewed by: ☒ City Clerk ☐ Finance ☐ Legal ☐ Other: [Click here to enter text.](#)

Final Approval: ☒ City Manager

CITY CLERK'S USE ONLY - COMMISSION ACTION TAKEN

Resolution No. - Ordinance No. -

Continued To: - Referred To: -

☐ Approved ☐ Denied ☐ Other: -

File Name: CC Agendas 4-10-24

CITY COMMISSION MEETING MINUTES
CITY OF TRUTH OR CONSEQUENCES, NEW MEXICO
CITY COMMISSION CHAMBERS, 405 W. 3RD St.
WEDNESDAY, MARCH 13, 2024

A. CALL TO ORDER:

The meeting was called to order by Mayor Rolf Hechler at 9:00 a.m., who presided and Angela A. Torres, City Clerk-Treasurer, acted as Secretary of the meeting.

B. INTRODUCTION:

1. ROLL CALL:

Upon calling the roll, the following Commissioners were reported present.

Hon. Rolf Hechler, Mayor
Hon. Amanda Forrister, Mayor Pro-Tem was absent.
Hon. Destiny Mitchell, Commissioner
Hon. Merry Jo Fahl, Commissioner
Hon. Ingo Hoepfner, Commissioner

Also Present: Angie Gonzales, City Manager
Traci Alvarez, Assistant City Manager
Jay Rubin, City Attorney
Angela A. Torres, City Clerk-Treasurer
Arnie Castaneda, Water/Wastewater Director
Jaffee Blomquist, Truth or Consequences Police Sergeant
Tyler Knull, Code Enforcement Officer
Tammy Gardner, Executive Assistant

There being a quorum present, the Commission proceeded with the business at hand.

2. SILENT MEDITATION:

Mayor Hechler called for fifteen seconds of silent meditation.

3. PLEDGE OF ALLEGIANCE:

Mayor Hechler called for Commissioner Hoepfner to lead the Pledge of Allegiance.

4. APPROVAL OF AGENDA:

Commissioner Fahl moved to approve the agenda as submitted. Commissioner Mitchell seconded the motion. Roll call was taken by the Clerk-Treasurer. Motion carried unanimously.

C. PRESENTATIONS:

1. Legislative Invite/Presentation regarding revenues for Sierra County entities from the legislative session.

Mayor Hechler: We put out the request for our representatives and our senators to be here this morning. I don't recall a time when the City of Truth or Consequences and our county received the funds that they've received this year, and it is through the hard work of our senator and our representatives that we got those funds this year.

State Senator Crystal Brantley and State Representatives Tara Jaramillo, and Gail Armstrong reported the following:

- They collectively represent Sierra County and areas beyond.
- The biggest accomplishment that they had this legislative session was funding for the priority water infrastructure needs for Truth or Consequences. They had conversations that led up to the legislative session about the importance and the relevance of that. It was actually a priority county wide, as the seat of Sierra County. They also realize that additional funding is needed. They certainly are not done with appropriations to build Sierra County's water source. This is a long-term project, but they hope to secure the funds for the improvements. Anytime they can find matching funds, they are quick to make those changes to do so. There are \$20 million appropriations to start putting on the ground.

2. Presentation of City of Truth or Consequences Employee Service Anniversary Awards:

City Manager Gonzales presented an Employee Service Anniversary Award to Bo Easley for 23 years of service with the City of Truth or Consequences.

City Manager Gonzales and Alan Hansen Begg presented an Employee Service Anniversary Award to Martin Towner for 4 years of service with the City of Truth or Consequences.

City Manager Gonzales presented an Employee Service Anniversary Award on behalf of Joseph Daley for 6 years of service with the City of Truth or Consequences.

City Manager Gonzales presented an Employee Service Anniversary Award on behalf of Kathleen Martinez for 2 years of service with the City of Truth or Consequences.

CITY COMMISSION MARCH 13, 2024 REGULAR MEETING MINUTES

City Manager Gonzales presented an Employee Service Anniversary Award on behalf of Chelsea LeClair for 8 years of service with the City of Truth or Consequences.

City Manager Gonzales and OJ Hechler presented an Employee Service Anniversary Award to Richard Hadder for 1 years of service with the City of Truth or Consequences.

City Manager Gonzales and Alan Hansen Begg presented an Employee Service Anniversary Award to George Rea for 3 years of service with the City of Truth or Consequences.

City Manager Gonzales and Jaffee Blomquist presented an Employee Service Anniversary Award on behalf of Shane Jeffers for 2 years of service with the City of Truth or Consequences.

City Manager Gonzales and OJ Hechler presented an Employee Service Anniversary Award to Ashley Galacia for 2 years of service with the City of Truth or Consequences.

City Manager Gonzales and Jaffee Blomquist presented an Employee Service Anniversary Award on behalf of Brandon Villarreal for 1 year of service with the City of Truth or Consequences.

City Manager Gonzales and Jaffee Blomquist presented an Employee Service Anniversary Award on behalf of Levi Eilers for 1 year of service with the City of Truth or Consequences.

D. PUBLIC COMMENT (3 Minute Rule Applies):

Marilyn Szigeti addressed the Commission with comments related to solar permits. Complete copy of comments attached hereto and made a part hereof.

Ron Fenn addressed the Commission with comments related to:

- I was here last night, and I was refused the opportunity to speak. This is the most authoritarian government that I have ever seen in my life, and it is right here in Truth or Consequences. When the people who are responsible for the referendum on Ordinance 756 are denied the right to speak in public, to the public, while you campaign, Mr. Hechler. I must say, since you were here in 2017, and so was Attorney Rubin, nobody seemed to correct the Chief of Police on September 13th when he said (which are included in the minutes) "back in 2017, the city paid to get architects and the entire planning of the Armory to be renovated for a Police Station. However, something happened to where it didn't proceed forward". The something that happened was a referendum by the people, and a vote against that project that at the time was \$2,188,000, and it has now escalated to supposedly \$4.5 million dollars, but that is not the truth or it. The truth is that you were going to be paying off the city's obligations to the NMFA. It has been hidden and it was denied last night, and there was not going to be enough money to do this project. No new tax? Where do you think the \$4.5 million is going to come

from. Where is the Police Department going to get money to do all of the things that they have spent millions of dollars on over the past 11 years since they had that tax put in. Where is that money going to come from when they are paying off the city's obligations for water, wastewater, and any other project that you got money from NMFA. Where is that money going to come from? This is ridiculous. This city is ridiculous, and to be forced out of here last night was also despicable.

Steve Green addressed the Commission with comments related to:

- We need to replace our old leaking and bursting water pipes, but not at the expense of the Police Department. This problem can be addressed now. That money has been appropriated solely for that purpose. Thanks to Senator Crystal Diamond Brantley, Representatives Jaramillo, and Armstrong, and Governor Grisham for the \$12.4 million from Capital Outlay, plus \$16 million more from the New Mexico Water Board. Thanks to Mayor Hechler for your perseverance up in Santa Fe. \$20.4 million that we can only use for water pipe replacement and all that entails. In 2011, the Commission voted unanimously to pass one-fourth of one percent increase in our GRT. Those funds would be used by the Police Department for retention of officers to pay a decent wage, and any other projects that are needed. Voting for Ordinance No. 756 will not cost the citizens any increase in taxes. It will give the Police Department the opportunity to explore different options for their much needed new home. Going into the public bond market pertaining to this project, and will get the city a bond rating, and open up possibilities of funding for other needed projects at lower interest rates. Could their new building, yet to be determined, become a safety center with other organizations as paying tenants be part of the quarter of 1% that we use to pay down the bond. It is all about options and possibilities. There is one way that this community can show their appreciation for the service our Police Department gives and provides to us, by passing Ordinance No. 756. Vote Yes.

Shelly Harrelson submitted a copy of her public comment. (Complete copy attached hereto and made a part hereof).

Mayor Hechler: I would like to make one comment regarding Mr. Fenn's statement. Last night's meeting was brought to fruition by a local news editor. It was advertised in the papers. We were guests, and we were allowed to speak. I did mention the referendum back in 2017, and that we lost that referendum. Aversion to the fact that Mr. Fenn and Ms. Dougherty were here. I know they understood the rules that we had for the meeting before they got here. The rules were that questions from the public were entertained, and they were looked at ahead of time so the appropriate staff would be here to answer the questions. Our financial advisor and our attorney regarding the bonding were here to answer questions. Mr. Fenn and Ms. Dougherty had the opportunity to submit questions, and they chose not to. This was not going to be a debate last night. That was the reason the meeting was orchestrated the way it was done.

E. REPORTS:

City Manager Gonzales turned over her reports to her senior staff members.

Arnie Castaneda, Water/Wastewater Director gave an update on the AirVac Station on 608 N. Riverside. (Copy of presentation attached hereto and made a part hereof).

Commissioner Mitchell: I see that it is a classic city thing where the system is in place. It is not exactly perfect. We have to shell out some money to put a band aid on it in order to move forward with replacing the entire line. Is that a correct statement?

Arnie Castaneda, Water/Wastewater Director: That is a correct statement.

Commissioner Mitchell: We have to fix it now, meaning we can't take this \$473,000 and apply it to the \$2 to \$3 million that it is going to cost to get a whole new system because we don't have the funding for that right now?

Arnie Castaneda, Water/Wastewater Director: We are in a state to where everything is failing on us every couple of weeks.

Mayor Hechler: Our strategy this year was to fix our water lines, and we were pretty successful, and we've got enough money now to keep us busy for a couple of years on the water side, but we all know what comes in, goes out, and that is the sewer side. I talked with Senator Brantley a little bit last night, and this is kind of a suggestion to our management, this year we should work on getting our ducks in a row to concentrate on the wastewater side. The strategy for me, would be to focus on the wastewater side, and bring those things up together so that we can move forward with our community because we already had some success on the water side which is not going to fix the whole problem, but we've got enough to keep us busy for a while. Our efforts should be on the wastewater side, and looking for the big dollars for not only the Third Street area, but also Riverside. That is where we have our Vac System. It seems like those things are antiquated systems that need to be replaced and if we have a better solution, we should find those things.

Commissioner Fahl: The wastewater treatment plant as whole has a lot of issues, so what do you do first? Do we fix the wastewater treatment plant first? How are we going to prioritize what we need to do first?

Arnie Castaneda, Water/Wastewater Director: As far as priorities, this would take priority. I think that the treatment plant needs some work, but this is much more important.

Commissioner Hoeppner: I think in the future, we need to ask for money for both water and wastewater so we can get them done at the same time.

Tammy Gardner, Executive Assistant reported the following:

- The back story on Matthew 25 is that last year you guys were thinking about making some cutbacks on the subrecipient funding, so Matthew 25 approached us and said that they were losing their building because it was being sold, so we thought that we could maybe do an in-kind contribution instead of the subrecipient grant funding. That went through the whole process. It was approved through the commission. It was executed on our end, and it was sent over and I never heard anything back, so I followed up, and they informed us, that since then, they didn't sign the contract because their landlord decided to not sell the building and offered them the building this year, and next year they are offering them a 2 year lease, so they are secured for 3 years, and they no longer need this contract.

City Commission Reports:

Commissioner Hoepfner reported the following:

- The movie is going on down town, and business this weekend was good for me, so it was a positive impact when it comes to revenue. The people working on the movies are really nice.
- Art Hop was great. It was one of the best and most visited Art Hops.

Commissioner Mitchell reported the following:

- I want to send my condolences out to the friends and family of James "Slim" Whitlock, the Mayor of Hatch. He was a great man. I got to work with him for several months, and he was just the heart of that town, so my condolences to the entire community for that. It was a major loss.
- I want to thank the Truth or Consequences Municipal School District for allowing the casting call to be hosted at the high school last week. We had over 300 people from the community turn out to sign up to be an extra in this film that is going on, and that was very positive encouragement for the community and for the schools because they are looking for teenage actors and children 9 and up. That was really encouraging. Thank you to Superintendent Nicole Burgin for making that happen last minute.
- I attended a meeting at Truth or Consequences Contemporary which is a new art gallery and workshop place downtown next to Jay Rubin's office. The presentation was from a group from Albuquerque called Tree New Mexico. It is a grant funded program to put trees in residential and public areas and plant them around the community in a structured way that they adopted by the residents and the city to sign a contract to maintain and take care of these trees for the next few years. They have people who that come down and monitor them, and so forth. It was a really positive meeting. There were probably 30-40 people from the community there from everywhere that was interested in volunteering for the program. In signing up, they would be giving us 50 brand new trees that are all picked for the climate of New Mexico and Sierra County in particular. The project started in Albuquerque. They planted 100 trees in what they call the Albuquerque neighbor-woods projects. They go to specific neighborhoods and get these volunteers. It's a huge program.

They have pretty much unlimited funding for the next 5 years to get these native trees planted to increase air quality, water quality and shade across the board to help our community. They are calling for volunteers. People can reach out to me or to Kyle or Jeanie and the Truth or Consequences Contemporary to get in touch with the program. November 2nd will hopefully be the plant date, and they are also giving away an additional 100 trees to anyone in the community who wants to plant them. This is something I want to talk to OJ and the city about to see if we can get some of these in places where we already have sprinkler systems. The group specifically spoke about Ralph Edwards Park and Rotary Park. I think this is a great opportunity for us to jump on as a city and as a community.

- Fiesta is really gaining momentum and attraction. I keep bringing it up because this year is going to be phenomenal, but next year is our 75th anniversary, and there are not a lot of organizations or community events that can celebrate 75 years. We are trying to get it out there, and we need volunteers and support. We need people to support our fundraisers. We have a cash party coming up on the 30th with the Yarbrough Band, Bullocks beer garden, a gun raffle, a \$10,000 prize winner if you get the last ticket drawn, so it is going to be a huge event. After that is Miss Fiesta on April 6th, followed by a Circus on April 11th and April 12th. There will be an Art Hop on April 13th. We are doing a fundraiser for Mainstreet and the downtown businesses. We are doing a gallery runway show, and the week before Fiesta on April 25th and April 26th will be the Fiesta Golf Tournament. The sponsors, the Fiesta Knuff party on that Friday night before that and then the full 3-day Fiesta weekend. We are hoping to have \$50,000 in our account after this Fiesta so we can put on our 75th Anniversary Fiesta. Thank you to all of the Fiesta board members and Mainstreet Truth or Consequences and the Chamber of Commerce and the Sheriffs Posse and all of the community organizations coming together to make this happen. Rolf thank you too for all of the magic that you do.
- She attended the Olive Tree collaboration last Thursday. They do it once a month. There were 10-15 people at the first couple meetings. Last month there were 20-25 and this month there were 35-40 people. This is a collaboration of all these resources in our community that meet monthly that have all kinds of events going on, from the Housing Authority, to CYFD to Little Things Matter to CASA. This Saturday, they are hosting an Easter Egg Hunt at Ralph Edwards Park at 10:00 a.m. Another one is going to be at the lake, but this one is specifically for these local resources. It was really informative to meet all of these different people and get an understanding of the underlining issues in our community. These resources are very important for our community. We also have a Fiesta meeting tonight at 4pm at the Chamber of Commerce.

Commissioner Fahl reported the following:

- Commissioner Mitchell and I would like to start meet the resource groups, and come back to the Commission at some point with a conceptual idea on how to deal with the homeless.
- The Geronimo Springs Museum had their annual membership dinner last Saturday at the Moose. The speaker who presented the movie was an archeologist studying

the travels of Coronado. There is a site that they found in Arizona that was established in 1540. They are also tracking him to the Gila.

- We had another Turtleback Trails Network meeting yesterday. We were going over the tasks assigned to the various members and trying to move forward. There are different components that the city will be working on, but the other members of the community have other things that we can do.

Mayor Hechler reported the following:

- The school district had a planning session meeting last week for members of our community. It was a very thoughtful progress that kind of guides the direction of the school district over the next 5 years or so.
- He met with the geotechnical architect team for the Lee Belle Johnson Center. We will be addressing that later on in our packet.
- He met with Virgin Galactic again in preparation of the Spaceport meeting that was the next evening, so he could get some information and speak intelligently on behalf of our community to Spaceport.
- He drafted a letter addressing the New Mexico State Park fees which is in your packet, and he's hoping to get approval on that today.
- He met with Mayor Mortensen regarding Animal Control and they have a MOU here that we are going to deal with.
- He met with the US Forestry last week on National Parks, and we got a letter written asking for support when we move forward in support of the Turtleback Trails Network.

City Attorney Rubin had no reports.

F. CONSENT CALENDAR:

1. City Commission Regular Minutes, February 14, 2024
2. City Commission Regular Minutes, February 28, 2024
3. Acknowledge Special Recreation Board Minutes, February 8, 2024
4. February 2024 Accounts Payable

Commissioner Fahl moved to approve the Consent Calendar as submitted. Commissioner Hoepfner seconded the motion. Roll call was taken by the Clerk-Treasurer. Motion carried unanimously.

G. PUBLIC HEARINGS (5 Minute Rule Applies)

1. Public Hearing/Discussion/Action: Final Adoption of Ordinance No. 759 An Ordinance Amending the City of Truth or Consequences Municipal Code of Ordinances, by Amending Section 14-31 of the Code Pertaining to Taking Service-Without Authority.

Bo Easley, Electric Division Director: I bring back to you Ordinance No. 759 An Ordinance Amending the City of Truth or Consequences Municipal Code of Ordinances,

by Amending Section 14-31 of the Code Pertaining to Taking Service-Without Authority. The only change was in paragraph B: *It shall be unlawful for any person who by theft of, or by intentionally damaging or altering without applicable department approval, communications or public utility equipment, whether customer - or utility-owned, creates a public safety hazard or causes a disruption of communications services or public utility services to one or more households, customers or subscribers or causes monetary damage equal to or greater than twenty five dollars (\$25.00) in value of equipment.*

City Attorney Rubin: When we met for publication, I made a comment that suggested some minor changes, but when I went back to my office and spoke to Mr. Easley, I decided that it was fine the way it is, so I am willing to recommend this.

Mayor Hechler opened the public hearing.

Opponents:

There were no opponents.

Proponents:

There were no proponents.

Mayor Hechler closed the public hearing.

Commissioner Mitchell moved to approve Final Adoption of Ordinance No. 759 an Ordinance Amending the City of Truth or Consequences Municipal Code of Ordinances, by Amending Section 14-31 of the Code Pertaining to Taking Service-Without Authority. Commissioner Hoepfner seconded the motion. Roll call was taken by the Clerk-Treasurer. Motion carried unanimously.

- 2. Public Hearing/Discussion/Action: Final Adoption of Ordinance No. 763 Authorizing the Issuance of The City of Truth or Consequences, New Mexico Water System Improvement Revenue Bonds, Series 2024, In the Principal Amount of Four Million Eight Hundred Eleven Thousand Dollars (\$4,811,000) For the Purpose of Construction Financing for Acquiring, Extension, Enlarging, Bettering, Repairing or Otherwise Improving the City's Water System.**

Chris Muirhead, Modrall Sperling: This is the USDA financing for \$4,811,000 which is the loan, and then \$2,720,000 is a grant. When the USDA finances this in the next 3 years to finalize this, the fourth-year bond at 1.375% interest rate. You could not find the interest rate or term if you went somewhere else. What we have before you today is the interim financing, the construction financing for this project. USDA will approve the project, and you get your design financing, and then once that is done, you'll get your

construction financing. Bank of the Southwest has done a couple of these for the city and they have offered to lend the city the \$4,811,000 for the construction. The term of this interim bond is three years. It accrues interest at 5.5% based on the drawing, so they don't start earning interest on it at \$4.811. They earn interest as you draw it down. Interest starts accruing with a monthly interest payment, but a one lump sum principal payment at redemption of this bond up to 36 months, and possibly shorter than that, depending on the construction. There is an origination fee of \$36,082. That is the cost of this. That is the portion part of the interim financing. You have a considerably higher interest rate for the interim financing and there is that one origination fee, but ultimately This debt will be paid off with the USDA bonds. This 5.5% will be in place for up to three years, if not yes. This is a pledge of your water system revenues. You pay to keep it operational and maintained, and the net system revenues is what the lien is that the bank has. They can't look at your gross receipts tax. I know came up last night. There is no pledge of gross receipts tax. There also is no pledge of your property tax revenues for this. One thing that needs to be clear on the gross receipts tax, is that this is your debt. These are important comments that came up that the gross receipts tax bonds that we talked about would pay off all of your NMFA debt. That is not the case. Just so you are clear of what you approved in that ordinance in October, was the \$4.5 million for the police facility, and there was a very small portion for the potential refunding of two small MFA loans totaling no more than \$50,000 out of \$4.5 million, the part that might be refunded, subject your decision is \$50,000. It is not all of that debt. I think it is important to know that so there is no confusion because debt is important to people, and it is public funding. What you are looking at is just the water system revenues of \$4,811,000 up to 3 years at 5.5% until the construction is complete, and then USDA comes into that at 3.75% up to 4 years.

Commissioner Mitchell: Is this money working in conjunction with the money that we got (the \$16 million)?

Chris Muirhead, Modrall Sperling: What the letter of conditions from USDA talks about is to install water meters and water line replacements, including pressure release valves throughout the city in order to address systemized pressure issues. It will replace approximately 5 miles of failing water lines, so the extent of this overlaps with some of those appropriations.

Mayor Hechler: This has its own engineering report.

Mayor Hechler opened the public hearing.

Opponents:

There were no opponents.

Proponents:

There were no proponents.

Mayor Hechler closed the public hearing.

Commissioner Fahl moved to approve final Adoption of Ordinance No. 763 Authorizing the Issuance of The City of Truth or Consequences, New Mexico Water System Improvement Revenue Bonds, Series 2024, In the Principal Amount of Four Million Eight Hundred Eleven Thousand Dollars (\$4,811,000) For the Purpose of Construction Financing for Acquiring, Extension, Enlarging, Bettering, Repairing or Otherwise Improving the City's Water System. Commissioner Mitchell seconded the motion. Roll call was taken by the Clerk-Treasurer. Motion carried unanimously.

H. ORDINANCES/RESOLUTIONS/ZONING:

- 1. Discussion/Action: Resolution No. 40 23/24 Budget Adjustment Request.**

Assistant City Manager Alvarez reviewed the budget adjustments provided in the packet.

Commissioner Mitchell moved to approve Resolution No. 40 23/24 Budget Adjustment Request. Commissioner Fahl seconded the motion. Roll call was taken by the Clerk-Treasurer. Motion carried unanimously.

I. NEW BUSINESS:

- 1. Discussion/Action: Letter of request to State Representatives and Natural Resources Department (EMNRD) to amend proposed fees at the Elephant Butte Lake State Park.**

Mayor Hechler: Once I heard that the New Mexico State Parks was going to work on raising their fees, and I became aware of the amount that the State Parks wanted to raise their fees. Being intimately knowledgeable about the park and its fees from the past, I was compelled to write a letter. I had some help from Dean Lamana with MainStreet. He is a wonderful writer. The ideas that I had was that I would like to present a letter that would favorably demonstrate support of the parks. There should be a fee increase, but I also want to support our communities such as Williamsburg and Elephant Butte and Truth or Consequences because we depend heavily on the visitation to the parks. I don't want to have the fee increases cause less visitations. We want to invite folks here and be receptive to that. I am also very well aware of our average income in the state as compared to other states. I know that we have some of the poorest numbers as far as people making money in the surrounding states. I don't know if the State Parks took that into consideration when they did their fee study. It

looks to me like they just used their fee study to compare to other state parks that had fees, but they didn't give into the demographic information, which I think they should have done. The letter reflects some of that. If you guys have read the letter, and you have any questions about it, I'll be happy to answer them. (Letter attached hereto and made a part hereof).

Commissioner Fahl: I thought it was an excellent letter. You really addressed the questions, and like you said, everything costs more money. However, what I understand from somebody that was in Santa Fe, was that they needed to work more closely with the legislators, and they could have had some of their funding increased because that wasn't a topic that had much discussion up there until the last minute. The whole thing about part of this was getting rid of the annual pass. I cant understand how that was a benefit to anybody?

Mayor Hechler: The annual pass does provide some income to the state, but heres the problem with the annual pass. Many folks would take advantage of that pass by parking their RV's on the beach, with an annual pass, a week before the major holidays and then leave them unattended. They would park them on the beach at the exclusion of others, and they would pick the best spots on the beach, which isn't fair. It isn't fair to the rest of the public who come on a first come, first serve basis. That was one reason why I didn't advocate for the annual passes. If they want to do away with it, I am okay with that because it does two things for me. One thing that it does is open up our beaches to folks on a first come, first serve basis which is important. The second thing is that folks that want to live in our community shouldn't be living in our parks, and the annual pass allows you to stay 14 out of 30 days. Folks would move from one park to another, so they could stay within our park system full time, which might be okay, but the other half of the coin to me is that snowbirds that come here that want to stay in our community can stay in one of our RV parks that we have available outside of our community which is another economic driver for us. The snowbirds can have weekly or monthly rates or summer or winter rates, so they can bargain for those rates with those RV parks that are in our community, but close to the park so we get the benefit of both. With that we would get to increase our population with the snowbirds because they are staying outside the park, but in our community, and we get to open up the park for a first come, first serve basis so people don't have to deal with RV's that are left unattended for a week at time before a major holiday. That was the reason for it.

Commissioner Fahl: We used it because we could go to parks all over New Mexico, and I liked that.

Mayor Hechler: It did have its benefits.

Commissioner Mitchell: What are the suggested proposed changes?

Mayor Hechler: The basic just of the change was that they wanted to increase the primitive camping fee from \$8 to \$20. If you go North of Lions Beach away from the developed area, those are all beaches. There are few amenities there. It's sand. It's

water. You might have a couple of vault toilets there but going from \$8 to \$20 is a 150% increase. If you equate that to a normal weekend stay for two vehicles used to cost \$32, but it would now cost \$80 with the cost increase. That is quite a sizable increase. Especially when you are going to a place where there are few amenities. The other thing is that Elephant Butte State Park is the largest park of the 35 state parks in the system. It seems to me that the state parks are trying to make all of their money off of one location. I don't think it is our job to bear the brunt of that in our community, so I wanted to make it more affordable for the folks that come here. There isn't anybody who buys an RV, a camper, a jet-ski, or a paddle board within 300 miles that doesn't come to Elephant Butte Lake State Park. It is a great economic driver everywhere and we need to make it an affordable destination.

Commissioner Mitchell: I know that they did this during COVID, when the governor shut down the state parks to locals only, and I remember if we wanted to go to the lake we had to show a local drivers license. Is there any kind of way that we could put in a proposal for locals to get a discount if you present a Sierra County or New Mexico drivers license?

Mayor Hechler: Funny you should ask. One of the stipulations that the state parks were doing is that they were going to do away with the day use pass, and if you have a New Mexico drivers license or a New Mexico license plate, you get free entry into the park, which is great, and it benefits those folks living right next to the parks. Staffing at the state parks has been problematic. I think they have a 27% staffing vacancy right now. That makes it difficult for them. I understand that. So, they need to move into the modern era as far as fee collections go. I used to work there for 28 years. I also played there. I still play there, but I have yet to see a Ranger come to my camp when I camp there over these past few years. I understand that they are short staffed, so they have to be more efficient in how they collect those revenues. Modern day efficiency includes a state parks app where you can get online and pay electronically. It can be a QR code where the code is pasted on the kiosk everywhere in the parks. You can load it and pay for it, and the receipt is on your phone, so when the Park Rangers come to check and see if you paid, you could show them your phone receipt. It makes it so much easier, so if they would modernize it, that would eliminate some of the extra work that they would have to do. The policies have to be in place to where we encourage folks to come here, and not to sway folks because of the cost.

Commissioner Mitchell moved to approve the letter of request to State Representatives and Natural Resources Department (EMNRD) to amend proposed fees at the Elephant Butte Lake State Park. Commissioner Hoeppner seconded the motion. Roll call was taken by the Clerk-Treasurer. Motion carried unanimously.

2. Discussion/Action: Approval of Purchase Requisitions over \$20,000.

Assistant City Manager Alvarez: There is only one purchase requisition over \$20,000 and it is for the impact fee study that we need to have done. Impact fees are extremely specific on what we can expend the funds on. If we do this impact fee study, I want to check into the possibility of a Vac Station, since it would be not be a replacement of an existing system, but an entire new sewer system which would allow more people to connect, because right now as the Vac Station sits, nobody else can connect to it because it cant handle it, so maybe we can use our impact fees to go towards that, as well as seeking other funding. That will all be part of the study. In the study proposal, they are proposing a couple public meetings to make sure that the public is involved, as well as the Commission.

Commissioner Fahl moved to approve the Purchase Requisitions over \$20,000. Commissioner Mitchell seconded the motion. Roll call was taken by the Clerk-Treasurer. Motion carried unanimously.

3. Discussion/Action: MOU between the City of Elephant Butte and the City of Truth or Consequences for Animal Control Services.

Jaffee Blomquist, Truth or Consequences Police Sergeant: This is an MOU between the and the City of Truth or Consequences and the City of Elephant Butte for Animal Control Services. The city shall receive an annual fee of \$18,255 and it is for a term of three years. If this is approved, the City of Elephant Butte will receive animal control services in the same manner as the city has provided them in the past. We will be able to issue citations for animal ordinance violators. We will respond to resident inquiries, complaints, and concerns in a professional, courteous, and timely manner. We will also respond to any routine inquires or routine reporting requirements of any governmental authority, Elephant Butte's Councilors, or attorney in a prompt professional manner.

Mayor Hechler: How is your current staffing going, and what is your anticipation of staffing?

Tyler Knull, Code Enforcement Officer: We currently only have one Animal Control Officer, and he is still in training. He currently has 5 more weeks of training left. As of right now, as far as I know, we haven't had any applicants for Animal Control other than one that is still in the process of background checks, and things like that. Hopefully we will get another Animal Control Officer to help cover calls, because as of right now it is just me and him, and I am still working on Code Enforcement things as well. As the temperature gets warmer, and more people are outside with their animals, that means more animal control calls.

Mayor Hechler: When I get a motion, I would like the second part to say "approval pending their ability to fill the second position" because I don't want to cause too much work for one Animal Control Officer to have to go out to the City of Elephant Butte and take us away from our city when we only have one ACO. I don't know if they can handle the workload both ways. Would you be able to handle a May 1st deadline?

Tyler Knull, Code Enforcement Officer: I can't personally speak on that because I don't know how long the hiring process takes.

Jaffee Blomquist, Truth or Consequences Police Sergeant: We do have one in the hiring process right now, so I think that May 1st would be a good start date.

Commissioner Fahl moved to approve the MOU between the City of Elephant Butte and the City of Truth or Consequences for Animal Control Services effective May 1, 2024 to give the Police Department time to hire an additional Animal Control Officer. Commissioner Hoepfner seconded the motion. Roll call was taken by the Clerk-Treasurer. Motion carried unanimously.

4. Discussion/Action: McAdoo Street Construction Delay.

City Manager Gonzales: We are so fortunate and happy to host this movie that is being filmed downtown, and we really want to help them out, as well as our community. They want us to pause the McAdoo Street construction for their film. We jumped through so many hoops and we made phone calls to our funding agency to get the job completed, however, due to the film, we called the contractor and asked them to pause their activity on McAdoo so the film can be made in that area. In your packet is the cost change proposal which will be our expense. I just want to make sure that you understand this and I am asking for an action item on this because this is \$41,000. The funding agency will not meet until April. I contacted the director, and a board member, and they are very interested in the film process. The expense in your packet is what the contractor is charging us to de-mobile while the film is being done, and then they will come back in the middle of May and complete the project.

Mayor Hechler: And then you have a commitment from the movie company to reimburse us. Correct?

City Manager Gonzales: Joe Cross for Mayor, LLC would like to directly pay our contractor due to the fact of a New Mexico film credit. There will be some documentation on our side of it because we want to make sure that everything is documented.

Commissioner Fahl moved to approve the McAdoo Street Construction Delay. Commissioner Mitchell seconded the motion. Roll call was taken by the Clerk-Treasurer. Motion carried unanimously.

5. Discussion/Action: Lee Belle Johnson Visitors Center Facility Assessment Geotechnical Engineering Services and Lodgers Tax Allocation.

Assistant City Manager Alvarez: The facility assessment report dated back in January 2023 recommended vacating the Lee Belle Johnson Center until we repair it or demolish it. In an effort to take a look at the repairs, the Mayor asked us to look at what may be needed to do the repairs. One of the first things we would have to do is a geotechnical engineering service report, and because that is a visitor center, we looked into the potential of allocating lodgers tax funds to pay for that assessment.

Mayor Hechler: I feel that this building is iconic to our community, and we need to do everything we can to try and save this building if we can but it has to make sense. If the cost is too exorbitant, we will need to figure that out. The first thing we need to do is determine if the foundation of that building is going to be able to be rehabbed, and firmed up so we can continue with the rest of the construction and refurbishment of that building. That is the first step. I am pleasantly pleased that the price is under \$10,000. We have enough lodgers tax from the city's portion to afford to do this, and I think that would be money well spent.

Commissioner Fahl: Are they just looking at the soil composition?

Mayor Hechler: They may have to perforate the concrete (which would be replaced) and then they are going to drill down as far as they need to and evaluate the subsurface conditions. They will have to get down where it is solid so they can set the pilons, and then set the foundation on those pilons, then the next step would be re-forming the foundation. That would give us the information that we need because we have people in this community interested in finding us funding.

Commissioner Mitchell made a motion to approve the Geotechnical Engineering Services provided by Lodgers Tax Allocation for the Lee Belle Johnson Visitors Center Facility. Commissioner Hoepfner seconded the motion. Roll call was taken by the Clerk-Treasurer. Motion carried unanimously.

6. Discussion/Action: Amended Memorandum of Understanding Between Sierra County, The City of Truth or Consequences, And the City of Elephant Butte to Share Costs for High Resolution Geo-Referenced Aerial Imagery from Pictometry.

Assistant City Manager Alvarez: The city entered into the MOU back in April 2022. This is just an amendment to that original MOU. The cost shares used to also include the Sierra County Flood Commission. They have opted out of their portion of the cost.

Sierra County will pick up their portion. There is no change to our cost. They are just making the amendment to eliminate the Sierra County Flood Commission.

Commissioner Fahl moved to approve the Amended Memorandum of Understanding Between Sierra County, The City of Truth or Consequences, And the City of Elephant Butte to Share Costs for High Resolution Geo-Referenced Aerial Imagery from Pictometry. Commissioner Mitchell seconded the motion. Roll call was taken by the Clerk-Treasurer. Motion carried unanimously.

J. EXECUTIVE SESSION:

Threatened & Pending Litigation (Diane Gunning) pursuant to 10-15-1(H.7).

Commissioner Fahl made a motion to go into executive session at 11:25 p.m. to discuss Threatened & Pending Litigation (Diane Gunning) pursuant to 10-15-1(H.7). Commissioner Mitchell seconded the motion. Roll call vote was taken by the Clerk-Treasurer. Motion carried unanimously.

Mayor Hechler reconvened the meeting in open session at 11:48 p.m.

Commissioner Fahl certified that only matters pertaining to Threatened & Pending Litigation (Diane Gunning) pursuant to 10-15-1(H.7) was discussed in Executive Session and no action was taken in executive session.

K. ADJOURNMENT:

Mayor Hechler adjourned the meeting at 11:49 p.m.

Passed and Approved this 10th day of April, 2024.

Rolf Hechler, Mayor

ATTEST:

Angela A. Torres, CMC, City Clerk

My name is Marilyn Szigeti. I live at 913 Spruce.

Last October we decided to add solar panels and batteries to our system. We paid a down payment. The contractor was to arrange all permits, state and local. Then we waited and waited, checking back occasionally. We were told they were waiting for permits. That was the story November, December, January and February. I was getting ready to email the governor since she was promoting clean energy solutions. Before I could do that, the contractor called and said we finally had all the permits. This was just last week, the first week in March, almost six months after we started the process.

The hold up was not the state but T or C. The information that was needed was from T or C. The contractor knew that T or C was the hold up. He was emailing, no response. He was calling, no return calls. This went on for months. Finally he got a response. The state received the information they needed and the permits were issued.

Now we have a problem. How do we get the Tax Credit for this since we paid in 2 different years?

This is an example of effect of poor customer service.

The citizen of T or C deserve better.

Name: Shelly Harrelson

Address: 519 N Caballo Rd

I am reading for Shelly Harrelson, she could not be here but felt that this information was important to voters.

Please Vote Yes for Ordinance 756...

I will clarify some misinformation on Why you should vote YES for Ord. 756

1. This ordinance would equate the passing of this ordinance to acquiring a mortgage loan for a house. In this case however, the bond rate is better than an individual can get on a mortgage right now. The loan to pay the bonds back is for 25 years and has a built-in revenue stream using the Police Department's own **GRT funds** and therefore has **NO NEW** taxes associated with it. **"VOTE YES FOR ORDINANCE 756"**
2. The city is exploring private bonds instead of public bonds. In a side-by-side comparison the **private bonds** came out better for the city in the long run. This is being fiscally responsible. In addition, the city will get a bond rating for the first time in many years. This bond rating is like a **credit score**, the better the bond rating, the better terms we can get for the bonds. This can open a whole new resource for obtaining affordable funds for the city in the future. This is being fiscally responsible for the future. **"VOTE YES FOR ORDINANCE 756"**
3. The city has been successful in obtaining over 20M \$ from the legislature FOR 2024 for water line repair and water related infrastructure and is borrowing another 4.8M with a 2.7M grant for a total of almost **28M** in funds for waterline repairs. We do not need to **"defund"** the city police department of their OWN GRT funds to fix our waterlines. We need to support our men and women in blue and give them a workspace that will maximize their ability to serve the public and provide opportunities for other types of community supports. This helps us to have a well-rounded community built on the needs of the public. **"VOTE YES FOR ORDINANCE 756"**
4. There are rumors or misinformation that some people in our community are playing up the portion in this Referendum that we will be using bond money at a higher interest rate to pay off some old debt. The total old dept that is being proposed to pay off is about **\$60** thousand (repeat). This will be paid off only if it makes sense, the old depts will not be paid off early using these bonds if it costs the city more money to do so. That is being fiscally responsible. **"VOTE YES FOR ORDINANCE 756"**

VAC STATION

AIRVAC SEWER VACUUM STATION

608 N RIVERSIDE

TRUTH OR CONSEQUENCES, NM



THE INITIAL PROBLEM

The station works on a vacuum that is sustained by two vacuum pumps throughout the collection system on a 6 inch pipe.

Once the sewage is pulled into the station a different set of more traditional pumps push the collected sewage onto a gravity line that eventually ends up at our Clancy Lift station and finally into our treatment plant.

This vacuum station and its system was built and put into use in approximately 1996. Since its initial installation the station or its collection system has not had a major update or improvement. Consequently the unit has developed many small vacuum leaks thus making the pumps work harder to the point where one of the two vacuum pumps failed recently.

This unit is well past its lifespan of 25 yrs. The whole system should have been completely replaced by 2021. It is currently a failing sewer system.



THE INITIAL PROBLEM

Further valves, such as the one pictured, also developed vacuum leaks under the surface. These leaks are very hard to find and required many man hours to troubleshoot.

The pits that collect the sewage from the homes also easily develop leaks that cause the whole system to fail and lose vacuum. Crews regularly are called out to sewer backups due to these leaks on the pits.

This is currently the situation out in the Hayden and Carrie St area. While we worked to find the problem we had to contract a septic company to pump the pits to prevent sewer from backing up into homes.

This will cost the city an approximate \$2-3K.



VACUUM PUMPS

As mentioned, one of the vacuum pumps recently failed. We sent the pump to a machine shop in El Paso, however, the pump is no longer repairable.

These pumps are manufactured and distributed only by AirVac. No other company makes or sells this model of pump. AirVac is the sole source of this unit and because of that the pricing is very high.

The price for a single pump is \$28,600. We are currently getting ready to order two pumps for a total price of \$57,200 plus freight.



TROUBLESHOOTING ASSISTANCE

Our most recent problem occurred in the Hayden and Carie St area. After some trouble shooting crews narrowed the problem to this area. However, because of our limited experience we couldn't pinpoint the where it was. We ended up having to request help from AirVac. They sent a representative to assist Justin (our Foreman) to pinpoint the problem.

The rep. spent two days with city personnel and was able to find the vacuum leaks while providing much needed training to our crew. The leaks were under the surface at a faulty valve.

Cost for Rep. service call \$6,200.

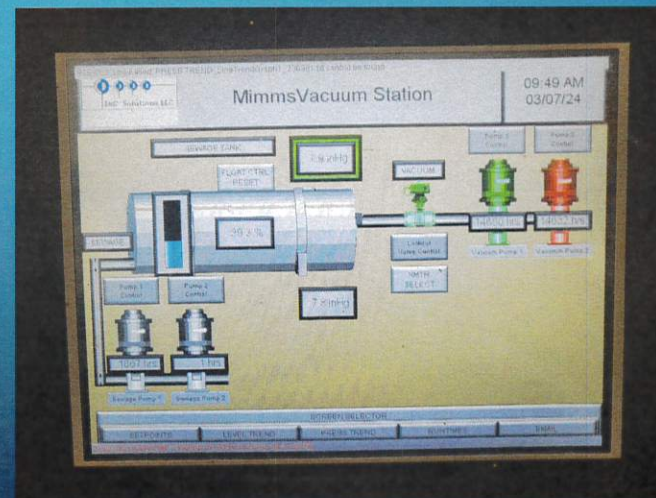


THE SOLUTION

The city currently has approximately \$473,000 for engineering and construction towards the vac station. This amount is only enough to provide small repairs to the unit.

In conversations with our engineer we have decided to use this money to repair only those pressing issues with the system while the city goes out and finds funding for the replacement of the station with a more traditional gravity and pumping system.

A new gravity sewer system with additional lift stations will cost upwards of \$2-3M





CITY OF ELEPHANT BUTTE

103 Water Ave. P. O. Box 1080
Elephant Butte, New Mexico 87935
Office (575) 744-4892 FAX (575) 744-4493

March 4, 2024

Gov. Michelle Lujan Grisham
New Mexico State Capitol
490 Old Santa Fe Trail, Room 400
Santa Fe, NM 87501

CC: Sen. Crystal Diamond Brantley
Rep. Gail Armstrong
Rep. Tara Jaramillo
State Parks Division, New Mexico Energy, Minerals and Natural Resources Department (EMNRD)

Dear Gov. Grisham:

Sierra County is host to Elephant Butte Lake State Park (EBLSP), which welcomes more than one million visitors annually. The cities of Elephant Butte and Truth or Consequences are the closest communities to EBLSP. These communities depend heavily on visitors, as they frequent stores, gas stations and hotels, among other businesses in our region, and they participate in a range of activities while camping at the lake. Elephant Butte and Truth or Consequences would not exist as we know them today if not for the development and popularity of EBLSP.

By extension, EBLSP is a huge economic driver for New Mexico and surrounding states. People who visit EBLSP purchase groceries, fuel their vehicles and boats, and buy fishing gear and water toys at their origination points as they prepare for their trip to the lake. Those who buy an RV, boat, jet ski or paddle board in any community within several hundred miles of EBLSP most likely will plan an extended camping trip to New Mexico's premier water recreation destination.

The State Parks Division of EMNRD (New Mexico State Parks) will derive most of the overage it expects from its proposed fee increases from EBLSP, which is the largest and most visited state park in the state's 35-park system. We, the undersigned city and community leaders, believe the proposed fee increases are exorbitant and do not reasonably consider the financial status of state residents who frequent this park. Studies commissioned to support the fee increases appear to have relied on fee comparisons of other states exclusively without factoring in the average income in New Mexico. According to census statistics, residents of our state are among the poorest of the surrounding states, with a lower per capita income and a higher percentage of residents living below the poverty line.



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We appreciate the proposed removal of the \$5 day use charge for New Mexico residents though, realistically, this is of little or no benefit to those residents who live in major communities 70 to 250 miles away and generally visit EBLSP to camp. While the \$40 day pass benefits some residents living close to EBLSP, many others have not bothered to buy this pass, electing instead to visit undeveloped areas around the lake and take their chances without paying, as these areas are infrequently checked.

Indeed, many families visiting EBLSP enjoy the unique experience of camping on miles of sandy beaches — what New Mexico State Parks would call primitive camping. Current fees are low and, understandably, an increase for those areas may be warranted. However, raising those fees from \$8 to \$20 per day, as proposed, represents a steep increase of 150 percent. For the many families who camp on these beaches and bring two vehicles for two nights during the weekend, this increase would mean an outlay of \$80 instead of \$32. A \$20 fee for primitive beach camping is excessive, especially when there are few amenities that would warrant the increase. A \$10 charge per vehicle for these visitors would seem more appropriate, especially as \$20 is the proposed new fee for developed campsites.

Understanding the need to raise developed campsite fees in support of park operations and improving amenities is important to the overall visitor experience. We propose a more modest increase for the developed sites from \$10 to \$15, and from \$4 to \$8 for electric. New Mexico State Parks should diligently lobby the state, which has just seen a \$3 billion surplus in revenue, for the funds needed to pursue additional improvements instead of placing this solely on park users.

Charging non-motorized boat users, which includes paddle boards, kayaks and canoes, \$5 per day is excessive, especially as this activity has minimal environmental and overall impact on the lake and its facilities. Enforcement of this alone would seem problematic — and hardly worth a park ranger's time, as each contact would take a ranger away from other essential duties. We would like to propose a \$25 fee to run concurrently with the fishing licenses from April 1 through March 31 annually. As with the fishing license, the cost would be the same no matter the time of year purchased. The non-motorized boat user could be issued a card and a waterproof sticker to be placed on the boat to indicate payment.

An affordable outdoor experience is crucial to allowing a new generation of visitors to explore its love for outdoor recreation, which promotes family activities and respect for our environment. New Mexico State Parks should work to maintain this affordability for all state residents instead of pricing them out of the opportunity.

Finally, staffing at EBLSP since the pandemic appears to have been difficult. This has resulted in less contact with our visitors and little to no effort in field collection. Streamlining and modernizing collection procedures would help to reduce the deficit the division is trying to address. Deploying modern technology in the form of a New Mexico State Parks app and utilizing QR codes to collect park fees would improve efficiency, reduce staff time in field collections, and help discourage vandalism and theft at "Iron Ranger" self-pay stations.

EBLSP is essential to the economic welfare of the communities of Elephant Butte and Truth or Consequences. Excessive fees will result in fewer visitors to the park and will have a detrimental effect



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on our economies. Please continue to make EBSP affordable to our visitors and support our communities.

Signed,

City and Community Leaders

Printed name

signature

Title

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CITY OF TRUTH OR CONSEQUENCES

AGENDA REQUEST FORM

MEETING DATE: April 10, 2024

Agenda Item #: F.2

SUBJECT: City Commission Regular Minutes, March 27, 2024
DEPARTMENT: City Clerk's Office
DATE SUBMITTED: April 5, 2024
SUBMITTED BY: Angela A. Torres, Clerk-Treasurer
WHO WILL PRESENT THE ITEM: Consent Calendar

Summary/Background:

Minutes approval.

Recommendation:

Approve the minutes.

Attachments:

• -
-

Fiscal Impact (Finance): N/A

\$0.00

Legal Review (City Attorney): N/A

None.

Approved For Submittal By: ☐ Department Director

Reviewed by: ☒ City Clerk ☐ Finance ☐ Legal ☐ Other: [Click here to enter text.](#)

Final Approval: ☒ City Manager

CITY CLERK'S USE ONLY - COMMISSION ACTION TAKEN

Resolution No. - Ordinance No. -

Continued To: - Referred To: -

☐ Approved ☐ Denied ☐ Other: -

File Name: CC Agendas 4-10-24

CITY COMMISSION MEETING MINUTES
CITY OF TRUTH OR CONSEQUENCES, NEW MEXICO
CITY COMMISSION CHAMBERS, 405 W. 3RD St.
WEDNESDAY, MARCH 27, 2024

A. CALL TO ORDER:

The meeting was called to order by Mayor Rolf Hechler at 9:00 a.m., who presided and Angela A. Torres, City Clerk-Treasurer, acted as Secretary of the meeting.

B. INTRODUCTION:

1. ROLL CALL:

Upon calling the roll, the following Commissioners were reported present.

Hon. Rolf Hechler, Mayor
Hon. Amanda Forrister, Mayor Pro-Tem
Hon. Destiny Mitchell, Commissioner
Hon. Merry Jo Fahl, Commissioner
Hon. Ingo Hoeppner, Commissioner

Also Present: Angie Gonzales, City Manager
Traci Alvarez, Assistant City Manager
Jay Rubin, City Attorney
Angela A. Torres, City Clerk-Treasurer
OJ Hechler, Community Services Director
Luis Tavizon, Chief of Police

There being a quorum present, the Commission proceeded with the business at hand.

2. SILENT MEDITATION:

Mayor Hechler: We lost another Police Officer, Justin Hare on March 15th. This is the second one we lost in New Mexico this year. Jonah Hernandez was stabbed to death on February 11th. The total line of duty deaths this year was 27 nationwide. This is pretty ridiculous. Some policies have to change. Letting criminals out on the streets is a major problem here, and a lot of these folks that died in the line of duty were a result of people who had lengthy rap sheets and records. If you are so inclined, please give a prayer for these folks and join me in a moment of silence to remember our Police Officers.

3. PLEDGE OF ALLEGIANCE:

Mayor Hechler called for Mayor Pro-Tem Forrister to lead the Pledge of Allegiance.

4. APPROVAL OF AGENDA:

Mayor Pro-Tem Forrister moved to approve the agenda as submitted. Commissioner Hoepfner seconded the motion. Roll call was taken by the Clerk-Treasurer. Motion carried unanimously.

C. PRESENTATIONS:

1. Proclamation and Certificate of Appreciation to Chuck Wentworth for 24 years of service as our local news reporter.

Mayor Hechler presented a Plaque and Proclamation to Chuck Wentworth for 24 years of service as our local news reporter.

D. PUBLIC COMMENT (3 Minute Rule Applies):

Tim Kuzdrowski addressed the Commission with comments related to:

- He is an Elephant Butte resident, so he was not able to vote in the election pertaining to Ordinance No. 756. He did support it in other ways. He hopes that the city moves forward with the plans and funding sources and pledging for the PD, and that they are made crystal clear for the citizens.

Carissa Trujillo addressed the Commission with comments related to:

- She is a program Specialist with NMSU Enterprise Centers. We help New Mexico entrepreneurs connect to resources. We help start-up and mature businesses. We received a grant from the Small Business Administration that gives us accelerated programs throughout the state of New Mexico. This coming April, we will post an online business program in TorC. We extend an invitation to all entrepreneurs in Sierra County to apply to this program. The course will focus on developing, evaluating, and streamlining current business models. The program will encourage connections with other entrepreneurs as well as provide access to professional advisors. Will prepare a formal presentation for next meeting.

Ron Fenn addressed the Commission with comments related to:

- He feels there's a great divide between the Commission and the people of Truth or Consequences. He discussed the results of the recent special election. He thinks there's a problem at the police department that can't be resolved by moving to a new building. He discussed the number of police department employees that have left over the last 8 years. He feels that management is the problem.

Shelly Harrelson addressed the Commission with comments related to:

- The Ordinance was not passed because of misinformation. When you point a finger there are 3 pointing back at you. You should take into consideration what you can do to be physically responsible for our community.
- In 2023 we had over 60 IPRA's. She discussed the work involved in providing these documents and the financial burden they place on the City of TorC. The requests are frivolous and place a strain on our city employees.

Cathy Mears Martin addressed the Commission with comments related to:

- She provided an update on current MainStreet happenings, including moving out of their Main Avenue address, and into the Chamber of Commerce office.
- They are actively working with the Fiesta committee, as well as continuing the workshops being offered for local businesses.
- They are putting together a quarterly breakfast, and working on a grant application.

E. REPORTS:

City Manager Gonzales reported the following:

- The Commission previously approved the city to work with the Sierra County Business Center Training Division for a USDA RISE Grant. The grant was listed as closed. The application will be cancelled. Updates to notices, website, and grants are in the works. Everything else is in the agenda other than McAdoo Street. We're leaving it alone until the film is finished. I'm approving the permits. Jagger and I are working with the film crew on what's going on. Thanks to the community for being patient with them. I'm looking forward to this summer when we can see the results of the GRT and Lodger's Tax. I think it's going to be a positive jump for us. I would like to see that I have actual numbers in a few months to be able to show that. Thank you for your patience. Everything I've heard from the film group has been really positive. Any negatives, they've been able to work through. We appreciate the community working with us and I appreciate the commissioners being supportive.

City Commission Reports:

Commissioner Hoepfner reported the following:

- I think they're doing a great job with the movie, especially when it comes to public relations between the movie people and the citizens of downtown. Of course, there are a couple people who don't come in if they can't park directly in front of the store. Unfortunately, some people feel that walking a bit extra to support a local business is too much. Some feel it's the fault of the movie, but they are pretty much done when it comes to road closures. In May, it will be all indoors.
- PNC Bank closed. When I saw the empty building and lot, I thought it would be a good idea for the city to purchase. I reached out to one of the managers. Mr. Tom Jones contacted me the next day with information, and I forwarded it to the

City Manager. The building is very reasonably priced, so I would hope that the Commission agrees we should maybe look into purchasing the building for any kind of purposes. I see it as possibly an alternative for a Police Station because the bank vault would be a safe place for evidence, and the drive-thru can be turned into a garage. It has a lot of potential. I hope the City Manager would be allowed to look into it, and see what we can do, and how it would work for the city, and give us an opportunity to put a bid down. They said it would be on the market in two weeks.

Commissioner Fahl reported the following:

- The Turtleback Trail group is meeting every month. I met with the County Manager to talk with them more about their role in the trail and things they need to start working on. They're very glad to start working on that.
- I also attended the March County Commission meeting.
- I went to the Rock & Gem show. It was pretty cool, even as cold and windy as it was. They had a pretty good turn out this year.

Commissioner Mitchell reported the following:

- The members of the academic challenge for Hot Springs High School attended the Southern New Mexico Quiz Bowl on Saturday. Two of our team members made it in the top 10 scores in Southern New Mexico. I'm very proud of Flint Pape and Anthony Murillo for that.
- Our Hot Springs High Drama Club is working with the New Mexico Film Prize Jr. They just wrapped up their film as soon as this film started. We were filming at the Chamber of Commerce, and the movie theater downtown. They will be showcased at the New Mexico Film Prize Festival that will take place on April 5, 6 & 7. I'm very proud of them for all their hard work.
- We have a Fiesta Cash Party coming up this Saturday, and I have tickets left.
- We are going to be bringing the circus to town again on April 11 for children and April 12 for adults. We have tickets available for those as well. It's a good chance to get out and do something with your kids in the community.
- The New Mexico Outdoor Equity Fund has a bunch of money they're trying to give away. This came from Rebecca Dow. They're trying to do it specifically for trail developments. I just wanted to share that resource.

Mayor Pro-Tem Forrister reported the following:

- One of our small businesses downtown got a hold of me. They were having some problems with people trying to get into their building because of parking. I called our mayor, and he put in a call. They went and talked to him, and got it resolved pretty quickly. I appreciate you doing that. I know some of that parking downtown is kind of inconvenient, but what a cool thing that's going on in our community right now. Not to mention people staying in our hotels and eating food. It's nice that those actors aren't hiding. They're out in our community. They were at the Rock & Gem show. They go to the Brewery, and Los Arcos. They're really interacting. I can't imagine being a famous person and having to take 20

million selfies, but they're really embracing that. I think it's a cool and interesting time.

- On Friday, April 5, we're having something really exciting in the den at the gym. UTEP minors and local volleyball are coming to play an exhibition game in our gym. It's really cheap. We want everybody to show up and go. I think it's \$1 for anyone 18 and younger and \$3 for adults. Come out and bring the family. We have people coming from all over to come and watch that game, so we have a great opportunity to watch a game that you would have to travel 2 hours to go watch.
- Unfortunately, Mr. Fenn, stepped out. If you guys cannot see that people care more about winning than our community, then you're not paying attention. I like what Commissioner Harrelson said about when you point a finger, and there's 3 pointing back at you. You want to know why people leave this community, look in the mirror. It's unfortunate that we cannot refurbish a building that we already own, but we're looking at wanting to take out a loan for something that we don't.

Commissioner Fahl added: I want to say something about the movie. This is a funny thing. As Amanda said, it's great. It's exciting to have all of that. I just have to give kudos out to Bullock's because they're going to be in it, and he's getting his groceries at Bullock's. That's just exciting. I think he should put his own picture up there after Pedro Pasquale's is gone.

Mayor Hechler reported the following:

- Mayor Pro-Tem, you didn't warn me that when I became Mayor that it'd be this busy. It's been an interesting journey. I've only been Mayor for two months, and I feel like I've been here for 10 years. Carissa, thank you for your presentation. I actually have a granddaughter at Arrowhead right now. She's going to graduate this year. It's an excellent program. She's in an accelerated program where you get college credit for attending high school. It's a wonderful school. I'm a little biased. I know she's a great person, but a lot of that has to do with what you guys do there. Thank you for that.
- There are a couple things that were mentioned in public comment. This community is not divided. I've never seen this community more together. One issue does not divide this community. Yeah, we have some losses, and we have some wins, but we're not defined by one loss. It's a setback, but it doesn't mean that we don't live to find another way to get things done. We just got the ball rolling on it already to move forward with some type of support for the police department. We will continue to do that. Don't listen to the negative part of that stuff because this community is not divided. We do a lot of good things in this community. A lot of positive things are happening. We're getting a lot of support from our government our state government in particular. I'm optimistic and looking forward to the future, and things are really looking bright.
- One of the positive things that are happening is that I had a citizen call me not too long ago. She wanted to establish a coffee fund for the construction company doing the roundabouts. She saw the positive things they're doing up there with the landscaping. The roundabouts started out a little bit controversial.

As they moved through, and you saw how good the business access looks and the landscaping is improved, the company is doing a wonderful job. Some of us have recognized it. If you're so inclined, if you can go by the Coffee Express at the north end of town and make a small donation, there's an envelope set up there for a coffee fund. When the regular crew is back in a couple weeks, we're going to buy them all coffee and a donut or whatever on the town to appreciate what they've done for our community. That's a wonderful and positive thing.

- On March 16, I met with the Envirothon kids. We had a trash pick-up. We cleaned up the north end of town. There's a homeless camp there that needed some cleaning up. I think we hauled out about 6-700 pounds of trash. These kids, I tell you what, Mark Hedge does a wonderful job with these kids. I got to talk with him personally. I was listening to Mark as he's talking. He said to the kids, their job is community service, giving back to the community, and to study. They've been in the nationals and have won nationals several times, and they're going to go back this year. For a little town of Truth or Consequences to have a group of kids that work that hard to actually take first place at a national competition is wonderful and that says a lot about our kids.
- On March 20, I met with Representative Cody McCarty with U.S Representative Gabe Vasquez's office regarding funding opportunities. Traci and I have been working on some things to apply for funds. What I learned about last year and this year is I got into the game way late last year. We start now for things that we want to get next year. The ball is rolling and we got a chance to start doing some things right now. There are 2 or 3 projects we're going to apply for funding for this community. We're not going to leave any stone unturned. We're going to be aggressive and work as hard as we can to get those things done.
- On March 22, I met with Representative of the Governor's office, Daniel Werewath. He's a senior housing policy advisor talking about affordable housing for our community. One thing that I hear from the CEO at the hospital, the Veteran's Administration, and our school superintendents, is we can hire all the professionals we want, but we don't have a place for them to live. Meeting with those folks that have funding available for incentives like 2 year loan without any interest to get people started. The model for one of our investment groups is they'll build 2 or 3 homes together or in a condominium type thing, sell it to one person then that person can pay for his house by renting the other 3 out. That's kind of their business model and how they want to look at it. There's an opportunity for young entrepreneurs to actually get into a home and have help with their mortgage because they're renting the other properties out. We're working on things like that.
- Yesterday, I got a call from a Representative from the Governor's office. She's going to come here. I met her when I was meeting with the Governor. She'll be here on April 9 to tour our town to look at our water issues. Our plan of attack for that is pretty simple. We're going to show her all the information that we've gathered over the last year on the issues that we've dealt with and the issues that we're going to deal with. Then I'm going to roll into the issues that we're going to have next year. This year, we're handling our water issues. Next year, I want to try to work on our wastewater issues. The presentation will entail the

things that we've doing with water. We were able to get over 20 million dollars this year for water issues and water related things. It's not going to fix everything for us, but it's going to get us on the road. As I said before, water comes in. Sewer goes out. We've got to fix this problem too. We'll present that as part of the meeting.

Commissioner Mitchell added: I meant to mention that we are having a Fiesta meeting today, but because of the filming downtown, it will take place here at the Commission Chambers at 4:00. If anyone's interested in volunteering or attending that meeting.

City Attorney Rubin reported the following:

- I want to state that I agree with your comments regarding the community working together, cooperating, and the effects of the referendum election. I think the commission should be very proud of itself, and the community should be very proud of itself for the fact that the correct legal process was followed throughout. As I have emphasized before, when this issue first arose, it was put on the agenda. The commission listened to public comment. There was a lot of positive support of the ordinance. The commission took it all into account, and when you voted to approve the ordinance, you did what you thought was best for the community. There's no question about that. We have to keep in mind that there's a process involved here. All of us have different roles to play. After the commission approved the ordinance, the City Clerk did a good job certifying that the signatures that were brought before her in the petition, and setting forth a resolution for an election. It was brought back to the commission, and all these things were done properly. The voters of course, played their role regarding the results that were obtained. We had some challenges, but i'm really proud of the community quite honestly for the way this was conducted.

Mayor Pro-Tem Forrister added: We only had like 29% voter turnout, so it's not really divided or anything like that.

Mayor Hechler: It was a new process for us. A lot of voters threw it away quite frankly, and thought it was junk mail. We have to figure out a better way to better educate our community.

City Attorney Rubin: From a legal standpoint, it was done the way it was supposed to be done.

F. PUBLIC HEARINGS (5 Minute Rule Applies)

**1. Public Hearing/Discussion/Action: Final Adoption of Ordinance No. 764
An Ordinance Amending the City of Truth or Consequences Municipal
Code of Ordinances, by adding a new section 14-49 establishing Electric
Connection Fees.**

Bo Easley, Electric Division Director: I am bringing back to you Ordinance No. 764. It went out to publication and now we are here for the public hearing and final adoption. This is for electric connection services fees. The connection services are available to the customers who desire to upgrade their electrical system. The service upgrade is 100 amp to 400 amps. It goes over the facilities provided and the upgrade size, and the primary line extensions and additional charges and fees.

Mayor Hechler: When you charge labor per hour, is that per position that's there? Or how does that work?

Bo Easley, Electric Division Director: We always have to have two people there. If someone gets hurt, someone's on the ground, they can call for help. Labor is always at cost per person, so it'd be \$35 per person.

Mayor Hechler: Because last time you guys fixed a transformer near my property, you had like 7 people there, which was okay. You had to do a lot of different work, so it would be \$35/hour for each one of those people?

Bo Easley, Electric Division Director: It just depends on the situation of the job. Sometimes we have a guy operating backhoe. It's pretty much that equipment plus the cost of that person.

Mayor Hechler: I just want to be careful. I know sometimes, you bring extra bodies because you don't know what's going to happen. I don't want to pass that cost on to the customer if people are kind of standing around. Not that they're not doing anything because if something happens, they have to be there. As long as we're pragmatic in that on a must need.

Mayor Pro-Tem Forrister: This is only if they're upgrading their service, correct?

Bo Easley, Electric Division Director: Right.

Commissioner Fahl: Or new service?

Bo Easley, Electric Division Director: Or new service.

City Attorney Rubin: This ordinance is actually limited in scope. I'm glad we're able to organize this better from what we had at this point in publication. Paragraph 1 talks about

the services that are available. 2nd page, paragraph 2 talks about the additional charges of fees. The important thing to remember is that there's going to be a resolution that's going to come back to you. You're not really approving monetary amounts today. We're saying here's the services, and here's the potential costs that are involved. Then we're going to come back with a resolution to actually set forth what the fees are.

Mayor Pro-Tem Forrister: We can set forth the fees when we come back on that? Ok, then I'm going to request, can we see what Sierra Electric charges so that we're just comparable to them? I know you have rates, but I would like to see something just so that we're comparable to them.

City Attorney Rubin: Take a look at the last sentence in the ordinance on the 2nd page. Charge of fees were based on actual cost of equipment time, labor, and materials needed to install the city service as per a resolution. Basically, it just tells you, you can use the services and what are available, and we're going to come back with a resolution to explain the charges.

Mayor Hechler: Are we currently charging for those services now?

Bo Easley, Electric Division Director: Yes.

Mayor Hechler: So, we are in some semblance charging for the use of the trucks, the manpower, and all that. What's the breakdown of that? If we have a couple different comparables? I think that would be good so we can make the decision. I think that's a good point. Any other Commissioners have any further comments or discussion?

Mayor Hechler opened the public hearing.

Proponents:

There were no proponents.

Opponents:

There were no opponents.

Mayor Hechler closed the public hearing.

Commissioner Fahl moved to approve Final Adoption of Ordinance No. 764 An Ordinance Amending the City of Truth or Consequences Municipal Code of Ordinances, by adding a new section 14-49 establishing Electric Connection Fees. Commissioner Mitchell seconded the motion. Roll call was taken by the Clerk-Treasurer. Motion carried unanimously.

G. ORDINANCES/RESOLUTIONS/ZONING:

1. Discussion/Action: Resolution No. 41 23/24 Establishing new Disc/Frisbee Golf fees at the T or C Municipal Golf Course.

Alan Hansen Begg, Golf Course Superintendent: I'm just going to give you a quick history of what's going on with the disc golf at the golf course. At the golf course, we're always looking for different ways to increase revenue and involve community members. In 2021 disc golf was added. The golf course was given 9 baskets, and help with the Parks & Recreation 9 baskets, we had an 18 hole course installed in September of 2021. At that point, they charged \$2 per round. Actually, worse than that. It was \$2 a round or \$2 a day. Within 5 months, over 1100 rounds were played, and those baskets were simply paid for. The superintendent, at that time, realized there was an opportunity and bought another 18 baskets and formed another course. We had the first two course facility in the state, and more and more rounds are being played. We get a lot of people from the highway. We get a lot of locals playing the course. Now that we have two courses, this resolution would establish new fees to eliminate the old agreement and give us a little bit of an increase. There are about 180 golf courses in America that also have disc golf. Our fee at \$2 is the lowest by far of any of those courses. This new ordinance would move the fee from \$2 to \$3 per round and give the option for \$5 per day. This would give those people a pass to come back all day long if they want to play a round, go have lunch, come back. This would bring us at least a little closer to what other courses are charging, but we will still be very reasonably priced. Hopefully, down the road, we'll get some other things like season passes and things like that.

Commissioner Mitchell: Approximately how long does it take to play a round?

Alan Hansen Begg, Golf Course Superintendent: 2 hours for the 18 holes.

Commissioner Mitchell: I know that in order to enter the swimming pool it costs you \$5 if you're an adult. Roughly sessions are 2 hours. I think that you're still way too low. As I was looking over this in the packet, I was thinking \$3, that's pocket change for me. I'd like to see if we could charge \$5 per round because that's 2 hours of entertainment. I think that's reasonable especially if you compare it to bowling at Sidekixx or anything else you could do and then \$10 a day. I think that would be much more reasonable than raising your fees by \$1. What do we charge to play a round of golf? \$80?

Alan Hansen Begg, Golf Course Superintendent: \$21 if you're walking.

Commissioner Mitchell: At a bare minimum to play golf walking is \$20, but if you want to disc golf, it's 3 bucks? I think we should make it a little bit more comparable to that. It's my opinion. I don't know what the Commission thinks.

Mayor Pro-Tem Forrister: What does another disc golf place near here charge? What is something comparable?

Alan Hansen Begg, Golf Course Superintendent: We don't have many that charge. There is a golf course in Albuquerque, and it's \$14.

Mayor Hechler: If we did change it to \$5, would it have a negative impact on the number of players that would play?

Alan Hansen Begg, Golf Course Superintendent: That's a good question. I don't think it would, but I do recognize that our community is not as affluent as even Albuquerque. That would be where I guess we would maybe consider a season pass or a half year pass for the locals to purchase to make it more economical for them. I wouldn't be opposed at all to that suggestion. I chose \$3 because we're currently \$2, and that is a 50% increase.

Mayor Pro-Tem Forrister: I'm with Commissioner Mitchell. If you're comfortable with that, and you don't think that's going to go anything into lack.

Alan Hansen Begg, Golf Course Superintendent: That could be something that we'd have to see. I come from Minnesota originally. I'm a resident here now, but I do know a lot about what goes on there. The most popular course in the state of Minnesota just has one fee \$8 only. If we went to say \$4 and \$8, there is going to be some point at which we go too high, and people choose not to play at all. We don't want that.

Mayor Pro-Tem Forrister: Do we want to approve this and then maybe come back fairly soon or do you want to go like \$4/\$8?

Alan Hansen Begg, Golf Course Superintendent: I don't think we should go higher than \$8 until we see how it plays out.

Mayor Hechler: Mr. Begg what percentage of users are from community, and what percentage of users are from out of the area just generally?

Alan Hansen Begg, Golf Course Superintendent: It's about 50/50 since 2021, and I consider Las Cruces in our area.

Mayor Hechler: Are these recommendations from you or are these recommendations from the Parks & Rec Advisory Board?

Alan Hansen Begg, Golf Course Superintendent: I presented them to the Parks & Rec Board.

Mayor Hechler: Would you feel comfortable going back to the Rec Board and discussing what we said here? Maybe going a little bit higher? Consider things like a \$4 and \$8 fee. Give us a couple of different variables.

Alan Hansen Begg, Golf Course Superintendent: I would be comfortable doing that, but the Rec board changed to quarterly.

Mayor Hechler: If so inclined, we could approve this today and then you'll have an opportunity to go back to the Park & Recreation Board and discuss it further if you like. I would be interested in a season pass, a quarterly pass, or a semi-annual pass. Those types of things certainly for our locals that play several times a week, that would be beneficial.

Mayor Pro-Tem Forrister: I think we're open to a higher rate if that's comfortable for you. I think we should approve what you have, and if you want to work on something else and take it to Recreation Board, I think we're open to that.

Commissioner Mitchell: I will add one more suggestion because I really having worked at the pool and changed the prices every year for 20 years. The thing that's going to be in your favor is the research on it and the data. If we have January through March whatever it currently is, then you take April, May, June at these new rates \$3 and \$5. You compare them. Did I gain people? Did I lose people? Did I break even? Was the money roughly the same? Then you can go back to the Recreation Board and be like hey, this actually worked. It increased our play or something like that. Maybe we'd be able to do another raise, and then also kind of like we talked about with State Parks, offering maybe a local discount. Show your Sierra County driver's license and say you get \$2 off a round or \$1 off a round. Something like that to make it easier for those people who are economically strapped but have an insane desire to play disc golf every day. That's why I haven't played yet because I know I'm going to get addicted.

Mayor Pro-Tem Forrister: I think we should have a commissioner disc golf tournament.

Mayor Pro-Tem Forrister moved to approve Resolution No. 41 23/24 establishing new Disc/Frisbee Golf fees at the T or C Municipal Golf Course and instruct city administration to come back when they feel the need to raise the fees again. Commissioner Mitchell seconded the motion. Roll call was taken by the Clerk-Treasurer. Motion carried unanimously.

H. NEW BUSINESS

1. Discussion/Action: Approval of Purchase Requisitions over \$20,000.

Assistant City Manager Alvarez reviewed the Purchase Requisitions over \$20,000 provided in the packet.

Commissioner Mitchell made a motion to approve the Purchase Requisitions over \$20,000. Commissioner Fahl seconded the motion. Roll call was taken by the Clerk-Treasurer. Motion carried unanimously.

Chief of Police Tavizon reported the following:

- The movie has been an experience, and the cast and crew have been great. They stopped by and visited with us. We had a unique experience to address some issues with the movie, so that's been fun.
- They had a huge turnout at the Rock and Gem show.
- I'm excited to see our rodeo arena being used with this bull riding that's coming up here in April. There is a lot of fun stuff going on. It's always fun and great to see the community gather and have something to do. Its super exciting.
- There was comment earlier about turn around and stuff. Every police agency across the country is dealing with some kind of pension issue. We are just fortunate that this time that the uncertified officers to take them off academy to attend to their schedules graduate from the academy one of them graduate with bachelor's degree so we have that. They are all willing to give up pay. Our officers are great. Our officers are dedicated to our community. On the 16th of this month there was and easter egg hunt that the housing authority put on. I shot an email out there a text message out there to see if anyone was interested in put up a table at that event and the amount of response I got back and people that showed up for that. Even from out of town was remarkable. Our officers are extremely dedicated and loyal to our community I'm very proud to have them serving our community and thankful for them.
- As far as our calls for service. I'm assuming they will continue to get busier as soon as the summer months come. So, for the month of March up to the 25th we had approximately 956 calls for service. Our Animal Control Officers are extremely busy too. As you are all aware they service the entire county. Out of that 956 they took 131 calls.
- We had 16 motor vehicle accidents, so this train keeps on coming.
- Earlier this month I had Lieutenant do a crash analysis to determine if it is happening in a specific area, or what causes these are. He came back and gave me a map of all the crashes. There were crashes in residential areas where there shouldn't be crashes. It wasn't unique to where it gave me a specific area like the roundabouts, or downtown. It was scattered all over the city. The biggest majority of the reason for was driver attention. We are going to come up with a plan to address some of these crashes and try and bring those down. As you aware it affects us all our insurance purposes, if we could get those down a little bit get those worked out.
- My School Resource Officer had 7 calls for service.
- We had 11 Ski referrals.
- Our detective and officers conducted 34 follow-ups.
- Officers arrested 4 DWI for the month of March.
- Our Code Enforcement Officer has been busy training our Animal Control Officer. We only have the one, so he's been working 2 jobs. He's working on 4 different properties as well.
- The Officers conducted 196 traffic stops, and they issued 59 citations. They had 11 arrests for the month. We are also at a point in the beginning of March when a lot of things are due. Theres is mandatory paper work that Santa Fe requires.

- The law enforcement academy, we have to show that we provided the required training that's required by the state. So, we have to do an affidavit sign and notarize and send it up of what's submitted on that fire arm reporting.
- We're continuing with our training. We're at a point where we have instructors to teach the basic minimum requirements that Santa Fe requires to include additional advanced trainings.
- We continue to collaboratively work with other organizations were trying to get Casa going. I think that's a resource we are not taking advantage of so we have a meeting tomorrow to see what we could do to better service our community with unitization with Casa.
- We are working great with sheriff's department.
- Our officers all sign a commitment to the community they are serving 3 years. The ones that we have now will train them. We're hoping they will want to stay. If they are wanting to go, we will send them off as trained individuals. We are constantly battling the state as you aware. The state got another big raise for state police, so we got to do what we can at our level.
- Thanks to you guys, we are able to fix our infrastructure with the internet.
- A lot is going on right now. I believe they have a 2 week schedule before they get us online. Once that happens, we will be able to get a new formatted system. I have 2 individuals who are in the law enforcement executive program. Part of their classes came up with a stash study on how to make improvements, so I'm going to utilize their stash study. I had to do that a couple years ago, so we implemented that into this office. Once they're done with it, we'll add a few steps.

City Manager: Chief what about your training? What about the training you brought to our employees?

Chief Tavizon: we brough a company they teach law enforcement about supervision. Its supervision liability course. The majority of foreman and supervisors from the city were able to attend the training. It was a 2-part training. The first was recently there will be another one April 1st for the remainder of the supervisors. Positive thing for the city across the board.

Commissioner Fahl: Chief I just wanted to thank you for everything you do for our community. I think as a community we need to always express our gratitude to what you guys do for us. We can't tell you enough how grateful we are for your leadership and how much you progress our department since you've been here. So, thank you.

Mayor Hechler: You know I find it interesting how some citizens in this community are anti police we've heard from some of them today and you can tell by the rhetoric that they use and how they use it. I understand the vacancies and the things that have happened here and I also understand how policing works I was one for a long time and officers move from agencies. They move to where there are opportunities you know it happens. It happens with our chiefs it happens with our officers and until we have parity with other departments which are now realizing when we have that then we have people that stick around for a while. And I think we have that opportunity now. So, I think you full now you

have all your position full that's what we've worked for its positive and we can let those other comments bring us down there is no need for them. And you have to consider the source in those situations. I thank you for your efforts and your work and keep on fighting.

Commissioner Mitchell: You said that most of the officers that you trained they signed a contract for 3 years. Do we have any of those retention funds that we could use for after that 3-year period or is it only being set up specifically for those first 3 years?

Chief Tavizon: They are just specific as of right now. I know there working on reupping that program we are looking forward to that. They're going to have to do something with.

Commissioner Mitchell: I was just curious if there was funding available for that. Thank you. And thank you for everything you do. You guys are amazing.

2. Discussion/Action: Variance at 401 Hwy. 181 to allow a mobile home that exceeds the age limit.

Assistant City Manager Alvarez: This item was presented by public hearing to our planning and zoning commission on March 11th it was recommended for approval no opponents or proponents. This mobile home is more of a modular home. We don't have an actual date on it but we know that its was put in place prior to 2004. It's the old modular home that use be on the Anderson home building lot. They did have to move it prior to actual approval due to the film company. They just moved it to their lot and its temporarily I think it's still hooked up on the trailer pending approval. It will be for RY Construction there lots located in a commercial district it meets all the requirements once they hopefully gain approval from the commission, they will completely remodel the outside of it. They are going to be using it as an office not a dwelling unit. The inside interior is in great shape they just want to do some work on the outside and make it look really nice.

Commissioner Forrister: When these come because we have something in place that says after 20 years it says they have to come to us for approval. What are some of the stipulations that have to be met?

Assistant City Manager Alvarez: They have to meet the standards for any mobile home. It needs to have the skirting on it, the tires removed, the tung hidden permanent foundation, the steps have to be securely attached. Thers is a section in our municipal code specifically for manufactured housing.

Commissioner Forrister: I ask that because I don't know of some of these questions if our planning and zoning are asking because they are requirements or they were just asking.

Assistant City Manager Alvarez: We really try guide the planning and zoning commission to the finding and facts. Which is what them supposed to base their discussion on. Both myself the clerk's office, whoever's there at the meeting as well as even when our attorney is attended. We really try and explain that to them. It doesn't always stay in that lane.

City Attorney Rubin: One thing you do have the power to do as a commission you can have a conditional variance in order to grant the condition things are going to be done. That's in your discretion if you want to do that.

Commissioner Forrister: I wasn't asking that. Some of these questions are little out there on what they were asking these people on what they were going to do with their office.

Commissioner Fahl: He explained very well what happened the circumstances and what he tends to do.

Mayor Hechler: I'm a little intrigued by attorney Rubin by what you just said. I happen to know the contractor and I know he's a good contractor and I know he's going to go in there and take care of business. But just looking at this modular right now I would say no. It looks pretty rough but knowing the contractor and maybe we should grant it, but we should come up with the stipulation that within 6 months or so, he gets things fixed up to our satisfaction.

Commissioner Forrister: It's in there right 90 to 120 days. You also have to think of where this is located it's not a home that you drive by down town. It's down across from Bartoo.

Assistant City Manager Alvarez: It's one the edge of the city.

Commissioner Forrister: Before you make a motion. I also just want to point out and Mary Jo we have talked lots about personal property rights. I just want to make sure our planning and zoning just remembers that were not trying to impede on anybody's personal property rights and that the people that are wasn't proponents or opponents to this nobody else has a vested interest in this. So, we need to be very cautious of doing that. Go head with your motion.

Commissioner Fahl moved to approve the Variance at 401 Hwy. 181 to allow a mobile home that exceeds the age limit. Commissioner Mitchell seconded the motion. Roll call was taken by the Clerk-Treasurer. Motion carried unanimously.

3. Discussion/Action: Permitted Uses with Conditions - 401 Hwy 181 – Construction Yard and Storage units.

Assistant City Manager Alvarez: This is the same address and the same company. Per our Municipal Code, the construction company, as well as storage units are allowed in the C-1 district, per approval as conditional use by our Planning & Zoning Commission. This technically didn't have to come to the City Commission, but I always feel better bringing it to you as well. In order to operate a construction yard, they have to keep it neat and clean. The storage unit that they want to potentially put up there will not be for their storage, but for rental storage units out to the public. This was recommended by the

Planning & Zoning Commission, and a public hearing wasn't necessary, but we didn't have anybody there to speak in opposition.

Commissioner Forrister moved to approve the Permitted Uses with Conditions - 401 Hwy 181 – Construction Yard and Storage units. Commissioner Mitchell seconded the motion. Roll call was taken by the Clerk-Treasurer. Motion carried unanimously.

4. Discussion/Action: Master Drainage Report Amendment 1 Fee Proposal.

Assistant City Manager Alvarez: The Commission as a whole had voiced some concerns regarding the information that was provided to them at the public meeting on October 11th pertaining to the downtown drainage master plan. We did a lot of outreach at that time to try and get a lot of public to show up at the meeting. We did the social media post, and we posted it in multiple areas within the city. We had the email address for people to reach out to our engineer. They didn't get a lot of public comment in, but per the Commission's concerns, I did reach out to them with the potential of holding at least one to three more public meetings. They are at 90% completion of the plan, and so any further public meetings we hold where the Commission feels that plans need to be changed, there could be potential costs incurred. I included a proposal from them in the packet for almost \$36,000 to move forward with a minimum of two more public meetings with the option for a possible third meeting. I am looking for Commission direction, and how you would like for me to move forward with this. This will come out of local funds. We do not have any grant funds for this. We already exceeded that amount with the plan that they have done so far. This would have to potentially come out of my budget, or the Street budget. Either way, it comes out of the general fund.

Commissioner Fahl: Do you know how many comments they received?

Assistant City Manager Alvarez: The only comments that they received were from the Commission and I think he said he received two other emails. I can follow up on that. Very little public comment was received as a whole.

Mayor Pro-Tem Forrister: What is your recommendation?

Mayor Hechler: So, for \$99,000 we are supposed to have a completed plan., but there are some things that I don't think were answered. Gordon Edelheit said something about lift stations, and drainage ponds. Things of that nature, which I think was a legitimate request. I haven't heard anything about how they would address that. It seems like this plan addresses one way to deal with this. It doesn't give us any options, and the one way to deal with this is to take out streets and reverse them, instead of having drainage on the outside with crowns. They want to dig up the middle and put drainage down the middle of our streets which I think is a lot of work, and it is expensive. That is a \$10 million dollar project. I thought that there might have been some viable options to that. That sounds a little bit too problematic for me. I wanted some options, and they didn't provide us the

options that I thought were brought up during the planning stage, and now they are wanting more money to give us more answers, and I don't know if I like that.

Commissioner Mitchell: How much money are they requesting from us, and what are they going to give us in return?

Assistant City Manager Alvarez: I included the task order in the packet.

Commissioner Fahl: This isn't going to get us anything:

Mayor Pro-Tem Forrister: So, we should just say that we are done here.

Assistant City Manager Alvarez: I could have the Commission email me separately, all of your questions, and concerns, and see if they could answer those questions, and to see if they made any changes, and maybe there would be a minimum to little cost with getting an answer back that way. Otherwise, I could ask them to revise this task order for just one more public meeting as opposed to two, with an option of three. There are some different ways to go, and it is all a Commission directive.

Mayor Hechler: I know we can't shop for the answers that we want, but we should get more than one answer. I would like to get a little more rounded view of this thing, other than just this one idea that they have.

Commissioner Fahl: When you are planning most plans, there are normally two or three options. So, if you tried everything to get the public to attend, and we had little to no response, I don't know if that would be the answer. We need to have more discussions with them, because they are not giving us a product that we are going to be satisfied with. There's got to be more than just one answer.

Assistant City Manager Alvarez: Just a reminder, the first section in your packet is what the commission approved for the \$99,000, and what their deliverables were, so I think that's why they are coming back with the amendment because to them, they provided the deliverables for that \$99,000 that the commission approved at that time.

Commissioner Fahl: Are you saying in the future when we are doing a task order, we need to specifically ask for multiple options?

Assistant City Manager Alvarez: I think that the commission does have that option. It all depends on your engineering. You have some engineers that are very specific with what their deliverables are, and if you step outside that box a bit, they are going to charge you, and then you have other engineers that do things for us that their deliverables may be a set standard, but if the commission requests more, they are more than willing to take a look at that and still work within our funding.

Mayor Hechler: What if we accept the plan, and what would it cost to get somebody else to review that plan and give us an alternate recommendation? Would that \$35,000 be better spent somewhere else?

Mayor Pro-Tem Forrister: I think we should hold their feet to the fire on this.

Assistant City Manager Alvarez: We have to go out for request for proposals for this project, and we only received two proposals. A few of the other engineering companies came back and said, you know, we think it is a really great idea, but we don't feel that the amount you are willing to compensate is feasible enough to give you a good plan, so they declined to propose. I could reach out to some of our other engineers and ask them what the cost would be for a revision of this plan and see what we get. I would recommend, if you can get me your questions and concerns, I will reach out to this engineering firm to see if I can get some viable answers. If we know in the end, they are going to come back with a planning document that gives three different alternatives, and then you guys will have the option to choose those alternatives, and maybe we would be okay moving forward that way. If that is not what we are going to end up with, then maybe we need to look at something else.

Mayor Pro-Tem Forrister: I think in the future, we need to ask for three options because it is absolutely ridiculous that they give us a minimal plan, but we still have to pay them that amount.

Commissioner Fahl: If the scope of work didn't detail it, then they did the scope of work. I think we dropped the ball because most firms will do that.

Assistant City Manager Alvarez: Right. We usually get a draft presented, and then you guys review and talk about it, and then they come back with a final draft. I guess the ones that I have done in the past, but most of the planning documents that I have been involved with were for infrastructure, so I just thought that was the process.

Mayor Hechler: Another concern I have is that NMDOT is coming in and they are going to remove 3 inches of asphalt throughout our entire downtown area. They are going to mill it, get it out of there, and then they are going to put new paving on. How is that going to interact with what they are proposing here. I just don't think that it is going to work for us. I think we should go with Traci's recommendation. Traci, would you also forward the plan back to the commissioners so we can review it.

Commissioner Fahl made a motion to postpone the Master Drainage Report Amendment 1 Fee Proposal. Mayor Pro-Tem Forrister seconded the motion. Roll call was taken by the Clerk-Treasurer. Motion carried unanimously.

5. Discussion/Action: First Amendment to Lease Agreement with Lightning Bar A Hangars, LLC.

Assistant City Manager Alvarez: 20 years ago the city commission approved a lease agreement with Lightning Bar A Hangars, LLC, what we call the Auge hangars for reference. They constructed the 13 T-hangars out at the airport. The term of the lease was 20 years. They did a dollar a year with the right to extend it for two additional 10 year periods. This is the first amendment to request to extend the agreement for an additional 10 years. They had originally proposed a lease agreement of \$100 per month. They did provide some comparables. Our airport management services did some of their comparables as well and came back with \$184 which they agreed to, so at this time we are requesting approval of an amendment extending for 10 more years with Lightning Bar A Hangars, LLC. They are a great asset to our airport. We don't have any concerns with proceeding forward.

Mayor Pro-Tem Forrister moved to approve the First Amendment to Lease Agreement with Lightning Bar A Hangars, LLC. Commissioner Mitchell seconded the motion. Roll call was taken by the Clerk-Treasurer. Motion carried unanimously.

6. Discussion/Update: Lease Extension to Lease Agreement with RBR, Inc.

Assistant City Manager Alvarez: This is another hangar lease agreement that we have with RBR, Inc. This is what we normally refer to as the LaFont hangars. In 1998, the city entered into a 25 year lease agreement with RBR. There again, it was done at \$1 per year. They were to construct their hangars, which they did do as well. The intention of that was 25 years ago that those hangars would then revert back to the city after that time frame. There was a plan for the city to be able to rent those out. Maybe a portion of that could be used as the terminal building. Quite the discussion. I included in the agenda packet some of the minutes from those past meetings. Back in February of 2020, a lease unbeknownst to us when we started looking into this, a lease extension was authorized and signed not to start until July of 2023 for an additional 25 years for the sum of \$8,000. Then they would be adjusted by the CPI as well. That wasn't something that came to Commission. I was unaware that the amendment had been signed. Being as we were bringing this other lease agreement in for approval, I wanted to bring this in and update the Commission to let you know that we do have that one for 25 years.

Mayor Pro-Tem Forrister: Who signed that dang thing? I'll go to the bottom and find out myself.

City Attorney Rubin: The former City Manager back in 2019, asked me to draft a lease, which I did. It actually called for it to be signed by the mayor, which contemplated to come back to the city. As we found out, apparently, this lease was approved and the signature changed to the City Manager.

Assistant City Manager Alvarez: We actually had to reach out to the LaFont's to get a copy of it. The clerk's office didn't have a signed copy, executive admin, our attorney. We don't know when or why the decision was made to execute that amendment. LaFont's are great stewards of our airport. They have done a ton for the airport. I think it was just kind of a shock that it had been done for 25 years. That's a long time.

Mayor Pro-Tem Forrister: That's crazy, and the monetary amount is not.

Commissioner Fahl: Did the hangars revert back? Do we own the hangars?

Assistant City Manager Alvarez: No. That was taken away from us with the amendment that was done.

Mayor Pro-Tem Forrister: Jay, since that wasn't approved by the Commission, is that a standing agreement?

City Attorney Rubin: I think you have the difficulty of trying to say that it would not be at this point. There are a couple things that occurred because I was asked that question. For years, we never really defined what agreements had to come before the Commission and what the City Manager could approve. We finally resolved that a couple years ago when Bruce Swingle prepared the resolution that says if it's over a certain amount it has to come to you. He could approve other documents that's below that. We really actually never had anything in place up to that point. I think the problem we run into is the lessee would take the position as well that they were dealing with the City Manager and had no way of knowing who is really in charge at that point and they were going in good faith with what the City Manager was telling them. I think it would be a problem at this point 3 years later saying that you want to void the agreement.

Mayor Pro-Tem Forrister: I get that, but in the termination clause, I'm reading that you can give 30 days notice.

City Attorney Rubin: You have to have a cause though I think if I recall.

Mayor Pro-Tem Forrister: Well because we just did an agreement that doesn't match that.

City Manager Gonzales: Neither party shall have a right to terminate without cause. You have to have cause.

Mayor Pro-Tem Forrister: Our cause is that it was done incorrectly, and we want to re-do it correctly.

Assistant City Manager Alvarez: If I can jump in for a second, I will jump in and say that this was kind of above what I wanted to tackle on my own, so I did reach out to the mayor. We did have a sit down with the LaFont's, and I think that at least at this time, we could be jeopardizing a great relationship.

Mayor Hechler: We did meet with them. We were going to play hardball and ask for at least \$12,000 a year or more because we thought that was more in line with what those things were actually worth. Then we found through our searching and actually the LaFonts brought this to us. They had a signed agreement. I'll just call it what it is – a rogue decision by the City Manager at the time, and it should have been made before our Commission. We're going to put changes into our operational procedures so that we won't have that happen in the future. It's not that we don't trust you, Ms. Gonzales. It's that our Commission should make these decisions especially in long-term contracts.

City Attorney Rubin: I think your current resolution does say that. I think it was passed in 2022, I believe.

Assistant City Manager Alvarez: Do you know what the dollar amount was? That was my only concern. Because this is a low dollar amount, right? But it obligated it for 25 years.

City Attorney Rubin: I don't have it in front of me. I think that the \$20,000 figure we use for like any of the other resolutions is what we bring to Commission. I think that same figure applied here. I don't remember off hand.

Assistant City Manager Alvarez: But in essence, I mean do we look at that? I mean, moving forward, right. Does that \$20,000 all-inclusive because \$8,000 for a year is what he signed the contract.

City Attorney Rubin: I think it would have come back to Commission for something like that. When you have \$8,000 times 25 years is going to be more than \$20,000. I think \$20,000 total.

Assistant City Manager Alvarez: I think my biggest concern with the amendment on this or the thing that bothered me the most was this agreement wasn't set to expire. He signed it in 2020, but this agreement doesn't start until 2023.

Commissioner Fahl: That was not a good thing, but we can't undo it. Even in the amount.

Mayor Pro-Tem Forrister: So, they're paying us \$8,000 per year?

Mayor Hechler: Plus, the CPI every year, so it does adjust it every year for the cost of living.

Assistant City Manager Alvarez: So, the LaFont hangar is more of a singular hangar that's used. They do use it. They do buy a lot of fuel. They also donated the courtesy car at the airport, and upon talking with our airport manager, \$8,000 for what we would consider a land lease, isn't out of the realm. That's not a bad fee.

Mayor Pro-Tem Forrister: That's what I was about to say. The fee actually is okay. It's not that big of a deal.

Assistant City Manager Alvarez: It's just the idea that you plan moving forward when you have potential plans when this lease is due to expire in the next couple years talking a couple years ago and not realizing that it had been renewed, and we were not going to have that access.

Mayor Hechler: We thought it was going to be a City asset.

Assistant City Manager Alvarez: Yes, correct.

Mayor Hechler: It wasn't because we had some ideas to put a mechanic shop in there and some other things.

Assistant City Manager Alvarez: We could have rented out that hangar for quite a bit.

City Attorney Rubin: It may be a small consolation, but under this new agreement, Paragraph 7 does say when this expires the property does belong to the City.

Mayor Hechler: We do agree that our hands are tied. We have a great relationship with the LaFont's. This may not be the best contract for our city, but I think it's manageable.

Mayor Pro-Tem Forrister: Like I said, we're not totally off. Like you said, the monetary value's not off. It's just a long contract.

Assistant City Manager Alvarez: More than anything, I just wanted to bring it to your attention. There's a good reason to have the rules in place that prevent that kind of signatory.

7. Discussion/Action: Approval of the 24/25 Sierra County Recreation and Tourism Advisory Board Annual Contract.

Kim Skinner, Sierra County Recreation and Tourism Advisory Board: This is just our annual request. It's the same amount, same allotment, \$17,000. You all have in your packet all the details. If you have any further questions, I can get those answered for you. All of our social media is tied to the New Mexico Tourism Department. We do have their staff. Monitoring our data, looking at other suggestions, viewership, all of that. They send that to me – suggestions, updates, certifications and all that. We do have a whole other layer of professional eyes looking at this all the time. That's basically what the proposal is. Thank you so much for your time, and I stand for any questions.

City Attorney Rubin: I spoke to Ms. Gardner about this earlier. The \$17,000 we're talking about, that's actually after services are rendered, and then the invoice is submitted?

Kim Skinner, Sierra County Recreation and Tourism Advisory Board: Right. We do not get money up front. We submit invoices after. I understand about public funds.

Mayor Pro-Tem Forrister: I want all the people that come to us for money to do it that way.

Commissioner Fahl: I serve as your representative on that board, and they do a lot of very detailed stuff and a great benefit to our community. I believe it's certainly worth our investment.

Kim Skinner, Sierra County Recreation and Tourism Advisory Board: Honestly, there's a whole other lobby coming to this and our board. I know Angie gets copies, and I copy Rolf on all of our emails. We'll have our meeting shortly. Even yesterday, I was talking to Cabinet Secretary, Lansing Adams, from the Tourism Department. He sent a letter this morning that I passed onto Angie. I will send you a copy. Lansing did call me back this morning after he sent the letter. We had a conversation about the State Parks and park fees. I have our letter that we all signed off on, so I was able to share that information. There is a whole other lobbying arm that is really effective. We have been partners like Lansing says with the Tourism Department since 2010 that I know of. That we've been a client for the Co-op. We've been around. We know everybody, and everybody knows us. They do feel comfortable texting and calling on a personal level, which is a really good relationship.

Mayor Hechler: You have a lot of great statistics to back up what you're talking about.

Kim Skinner, Sierra County Recreation and Tourism Advisory Board: Honestly, when Joanie does her presentation, she has to have these. These are her statistics that we have to provide to the Tourism Department. This is a whole other level.

Commissioner Mitchell moved to approve the 24/25 Sierra County Recreation and Tourism Advisory Board Annual Contract. Commissioner Fahl seconded the motion. Roll call was taken by the Clerk-Treasurer. Motion carried unanimously.

8. Discussion/Action: Dam Maintenance pertaining to Cuchillo Negro Dam, Marie Street Dam, and St. Anne's Dam.

City Manager Gonzales: Everything is in the packet. We have discussed this since January. Mayor, Commissioner Fahl, and I were invited to meet with Flood Commissioner Jones and we got to meet with Miss Jan. There is funding available for flood prevention projects. It is our funding, ours as in the County/Municipality. It is the citizens' funding. It is off of a mil, so it comes to the County, and it stays in this County. We had discussed. I have created a RFP and can update it. This RFP that I have goes right off of the St. Anne's Dam, Cuchillo Negro Dam, and Marie Street Dam inspections. Those were 2022. What's in your packet is the 2019 and now also the 2022 inspections. What I was going to do is do a dam safety maintenance project. What I had done is taken off the scope of work. We were talking about how important that scope of work is in the bid. I am really nervous about this scope of procurement. I went right off the inspection requirements that

they're asking us to do. Toward the back says the required actions of the owner for each of those 3 dams. I have done all of that. Then I heard Mayor Pro-Tem mention that she was kind of iffy about expending funds on something that we could do in house. I also heard from Commissioner Fahl that we just need to get it done. Both of you are right. That's why it's on the agenda. I want you guys to give me a clear action item for me to go forward with. Before you do though, Commissioner Fahl, we have discussed and I have definitely heard. I'm not saying that I understand, but I do get it that St. Anne's Dam is classified as high-hazard potential therefore an operations and maintenance manual is required as per subsection of the New Mexico Administrative Code. The owner is referred to the website for information on preparing this manual. The dam is classified as high-hazard. Therefore, an emergency action plan is required per NMAC. It just so happens I ran across a gentleman who is an expert on dams, and he is working for us. The group is working on the Cantrell Dam. Traci and I met with him. I think Buster was in on it. We chatted for a little while, and I just made the comment of what would it take for the professional engineers to be able to get in here and take this operations and maintenance manual to knock that out, to do the emergency action plan knock that out. We were actually planning for the future projects on this funding. We have handed you the document. This one is the Wilson document February 29th. It's a proposal. It's sizable. They did not respond to anything on Cuchillo Negro. That one was not part of the discussion.

Commissioners asked why it was not part of the discussion.

City Manager Gonzales: After looking at this, I'm kind of glad we're just phasing it because we don't want to be greedy. We can assume that St. Anne's and Marie Street. You're going to see the price, and you're going to be aware. Probably more than likely, I was just talking and they took it and did not really realize that Cuchillo Negro needed to be involved.

Commissioner Fahl: And Morgan Street is a high-hazard dam too. That has to be included when we start planning.

City Manager Gonzales: We can, but these right now, I had actual documents in my paws and I was able to go to these gentlemen and show them what I have. In my mind this is how I thought. This is an audit. Here's my audit findings. What do I need to do to fix them? That's kind of how I simplified it into my understanding. It's going to take a lot to fix them. St. Anne's is \$146,372. Marie Street is \$119,596. Third party costs are all part of the geotechnical investigation. Pipe condition videos, which they are asked to do within these inspection documents. To do the two dams, \$348,468 not including GRT. We know we have a funding source. We would obviously procure properly. We will obviously do everything we need to do properly for any requests. I'm going to let you guys send me in the direction you'd like to send me in.

Mayor Hechler: I had a lengthy discussion with Sandy Jones our Flood Commissioner. It's been a couple of weeks now. We talked about all these projects. He's got some funding available. He offered the original \$100,000, but I talked to him a little longer, and

he may have some additional funds. I don't know what the extent of those additional funds are. I'm not going to speak for him, but I'm comfortable sending him this entire quote and seeing what he can do. His stipulation was this: I'd rather not have in kind services. I'd rather hire a company to come in and take care of business. It puts people to work. It's a nice collaborative. That kind of thing. I understand. He's got the money for it. If he wants to do it that way, he's the one with the paycheck. He can do it that way. I'd like to have some control in that I want to make sure if this comes to fruition, Sandy is able to pay all or a portion of this that Buster is involved on the ground acting as our liaison to make sure that we're getting the repairs needed repaired, and kind of that communication back and forth that we're getting what we're getting.

City Manager Gonzales: We can absolutely see that Buster would be our basically project manager.

Mayor Hechler: Having that extra control and that rapport is important. I trust him to do that, and I think that would be a good approach. That's the way I'd like to work this thing, and I'd like to have further discussion on it. It's a good start on 3 of the dams then we can form a plan of action for the others down the road. This at least gives us some idea. This pays for things possibly out of somebody else's funds and we can take care of business that way. That's what I know to this point. I'll open it up for further discussion.

Commissioner Fahl: The inspections and the scope of work that needs to be accomplished, some of that requires an engineer. Some of it, you need a surveyor to do. I suggest we break those into three different kinds of jobs. Some of it, city staff can do. Some of it, you can hire a contractor to do instead of paying a big company to do it all. Engineers don't normally do a lot of the work on those structures except for the emergency action plan and operation maintenance manuals that need to be done by an engineering firm. A lot of the other work doesn't have to be, and it would be cost effective if you didn't have to do an RFP as a whole for each one of them. You split it up, and it would probably save us money for the work outside of the EAP. To run the camera up there and check it out, you could probably get that under a professional services agreement and not do that as an RFP as a whole. That would save money. In regards to doing the emergency action plan and the OMM, those are average costs. Now, talking to the engineers that I work with all the time, the average cost of an approved emergency action plan alone is \$150,000. I would suggest very strongly that I don't know if Wilson & Company has ever had one approved, but it's an arduous process, and if we're going to do a contract with somebody, we should definitely hire a firm that has had them approved. As I said, I've worked with these people for years. It has taken some of them 13 or 14 attempts on an emergency action plan to be approved. That department will send it back because they don't like the punctuation. They don't like the letters that you use. They don't like the font. They'll send it back years. We need to get it done using the Sierra County Flood Commission funds. It's a levy. Everybody pays into that, so it is good that he's letting the citizens of T or C reap the benefits of the funds that they're putting into that. That's an excellent use of those funds. We need to do that. It's great that Wilson & Co. gave you a quote, but we should use firms that have had them approved. There's not very many of them that have got them approved. You have to know exactly what they're

looking for in order to get it done in a timely manner. I think we should be smart and use a company that's done it and has been successful. Those amounts are close to what they cost. 10 years ago, it was only \$50,000. Now, it's \$150,000. I heard that some new law, under new funds through CBDG, you can get planning grants to pay for EAPs now too. It's stated in there. That's another way to use those funds. I think we should take advantage of the commission, but if we can get other funds to do that too. We need to get into compliance. We've been out of compliance for a long time, and the liability from that is very frightening that we're not taking care of those dams.

Mayor Hechler: Are you suggesting we need to get some other quotes?

Commissioner Fahl: Definitely. We need to get them from companies that have gotten them approved.

Mayor Pro-Tem Forrister: Merry Jo, that's way over my head. What is our next step?

Commissioner Fahl: Besides the emergency action plans and the operation maintenance manual, we can divide that into different components and just hire somebody under a professional service agreement to run the camera. You can split that then we don't have to go through the RFP process and not make it so burdensome on staff and time consuming. To knock all of those things off, you could do that pretty quickly. A construction company can do some of it. A portion needs to be surveyed. You could just piece meal that out and save money, and they could go faster. If you choose not to, you could do that too.

City Manager Gonzales: If you decide to piece meal it and Buster and I are on it, of course, Buster is a street dude, he's going to know all of this stuff. If somebody brings me an inspection of the outlet conduits including an interior inspection of the outlet works conduit provide an inspection report, and then I'm going to call Mr. Head.

Commissioner Fahl: You're going to send it to him, and he will say it's okay or it's not. I would call him and ask for more detail on what he wants. You can hire someone to do that. You could have an engineering firm do all of that for you, but then we're going to pay them to do all of that. Instead, let's just break it up then we don't have to go out for bids. Or have a conversation with James Head then he'll tell you what he wants to see. He is very hard to appease. I've known that from years of experience. Everybody who works with him will tell you that. If you get what he wants, then he'll be happy. That's what I think we need to do. Call him say that we're going to get this off our list then we're going to start working on our EAPs.

City Manager Gonzales: That would definitely be part of it. As you guys hand this to me, I'm going to try to thread it out and figure it out.

Commissioner Fahl: A good person to talk to is John Gwen. He's done this for years. He knows more about the details. He'd be a good person to bounce your ideas off of too. He's really very helpful, and he's done it for many, many, years, and they have tons of

money. He has to do inspections. He has his own engineers, and he can tell you step by step. He's worked with Mr. Head for a long time. That would be the best person to walk you through that. It has to be somebody who knows James Head very well.

Mayor Pro-Tem Forrister: Where do we start on getting this money?

Mayor Hechler: I don't think Sandy's going to have any money for planning. I think he wanted to funds into take care of business. We have inspection reports, and we can do that. That's the first thing we need to get out of the way. We need to RFP our price on those.

Mayor Pro-Tem Forrister: Regardless, we have to go out to bid for anything.

Commissioner Fahl: Not if you broke it up.

City Manager Gonzales: For RFP, the threshold is \$60,000.

Mayor Hechler: Ok, we can talk in circles here, but what we need is a real answer. Merry Jo, instead of sitting on the side and guiding from a distance, can you be involved directly?

Commissioner Fahl: I will do anything you want me to do. I'll come see you every day. We could meet right away and discuss breaking things up.

Mayor Hechler: I work a lot better when there's A, B, & C to do. That's what we need is a list.

Mayor Pro-Tem Forrister: Sandy wants to use his money for something to get done so he can see it this fiscal year.

Mayor Hechler: Angie, let's you and I sit down with the idea that we're going to get a list of things to do and knock them out. I'm confused. Meeting here every two weeks and talking about it isn't going to solve anything. We need to get down to nuts and bolts and actually do it at the office.

Commissioner Mitchell: So, would we make this as a motion to postpone this decision?

Mayor Pro-Tem Forrister: We instruct Mayor, Merry Jo, and Angie to construct a plan.

Commissioner Fahl: Then we can talk to Sandy about helping with the EAP. The operation maintenance manuals aren't too difficult. Those EAPs are a bear. Then we can start talking to him for his next fiscal year and ours too.

Mayor Hechler: It's not just developing a plan, its funding, but we need to know where the funding's coming from.

Commissioner Fahl: If you like the plan, that's it, you're done. Then it's on the shelf and you check it off your list. The plan is really about the dam next to the hospital, now, with the roundabouts, they're directing more water into that structure. If we get an event, then Ryan knows the emergency management officer, he would be watching that. If it gets to a certain stage then the EAP tells us what steps to take. It's really just preparing if that dam breaches. That's like the template part that Angie talked about. The expensive part is you have to hire that engineering firm because they have to decide the hydrology of all that and the potential storm events. That's where the expense comes in.

Mayor Hechler: Let's have that discussion between you, me and Angie.

Mayor Pro-Tem Forrister made a motion to direct Commissioner Fahl and City Manager Gonzales to construct a plan for the Dam Maintenance pertaining to the Cuchillo Negro Dam, Marie Street Dam, and St. Anne's Dam. Commissioner Mitchell seconded the motion. Roll call was taken by the Clerk-Treasurer. Motion carried unanimously.

9. Discussion/Update: Sunny 505 FY 23/24 Advertising and Marketing Project.

Joanie Griffin, Sunny 505 gave an update on the FY 23/24 Advertising and Marketing Project.

10. Discussion/Action: Approval of new Positive Pay Revolving Fund City Bank Account.

City Clerk Torres: The city recently upgraded our revolving fund bank account to a Positive Pay account. We upgraded this specific city account because it is used for our city payroll checks and the accounts receivable checks. A positive pay account will help the bank quickly identify, and act upon fraudulent items because the city will now provide the bank with a file detailing all checks that are issued to the public. We are bringing this before you, because the bank is requesting official approval from our governing body. With that I will stand for any questions.

Commissioner Mitchell made a motion to approve the Positive Pay Revolving Fund City Bank Account. Mayor Pro-Tem Forrister seconded the motion. Roll call was taken by the Clerk-Treasurer. Motion carried unanimously.

11. Discussion/Update: March 19, 2024, Special Referendum Election results.

City Clerk Torres: As you know, we just had a Special Election on March 19th regarding the bond ordinance 756. After every election I bring the election results and or canvass to the commission to give an update and make the results a part of the permanent record. In this election we had 447 votes for the ordinance and 583 votes against it, totaling 1030 votes for this election. The County Clerk informed me that the canvass was done yesterday, and that will be made part of the minutes.

12. Discussion/Action: Public restrooms in city parks.

OJ Hechler, Community Services Director: As you know, the city parks restrooms have been locked up since November due to vandalism. We still open them during special events and at the request of the public, but other than that they are locked. I have been managing these bathrooms for about 7 years, now and I can tell you that over the years, what started off as a once a week deep cleaning and daily spot checks, turned into twice a week deep cleaning with daily spot checks. Then over the years, the Police Department used to lock the bathrooms up at night and they didn't always get locked up, because obviously they'd get calls out and things of that nature, so then it turned into people sleeping in our bathrooms. We found toilet paper missing and things of that nature, so we then added the closure of the bathrooms and cemeteries on our rotation to lock them up in the evenings. Then it turned into a trend to where it seems like public property and things of that nature aren't respected like they once were. Speaking on my experience, it then went from fixing the occasional bathroom stall to the toilet paper dispensers being torn off the wall. These last couple of years have been the busiest as far as bathroom maintenance, and fixing vandalism. It turned into a daily thing in 2023. We recently had the bathrooms at Ralph Edwards Park renovated. We spent \$40,000 on the ones by the basketball courts. We spent \$34,000 on the ones next to the skate park bathrooms which seemed to turn them into a target. They were targeted daily. I had a meeting with the Police Department this morning, and we pulled up some of the old police reports. We are talking thousands of dollars' worth of damage over this last year with baby stations being ripped off the wall, to bathroom stalls being torn apart. They were tampering with the locks, and I can name a few other incidents that occurred. They were being vandalized within the first week of them being renovated. Basically, what we are trying to get to is, "should we unlock these bathrooms or should we not"? Since these bathrooms have been locked up in November, we haven't had any vandalism in our parks. The Police Department had fewer calls for suspicious activity outside of these bathrooms for needles. I feel that we should keep these bathrooms locked up because it deters crime, and it protects our city property. We want to have them open to the community. However, the problem is that the majority of the community aren't the ones using these bathrooms. It is the transients that are hanging around these facilities because they've got nowhere else to go. The other thing we are finding out is that people are dealing drugs inside of these bathrooms and they are tearing them up. We understand that we are here to serve the public, but at what point do we draw the line?

Chief Tavizon: I am in agreeance with keeping them locked. It is ridiculous that we have to deal with people damaging public property like that. It is a privilege to have restrooms. I came from Deming and there were no restrooms at any of the parks because similar things were happening. We at least give the option of having a porta potty out there for the public to use. That's pretty nice of us to offer that. The vandalism and the calls for service have been down since the bathrooms have been locked up. I would just hate to continue it. It is a difficult thing on the police side to enforce anything because you obviously can't have cameras inside of the bathrooms. We have the cameras outside of the bathrooms, but there is no way of telling what the condition of the bathroom is before someone enters it, and after they leave, so we wouldn't be able to pin the vandalism on any particular person. We would really need the assistance from the community in order to do that. However, that hasn't happened in the past.

Mayor Hechler: When we built these bathrooms, we had the idea that we were going to provide them for the public, and they were going to be really nice, and they were for a time, but what we created, was what I call an attractive nuisance, and then as things changed around these facilities and the parks, I noticed that a group of kids would hang around the bathrooms by the basketball courts every single day. They would hang out there, and do whatever they do, and then they would disappear into the bathrooms, because they would have a place to hide, and when they went inside, that's when the partitions got torn up, and things like that. We could open these bathrooms up tomorrow, and they might be good for a couple of weeks or a month, but eventually, it is going to happen, because it is just the nature of some things that happen in our community. I like the present philosophy have the bathrooms available to the public when there are special events, or when we have special requests so at least then we can show our best side, and say look at our nice facilities, and then lock them back up when the event is over.

A debate ensued on whether or not the city should continue to offer the porta potties at the park.

Mayor Pro-Tem Forrister made a motion to allow staff to keep the public restrooms in the city parks locked until further review unless there is a special event, and to remove the porta potties from the city parks. Commissioner Fahl seconded the motion. Roll call was taken by the Clerk-Treasurer. Motion carried unanimously.

13. Discussion/Action: 2022 GO Bond Grant Agreement – Library.

Traci Alvarez Assistant City Manager: This is the annual library state funds that we get. I had Angela send you the new information. They had sent out some previous information, and then retracted it, because the amount was wrong, but luckily when it came back, we only lost around \$134. We are still getting \$36,891 vs. \$37,025 which was originally in your packet. That was an error that came down from the state level, and there were a lot of adjustments made. This bond agreement that comes through will only come through on DocuSign. It has to be signed through their DocuSign system. I am asking for you to

CITY COMMISSION MARCH 27, 2024 REGULAR MEETING MINUTES

approve the mayor to sign via DocuSign when he gets it in his email, and then it will go through the channels at the state level, and we will get a fully executed agreement.

Mayor Pro-Tem Forrister made a motion to allow the mayor to sign the 2022 G.O. Bond Library Grant Agreement via DocuSign. Commissioner Mitchell seconded the motion. Roll call was taken by the Clerk-Treasurer. Motion carried unanimously.

I. ADJOURNMENT:

Mayor Hechler adjourned the meeting at 12:33 p.m.

Passed and Approved this 10th day of April, 2024.

Rolf Hechler, Mayor

ATTEST:

Angela A. Torres, CMC, City Clerk

TCPD Roster by Year

Police 2016 Officers 19

ALIREZ, LEE J *

APODACA, MICHAEL S

09021 AUSTIN-CORDELL, MALISSA A

BAKER, ERICA M

BLACKLOCK, JUSTIN T

BLEIMEYER, LARRY K

BOJORQUEZ-SAUCEDA, YOSER

DALRYMPLE, MARIBEL

09063 GARCIA, ANTHONY J.

09024 HARRINGTON, JAMES D

LAUX, ANDREW H

09065 MACROBERT, ANTHONY

MARIN, RAFAEL

MORGAN, JAMES SCOTT

ONTIVEROS, TED

PETERSON, MARK A

SOKOLOW, MATTHEW L

SWEENEY, JAMIE

ZAGORSKI, ANTHONY C

5 of 19 left in 2016

Red indicates Not on current year payroll

Police 2017 Officers 22

-9061 ALIREZ, LEE J *

-9027 APODACA, MICHAEL S

-9035 BAKER, ERICA M **

-9054 BLACKLOCK, JUSTIN T

-9047 BLOMQUIST, JAFFEE M

-9058 BOJORQUEZ-SAUCEDA, YOSER

-9050 CONTRERAS JR., JAMES A

-9077 DALRYMPLE, MARIBEL

-9118 JONES, JACOB M

-9057 LAUX, ANDREW H

-9056 MALDONADO, SERGIO

-9041 MARIN, RAFAEL

-9126 MORGAN, JAMES SCOTT

-9129 ONTIVEROS, TED

-9068 PERU, ALFADIVA

-9128 PETERSON, MARK A

-9066 PREDMORE, JERRY

-9127 SOKOLOW, MATTHEW L

-964 SWEENEY, JAMIE

-5114 VALENZUELA, GRECIA

-9125 VENABLE, DONALD J

-9069 ZAGORSKI, ANTHONY C

5 of 22 left in 2017

Data from annual Payroll records

* Chief of Police

** Interim/Acting Chief of Police

Police 2018 Officers 20

-9030 ACERO, ABEL

-9027 APODACA, MICHAEL S

-9131 ARAGON, RANDALL *

-9035 BAKER, ERICA M

-9126 BLOMQUIST, JAFFEE M

-9132 CARREON, ALEJANDRO I

-9129 CONTRERAS JR., JAMES A

-9058 DALRYMPLE, MARIBEL

-9068 JONES, JACOB M

-9128 MALDONADO, SERGIO

-9066 MARIN, RAFAEL

-9118 ONTIVEROS, TED

-9127 PERU, ALFADIVA

-9064 PETERSON, MARK A

-9057 PREDMORE, JERRY

-5114 SOKOLOW, MATTHEW L

-9056 SWEENEY, JAMIE

-9125 VALENZUELA, GRECIA

-9069 VENABLE, DONALD J

-9041 ZAGORSKI, ANTHONY C

4 of 20 Left in 2018

Research by Ron Fenn

TCPD Roster by Year

Police 2022 Officers 22

BLOMQUIST, JAFFEE M

00085 BROWNING, ZACHARY A

CARREON, ALEJANDRO I

FRAZIER, KACI L

00101 FROESE, CASEY

00071 GONZALEZ, SHANTELL

00081 JEFFERS, SHANE D

00100 KNULL, DEANNA

00103 MADDEN, MARTIN D

MARIN, RAFAEL

MARTINEZ, MARIBEL

00090 MYERS, JUSTIN W

NUNEZ, AMERICA

ONTIVEROS, TED

00114 PRIETO, JOSEPH

RODRIGUEZ, VICTOR *

00115 SWITHIN, ANDREW

00112 TAVIZON, LUIS A *

VEGA, JUDE MIKE

VENABLE, DONALD J **

ZAGORSKI, ANTHONY C

ZAVALA, ZACHARY A

6 of 22 left in 2022

Police 2023 Officers 24

BLOMQUIST, JAFFEE M

BROWNING, ZACHARY A

00147 CLARK, JUAN

00128 COULTER, KYLEEN

00127 EILERS, LEVI

FRAZIER, KACI L

FROESE, CASEY

GONZALEZ, SHANTELL

JEFFERS, SHANE D

KNULL, DEANNA

MADDEN, MARTIN D

MARIN, RAFAEL

MARTINEZ, MARIBEL

ONTIVEROS, TED

00148 ORTIZ, ALEXANDRE

PRIETO, JOSEPH

00136 RAMIREZ, ARMANDO

00138 SANCHEZ, ABEL

0956 SWEENEY, JAMIE

SWITHIN, ANDREW

TAVIZON, LUIS A *

VEGA, JUDE MIKE

VENABLE, DONALD J

00123 VILLARREAL, BRANDON P

7 OF 24 Left in 2023

Police 2024 Officers 18

BLOMQUIST, JAFFEE M

CLARK, JUAN

EILERS, LEVI

FRAZIER, KACI L

00??? GIGANTE, R

GONZALEZ, SHANTELL

JEFFERS, SHANE D

KNULL, DEANNA

MARIN, RAFAEL

ONTIVEROS, TED

ORTIZ, ALEXANDRE

RAMIREZ, ARMANDO

SANCHEZ, ABEL

SWEENEY, JAMIE

TAVIZON, LUIS A *

VEGA, JUDE MIKE

VENABLE, DONALD J

VILLARREAL, BRANDON P

Red indicates Not on current year payroll

Data from annual Payroll records

Research by Ron Fenn

February 29, 2024

Angela Gonzales
City Manager
City of Truth or Consequences
505 Sims St
Truth or Consequences, NM 87901

Re: **Task Order No. XX – T or C Engineering On-Call Services**
St Anne's and Marie Street Dam Safety Improvements
Design Report and Dam Safety Improvements Design

Dear Ms. Gonzales:

Wilson & Company reviewed the New Mexico Office of the State Engineers, Dam Safety Bureau (OSE), Inspection Checklist and Report for each of the two Dams listed to develop a scope of work related to the Final Remarks and Required Actions by the Owner, listed for each dam. We have prepared a proposal for engineering services to assist the City of Truth of Consequences (T or C) in meeting the deficiencies and actions necessary to comply with the remarks in the report. Wilson & Company will deliver the report and construction documents in Hard Copy and PDF format in accordance with the requirements of the OSE.

The following is a summary of the proposed scope and fees:

St. Annes Dam (OSE D-581)	= \$146,372.00 (excludes NMGRT)
Marie Street Dam (OSE D-582)	= \$119,596.00 (excludes NMGRT)
<u>Third Party Costs</u>	<u>= \$82,500.00 (excludes NMGRT)</u>
Total Costs	= \$348,468.00 (excludes NMGRT)

The following is a breakdown of the proposed scope and fees:

ENGINEERING

Lump Sum WORK ITEMS St Anne's Dam, OSE D-581: \$146,372.00 (excludes NMGRT).

The tasks are broken down as follows:

1. St Anne's St Dam
 - 1.1. Project Coordination
 - 1.1.1. Wilson & Company will conduct project management, weekly coordination meetings, and field reviews for the project.
 - 1.2. Design Report
 - 1.2.1. Wilson & Company will prepare a Design Report meeting the requirements contained in the OSE Checklist. A scoping meeting with Mr. James Head of the OSE will be held to determine the details required for acceptance of the report for filing with the OSE. This work includes engineering for the hydrologic and hydraulic analysis of the principal and

Lump Sum WORK ITEMS Third Part Costs: \$82,500.00 (excludes NMGR).

- 3. Third Party Costs
 - 3.1. Geotechnical Investigation
 - 3.1.1. Seepage Analysis
 - 3.1.2. Stability Analysis
 - 3.1.3. Seismic Analysis
 - 3.2. Pipe Condition Videos
 - 3.3. Expenses

Project Manager will provide weekly progress report to City of T or C to document project developments. See Page 4 for fee breakdown of the tasks described above.

If you have any questions or comments concerning this letter or any aspect of this project, please call at your convenience at cell no. 505-400-6970. Thank you for considering Wilson & Company.

Sincerely,

Daniel S. Aguirre, PE, CFM
Sr Vice President

City of Truth or Consequences For St Anne's and Marie Street Dam Design Report and Dam Safety Improvements						
Description/Personnel	Principal Engineer P6	Sr Project Manager P5	Project Engineer P4	Project Engineer P2	Draftsman/ Technician OD4	Task Sub-Total
Rate \$/hr	\$244.00	\$212.00	\$156.00	\$118.00	\$108.00	
St Anne's Dam						
Task 1 - Project Coordination						
Project Management		18				\$3,816.00
Meetings and Field Review		18	26	26		\$10,940.00
Task 2 - Design Report						
Hydrologic Analysis			40	80		\$15,680.00
Spillway Design Flood			2	4		\$784.00
Spillway Rating Curve			1	2		\$392.00
Spillway Design Assessment			1	2		\$392.00
Outlet Works Capacity Analysis			1	2		\$392.00
Outlet works design			1	2		\$392.00
Dam Geometry			1	2		\$392.00
Freeboard			1	2		\$392.00
Erosion Protection			1	2		\$392.00
Utility Placement			1	2		\$392.00
Design Report			24	64	24	\$13,888.00
Task 3 - Design & Construction						
New Intake Structure			16	32	64	\$13,184.00
Erosion Protection			2	4	8	\$1,648.00
Dam Pool			4	16	16	\$4,240.00
Downstream Channel Realignment			4	8	16	\$3,296.00
Task 4 - O&M Manual			24	72	16	\$13,968.00
Task 5 - Emergency Action Plan (EAP)			64	104	80	\$30,896.00
Task 6 - Quality Management			64	104	80	\$30,896.00
					Total St Anne's	\$146,372.00
Marie Street Dam						
Task 1 - Project Coordination						
Project Management		30				\$6,360.00
Meetings and Field Review		30	38	38		\$16,772.00
Task 2 - Design Report						
Hydrologic Analysis			40	80		\$15,680.00
Spillway Design Flood			2	4		\$784.00
Spillway Rating Curve			1	2		\$392.00
Spillway Design Assessment			1	2		\$392.00
Outlet Works Capacity Analysis			1	2		\$392.00
Outlet works design			1	2		\$392.00
Dam Geometry			1	2		\$392.00
Freeboard			1	2		\$392.00
Erosion Protection			1	2		\$392.00
Utility Placement			1	2		\$392.00
Design Report			24	64	24	\$13,888.00
Task 3 - Design & Construction						
Auxiliary Spillway			16	32	32	\$9,728.00
Dam Pool			4	16	16	\$4,240.00
Task 4 - O&M Manual			24	64	16	\$13,024.00
Task 5 - Emergency Action Plan (EAP)			64	104	80	\$30,896.00
Task 6 - Quality Management		24				\$5,088.00
					Total Marie Street	\$119,596.00
Total Manhours	0	120	498	948	472	2038
Total Cost	\$0.00	\$25,440.00	\$77,688.00	\$111,864.00	\$50,976.00	\$265,968.00
Sub-Total Engineering Cost not including NMGR						\$265,968.00
Third Party Costs						
Geotechnical Engineering						
Geotechnical Investigation						\$32,000.00
Seepage Analysis						\$8,000.00
Stability Analysis						\$8,000.00
Seismic Analysis						\$16,000.00
Pipe Condition Video						\$15,000.00
Other Expenses						\$3,500.00
Sub-Total Expenses not including NMGR						\$82,500.00
Proposed Task Order without NMGR						\$348,468.00

Sierra
2024 Truth or Consequences Special
Election
Tuesday, March 19, 2024

Tabulator Name
VCC-ABS-0773

Tabulator ID
773

Voting Location
Sierra County Clerk's Office (ABS)

Voting Location ID
16

Total Cast : 1033
Total Voters : 1033

=====

TOTALS for all Ballots	
Total Cast	: 1033
Total Voters	: 1033

=====

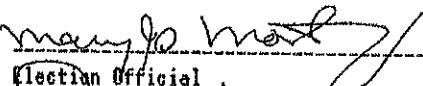
ORDINANCE NO. 756 (1)

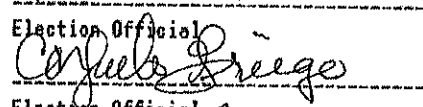
FOR	: 447
AGAINST	: 583
Total Votes	: 1030
Number of Overvotes	: 1
Number of Undervotes	: 2

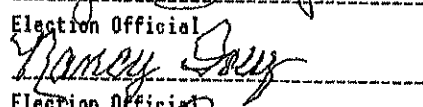
Unit Model: ICE (2.3)
Unit Serial: AAFEBJR0403
Protective Counter: 1420
Software Version: 5.17.15.1

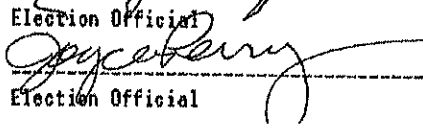
Certification

WE, THE UNDERSIGNED ELECTION
OFFICIALS, HEREBY CERTIFY THAT THE
ABOVE ELECTION WAS HELD IN ACCORDANCE
WITH THE LOCAL AUTHORITY ELECTION ACT
AND REGULATIONS OF THIS JURISDICTION.


Election Official


Election Official


Election Official


Election Official

ELECTION DATE 3/19/2024 TYPE OF ELECTION general <i>2024 Special Election</i>	EARLY/ABSENTEE VOTER PRECINCT Absentee	SIGNATURE ROSTER OF EARLY/ABSENTEE VOTERS AFTER COMPLETING THIS COVER RETURN THIS ROSTER TO: ☒ COUNTY CLERK ☐ SOS ☐ District Court ☐ Magistrate Court
---	--	--

CERTIFICATE

State of New Mexico
County of Sierra

I, The County Clerk in Sierra County, NM County, do hereby certify that the voters listed in this register are the qualified electors who voted in the Early/Absentee precinct during this election and that no person was permitted to vote whose name does not appear on this register and that the total number of such electors who so voted is **1034**.

IN WITNESS WHEREOF, I hereunto subscribe my name and affix my official seal on this the *19th* day *March* of *March*, 20*24*

Shelly K. Trujillo
County Clerk

ATTENTION ELECTION OFFICIALS:

Please complete this certificate prior to signing below.

ABSENTEE BALLOTS RECEIVED	1034	ROSTER TOTALS 1034
LESS ABSENTEE BALLOTS REJECTED	0	
EQUALS BALLOTS ACCEPTED	1034	

MACHINE SERIAL # *KC-ABS-0773* ENDING MACHINE PUBLIC COUNTER

TABULATOR A
TABULATOR B
TABULATOR C
TABULATOR D

memory card #1
077130

TOTAL FROM TABULATORS: <i>1033</i>	+ TOTAL HAND TALLY: <i>1</i>	+ EMPTY ENVELOPE <i>0</i>	= TOTAL BALLOTS CAST <i>1034</i>
---------------------------------------	---------------------------------	------------------------------	-------------------------------------

WE, the undersigned, being all the election judges and election clerks for the above mentioned election in the County indicated above, do hereby certify that all the voting machines(s) listed above were delivered to this early/absentee precinct board at 7:00 a.m. on election day, and we further certify that the public counter numbers listed above are true and exact.

After Signing Return to: COUNTY CLERK in the Official Return Envelope.	PRESIDING JUDGE	<i>Mary Jo Montoya</i>
	ELECTION JUDGE	<i>Fabricia Woods</i>
	ELECTION JUDGE	<i>Angela Ruiz</i>
	ELECTION CLERK	<i>Nancy Gray</i>
	ELECTION CLERK	<i>Gayle Berry</i>
	ELECTION CLERK	

2024 Special Election - Sierra County
Hand Count Tally Sheet - - PRECINCT 007

Vote Type: 2024- Absentee Special Election

OFFICES														Total
Municipal Question: ORDINANCE NO. 756 - CITY OF TRUTH OR CONSEQUENCES														
Yes														
No	1													1

ELECTION OFFICIALS PLEASE COMPLETE THE FOLLOWING:

1. TOTAL BALLOTS RECEIVED

1

2. TOTAL BALLOTS REJECTED

0

3. TOTAL BALLOTS COUNTED

1

CERTIFICATE:

We the undersigned, being all of the election officials for the election held on March 19, 2024 in the voting division listed above, do hereby certify that we have correctly counted and tallied the votes legally cast, that the results of such count and tally is as shown herein, and that we have properly posted the totals to the appropriate column and line.

Mary Jo Martin
Presiding Judge
Patricia Lucero
Election Judge
Amelia Brings
Election Judge

Nancy Sweeney
Election Clerk
Joyce Perry
Election Clerk

Election Clerk

NOTICE

This tally sheet is to be used to tally any hand counted ballots. All entries in this tally sheet are to be made by the election judges and election clerks. All judges and clerks must sign the certificate printed on the bottom left of this tally sheet. One copy of this tally sheet must be delivered to the county clerk and one copy mailed to the secretary of state.

Election Summary Report

General Election

Sierra

March 19, 2024

Summary for: All Contests, All Districts, All Tabulators, All Counting Groups

Voters Cast: 1,033 of 0 (N/A)

ORDINANCE NO. 756 (Vote for 1)

Times Cast	Total	
	1,033 / 0 (N/A)	
Candidate	Party	Total
FOR		447
AGAINST		583
Total Votes		1,030
	Total	
Unresolved Write-In		0



Election Summary Report

General Election

Sierra

March 19, 2024

Summary for: All Contests, All Districts, All Tabulators, All Counting Groups

Voters Cast: 0 of 0 (N/A)

ORDINANCE NO. 756 (Vote for 1)

		Total
Times Cast		0 / 0 N/A
Candidate	Party	Total
FOR		0
AGAINST		0
Total Votes		0
		Total
Unresolved Write-In		0

SIERRA COUNTY, NM

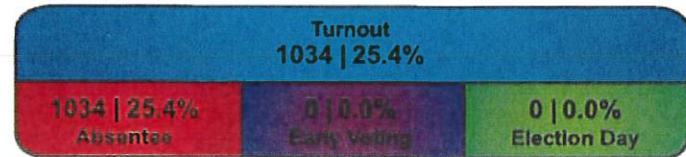
All-County Rollup

Election Day: Tuesday, March 19, 2024

Precinct Totals

Depending on the Filters selected, the data below shows:
the count of votes by ALL registered voters, or those registered at one selected precinct.

OR the count of ALL votes from ALL locations, or from one selected location.
Also shown is a breakdown of votes/voters grouped by party
Click the Filters button on the menu above to filter by location where voted,
or by voters' registered precinct.



Last Updated: 3/20/2024 8:26 AM

Sierra County, NM
Entire County

Description	Registered Voters	Total Ballots Cast	Total Turnout				DTS			SWP			DEM		
				Voters*	Ballots	Turnout	Voters*	Ballots	Turnout	Voters*	Ballots	Turnout	Voters*	Ballots	Turnout
Early Voting	4067	0	0.0%	0	0	0.0%	1025	0	0.0%	0	0	0.0%	1439	0	0.0%
Election Day	4067	0	0.0%	0	0	0.0%	1025	0	0.0%	0	0	0.0%	1439	0	0.0%
Absentee	4067	1034	25.4%	0	0	0.0%	1025	197	4.8%	0	0	0.0%	1439	432	10.6%
Totals	4067	1034	25.4%	0	0	0.0%	1025	197	4.8%	0	0	0.0%	1439	432	10.6%
Provisionals		0			0			0			0			0	

Description	Registered Voters	Total Ballots Cast	Total Turnout	LIB			REP		
				Voters*	Ballots	Turnout	Voters*	Ballots	Turnout
Early Voting	4067	0	0.0%	47	0	0.0%	1510	0	0.0%
Election Day	4067	0	0.0%	47	0	0.0%	1510	0	0.0%
Absentee	4067	1034	25.4%	47	1	0.0%	1510	399	9.8%
Totals	4067	1034	25.4%	47	1	0.0%	1510	399	9.8%
Provisionals		0			0			0	

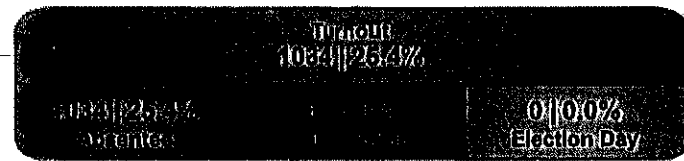
SIERRA COUNTY, NM

All-County Rollup

Election Day: Tuesday, March 19, 2024

Precinct Totals

Depending on the Filters selected, the data below shows:
 the count of votes by ALL registered voters, or those registered at one selected
 precinct.
 OR the count of ALL votes from ALL locations, or from one selected location.
 Also shown is a breakdown of votes/voters grouped by party.
 Click the Filters button on the menu above to filter by location where voted,
 or by voters' registered precinct.



Last Updated: 3/20/2024 8:26 AM

Sierra County, NM
 Entire County

Description	Registered Voters	Total Ballots Cast	Total Turnout				DTS			SWP			DEM		
				Voters*	Ballots	Turnout	Voters*	Ballots	Turnout	Voters*	Ballots	Turnout	Voters*	Ballots	Turnout
Early Voting	4067	0	0.0%	0	0	0.0%	1026	0	0.0%	0	0	0.0%	1439	0	0.0%
Election Day	4067	0	0.0%	0	0	0.0%	1026	0	0.0%	0	0	0.0%	1439	0	0.0%
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Totals	4067	1034	25.4%	0	0	0.0%	1026	197	4.8%	0	0	0.0%	1439	432	10.6%
Provisionals		0			0			0			0			0	

Description	Registered Voters	Total Ballots Cast	Total Turnout	LIB			REP		
				Voters*	Ballots	Turnout	Voters*	Ballots	Turnout
Early Voting	4067	0	0.0%	47	0	0.0%	1510	0	0.0%
Election Day	4067	0	0.0%	47	0	0.0%	1510	0	0.0%
Absentee	4067	1034	25.4%	47	1	0.0%	1510	399	9.8%
Totals	4067	1034	25.4%	47	1	0.0%	1510	399	9.8%
Provisionals		0			0			0	



CERTIFICATION OF CANVASS RESULTS

We, the undersigned Board of County Commissioners acting as the Board of Canvassers of Sierra County, State of New Mexico, canvass the Special Election held in said county, March 19, 2024, certify that the canvass results text file sent to the office of secretary of state is a correct canvass of returns of said election.

WITNESS the Honorable Board of County Commissioners, March 26, 2024
Date

ATTEST:

Shelly K. Trujillo
Clerk

[Signature]
Chairman

James E. Paxon
Member

Frank Hopkins
Member

Member

Member

Member





CITY OF TRUTH OR CONSEQUENCES

AGENDA REQUEST FORM

MEETING DATE: March 13, 2024

Agenda Item #: F.3

SUBJECT: Acknowledge Regular Lodgers Tax Advisory Board Minutes, January 22, 2024
DEPARTMENT: City Clerk's Office
DATE SUBMITTED: April 5, 2024
SUBMITTED BY: Angela A. Torres, Clerk-Treasurer
WHO WILL PRESENT THE ITEM: Consent Calendar

Summary/Background:

Minutes approval.

Recommendation:

Acknowledge minutes.

Attachments:

- Regular Special Recreation Board Minutes, February 8, 2024

•

-

Fiscal Impact (Finance): N/A

\$0.00

Legal Review (City Attorney): N/A

None.

Approved For Submittal By: ☐ Department Director

Reviewed by: ☒ City Clerk ☐ Finance ☐ Legal ☐ Other: [Click here to enter text.](#)

Final Approval: ☒ City Manager

CITY CLERK'S USE ONLY - COMMISSION ACTION TAKEN

Resolution No. - Ordinance No. -

Continued To: - Referred To: -

☐ Approved ☐ Denied ☐ Other: -

File Name: CC Agendas 4-10-24

**CITY OF TRUTH OR CONSEQUENCES
LODGERS TAX ADVISORY BOARD
MINUTES
MONDAY, JANUARY 22, 2024**

REGULAR MEETING

Regular meeting of the Lodgers Tax Advisory Board of the City of Truth or Consequences, New Mexico to be held in the City Commission Chambers, 405 W. Third, Truth or Consequences, New Mexico, on Monday, January 22, 2024 at 12:00 pm.

CALL TO ORDER:

The meeting was called to order by Chairman Foerstner.

ROLL CALL:

Jake Foerstner, Chairman
Gina Kelley, Vice-Chairman
Linda DeMarino, Member
Victoria Harrington, Member
Jessica MacKenzie, Member

ALSO PRESENT:

Angie Gonzales, City Manager
Tammy Gardner, Executive Assistant
Lisa Gabaldon, Deputy Clerk

1. APPROVAL OF AGENDA:

Member DeMarino made a motion to approve the agenda.
Vice-Chairman Kelley seconded the motion.
Motion carried unanimously.

2. APPROVAL OF MINUTES:

a. Regular Meeting Minutes of November 27, 2023

Member DeMarino made a motion to approve the minutes.
Member Harrington seconded the motion.
Motion carried unanimously.

3. COMMENTS FROM THE PUBLIC (3 minute rule applies)

There were no comments from the public at this time.

4. NEW BUSINESS:

a. Discussion/Update: LTAB Expenses. Tammy Gardner

Executive Assistant Gardner went over the expense report which was included in the packet with the board.

b. Discussion/Action: SCAC Application – Website

Cary Jagger' Gustin presented his application to the board.

The board decided to fund the project from February-June.

Member MacKenzie made a motion to fund \$1,134.06 to the SCAC for the website.

Vice-Chairman Kelley seconded the motion. Motion carried unanimously.

c. Discussion/Action: SCAC Application - Reprint Gallery Brochures

Cary 'Jagger' Gustin made his presentation to the board.

Member DeMarino made a motion to approve \$633.00 to SCAC in order to reprint the brochures.

Member MacKenzie seconded the motion. Motion carried unanimously.

d. Discussion/Update: PAAB Report – Well Drilling Project

Carey 'Jagger' Gustin advised the board that they are still planning on doing work on the well by Geronimo Springs Museum. He advised them that due to the moratorium on water rights, they are unable to do that, so they are wanting to have someone take a look at the cistern and they are going to ask the museum to use the well that they have in order to pump water to the fountain.

e. Discussion/Update: MainStreet – Desert Ultra Report

Cathy Mears-Martin went over the expenditures in her report which totaled \$2,801.54 which was less than what they were awarded.

Member DeMarino made a motion to accept the report from MainStreet. Vice-Chairman Kelley seconded the motion. Motion carried unanimously.

f. Discussion/Action: MainStreet Application – Truth or Consequences Annual Fiesta

Chairman Foerstner asked Commissioner Mitchell if they had turned in their report from Fiesta 2023. After much discussion, it was determined that they hadn't turned in the report and Commissioner Mitchell stated that she would work on it ASAP and get it turned in.

The board had a discussion about how to track the numbers from big events and possibly having a type of giveaway for filling out the questionnaire.

Commissioner Mitchell and Cathy Mears-Martin went before the board and presented the board with their plan as to how they would use the money for the 2024 Fiesta. They advised the board that they would be having a Cash Party on March 30, 2024 for a fundraiser.

Vice-Chairman Kelley asked City Manager Gonzales if it was possible to have MainStreet buy the tents, bleachers, and barriers, to donate it to the City in order for them to have these things on hand for future events. City Manager Gonzales stated that she didn't see a problem with it. The board and City Manager

Gonzales decided to put a list together for things that the city needs and the board can purchase the items from their fund before they lose the unspent monies.

Member DeMarino made a motion to approve a total of \$46,000. to MainStreet for the annual Fiesta, with the contingency that they donate the bleachers, tents and barriers to the City of Truth or Consequences so that they can be used for future events. Member MacKenzie seconded the motion. Motion carried unanimously.

5. COMMENTS FROM THE BOARD:

Member DeMarino stated that they had allocated money for specific things for Fiesta 2023, and the money that was reimbursed was more than what they had allocated. She went on to say that back in the day, if an event was going to be more than originally anticipated, they would come back before the board to ask for more funding. She feels that it is pointless for them to allocate money for specific line items, and then are reimbursed for more than what was originally allocated. She suggested that if the amount is over what was allotted, they only get reimbursed for what was allotted.

Executive Assistant Gardner stated that that's what she usually does; it was overlooked.

Member DeMarino stated that they did go over in certain categories, but did not go over the total amount that was allocated. She went on to say that there are several items that were reimbursed that were not approved by the board.

City Manager Gonzales stated that on the budget side, as long as they don't go over their allotment, they aren't going to get too excited about it. She went on to say that it would be micromanaging that event.

Member DeMarino stated that they break down every category for a reason.

City Manager Gonzales advised the board that they will watch for these things better.

Executive Assistant Gardner stated that she is trying and doing her best. She stated that she understands the guidelines.

Chairman Foerstner asked if Executive Assistant Gardner could send them the reimbursement requests for them to review.

City Manager Gonzales and Executive Assistant Gardner advised the board that they cannot send them to all of the board members because it violated the Open Meeting Act.

Chairman Foerstner advised Executive Assistant Gardner to send the reimbursement requests to Vice-Chairman Kelley.

Vice-Chairman Kelley invited everyone to come and see her at the new Visitors Center. She said she has been working on it and it's coming along.

6. COMMENTS FROM STAFF

There were no comments from the staff at this time.

7. ADJOURNMENT

There being no further business, Chairman Foerstner adjourned the meeting.

PASSED AND APPROVED this 25th day of March 2024.



Jake Foerstner, Chairman



CITY OF TRUTH OR CONSEQUENCES

AGENDA REQUEST FORM

MEETING DATE: April 10, 2024

Agenda Item #: F.4

SUBJECT: March 2024 Accounts Payable
DEPARTMENT: Finance
DATE SUBMITTED: April 2, 2024
SUBMITTED BY: Silke Kapela, Accounts Payable
WHO WILL PRESENT THE ITEM: Consent Calendar

Summary/Background:

According to Sec. 2-28 of the Municipal Code related to Publication of expenditures:
Each month there may be published a summary of expenditures made during the preceding calendar month, which shall include a list of the total expenditures during the month, the amount spent in connection with each budgetary item, and a summary of all receipts; provided, however, that the publication mentioned in this section shall be made only at the discretion of the Commission if it shall deem such publication necessary in the public interest.

Recommendation:

Approve the Accounts Payable summary for March 2024

Attachments:

- End of Month Accounts Payable Report by Fund

Fiscal Impact (Finance): Yes

All Funds Summary is a total of \$ 2,797,339.79

Legal Review (City Attorney): N/A

N/A

Approved For Submittal By: ☐ Department Director

Reviewed by: ☒ City Clerk ☒ Finance ☐ Legal ☒ Other: Silke Kapela, Account Payable

Final Approval: ☐ City Manager

CITY CLERK'S USE ONLY - COMMISSION ACTION TAKEN

Resolution No. N/A Ordinance No. N/A

Continued To: - Referred To: -

☐ Approved ☐ Denied ☐ Other: [Click here to enter text.](#)

File Name: CC Agendas 4-10-2024

Accounts Payable Transfer Sheet - 2023-2024 FY
Post Date Ending: 3/1, 3/11, 3/15, 3/19, 3/21, 3/28

<u>Fund</u>	<u>Fund Description</u>	<u>Fund Totals</u>						<u>GRAND TOTAL</u>	<u>Fund Numbers</u>
		3/1/2024	3/11/2024	3/15/2024	3/19/2024	3/21/2024	3/28/2024	TRANSFERS	
101	General	\$23,438.08	\$69,017.69	\$106,229.08	\$449.56	\$31,641.92	\$49,709.32	\$280,485.65	101
201	Local Government Corrections		\$20.00					\$20.00	201
209	State Fire	\$1,262.05	\$52,556.07	\$253.80		\$102,524.89	\$4,134.00	\$160,730.81	209
211	Law Enforcement Protection	\$3,515.45	\$6,849.32			\$512.33	\$63.88	\$10,940.98	211
214	Lodger's Tax	\$1,134.91	\$466.67			\$45,410.41	\$5,892.93	\$52,904.92	214
216	Street Renovation	\$4,598.56	\$2,212.78			\$4,254.61		\$11,065.95	216
217	Municipal Recreation							\$0.00	217
260	Fiscal Recovery Funds							\$0.00	260
294	State Library	\$168.68	\$10.01	\$6,401.24		\$27.15	\$99.95	\$6,707.03	294
295	Municipal Pool	\$106.64	\$1,158.15	\$5,072.60	\$150.00	\$6,193.52		\$12,680.91	295
296	PD-GRT Fund	\$9,271.66	\$5,075.33					\$14,346.99	296
298	PD-Donations							\$0.00	298
302	Electrical Construction							\$0.00	302
303	Veterans Memorial					\$236.19		\$236.19	303
304	SJOA - Grants							\$0.00	304
305	Capital Improvement General							\$0.00	305
306	Capital Improvement Joint Utility							\$0.00	306
307	Golf Course Improvements							\$0.00	307
308	USDA -Sweeper							\$0.00	308
309	USDA-Wastewater							\$0.00	309
310	R&R-Emergency							\$0.00	310
311	R&R-Sewer							\$0.00	311
312	R&R-Airport							\$0.00	312
313	R&R-Water							\$0.00	313
314	CDBG - Grant							\$0.00	314
315	CI Reserve- Non Capital Equipment			\$38,689.88				\$38,689.88	315
316	Emergency Reserve							\$0.00	316
320	USDA Water System Improvements					\$540,016.67		\$540,016.67	320
321	Water System Improvements							\$0.00	321
360	NMFA Projects			\$44,402.58				\$44,402.58	360
370	Water Trust Board Projects			\$264,338.37	\$101,941.05			\$366,279.42	370
380	Community Development	\$14,357.83		\$296,784.64		\$204,651.07		\$515,793.54	380
403	Pledge State Tax	\$24,052.03	\$50.94					\$24,102.97	403
501	Cemetery					\$163.05		\$163.05	501
502	Utility Office	\$820.47	\$3,928.32	\$587.78		\$513.58		\$5,850.15	502
503	Electric Dept	\$2,531.35	\$12,901.18	\$356,561.50		\$68,466.62	\$9,626.01	\$450,086.66	503
504	Water Dept	\$5,230.57	\$20,064.07	\$10,202.53		\$6,378.78	\$1,970.81	\$43,846.76	504
505	Solid Waste	\$1,065.98	\$1,828.61	\$50,164.73		\$35,897.08	\$54,322.17	\$143,278.57	505
506	WasteWater	\$5,177.02	\$18,594.32	\$3,697.46		\$7,077.65	\$6,734.03	\$41,280.48	506
507	Solid Waste Landfill/Collection							\$0.00	507
508	Golf Course	\$2,446.52	\$3,387.15	\$1,592.81		\$3,130.64		\$10,557.12	508
509	Municipal Airport	\$124.18	\$17,890.89	\$1,257.60		\$1,067.31		\$20,339.98	509
600	Internal Service Fund		\$244.09			\$1,725.57	\$562.87	\$2,532.53	600
	Grand Total-Accounts Payable	\$99,301.98	\$216,255.59	\$1,186,236.60	\$102,540.61	\$1,059,889.04	\$133,115.97	\$2,797,339.79	



Truth or Consequences

AP EOM REPORT

By Fund

Payment Dates 3/1/2024 - 3/31/2024

PAYABLE APPROVAL

I hereby approve the Issuance of these payments.

FINANCE DIRECTOR OR DESIGNEE

DATE:

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Fund: 101 - General					
SUPERIOR WEED AND PEST C...	000015	03/01/2024	OPEN PO FOR WEED AND PEST..	101-1009-47415	2,167.50
MERCED GOMEZ	02/23/2024	03/01/2024	NON STERILIZED PET ADOPTI...	101-1099-34343	25.00
XEROX CORP - OLD	020680104, 020680106, 0206...	03/01/2024	POLICE DEPT	101-1004-43465	216.81
XEROX CORP - OLD	020680104, 020680106, 0206...	03/01/2024	MUNICIPAL COURT	101-1004-43465	214.47
XEROX CORP - OLD	020680104, 020680106, 0206...	03/01/2024	CITY MANAGER	101-1004-43465	177.74
XEROX CORP - OLD	020680104, 020680106, 0206...	03/01/2024	ELECTRIC DEPT	101-1004-43465	94.93
XEROX CORP - OLD	020680104, 020680106, 0206...	03/01/2024	AIRPORT	101-1004-43465	31.58
XEROX CORP - OLD	020680104, 020680106, 0206...	03/01/2024	SOLID WASTE	101-1004-43465	30.18
XEROX CORP - OLD	020680104, 020680106, 0206...	03/01/2024	FIRE DEPT	101-1004-43465	10.69
XEROX CORP - OLD	020680105, 020680109, 0206...	03/01/2024	FLEET XEROX EQUIPMENT LEA...	101-1012-43465	64.69
REPUBLICAN PARTY OF SIERRA..	02292024	03/01/2024	PARTIAL REFUND LINCOLN DA...	101-1099-34348	200.00
POLICARPIO V BUSTAMANTE -...	102.24	03/01/2024	OPEN PO-LANDSCAPING SERV...	101-1009-47415	900.00
VALLEY VET SUPPLY	17876069	03/01/2024	BORDATELLA FOR DOGS	101-1006-44607	408.75
SIERRA COUNTY SENTINEL	2031	03/01/2024	3 CODE OF ETHICS OR MISSIO...	101-1007-43740	52.94
NEW MEXICO GAS COMPANY, ..	23FEB2024	03/01/2024	NM WORKFORCE CONNECTI...	101-1018-43780	246.52
NEW MEXICO GAS COMPANY, ..	23FEB2024	03/01/2024	ANIMAL SHELTER OPEN PO FY...	101-1018-43780	239.48
NEW MEXICO GAS COMPANY, ..	23FEB2024	03/01/2024	GENERAL OPEN PO FY23/24	101-1018-43780	2,588.25
SILVERSKY, INC.	499044-SI	03/01/2024	OPEN PO FY23/24 GENERAL F...	101-1018-43815	2,193.54
TESTON'S FREEWAY CHEVRON	5674	03/01/2024	OPEN PO FUEL PURCHASES FY...	101-1009-43316	302.25
TESTON'S FREEWAY CHEVRON	5709	03/01/2024	OPEN PO FY23/24 FUEL PURC...	101-1013-43316	116.20
GRAINGER, INC.	9017551814, 9017529760	03/01/2024	DIAL SOAP REFILL / CASE	101-1014-44607	1,139.50
GRAINGER, INC.	9017551814, 9017529760	03/01/2024	URINAL SCREENS / CASE	101-1014-44607	142.12
GRAINGER, INC.	9017551814, 9017529760	03/01/2024	PUMICE CLEANING STICK	101-1014-44607	124.32
BSN SPORTS	924801944	03/01/2024	EDWARDS 30LS DOUBLE CENT...	101-1009-44609	560.00
BSN SPORTS	924801944	03/01/2024	MACGREGOR PROFESSIONAL ...	101-1009-44609	280.00
BSN SPORTS	924801944	03/01/2024	MAC WAFFLE STYLE IN GROU...	101-1009-44609	360.00
BSN SPORTS	924801944	03/01/2024	SHIPPING	101-1009-44609	78.00
VERIZON WIRELESS	9956738969	03/01/2024	CITY CLERK OPEN PO FY23/24	101-1001-43775	279.22
VERIZON WIRELESS	9956738969	03/01/2024	MUNICIPAL COURT OPEN PO ...	101-1002-43775	115.68
VERIZON WIRELESS	9956738969	03/01/2024	CITY MANAGER OPEN PO FY2...	101-1003-43775	234.39
VERIZON WIRELESS	9956738969	03/01/2024	FINANCE OPEN PO FY23/24	101-1004-43775	251.72
VERIZON WIRELESS	9956738969	03/01/2024	ANIMAL SHELTER OPEN PO FY...	101-1006-43775	110.49
VERIZON WIRELESS	9956738969	03/01/2024	POLICE DEPT OPEN PO FY23/24	101-1007-43775	1,949.14
VERIZON WIRELESS	9956738969	03/01/2024	ANIMAL CONTROL OPEN PO F...	101-1008-43775	126.47
VERIZON WIRELESS	9956738969	03/01/2024	PARKS DEPT OPEN PO FY23/24	101-1009-43775	145.81
VERIZON WIRELESS	9956738969	03/01/2024	COMMUNITY DEVELOPEMENT...	101-1010-43775	93.92
VERIZON WIRELESS	9956738969	03/01/2024	STREETS DEPT OPEN PO FY23/...	101-1011-43775	152.27
VERIZON WIRELESS	9956738969	03/01/2024	FLEET DEPT OPEN PO FY23/24	101-1012-43775	86.46
VERIZON WIRELESS	9956738969	03/01/2024	FACILITIES DEPT OPEN PO FY2...	101-1014-43775	131.69
TALON SEPTIC & POTTY SERVI...	11181, 11182	03/01/2024	PORT POT RENTAL FAMILY PA...	101-1009-43465	450.00
TALON SEPTIC & POTTY SERVI...	11181, 11182	03/01/2024	PORTA POT RENTAL RALPH E...	101-1009-43465	450.00
KING'S LOCKSMITH	PARKS011	03/01/2024	RE-KEY LOCKS AND DOOR KN...	101-1009-43403	731.50
KARRS TOWING SERVICES	PD2024-020	03/01/2024	TOWING/RECOVERY PARKS V...	101-1009-44810	1,444.95
KARRS TOWING SERVICES	PD2024-021	03/01/2024	TOWING/RECOVERY PARKS V...	101-1009-44810	524.95
NM RETIREE HEALTH CARE	PPE 2024-02-23	03/01/2024	PPE 2024-02-23	101-1001-41226	111.24
NM RETIREE HEALTH CARE	PPE 2024-02-23	03/01/2024	PPE 2024-02-23	101-1002-41226	43.87

AP EOM REPORT

Payment Dates: 3/1/2024 - 3/31/2024

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
NM RETIREE HEALTH CARE	PPE 2024-02-23	03/01/2024	PPE 2024-02-23	101-1003-41226	155.72
NM RETIREE HEALTH CARE	PPE 2024-02-23	03/01/2024	PPE 2024-02-23	101-1004-41226	240.38
NM RETIREE HEALTH CARE	PPE 2024-02-23	03/01/2024	PPE 2024-02-23	101-1006-41226	123.13
NM RETIREE HEALTH CARE	PPE 2024-02-23	03/01/2024	PPE 2024-02-23	101-1007-41226	1,379.10
NM RETIREE HEALTH CARE	PPE 2024-02-23	03/01/2024	PPE 2024-02-23	101-1008-41226	73.47
NM RETIREE HEALTH CARE	PPE 2024-02-23	03/01/2024	PPE 2024-02-23	101-1009-41226	99.43
NM RETIREE HEALTH CARE	PPE 2024-02-23	03/01/2024	PPE 2024-02-23	101-1010-41226	98.69
NM RETIREE HEALTH CARE	PPE 2024-02-23	03/01/2024	PPE 2024-02-23	101-1011-41226	248.33
NM RETIREE HEALTH CARE	PPE 2024-02-23	03/01/2024	PPE 2024-02-23	101-1012-41226	124.32
NM RETIREE HEALTH CARE	PPE 2024-02-23	03/01/2024	PPE 2024-02-23	101-1013-41226	77.30
NM RETIREE HEALTH CARE	PPE 2024-02-23	03/01/2024	PPE 2024-02-23	101-1014-41226	210.43
NM RETIREE HEALTH CARE	PPE 2024-02-23	03/01/2024	PPE 2024-02-23	101-1016-41226	208.55
AGNS CONSTRUCTION LLC	0001-22924	03/11/2024	EMERGENCY ROOF REPAIR	101-1012-43403	2,975.46
ROLF HECHLER	02650P, 02971P, 03032P	03/11/2024	FUEL REIMBURSEMENT	101-1000-42305	175.43
GALLS PARENT HOLDINGS, LLC...	026861370, 027227089	03/11/2024	JAG CONTINGENCY FUNDING ...	101-1007-44613	15,604.03
GALLS PARENT HOLDINGS, LLC...	026861370, 027227089	03/11/2024	JAG CONTINGENCY FUNDING ...	101-1007-80845	6,977.76
MAGAZINE SUBSCRIPTION SE...	0301-53	03/11/2024	PLANE & PILOT	101-1016-43770	16.95
MAGAZINE SUBSCRIPTION SE...	0301-53	03/11/2024	GOOD HOUSEKEEPING	101-1016-43770	18.00
MAGAZINE SUBSCRIPTION SE...	0301-53	03/11/2024	GUNS AMMO	101-1016-43770	19.94
MAGAZINE SUBSCRIPTION SE...	0301-53	03/11/2024	CAR & DRIVER - SUBSCRIPTION...	101-1016-43770	19.95
MAGAZINE SUBSCRIPTION SE...	0301-53	03/11/2024	SPORTS ILLUSTRATED - SUBSC...	101-1016-43770	19.95
MAGAZINE SUBSCRIPTION SE...	0301-53	03/11/2024	EQUUS - SUBSCRIPTION - 1 YE...	101-1016-43770	22.00
MAGAZINE SUBSCRIPTION SE...	0301-53	03/11/2024	PREVENTION - SUBSCRIPTION ...	101-1016-43770	33.00
MAGAZINE SUBSCRIPTION SE...	0301-53	03/11/2024	ARIZONA HIGHWAYS - 1 YEAR...	101-1016-43770	24.95
MAGAZINE SUBSCRIPTION SE...	0301-53	03/11/2024	BOOKLIST	101-1016-43770	195.00
MAGAZINE SUBSCRIPTION SE...	0301-53	03/11/2024	LIBRARY JOURNAL	101-1016-43770	179.99
MAGAZINE SUBSCRIPTION SE...	0301-53	03/11/2024	CREDIT FOR CANCELLED - DO...	101-1016-43770	-16.00
MAGAZINE SUBSCRIPTION SE...	0301-53	03/11/2024	PEOPLE - SUBSCRIPTION - 1 Y...	101-1016-43770	89.95
MAGAZINE SUBSCRIPTION SE...	0301-53	03/11/2024	NEW YORKER - SYBSRIPTION ...	101-1016-43770	85.00
MAGAZINE SUBSCRIPTION SE...	0301-53	03/11/2024	MODERN DOG - SUBSCRIPTIO...	101-1016-43770	22.00
MAGAZINE SUBSCRIPTION SE...	0301-53	03/11/2024	TRUE WEST - SUBSCRIPTION - ...	101-1016-43770	33.50
MAGAZINE SUBSCRIPTION SE...	0301-53	03/11/2024	QUILTMAKER - SUBSCRIPTION ...	101-1016-43770	24.00
MAGAZINE SUBSCRIPTION SE...	0301-53	03/11/2024	SATURDAY EVENING POST - S...	101-1016-43770	16.50
MAGAZINE SUBSCRIPTION SE...	0301-53	03/11/2024	ROLLING STONE - SUBSCRIPTI...	101-1016-43770	59.95
MAGAZINE SUBSCRIPTION SE...	0301-53	03/11/2024	READERS DIGEST LARGE PRINT...	101-1016-43770	25.49
MAGAZINE SUBSCRIPTION SE...	0301-53	03/11/2024	POPULAR MECHANICS - SUBS...	101-1016-43770	35.00
MAGAZINE SUBSCRIPTION SE...	0301-53	03/11/2024	ROCK & GEM - SUBSCRIPTION ...	101-1016-43770	25.50
MAGAZINE SUBSCRIPTION SE...	0301-53	03/11/2024	WILD WEST - SUBSCRIPTION - ...	101-1016-43770	27.95
MAGAZINE SUBSCRIPTION SE...	0301-53	03/11/2024	CONSUMER REPORTS - SUBSC...	101-1016-43770	24.00
MAGAZINE SUBSCRIPTION SE...	0301-53	03/11/2024	SUNSET - SUBSCRIPTION - 1 Y...	101-1016-43770	28.49
MAGAZINE SUBSCRIPTION SE...	0301-53	03/11/2024	FORBES	101-1016-43770	39.97
MAGAZINE SUBSCRIPTION SE...	0301-53	03/11/2024	NATIONAL REVIEW - SUBSCRI...	101-1016-43770	42.25
MAGAZINE SUBSCRIPTION SE...	0301-53	03/11/2024	TIME - SUBSCRIPTION - 1 YEAR	101-1016-43770	29.95
MAGAZINE SUBSCRIPTION SE...	0301-53	03/11/2024	MODERN CAT - SUBSCRIPTION...	101-1016-43770	22.00
MAGAZINE SUBSCRIPTION SE...	0301-53	03/11/2024	NEW MEXICO MAGAZINE - SU...	101-1016-43770	22.00
MAGAZINE SUBSCRIPTION SE...	0301-53	03/11/2024	NATIONAL GEOGRAPHIC KIDS -...	101-1016-43770	23.50
MAGAZINE SUBSCRIPTION SE...	0301-53	03/11/2024	CREDIT FOR CANCELLED - CAT...	101-1016-43770	-16.00
MAGAZINE SUBSCRIPTION SE...	0301-53	03/11/2024	BETTER HOMES & GARDENS - ...	101-1016-43770	14.00
MAGAZINE SUBSCRIPTION SE...	0301-53	03/11/2024	READERS DIGEST - SSUBSCRIPT...	101-1016-43770	16.50
MAGAZINE SUBSCRIPTION SE...	0301-53	03/11/2024	NATIONAL GEOGRAPHIC - SU...	101-1016-43770	28.50
WILLIAM I. BUHLER	03052024	03/11/2024	FISH POND WATER RIGHTS FY ...	101-1009-43770	450.00
BANK OF AMERICA	05599	03/11/2024	OFFICE SUPPLIES	101-1006-44606	49.89
BANK OF AMERICA	05599	03/11/2024	CLEANING SUPPLIES	101-1006-44607	58.51
BANK OF AMERICA	05599	03/11/2024	MEDICAL SUPPLIES	101-1006-44615	31.63
MIKE TORRES DBA CD TECHN...	1019	03/11/2024	IT SERVICE GENERAL FUND OP...	101-1018-48598	5,525.00
AMAZON CAPITAL SERVICES, L...	1pd1-qwx-x7jp	03/11/2024	PET POUCH SWEATSHIRT	101-1006-42620	98.97
AMAZON CAPITAL SERVICES, L...	1pd1-qwx-x7jp	03/11/2024	OFFICE SUPPLIES	101-1006-44606	26.98
AMAZON CAPITAL SERVICES, L...	1pd1-qwx-x7jp	03/11/2024	CLEANING SUPPLIES	101-1006-44607	165.00
AMAZON CAPITAL SERVICES, L...	1pd1-qwx-x7jp	03/11/2024	DOG TRAVEL BAG	101-1006-44607	34.99
SIERRA COUNTY SENTINEL	2122	03/11/2024	HELP WANTED ADS - FY23-24 -...	101-1004-43740	396.25

AP EOM REPORT

Payment Dates: 3/1/2024 - 3/31/2024

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
DSI TECHNOLOGIES LLC DBA ...	307665, 308250, 311880, 312...	03/11/2024	CITY CLERK OFFICE SHARP OV...	101-1001-43465	1,650.06
DSI TECHNOLOGIES LLC DBA ...	307665, 308250, 311880, 312...	03/11/2024	COURT SHARP OVERAGE OPEN...	101-1002-43465	97.37
DSI TECHNOLOGIES LLC DBA ...	307665, 308250, 311880, 312...	03/11/2024	CITY MANAGER OFFIC SHARP ...	101-1003-43465	1,448.55
DSI TECHNOLOGIES LLC DBA ...	307665, 308250, 311880, 312...	03/11/2024	FINANCE OFFICE SHARP OVER...	101-1004-43465	3,160.63
DSI TECHNOLOGIES LLC DBA ...	307665, 308250, 311880, 312...	03/11/2024	POLICE DEPT SHARP OVERAGE...	101-1007-43465	2,295.11
DSI TECHNOLOGIES LLC DBA ...	307665, 308250, 311880, 312...	03/11/2024	PARKS DEPT SHARP OVERAGE...	101-1009-43465	8.49
DSI TECHNOLOGIES LLC DBA ...	307665, 308250, 311880, 312...	03/11/2024	FACILITY MANAGEMENT SHA...	101-1014-43465	124.43
JAIME F. RUBIN, LLC	312	03/11/2024	GRT	101-1000-43597	768.83
JAIME F. RUBIN, LLC	312	03/11/2024	OPEN PO FOR LEGAL SERVICES...	101-1000-43597	9,369.18
JESSICA MULLER DBA FREED...	3440246	03/11/2024	WINDSHIELD REPLACEMENT	101-1007-47420	432.94
QUILL CORPORATION	36696473, 36678459	03/11/2024	OFFICE SUPPLIES FOR CD	101-1010-44606	46.68
QUILL CORPORATION	36696473, 36678459	03/11/2024	OFFICE SUPPLIES FOR STREETS	101-1011-44606	30.57
QUILL CORPORATION	36696473, 36678459	03/11/2024	OFFICE SUPPLIES FOR COMM...	101-1013-44606	26.09
QUILL CORPORATION	36963509, 36969015, 369830...	03/11/2024	OFFICE SUPPLIES	101-1000-44606	15.22
QUILL CORPORATION	36963509, 36969015, 369830...	03/11/2024	OFFICE SUPPLIES	101-1003-44606	195.59
QUILL CORPORATION	36963509, 36969015, 369830...	03/11/2024	OFFICE SUPPLIES	101-1010-44606	153.90
QUILL CORPORATION	37322419	03/11/2024	BUSINESS CARDS FOR ALONA ...	101-1004-44606	19.16
TRANS UNION RISK & ALTERN...	485949-202402-1	03/11/2024	TLO SERVICES 6 MONTHS OP...	101-1007-43815	114.00
KATHRYN ELLIOTT DBA CIVILIT...	78852	03/11/2024	GOVERNMENT RELATIONS	101-1000-43598	3,238.13
QUEST DIAGNOSTICS, INC.	9208613620	03/11/2024	SCREENING & MRO FEE FY 23...	101-1004-48599	112.10
VERIZON WIRELESS	9957586086	03/11/2024	POLICE DEPT OPEN PO FY23/24	101-1007-43775	205.75
VERIZON WIRELESS	9957586086	03/11/2024	ANIMAL CONTROL OPEN PO F...	101-1008-43775	208.92
BANK OF AMERICA	AD02105107827CUS, AD0210...	03/11/2024	ANNUAL SUBSCRIPTION FOR ...	101-1004-43815	1,039.88
CITY UTILITIES	C-D FEB 2024	03/11/2024	GENERAL FUND CYCLE C&D Q...	101-1018-43780	8,579.00
SAMBA HOLDINGS, INC.	INV01413805	03/11/2024	SAMBA DIVIN REPORTS - NH ...	101-1004-48599	15.99
BANK OF AMERICA	INV23562108	03/11/2024	1 YEAR SUBSCRIPTION-ZOOM ...	101-1003-43770	173.30
LASTING PAWS PET MEMORIA...	LC10391-I-0048	03/11/2024	CREAMTION SERVICES	101-1006-48598	872.30
PERRY SUPPLY CO.	51965550.001	03/11/2024	FLUSH VALVE TOILETS AND H...	101-1009-44607	791.89
LAS CRUCES SUN NEWS	0006282162	03/15/2024	LEGAL AD FOR RFP #23-24-005	101-1004-43740	144.80
XEROX CORP - OLD	020841480, 020841481, 0208...	03/15/2024	COURT XEROX EQUIPMENT L...	101-1002-43465	214.20
XEROX CORP - OLD	020841480, 020841481, 0208...	03/15/2024	CITY MANAGER XEROX EQUI...	101-1003-43465	177.74
XEROX CORP - OLD	020841480, 020841481, 0208...	03/15/2024	POLICE XEROX EQUIPMENT L...	101-1007-43465	216.81
XEROX CORP - OLD	020841480, 020841481, 0208...	03/15/2024	FLEET XEROX EQUIPMENT LEA...	101-1012-43465	64.69
WILSON & COMPANY, INC. E...	12646, 124301	03/15/2024	ON CALL GRANT MANAGEME...	101-1010-48598	18,557.57
SUN VALLEY, INC.	173529/6, 173537/6, 173663/...	03/15/2024	OPEN PO FIELD SUPPLIES/FEB...	101-1009-44607	390.72
SUN VALLEY, INC.	173945-6, 173943-6, 173908-6...	03/15/2024	OPEN PO FOR THE FEB 2024	101-1014-44607	640.06
BAKER & TAYLOR, INC.	2038125976	03/15/2024	LIBRARY MATERIALS FOR PUBL...	101-1016-44830	1,364.25
SIERRA COUNTY SENTINEL	2091	03/15/2024	OPEN PO FOR FY 22/23 PUBLI...	101-1001-43740	549.98
COOPERATIVE EDUCATIONAL ...	24-138599/24, 138600/24, 13...	03/15/2024	CES INVOICE 24-138602 - DEV...	101-1010-48598	37.87
COOPERATIVE EDUCATIONAL ...	24-138599/24, 138600/24, 13...	03/15/2024	CES INVOICE 24-138599 - DEV...	101-1010-48598	10.77
COOPERATIVE EDUCATIONAL ...	24-138599/24, 138600/24, 13...	03/15/2024	CES INVOICE 24-138600 - DEV...	101-1010-48598	29.37
COOPERATIVE EDUCATIONAL ...	24-145202	03/15/2024	LABOR	101-1009-80845	70,525.00
COOPERATIVE EDUCATIONAL ...	24-145202	03/15/2024	MOBILIZATION AND BOND FE...	101-1009-80845	5,425.00
ALARM CONTROL TECHNOLOG...	32658, 32659	03/15/2024	FIRE ALARM MONITORING OP...	101-1014-47410	53.82
NU-WAY LAUNDRY & CLEANE...	39148	03/15/2024	NU-WAY CARPET SERVICES O...	101-1014-44607	98.10
SILVERSKY, INC.	475368-SI	03/15/2024	OPEN PO FY23/24 GENERAL F...	101-1018-43815	882.98
SIERRA AUTO/CARQUEST	6016-322188	03/15/2024	REFLEX STRUT	101-1007-47420	271.78
SIERRA AUTO/CARQUEST	6016-322188	03/15/2024	IDLER PULLEY	101-1007-47420	39.29
SIERRA AUTO/CARQUEST	6016-322189, 6016-322279, 6...	03/15/2024	OPEN PO FOR SHOP SUPPLIES...	101-1012-44607	108.24
ARENAS VALLEY ANIMAL CLIN...	86985, 87035, 87302, 87314	03/15/2024	VET SERVICES	101-1006-48598	499.93
GRAINGER, INC.	9038529914	03/15/2024	LED WALL LIGHT FIXTURES	101-1014-44607	1,525.20
KAUFMAN'S WEST, LLC	9098L	03/15/2024	NAMETAPE FOR ACO SAAVED...	101-1008-42620	8.90
ALBUQUERQUE PUBLISHING ...	10001586401-0215	03/15/2024	LEGAL AD FOR RFP # 23-24-005	101-1004-43740	159.50
TALON SEPTIC & POTTY SERVI...	11341	03/15/2024	OPEN PO PORTABLE TOILET R...	101-1009-43465	1,000.00
NM RETIREE HEALTH CARE	PPE 2024-03-08	03/15/2024	PPE 2024-03-08	101-1001-41226	107.63
NM RETIREE HEALTH CARE	PPE 2024-03-08	03/15/2024	PPE 2024-03-08	101-1002-41226	43.87
NM RETIREE HEALTH CARE	PPE 2024-03-08	03/15/2024	PPE 2024-03-08	101-1003-41226	155.71
NM RETIREE HEALTH CARE	PPE 2024-03-08	03/15/2024	PPE 2024-03-08	101-1004-41226	241.27
NM RETIREE HEALTH CARE	PPE 2024-03-08	03/15/2024	PPE 2024-03-08	101-1006-41226	123.12
NM RETIREE HEALTH CARE	PPE 2024-03-08	03/15/2024	PPE 2024-03-08	101-1007-41226	1,385.08

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
NM RETIREE HEALTH CARE	PPE 2024-03-08	03/15/2024	PPE 2024-03-08	101-1008-41226	76.66
NM RETIREE HEALTH CARE	PPE 2024-03-08	03/15/2024	PPE 2024-03-08	101-1009-41226	99.43
NM RETIREE HEALTH CARE	PPE 2024-03-08	03/15/2024	PPE 2024-03-08	101-1010-41226	98.69
NM RETIREE HEALTH CARE	PPE 2024-03-08	03/15/2024	PPE 2024-03-08	101-1011-41226	280.45
NM RETIREE HEALTH CARE	PPE 2024-03-08	03/15/2024	PPE 2024-03-08	101-1012-41226	124.32
NM RETIREE HEALTH CARE	PPE 2024-03-08	03/15/2024	PPE 2024-03-08	101-1013-41226	77.30
NM RETIREE HEALTH CARE	PPE 2024-03-08	03/15/2024	PPE 2024-03-08	101-1014-41226	210.43
NM RETIREE HEALTH CARE	PPE 2024-03-08	03/15/2024	PPE 2024-03-08	101-1016-41226	208.55
THOMAS PESTAK	23-25	03/19/2024	COURT COSTS FOR PRO TEM J...	101-1000-43598	449.56
ANGELICA SALAS	03/20/2024	03/21/2024	NON-STERILIZATION DEPOSIT ...	101-1099-34343	25.00
LINDA ALBEREZ	03/20/2024	03/21/2024	NON-STERILIZATION DEPOSIT ...	101-1099-34343	50.00
WEX BANK	03012024	03/21/2024	FUEL USAGE FOR PD FOR FEB ...	101-1007-43316	6,023.45
WEX BANK	03012024-AC	03/21/2024	WEX FUEL FOR ANIMAL CONT...	101-1008-43316	260.60
WEX BANK	03012024-AC-CE	03/21/2024	WEX FUEL FOR ANIMAL CONT...	101-1008-43316	43.00
SIERRA COUNTY ARTS COUNCIL	03182024	03/21/2024	DEPOSIT REFUND HEALING W...	101-1099-34348	100.00
WINDSTREAM CORPORATION	031924	03/21/2024	CITY MANAGER OPEN PO FY2...	101-1003-43775	123.26
VALLEY VET SUPPLY	17934184-1, 17934184-2	03/21/2024	BORDATELLA FOR DOGS	101-1006-44607	596.85
VALLEY VET SUPPLY	17934184-1, 17934184-2	03/21/2024	CAT VACCINE	101-1006-44607	515.98
VALLEY VET SUPPLY	17934184-1, 17934184-2	03/21/2024	SYRINGES WITH NEEDLES	101-1006-44607	69.87
VALLEY VET SUPPLY	17934184-1, 17934184-2	03/21/2024	PARVO/DISTEMPER VACCINE ...	101-1006-44607	607.50
AMAZON CAPITAL SERVICES, I...	1QJ4-JMX9-QNMH	03/21/2024	OFFICE SUPPLIES	101-1006-44606	194.34
AMAZON CAPITAL SERVICES, I...	1QJ4-JMX9-QNMH	03/21/2024	CLEANING SUPPLIES	101-1006-44607	130.74
WEBUILDFUN, INC	3083	03/21/2024	MOGUL SLIDE - ONE PIECE (5'...	101-1009-44613	2,951.30
WEBUILDFUN, INC	3083	03/21/2024	SHIPPING	101-1009-44613	557.88
DSI TECHNOLOGIES LLC DBA ...	316150	03/21/2024	CITY CLERK OFFICE SHARP OV...	101-1001-43465	1,694.31
DSI TECHNOLOGIES LLC DBA ...	316150	03/21/2024	COURT SHARP OVERAGE OPEN...	101-1002-43465	9.14
DSI TECHNOLOGIES LLC DBA ...	316150	03/21/2024	CITY MANAGER OFFIC SHARP ...	101-1003-43465	501.56
DSI TECHNOLOGIES LLC DBA ...	316150	03/21/2024	FINANCE OFFICE SHARP OVER...	101-1004-43465	311.79
DSI TECHNOLOGIES LLC DBA ...	316150	03/21/2024	POLICE DEPT SHARP OVERAGE...	101-1007-43465	280.40
DSI TECHNOLOGIES LLC DBA ...	316150	03/21/2024	PARKS DEPT SHARP OVERAGE...	101-1009-43465	2.20
DSI TECHNOLOGIES LLC DBA ...	316150	03/21/2024	FACILITY MANAGEMENT SHA...	101-1014-43465	16.72
OFFICE DEPOT	354374762001	03/21/2024	OFFICE SUPPLIES FOR PD	101-1007-44606	112.56
SILVERSKY, INC.	496292-SI, 490533-SI, 500960...	03/21/2024	OPEN PO FY23/24 GENERAL F...	101-1018-43815	6,500.51
XEROX CORP.	5496045	03/21/2024	CLERKS OFFICE OPEN PO FY23...	101-1001-43465	297.01
XEROX CORP.	5496045	03/21/2024	MUNICIPAL COURT OPEN PO ...	101-1002-43465	297.00
XEROX CORP.	5496045	03/21/2024	CITY MANAGER OPEN PO FY2...	101-1003-43465	282.16
XEROX CORP.	5496045	03/21/2024	FINANCE OFFICE OPEN PO FY...	101-1004-43465	514.87
XEROX CORP.	5496045	03/21/2024	POLICE DEPT OPEN PO FY23/24	101-1007-43465	311.86
XEROX CORP.	5496045	03/21/2024	PARKS DEPT OPEN PO FY23/24	101-1009-43465	200.48
XEROX CORP.	5496045	03/21/2024	FACILITIES DEPT OPEN PO FY2...	101-1014-43465	37.12
TESTON'S FREEWAY CHEVRON	5717	03/21/2024	OPEN PO FY23/24 FUEL PURC...	101-1013-43316	190.63
TESTON'S FREEWAY CHEVRON	5718	03/21/2024	FUEL FOR ANIMAL SHELTER V...	101-1006-43316	74.99
TESTON'S FREEWAY CHEVRON	5723	03/21/2024	OPEN PO FUEL PURCHASES FY...	101-1009-43316	273.39
MPG SERVICES, LLC	7399	03/21/2024	WALL HEATER BLOWER FAN R...	101-1014-43403	678.36
MPG SERVICES, LLC	7399	03/21/2024	SHIPPING FOR PARTS	101-1014-43403	37.93
BANK OF AMERICA	8006150267	03/21/2024	PD RECORDS DESTRUCTION	101-1001-48599	2,076.01
WEX BANK	95620664-FM	03/21/2024	WEX BANK FUEL CARD OPEN P...	101-1014-43316	804.28
CITY UTILITIES	A-B MAR 2024	03/21/2024	GENERAL FUND CYCLE A&B O...	101-1018-43780	3,743.52
AMAZON CAPITAL SERVICES, I...	IGY7-XWQV-XHXD	03/21/2024	MOP HANDLE	101-1006-44607	39.99
CITY UTILITIES	MAR2024	03/21/2024	GENERAL FUND OPEN PO FY2...	101-1018-43780	103.36
SIERRA VISTA HOSPITAL / SIER...	022924	03/28/2024	GRT DISTRIBUTION FY 23/24 ...	101-1017-48599	44,991.19
REBECCA BAQUERA	03252024	03/28/2024	CIVIC CENTER DEPOSIT REFU...	101-1099-34348	250.00
LM BUILDING SERVICES	03272024	03/28/2024	BLOWER MOTOR FOR A/C AT...	101-1014-43403	1,283.16
AMAZON CAPITAL SERVICES, I...	131D-PGR9-WQC7	03/28/2024	OFFICE SUPPLIES	101-1006-44606	21.96
AMAZON CAPITAL SERVICES, I...	131D-PGR9-WQC7	03/28/2024	CLEANING SUPPLIES	101-1006-44607	104.46
JORNADA CONSERVATION & ...	2024	03/28/2024	MEMBER SPONSOR ANNUAL ...	101-1003-43770	100.00
FOXWORTH-GALBRAITH	2623334	03/28/2024	2X6X10 WHITE FIR LUMBER	101-1014-43403	299.70
FOXWORTH-GALBRAITH	2623334	03/28/2024	2X6X16 TREATED LUMBER	101-1014-43403	83.96
VICTORIA MARTINEZ	3/21/2024	03/28/2024	DOG STERILIZATION DEPOSIT ...	101-1099-34343	25.00
OFFICE DEPOT	354370870001/354374769001	03/28/2024	OFFICE SUPPLIES FOR PD	101-1007-44606	96.65

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
TURTLEBACK PEST CONTROL, ...	99847	03/28/2024	TURTLEBACK PEST CONTROL ...	101-1014-43403	1,075.24
CHERRILL'S WESTERN APPAREL	999358	03/28/2024	STEEL TOE BOOTS (SAFETY)	101-1014-44615	378.00
MIDDLE RIO GRANDE ECONO...	FY24	03/28/2024	ANNUAL MEMBERSHIP TO MI...	101-1000-43770	1,000.00
Fund 101 - General Total:					280,485.65

Fund: 201 - Corrections

ADMINISTRATIVE OFFICE OF ...	02292024	03/11/2024	PAY DWI /COURT AUTO/JUD /...	201-1903-44805	20.00
Fund 201 - Corrections Total:					20.00

Fund: 209 - Fire

XEROX CORP - OLD	020680105, 020680109, 0206...	03/01/2024	FIRE XEROX EQUIPMENT LEAS...	209-1603-43465	243.64
NEW MEXICO GAS COMPANY, ..	23FEB2024	03/01/2024	FIRE SOUTH STATION OPEN P...	209-1603-43780	386.32
NEW MEXICO GAS COMPANY, ..	23FEB2024	03/01/2024	FIRE STATION OPEN PO FY23/...	209-1603-43780	309.44
TESTON'S FREEWAY CHEVRON	5675	03/01/2024	OPEN PO FOR GAS/FUEL FY 23...	209-1603-43316	133.79
VERIZON WIRELESS	9956738969	03/01/2024	FIRE DEPT OPEN PO FY23/24	209-1603-43775	188.86
411 EQUIPMENT, LLC	5096	03/11/2024	APPROXIMATE FREIGHT	209-1603-47420	1,600.00
411 EQUIPMENT, LLC	5096	03/11/2024	MATERIALS	209-1603-47420	2,000.00
411 EQUIPMENT, LLC	5096	03/11/2024	PUMP MODULE	209-1603-47420	48,670.05
MEGAHERTZ COMPUTER CON...	78566	03/11/2024	INTERNET SERVICE/NORTH FI...	209-1603-43775	54.19
CITY UTILITIES	C-D FEB 2024	03/11/2024	FIRE DEPT CYCLE C&D OPEN ...	209-1603-43780	231.83
XEROX CORP - OLD	020841480, 020841481, 0208...	03/15/2024	FIRE XEROX EQUIPMENT LEAS...	209-1603-43465	253.80
PETE'S EQUIPMENT, INC.	0034280	03/21/2024	REPAIRS TO FIRE TRUCK	209-1603-47420	2,910.05
RONALD W HOSKINS JR DBA ...	021-3/15/2024	03/21/2024	RELIEF VALVE LABOR AND INS...	209-1603-47420	203.20
WINDSTREAM CORPORATION	031924	03/21/2024	FIRE DEPT OPEN PO FY23/24	209-1603-43775	125.48
LYNN'S LANDSCAPE	1149	03/21/2024	OPEN PO FOR MONTHLY CLE...	209-1603-47415	471.43
XEROX CORP.	5496045	03/21/2024	FIRE DEPT OPEN PO FY23/24	209-1603-43465	334.14
TESTON'S FREEWAY CHEVRON	5724	03/21/2024	OPEN PO FOR GAS/FUEL FY 23...	209-1603-43316	131.67
CITY UTILITIES	A-B MAR 2024	03/21/2024	FIRE DEPT CYCLE A&B OPEN P...	209-1603-43780	296.91
BUDAGHER GENERATOR, INC	I9124	03/21/2024	WATER TANK HILL GENERATO...	209-1603-47420	495.30
MUNICIPAL EMERGENCY SERV...	IN1980122, IN19874110, IN19...	03/21/2024	NEW PPE FOR T OR C VOLUNT...	209-1603-44615	81,705.87
MUNICIPAL EMERGENCY SERV...	IN989832, IN2018176	03/21/2024	HOSE & NOZZLES PLUS SHIPPI...	209-1603-44810	15,850.84
REED'S TIRE CENTER	14415	03/28/2024	TIRES FOR SUPPORT 1	209-1603-47420	2,694.00
REED'S TIRE CENTER	14415	03/28/2024	RIMS FOR SUPPORT 1	209-1603-47420	1,440.00
Fund 209 - Fire Total:					160,730.81

Fund: 211 - Law Enforce Prot

MHQ OF NEW MEXICO	20454, 20466	03/01/2024	2017 TAHOE GRAPHICS X 3 - ...	211-2003-47420	1,384.00
MHQ OF NEW MEXICO	20474	03/01/2024	INSTALLATION REPAIR 1 HOUR	211-2003-47420	123.77
THE LINE, LLC	2483	03/01/2024	UNIFORM ITEMS FOR OFFICERS	211-2003-44573	212.70
THE LINE, LLC	2495	03/01/2024	UNIFORM ITEMS FOR SGT. M...	211-2003-44573	196.50
THE LINE, LLC	2512	03/01/2024	UNIFORMS AND EQUIPMENT ...	211-2003-44573	133.50
BLUE TO GOLD, LLC	BTG-LOTEM12-18054	03/01/2024	ON-LINE POLICE OFFICER TRA...	211-2003-42535	1,464.98
INTERNAL SERVICE FUND	02/01/2024 - 02/29/2024	03/11/2024	02/01/2024 - 02/29/2024 SER...	211-2003-47420	290.02
BANK OF AMERICA	3476995620	03/11/2024	LODGING FOR NMML MUNICI...	211-2003-42535	140.84
BANK OF AMERICA	38758655, 38758804	03/11/2024	LODGING FOR FTO TRAINING ...	211-2003-42535	619.31
BANK OF AMERICA	72749856128299	03/11/2024	LODGING FOR LEADERSHIP N...	211-2003-42535	1,578.24
BANK OF AMERICA	72749939597455	03/11/2024	LODGING FOR FIRST LINE SUP...	211-2003-42535	487.44
BANK OF AMERICA	R4707244478, R4707255747, ...	03/11/2024	LODGING FOR DETECTIVE AC...	211-2003-42535	2,026.36
BANK OF AMERICA	R792211916	03/11/2024	LODGING FOR OFFICER STREET...	211-2003-42535	1,566.58
BANK OF AMERICA	REL11082	03/11/2024	LODGING FOR NMACP ANNU...	211-2003-42535	140.53
GALLS, LLC	027348193	03/21/2024	CHIEF CLASS A HAT FOR TAVI...	211-2003-44573	120.00
THE LINE, LLC	2522, 2523	03/21/2024	UNIFORM ITEMS FOR OFFICERS	211-2003-44573	392.33
SIRCHIE ACQUISITION CO,LLC	0636441-IN	03/28/2024	EVIDENCE PROCESSING SUPPL...	211-2003-44607	63.88
Fund 211 - Law Enforce Prot Total:					10,940.98

Fund: 214 - Lodgers Tax

VETERANS MEMORIAL TRUST ...	13124	03/01/2024	OPEN PO FOR LODGERS TAX ...	214-2560-60725	319.31
RUANNA WALDRUM	1426	03/01/2024	WEBSITE AND MULTI-MEDIA ...	214-2540-60725	815.60
GERONIMO TRAIL SCENIC BY...	3124	03/11/2024	OPEN PO FOR LODGERS TAX S...	214-2540-60725	466.67
SUNNY 505	1983	03/21/2024	ADVERTISING AND MARKETI...	214-2503-47406	19,629.91
INTEGRATED ENVIRONMENTA...	271, 272, 273, 274, 275, 276, ...	03/21/2024	ELECTRICITY JUNE 01 TO JAN. ...	214-2540-43466	227.00
INTEGRATED ENVIRONMENTA...	271, 272, 273, 274, 275, 276, ...	03/21/2024	SECURITY DEPOSIT	214-2540-43466	1,547.00
INTEGRATED ENVIRONMENTA...	271, 272, 273, 274, 275, 276, ...	03/21/2024	RENT/CAM	214-2540-43466	7,315.40

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
INTEGRATED ENVIRONMENTA...	271, 272, 273, 274, 275, 276, ...	03/21/2024	CAM JUNE 01 TO NOV 30	214-2540-43466	1,691.10
MAINSTREET T OR C	31524	03/21/2024	OPEN PO FOR LODGERS TAX ...	214-2503-47406	15,000.00
RUANNA WALDRUM	1434	03/28/2024	WEBSITE AND MULTI-MEDIA ...	214-2540-60725	5,656.18
GERONIMO TRAIL SCENIC BY...	32024	03/28/2024	STATEWIDE BROCHURE DISTR...	214-2540-60725	236.75

Fund 214 - Lodgers Tax Total: 52,904.92

Fund: 216 - Muni Street

MARLIN LEASING CORPORATI...	1883894	03/01/2024	STREET DEPT SHARP EQUIPM...	216-4503-43465	490.00
WH PACIFIC, INC.	357355	03/01/2024	ENGINEERING SERVICES DOWN...	216-7018-48598	3,170.54
TESTON'S FREEWAY CHEVRON	5673	03/01/2024	GAS/DIESEL FUEL PURCHASES-	216-4503-43316	938.02
INTERNAL SERVICE FUND	02/01/2024 - 02/29/2024	03/11/2024	02/01/2024 - 02/29/2024 SER...	216-4503-47420	655.42
B & H OIL CO.	3012024B&H	03/11/2024	RED DIESEL- OPEN PO FY 23/24	216-4503-43316	1,515.27
DSI TECHNOLOGIES LLC DBA ...	307665, 308250, 311880, 312...	03/11/2024	STREET DEPT SHARP OVERAGE..	216-4503-43465	42.09
MARLIN LEASING CORPORATI...	21118297	03/21/2024	STREET DEPT SHARP EQUIPM...	216-4503-43465	213.68
RED WING SHOES OF LAS CRU...	31224RW	03/21/2024	SAFETY BOOTS FOR MELISSA ...	216-4503-44615	200.00
RED WING SHOES OF LAS CRU...	31224RW-2	03/21/2024	SAFETY BOOTS FOR ETHAN M...	216-4503-44615	200.00
TESTON'S FREEWAY CHEVRON	5722	03/21/2024	GAS/DIESEL FUEL PURCHASES-	216-4503-43316	183.26
BORDER INTERNATIONAL TRU...	X400105141.01	03/21/2024	CALIPER KIT WITH PAD LH	216-4503-47420	1,735.71
BORDER INTERNATIONAL TRU...	X400105141.01	03/21/2024	FRT	216-4503-47420	150.00
BORDER INTERNATIONAL TRU...	X400105141.01	03/21/2024	CALIPER KIT WITH PADS RH	216-4503-47420	1,571.96

Fund 216 - Muni Street Total: 11,065.95

Fund: 294 - State Library

VERIZON WIRELESS	9956738969	03/01/2024	LIBRARY OPEN PO FY23/24	294-5003-43775	168.68
DSI TECHNOLOGIES LLC DBA ...	307665, 308250, 311880, 312...	03/11/2024	LIBRARY SHARP OVERAGE OP...	294-5003-43465	10.01
CENTER POINT LARGE PRINT	2069363	03/15/2024	PLATINUM FICTION SERIES - 2...	294-5003-48830	589.68
CENTER POINT LARGE PRINT	2069363	03/15/2024	PLATINUM SPOTLIGHT SERIES ...	294-5003-48830	575.28
CENTER POINT LARGE PRINT	2069363	03/15/2024	WESTERN SERIES LEVEL I - 24 T...	294-5003-48830	539.28
CENTER POINT LARGE PRINT	2069363	03/15/2024	PREMIER FICTION SERIES - 24 ...	294-5003-48830	560.88
CENTER POINT LARGE PRINT	2069363	03/15/2024	PREMIER MYSTERY SERIES - 24...	294-5003-48830	560.88
CENTER POINT LARGE PRINT	2069363	03/15/2024	STERLING MYSTERY SERIES - 2...	294-5003-48830	575.28
CENTER POINT LARGE PRINT	2069363	03/15/2024	PLATINUM NONFICTION SERIE...	294-5003-48830	575.28
CENTER POINT LARGE PRINT	2069363	03/15/2024	PLATINUM MYSTERY SERIES - ...	294-5003-48830	589.68
THE LIBRARY CORPORATION	INV11000924	03/15/2024	RENEW ENHANCED CONTENT ...	294-5003-60834	1,835.00
DSI TECHNOLOGIES LLC DBA ...	316150	03/21/2024	LIBRARY SHARP OVERAGE OP...	294-5003-43465	0.42
XEROX CORP.	5496045	03/21/2024	LIBRARY OPEN PO FY23/24	294-5003-43465	26.73
TDS	03182024	03/28/2024	INTERNET SERVICE LIBRARY O...	294-5003-60834	99.95

Fund 294 - State Library Total: 6,707.03

Fund: 295 - Muni Pool

NEW MEXICO GAS COMPANY, ..	23FEB2024	03/01/2024	SWIMMING POOL OPEN PO F...	295-4803-43780	35.12
VERIZON WIRELESS	9956738969	03/01/2024	POOL OPEN PO FY23/24	295-4803-43775	31.42
NM RETIREE HEALTH CARE	PPE 2024-02-23	03/01/2024	PPE 2024-02-23	295-4803-41226	40.10
BANK OF AMERICA	22924	03/11/2024	CLEANING AND JANITORIAL S...	295-4803-44607	173.08
CITY UTILITIES	C-D FEB 2024	03/11/2024	POOL CYCLE C&D OPEN PO F...	295-4803-43780	985.07
AMBROSIA LLC	204044	03/15/2024	CALCIUM HYPOCHLORITE	295-4803-44607	2,080.00
AMBROSIA LLC	204044	03/15/2024	CALCIUM HYPOCHLORITE GR...	295-4803-44607	1,420.00
AMBROSIA LLC	204044	03/15/2024	ASCORBIC ACID	295-4803-44607	1,096.50
AMBROSIA LLC	204044	03/15/2024	ALGAECIDE	295-4803-44607	260.00
AMBROSIA LLC	204044	03/15/2024	CLEAR BLUE/ CLARIFIER	295-4803-44607	176.00
NM RETIREE HEALTH CARE	PPE 2024-03-08	03/15/2024	PPE 2024-03-08	295-4803-41226	40.10
NMED ENVIRONMENTAL HEA...	2024-003	03/19/2024	POOL OPERATING RENEWAL F...	295-4803-43403	150.00
JR AQUATIC SERVICES LLC	335, 207	03/21/2024	INSTALLATION	295-4803-43403	875.00
JR AQUATIC SERVICES LLC	335, 207	03/21/2024	EPD BACKWASH SOLENOID AS...	295-4803-43403	1,050.00
JR AQUATIC SERVICES LLC	335, 207	03/21/2024	TRAVEL CHARGE	295-4803-43403	575.95
XEROX CORP.	5496045	03/21/2024	POOL OPEN PO FY23/24	295-4803-43465	31.19
THE LIFEGUARD STORE	INV001385851, INV001385862..	03/21/2024	LIFEGUARD UNIFORMS AND ...	295-4803-42620	766.37
THE LIFEGUARD STORE	INV001385851, INV001385862..	03/21/2024	TRAINING EQUIPMENT	295-4803-42720	1,149.95
THE LIFEGUARD STORE	INV001385851, INV001385862..	03/21/2024	SHIPPING	295-4803-44607	549.00
THE LIFEGUARD STORE	INV001385851, INV001385862..	03/21/2024	RECREATION SUPPLIES	295-4803-44607	769.69
THE LIFEGUARD STORE	INV001385851, INV001385862..	03/21/2024	POOL VACUUM	295-4803-44613	349.27

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THE LIFEGUARD STORE	INV001385851, INV001385862..	03/21/2024	POOL MAINTENANCE	295-4803-44613	77.10
Fund 295 - Muni Pool Total:					12,680.91
Fund: 296 - PD GRT					
ADVANCED COMMUNICATIO...	20396-00	03/01/2024	KENWOOD NX-5200K RADIOS	296-2403-44615	8,605.66
GT DISTRIBUTORS, INC	INV0988862	03/01/2024	FORCE ON FORCE DECISION ...	296-2403-44616	666.00
ADVANCED COMMUNICATIO...	20788-00	03/11/2024	POLICE IN-CAR RADIO SYSTEM...	296-2403-44613	5,075.33
Fund 296 - PD GRT Total:					14,346.99
Fund: 303 - Vet Wall					
WINDSTREAM CORPORATION	031924	03/21/2024	VETERANS WALL OPEN PO FY...	303-4703-43775	236.19
Fund 303 - Vet Wall Total:					236.19
Fund: 315 - CI Reserve					
COOPERATIVE EDUCATIONAL ...	24-145370	03/15/2024	MCADOO WATERLINE REPLAC...	315-9003-80860	38,689.88
Fund 315 - CI Reserve Total:					38,689.88
Fund: 320 - USDA WATER SYSTEM IMPROVEMENTS					
WILSON & COMPANY, INC. E...	121328, 122109	03/21/2024	ENGINEERING SERVICES MSD...	320-6603-80860	17,700.70
SMITHCO CONSTRUCTION INC.	PAY APPLICATION 13	03/21/2024	MSD WATERLINE CONSTRUCT...	320-6603-80860	420,506.22
SMITHCO CONSTRUCTION INC.	PAY APPLICATION 14	03/21/2024	MSD WATERLINE CONSTRUCT...	320-6603-80860	101,809.75
Fund 320 - USDA WATER SYSTEM IMPROVEMENTS Total:					540,016.67
Fund: 360 - NMFA PROJECTS					
WILSON & COMPANY, INC. E...	123946	03/15/2024	ENG SERVICES ROADWAY IMP...	360-7009-80847	3,844.62
SPARTAN CONSTRUCTION OF ...	PAY APPLICATION 4	03/15/2024	CONSTRUCTION SERVICES MS...	360-7009-80847	40,557.96
Fund 360 - NMFA PROJECTS Total:					44,402.58
Fund: 370 - WATER TRUST BOARD PROJECTS					
WILSON & COMPANY, INC. E...	124030	03/15/2024	ENGINEERING SERVICES CANT...	370-7019-80847	55,029.14
SMITHCO CONSTRUCTION INC.	PAY APP 1 2-1-2024	03/15/2024	MORGAN STREET BOOSTER I...	370-7008-47415	209,309.23
WILSON & COMPANY, INC. E...	124483	03/19/2024	PROFESSIONAL SERVICES BOO...	370-7008-48598	6,282.91
SMITHCO CONSTRUCTION INC.	PAY APP 2 - 3/4/2024	03/19/2024	MORGAN STREET BOOSTER I...	370-7008-47415	95,658.14
Fund 370 - WATER TRUST BOARD PROJECTS Total:					366,279.42
Fund: 380 - OTHER STATE FUNDED PROJECTS					
MRWM LANDSCAPE ARCHITE...	23-07008, 23-10034, 24-02143	03/01/2024	NMGRT @ 7.875%	380-7020-48598	1,017.22
MRWM LANDSCAPE ARCHITE...	23-07008, 23-10034, 24-02143	03/01/2024	T OR C GREAT BLOCKS-FOCH S...	380-7020-48598	13,340.61
WILSON & COMPANY, INC. E...	124188	03/15/2024	ENGINEERING SERVICES DW-4...	380-7002-48598	29,304.99
SMITHCO CONSTRUCTION INC.	PAY APP 5	03/15/2024	DRINKING WATER STATE LOAN...	380-7002-80860	267,479.65
SMITHCO CONSTRUCTION INC.	PAY APP 6	03/21/2024	DRINKING WATER STATE LOAN...	380-7002-80860	204,651.07
Fund 380 - OTHER STATE FUNDED PROJECTS Total:					515,793.54
Fund: 403 - Pledge State					
NEW MEXICO FINANCE AUTH...	03012024	03/01/2024	NMFA LOAN PYMT TORC 18	403-1203-12918	690.58
NEW MEXICO FINANCE AUTH...	03012024	03/01/2024	NMFA LOAN PYMT TORC 19	403-1203-12919	7,598.71
NEW MEXICO FINANCE AUTH...	03012024	03/01/2024	NMFA LOAN PYMT PPRF 5652	403-1203-12952	8,612.15
NEW MEXICO FINANCE AUTH...	03012024	03/01/2024	NMFA LOAN PYMT PPRF-4967	403-1203-12967	7,150.59
NEW MEXICO FINANCE AUTH...	022924	03/11/2024	INTEREST & ADMIN FEES FOR ...	403-1203-90925	50.94
Fund 403 - Pledge State Total:					24,102.97
Fund: 501 - Cemetary					
CITY UTILITIES	A-B MAR 2024	03/21/2024	CEMETARY CYCLE A&B OPEN ...	501-1803-43780	163.05
Fund 501 - Cemetary Total:					163.05
Fund: 502 - Util Office - Pool					
XEROX CORP - OLD	020680105, 020680109, 0206...	03/01/2024	UTILITY OFFICE XEROX EQUIP...	502-3601-43465	434.46
VERIZON WIRELESS	9956738969	03/01/2024	UTILITY BILLING OPEN PO FY2...	502-3601-43775	192.55
NM RETIREE HEALTH CARE	PPE 2024-02-23	03/01/2024	PPE 2024-02-23	502-3601-41226	193.46
PITNEY BOWES INC.	3318775126	03/11/2024	REMAINING BALANCE ON PO	502-3601-43465	3,514.41
CITY UTILITIES	C-D FEB 2024	03/11/2024	UTILITY BILLING OFFICE CYCLE...	502-3601-43780	413.91
XEROX CORP - OLD	020841480, 020841481, 0208...	03/15/2024	UTILITY OFFICE XEROX EQUIP...	502-3601-43465	394.32
NM RETIREE HEALTH CARE	PPE 2024-03-08	03/15/2024	PPE 2024-03-08	502-3601-41226	193.46
XEROX CORP.	5496045	03/21/2024	UTILITY BILLING OPEN PO FY2...	502-3601-43465	460.37
TESTON'S FREEWAY CHEVRON	5721	03/21/2024	UTILITY OFFICE GAS/OIL OPEN...	502-3601-43316	53.21
Fund 502 - Util Office - Pool Total:					5,850.15

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Fund: 503 - Electric					
NEW MEXICO GAS COMPANY, ...	23FEB2024	03/01/2024	ELECTRIC DEPT OPEN PO FY23...	503-3702-43780	105.07
SILVERSKY, INC.	499044-SI	03/01/2024	OPEN PO FY23/24 ELECTRIC D...	503-3702-43815	168.74
TESTON'S FREEWAY CHEVRON	5676	03/01/2024	GAS/DIESEL FUEL PURCHASES-...	503-3702-43316	1,660.40
VERIZON WIRELESS	9956738969	03/01/2024	ELECTRIC DEPT OPEN PO FY23...	503-3702-43775	193.34
NM RETIREE HEALTH CARE	PPE 2024-02-23	03/01/2024	PPE 2024-02-23	503-3702-41226	403.80
SUPERIOR WEED AND PEST C...	000022, 000023	03/11/2024	WEED SPRAYING- 404 E. JOFF...	503-3702-47415	969.96
INTERNAL SERVICE FUND	02/01/2024 - 02/29/2024	03/11/2024	02/01/2024 - 02/29/2024 SER...	503-3702-47420	44.00
TRIPLE H SOLAR, LLC	0362	03/11/2024	ENGINEERING SERVICES- OPEN...	503-3702-48598	5,680.00
MIKE TORRES DBA CD TECHN...	1019	03/11/2024	IT SERVICE ELECTRIC DEPT OP...	503-3702-48598	425.00
BUREAU OF LAND MANAGEM...	2024024310	03/11/2024	RIGHT OF WAY COMMUNICAT...	503-3702-43770	335.93
DSI TECHNOLOGIES LLC DBA ...	307665, 308250, 311880, 312...	03/11/2024	ELECTRIC DEPT SHARP OVERA...	503-3702-43465	155.97
TRAFFIC SIGNAL CONTROLS, I...	7744	03/11/2024	RED TRAFFIC LIGHT	503-3702-44607	165.16
CITY UTILITIES	C-D FEB 2024	03/11/2024	ELECTRIC DEPT CYCLE C&D O...	503-3702-43780	4,990.99
IRBY SUPPLY CO.	5013698411.002	03/11/2024	KLEIN 51829-1 BUCKET TOOL ...	503-3702-44607	134.17
XEROX CORP - OLD	020841480, 020841481, 0208...	03/15/2024	ELECTRIC XEROX EQUIPMENT ...	503-3702-43465	94.81
SIERRA ELECTRIC CO-OP, INC.	03042024, 03082024	03/15/2024	MIMS CITY LIGHTS- OPEN PO ...	503-3702-43780	564.88
SIERRA ELECTRIC CO-OP, INC.	03042024, 03082024	03/15/2024	POWER SERVICES-OPEN PO FY...	503-3702-50795	182,352.91
SUN VALLEY, INC.	173718/6	03/15/2024	M18 2.0 AH BATTERY PACK	503-3702-44607	607.96
SUN VALLEY, INC.	173899/6	03/15/2024	SAKRETE GRAVEL MIX 80 LBS	503-3702-44607	20.97
TRI-STATE GENERATION & TR...	304519	03/15/2024	POWER SERVICE- OPEN PO FY...	503-3702-50795	34,473.44
SILVERSKY, INC.	475368-SI	03/15/2024	OPEN PO FY23/24 ELECTRIC D...	503-3702-43815	67.92
SIERRA AUTO/CARQUEST	6016-322620	03/15/2024	DOR 312-014 FLAT WASHER	503-3702-44607	13.60
SIERRA AUTO/CARQUEST	6016-322620	03/15/2024	DOR 197-417 BOLTS	503-3702-44607	84.50
SIERRA AUTO/CARQUEST	6016-322620	03/15/2024	DOR 250-014 LOCK NUT	503-3702-44607	39.60
SIERRA AUTO/CARQUEST	6016-322631	03/15/2024	EXPANSION VALVE	503-3702-47420	29.90
SIERRA AUTO/CARQUEST	6016-322631	03/15/2024	NEW COMPRESSOR	503-3702-47420	554.58
WESTERN UNITED ELECTRIC	6108591	03/15/2024	35 FT CLASS 4 DF	503-3702-44607	4,580.00
WESTERN UNITED ELECTRIC	6108591	03/15/2024	40 FT CLASS 4 DF	503-3702-44607	11,110.00
WESTERN UNITED ELECTRIC	6108591	03/15/2024	40FT CLASS 2 DF	503-3702-44607	22,140.00
WESTERN UNITED ELECTRIC	6108591	03/15/2024	45 FT CLASS 2 DF	503-3702-44607	8,705.00
WESTERN UNITED ELECTRIC	6109071	03/15/2024	500KVA 3 PHASE PADMOUNT ...	503-3702-80845	38,435.00
LANDIS+GYR TECHNOLOGY, I...	90387789, 90388403, 903900...	03/15/2024	SaaS MONTHLY FLAT FEE- OP...	503-3702-43770	4,200.00
VERIZON WIRELESS	9958225141	03/15/2024	ELECTRIC DEPT OPEN PO FY23...	503-3702-43775	50.37
WESTERN AREA POWER ADM...	JJPB1798A0224	03/15/2024	BASE DEMAND & BASE ENER...	503-3702-50795	48,032.26
NM RETIREE HEALTH CARE	PPE 2024-03-08	03/15/2024	PPE 2024-03-08	503-3702-41226	403.80
JUAN F QUINTANA DBA NEW...	00000159	03/21/2024	45' CLASS 2 POLES	503-3702-44607	9,672.78
REED'S TIRE CENTER	14493	03/21/2024	275 65 18 IRONMAN TIRES	503-3702-47420	756.24
REED'S TIRE CENTER	14493	03/21/2024	DISPOSOLS	503-3702-47420	16.00
DSI TECHNOLOGIES LLC DBA ...	316150	03/21/2024	ELECTRIC DEPT SHARP OVERA...	503-3702-43465	17.73
QUILL CORPORATION	37586506, 37593760, 376076...	03/21/2024	PLANNER	503-3702-44606	23.39
QUILL CORPORATION	37586506, 37593760, 376076...	03/21/2024	SCREEN WIPES	503-3702-44606	34.18
QUILL CORPORATION	37586506, 37593760, 376076...	03/21/2024	TOILET BOWL CLEANER	503-3702-44606	38.99
QUILL CORPORATION	37586506, 37593760, 376076...	03/21/2024	LABEL MAKER	503-3702-44606	47.69
QUILL CORPORATION	37586506, 37593760, 376076...	03/21/2024	DISPOSABLE GLOVES	503-3702-44606	46.77
QUILL CORPORATION	37586506, 37593760, 376076...	03/21/2024	CLOROX WIPES	503-3702-44606	40.99
SILVERSKY, INC.	496292-SI, 490533-SI, 500960...	03/21/2024	OPEN PO FY23/24 ELECTRIC D...	503-3702-43815	500.04
XEROX CORP.	5496045	03/21/2024	ELECTRIC DEPT OPEN PO FY23...	503-3702-43465	133.66
TESTON'S FREEWAY CHEVRON	5725	03/21/2024	GAS/DIESEL FUEL PURCHASES-...	503-3702-43316	1,721.50
WESTERN UNITED ELECTRIC	61088821, 6109178	03/21/2024	#2 TRIPLEX	503-3702-44607	4,536.00
WESTERN UNITED ELECTRIC	61088821, 6109178	03/21/2024	GROUND ROD 5/8X8	503-3702-44607	375.15
WESTERN UNITED ELECTRIC	61088821, 6109178	03/21/2024	SHIPPING	503-3702-44607	725.99
WESTERN UNITED ELECTRIC	61088821, 6109178	03/21/2024	JUNCTION 3-POS 200 AMP U ...	503-3702-44607	1,227.72
WESTERN UNITED ELECTRIC	61088821, 6109178	03/21/2024	QUADRUPLEX 2/O XLP	503-3702-44607	3,150.00
WESTERN UNITED ELECTRIC	6109670	03/21/2024	COVER BUSHING-OUTAGE PR...	503-3702-44607	701.76
WESTERN UNITED ELECTRIC	6109670	03/21/2024	BLACK STRANDED WIRE THHN	503-3702-44607	990.00
WESTERN UNITED ELECTRIC	6109670	03/21/2024	ELBOW 200A 1/0 STR 15KV	503-3702-44607	924.00
WESTERN UNITED ELECTRIC	6109670	03/21/2024	CONDUIT PVC 4 SCH.40 20'	503-3702-44607	1,950.00
WESTERN UNITED ELECTRIC	6109670	03/21/2024	ELBOW PVC 4 90 DEG.	503-3702-44607	35.58
WESTERN UNITED ELECTRIC	6109670	03/21/2024	ELBOW PVC 4"X90 DEG. X3FT	503-3702-44607	88.44

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
WESTERN UNITED ELECTRIC	6109670	03/21/2024	OVALEYE BOLT 5/8X12	503-3702-44607	202.75
WESTERN UNITED ELECTRIC	6109670	03/21/2024	INSULATOR PIN 7.2KC C-NECK...	503-3702-44607	208.80
WESTERN UNITED ELECTRIC	6109670	03/21/2024	COUPLING PVC 4	503-3702-44607	31.20
WESTERN UNITED ELECTRIC	6109670	03/21/2024	CONN COMP PG #2-#2	503-3702-44607	415.00
WESTERN UNITED ELECTRIC	6109738	03/21/2024	35 FT. CLASS 4 WOOD POLE	503-3702-44607	8,810.00
WESTERN UNITED ELECTRIC	6109738	03/21/2024	40 FT. CLASS 2 DF WOOD POLE	503-3702-44607	14,190.00
WESTERN UNITED ELECTRIC	6109738	03/21/2024	40 FT. CLASS 4 WOOD POLE	503-3702-44607	16,020.00
CITY UTILITIES	A-B MAR 2024	03/21/2024	ELECTRIC DEPT CYCLE A&B OP...	503-3702-43780	244.59
CITY UTILITIES	MAR2024	03/21/2024	ELECTRIC DEPT OPEN PO FY23...	503-3702-43780	11.04
IRBY SUPPLY CO.	5013801391.001	03/21/2024	JACKET	503-3702-42620	211.00
BORDER INTERNATIONAL TRU...	X400105031.01	03/21/2024	OIL SEALS	503-3702-47420	367.64
PETE'S EQUIPMENT, INC.	0034409	03/28/2024	HOSE END WELD 8"	503-3702-47420	122.63
PETE'S EQUIPMENT, INC.	0034409	03/28/2024	FREIGHT	503-3702-47420	134.90
PETE'S EQUIPMENT, INC.	0034409	03/28/2024	8" CLAMP QUICK	503-3702-47420	155.00
PETE'S EQUIPMENT, INC.	0034409	03/28/2024	DEBRIS HOSE, 8 X 62 RUBBER	503-3702-47420	620.09
PETE'S EQUIPMENT, INC.	0034409	03/28/2024	ELBOW WELDMENT, 70 DEGR...	503-3702-47420	1,156.50
PETE'S EQUIPMENT, INC.	0034409	03/28/2024	HAND GUN, WASH DOWN	503-3702-47420	368.48
REED'S TIRE CENTER	14411	03/28/2024	OIL FILTER	503-3702-47420	26.95
REED'S TIRE CENTER	14411	03/28/2024	GALLON WINDOW WASHER	503-3702-47420	8.95
REED'S TIRE CENTER	14411	03/28/2024	LABOR	503-3702-47420	40.00
REED'S TIRE CENTER	14411	03/28/2024	6 QUARTS OF OIL	503-3702-47420	33.00
REED'S TIRE CENTER	14422	03/28/2024	OIL CHANGE, 07367-G	503-3702-47420	163.73
PARADIGM TRAFFIC SYSTEMS, ..	35175	03/28/2024	PUSH BUTTON STATION , YEL...	503-3702-44607	120.00
PARADIGM TRAFFIC SYSTEMS, ..	35175	03/28/2024	PED SIGN 9"X12"	503-3702-44607	29.00
WESTERN UNITED ELECTRIC	6110118	03/28/2024	4 SD BARE CU	503-3702-44607	1,358.00
WESTERN UNITED ELECTRIC	6110118	03/28/2024	CUTOUT 15KV	503-3702-44607	1,963.08
WESTERN UNITED ELECTRIC	6110118	03/28/2024	CROSSARM 3.75X4.75X8	503-3702-44607	2,669.50
WESTERN UNITED ELECTRIC	6110118	03/28/2024	WOOD BRACE CROSSARM	503-3702-44607	656.20
Fund 503 - Electric Total:					450,086.66

Fund: 504 - Water

FERGUSON US HOLDINGS, INC.	0511234-2	03/01/2024	FORD 3/4 PET/CTS ULTRA-TITE..	504-3803-44607	976.40
FERGUSON US HOLDINGS, INC.	0527549	03/01/2024	LF 3/4 CTS COMP X MIP COUP	504-3803-44607	276.80
FERGUSON US HOLDINGS, INC.	0527549	03/01/2024	FREIGHT	504-3803-44607	50.00
FERGUSON US HOLDINGS, INC.	0527549	03/01/2024	LF 3/4 CTS X PVS 3 PART UNI...	504-3803-44607	455.30
AMAZON CAPITAL SERVICES, I...	1YTW-PR13-N3H9	03/01/2024	SIGNS	504-3803-44607	71.57
AMAZON CAPITAL SERVICES, I...	1YTW-PR13-N3H9	03/01/2024	SHIPPING AND HANDLING	504-3803-44607	4.61
NEW MEXICO GAS COMPANY, ..	23FEB2024	03/01/2024	WATER DEPT OPEN PO FY23/...	504-3803-43780	455.63
SILVERSKY, INC.	499044-SI	03/01/2024	OPEN PO FY23/24 WATER DE...	504-3803-43815	168.73
TESTON'S FREEWAY CHEVRON	50728, 484282, 48426, 48428,...	03/01/2024	OPEN PO FOR DIESEL/UNLEA...	504-3803-43316	2,182.91
SALVADOR MARTINEZ	73246	03/01/2024	REIMBURSEMENT FOR WS2 ...	504-3803-43770	27.50
VERIZON WIRELESS	9956738969	03/01/2024	WATER DEPT OPEN PO FY23/...	504-3803-43775	222.24
NM RETIREE HEALTH CARE	PPE 2024-02-23	03/01/2024	PPE 2024-02-23	504-3803-41226	338.88
INTERNAL SERVICE FUND	02/01/2024 - 02/29/2024	03/11/2024	02/01/2024 - 02/29/2024 SER...	504-3803-47420	26.65
TAXATION AND REVENUE	02292024	03/11/2024	WATER CONSERVATION FEE FY..	504-3803-43797	939.89
MIKE TORRES DBA CD TECHN...	1019	03/11/2024	IT SERVICE WATER DEPT OPEN...	504-3803-48598	425.00
B & H OIL CO.	55975, 55980, 55982, 55987	03/11/2024	OPEN PO FOR DIESEL,OIL AND...	504-3803-43316	234.51
CITY UTILITIES	C-D FEB 2024	03/11/2024	WATER DEPT CYCLE C&D OP...	504-3803-43780	10,526.80
L-E ELECTRIC INC.	WO4112	03/11/2024	OPEN PO	504-3803-47421	7,911.22
NM ENVIRONMENT DEPT	03012024	03/15/2024	WATER OPERATOR TESTING	504-3803-42720	30.00
NM ENVIRONMENT DEPT	03012024-2	03/15/2024	WATER OPERATOR TESTING	504-3803-42720	30.00
FERGUSON US HOLDINGS, INC.	0527544	03/15/2024	3/4 X 100 250 PSI	504-3803-44607	132.80
FERGUSON US HOLDINGS, INC.	0527544	03/15/2024	SHIPPING	504-3803-44607	59.99
FERGUSON US HOLDINGS, INC.	0529627	03/15/2024	FIELD SUPPLIES FOR LEAKS	504-3803-44607	1,782.82
FERGUSON US HOLDINGS, INC.	0529628	03/15/2024	FIELD SUPPLIES FOR LEAKS	504-3803-44607	2,390.34
SOUTHWEST FIRST AID AND S...	1140130870	03/15/2024	FIRST AID KITS AND GLOVES	504-3803-44615	595.82
SUN VALLEY, INC.	173580/6, 173586/6, 17387/6,...	03/15/2024	FIELD SUPPLIES	504-3803-44607	433.79
SUN VALLEY, INC.	173729/6	03/15/2024	W/WW LADDER	504-3803-44607	251.75
SILVERSKY, INC.	475368-SI	03/15/2024	OPEN PO FY23/24 WATER DE...	504-3803-43815	67.92
SIERRA AUTO/CARQUEST	6016-321910, 6016-322352, 6...	03/15/2024	FEILD SUPPLIES FOR FEB 2024	504-3803-44607	63.85
POWER FORD	892327	03/15/2024	DIAG AND REPAIRS	504-3803-47420	2,895.48

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Payment Dates: 3/1/2024 - 3/31/2024

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
BULLOCKS, INC.	9055, 1477, 9866, 7641, 8682	03/15/2024	OPEN PO FEBRUARY 2024	504-3803-44607	19.06
STEVE BELL CONSTRUCTION	C18533	03/15/2024	WATER LINE REPAIR ON 9TH ...	504-3803-48598	1,094.59
NM RETIREE HEALTH CARE	PPE 2024-03-08	03/15/2024	PPE 2024-03-08	504-3803-41226	338.88
FERGUSON US HOLDINGS, INC.	SC20761	03/15/2024	FIELD SUPPLIES FOR LEAKS	504-3803-44607	15.44
LM BUILDING SERVICES	03012024	03/21/2024	EMERGENCY REPAIR ON MOR...	504-3803-48598	500.00
NM ENVIRONMENT DEPT	03192024	03/21/2024	WATER 2 OPERATOR	504-3803-42720	30.00
WEX BANK	105637	03/21/2024	WEX OPEN PO FY 22/23 FOR ...	504-3803-43316	30.00
SILVERSKY, INC.	496292-SI, 490533-SI, 500960...	03/21/2024	OPEN PO FY23/24 WATER DE...	504-3803-43815	500.04
TESTON'S FREEWAY CHEVRON	5719, 5720	03/21/2024	OPEN PO FOR DIESEL/UNLEA...	504-3803-43316	1,854.77
CITY UTILITIES	A-B MAR 2024	03/21/2024	WATER DEPT CYCLE A&B OPEN.	504-3803-43780	725.01
USA BLUEBOOK	INV00301507	03/21/2024	SAFETY VEST RESTOCK	504-3803-44615	183.89
CORE & MAIN, LP	U220782	03/21/2024	TAXES OTHER CHARGES	504-3803-47421	215.07
CORE & MAIN, LP	U220782	03/21/2024	7-TR16-R METER ANALOG	504-3803-47421	2,340.00
FERGUSON US HOLDINGS, INC.	0511210	03/28/2024	FIELD SUPPLIES FOR LEAKS	504-3803-44607	1,029.65
STAPLES CONTRACT & COMM...	8073569845	03/28/2024	HARD HATS AND OFFICE SUPP...	504-3803-44606	68.61
STAPLES CONTRACT & COMM...	8073569845	03/28/2024	HARD HATS AND OFFICE SUPP...	504-3803-44615	182.95
BOOT BARN	INV00352174	03/28/2024	BOOTS FOR JUSTIN ARMIJO	504-3803-44615	200.00
BAKER UTILITY SUPPLY CORP.	INV320365	03/28/2024	BRASS STRAIGHT CPLG 3/4" U...	504-3803-44607	489.60
Fund 504 - Water Total:					43,846.76

Fund: 505 - Solid Waste

NEW MEXICO GAS COMPANY, ...	23FEB2024	03/01/2024	RECYCLE CENTER OPEN PO FY...	505-3904-43780	149.60
SILVERSKY, INC.	499044-SI	03/01/2024	OPEN PO FY23/24 SOLID WAS...	505-3904-43815	168.74
VERIZON WIRELESS	9956738969	03/01/2024	SANITATION OPEN PO FY23/24	505-3904-43775	166.54
NM RETIREE HEALTH CARE	PPE 2024-02-23	03/01/2024	PPE 2024-02-23	505-3904-41226	581.10
INTERNAL SERVICE FUND	02/01/2024 - 02/29/2024	03/11/2024	02/01/2024 - 02/29/2024 SER...	505-3904-47420	140.00
MIKE TORRES DBA CD TECHN...	1019	03/11/2024	IT SERVICE SANITATION DEPT ...	505-3904-48598	425.00
DSI TECHNOLOGIES LLC DBA ...	307665, 308250, 311880, 312...	03/11/2024	SANITATION DEPTSHARP OVE...	505-3904-43465	461.96
CITY UTILITIES	C-D FEB 2024	03/11/2024	SANITATION DEPT CYCLE C&D...	505-3904-43780	748.05
BANK OF AMERICA	WALMART TR ID30402560544...	03/11/2024	GV-.5L WATER	505-3904-44615	53.60
CITY OF LAS CRUCES	100224	03/15/2024	SCSWA WASTE DISPOSAL	505-3904-45601	44,497.38
ACCENT WIRE TIE	10027158	03/15/2024	12 X14' -0 QUICKSILVER GALV...	505-3904-44607	1,802.97
SUN VALLEY, INC.	173757/6	03/15/2024	DISCOUNT	505-3904-44607	-1.75
SUN VALLEY, INC.	173757/6	03/15/2024	311162 -9.5" CABLE CUTTER	505-3904-44607	34.99
AMAZON CAPITAL SERVICES, I...	1QJ4-JMX9-QY39	03/15/2024	OFFICE SUPPLIES	505-3904-44606	114.96
AMAZON CAPITAL SERVICES, I...	1QJ4-JMX9-QY39	03/15/2024	MISC. FIELD/CLEANING SUPPL...	505-3904-44607	373.45
AUTOZONE STORES, LLC	2529219926	03/15/2024	SP-DEF SHOP PRO DEF	505-3904-44607	239.76
NM RECYCLING COALITION	4076	03/15/2024	APRIL4TH TRAINING- ALB.	505-3904-43770	41.00
SILVERSKY, INC.	475368-SI	03/15/2024	OPEN PO FY23/24 SOLID WAS...	505-3904-43815	67.92
NORTHERN TOOL & EQUIPME...	53340365	03/15/2024	HOBART AIRFORCE 40 i PLAS...	505-3904-44613	1,989.49
NM RETIREE HEALTH CARE	PPE 2024-03-08	03/15/2024	PPE 2024-03-08	505-3904-41226	567.76
BORDER INTERNATIONAL TRU...	R400030933.01	03/15/2024	DIAGNOSTICS ON PACKER & A...	505-3904-47420	436.80
PARKHILL SMITH & COOPER	04078823.00-11	03/21/2024	MONITORING WELL REPLACE...	505-3904-48599	6,433.18
AMAZON CAPITAL SERVICES, I...	1NRD-KFGN-QFX6	03/21/2024	HD ROUND 46 IN TABLES	505-3904-44613	1,938.44
FOXWORTH-GALBRAITH	2613487	03/21/2024	12463 T-POST STL GRN NC 1 3...	505-3904-44607	95.88
DSI TECHNOLOGIES LLC DBA ...	316150	03/21/2024	SANITATION DEPTSHARP OVE...	505-3904-43465	59.17
SILVERSKY, INC.	496292-SI, 490533-SI, 500960...	03/21/2024	OPEN PO FY23/24 SOLID WAS...	505-3904-43815	500.04
XEROX CORP.	5496045	03/21/2024	SOLID WASTE OPEN PO FY23/...	505-3904-43465	222.76
RED WING SHOES OF LAS CRU...	5750	03/21/2024	SAFETY BOOTS - GREGORY PL...	505-3904-44615	200.00
WEX BANK	95620664	03/21/2024	WEX- DIESEL & GASOLINE	505-3904-43316	4,519.20
CITY UTILITIES	MAR2024	03/21/2024	SANITATION DEPT OPEN PO F...	505-3904-45601	21,928.41
SUPERIOR WEED AND PEST C...	000033	03/28/2024	PREVENT OVERGROTH OF WE...	505-3904-47415	2,492.62
SOUTHWESTERN EQUIPMENT...	044036	03/28/2024	ADJUSTABLE LEVER ARM	505-3904-47420	167.59
SOUTHWESTERN EQUIPMENT...	044036	03/28/2024	PRONG LIMIT SWITCH	505-3904-47420	690.00
CITY OF LAS CRUCES	100827	03/28/2024	SCSWA WASTE DISPOSAL	505-3904-45601	50,971.96
Fund 505 - Solid Waste Total:					143,278.57

Fund: 506 - WWTP

XEROX CORP - OLD	020680105, 020680109, 0206...	03/01/2024	WASTE WATER XEROX EQUIP...	506-4005-43465	158.20
AMAZON CAPITAL SERVICES, I...	1YTW-PR13-N3H9	03/01/2024	SIGNS	506-4005-44607	71.57
AMAZON CAPITAL SERVICES, I...	1YTW-PR13-N3H9	03/01/2024	SHIPPING AND HANDLING	506-4005-44607	4.62
NEW MEXICO GAS COMPANY, ..	23FEB2024	03/01/2024	VACUUM STATION OPEN PO F...	506-4005-43780	31.47

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
EUROFINS ENVIRONMENTAL ...	2402366	03/01/2024	TAX ON LABOR 7.875%	506-4005-48598	5.34
EUROFINS ENVIRONMENTAL ...	2402366	03/01/2024	EPA 200.8 METALS/200.7 ME...	506-4005-48598	70.00
EUROFINS ENVIRONMENTAL ...	2402461	03/01/2024	EPA METHOD 625 SVOCs	506-4005-48598	225.00
EUROFINS ENVIRONMENTAL ...	2402461	03/01/2024	TAX ON LABOR 7.875%	506-4005-48598	36.60
EUROFINS ENVIRONMENTAL ...	2402461	03/01/2024	EPA METHOD 624 VOCs	506-4005-48598	100.00
EUROFINS ENVIRONMENTAL ...	2402461	03/01/2024	SM5210B-BOD	506-4005-48598	120.00
EUROFINS ENVIRONMENTAL ...	2402461	03/01/2024	EPA 200.8 METALS/200.7 ME...	506-4005-48598	35.00
SILVERSKY, INC.	499044-SI	03/01/2024	OPEN PO FY23/24 WASTE WA...	506-4005-43815	168.73
TESTON'S FREEWAY CHEVRON	50739, 48420, 507871, 50923,...	03/01/2024	OPEN PO FOR DIESEL/UNLEA...	506-4005-43316	564.49
TED D MILLER ASSOCIATES, INC	6850	03/01/2024	ADDITIONAL METERS	506-4005-48599	250.00
TED D MILLER ASSOCIATES, INC	6850	03/01/2024	METER CALIBRATION	506-4005-48599	450.00
SALVADOR MARTINEZ	73246	03/01/2024	REIMBURSEMENT FOR WS2 ...	506-4005-43770	27.50
VERIZON WIRELESS	9956738969	03/01/2024	WASTE WATER DEPT OPEN PO...	506-4005-43775	407.34
RELIANCE STEEL	IV-500526	03/01/2024	ROUND CARBON STEEL TUBE	506-4005-44607	742.50
RELIANCE STEEL	IV-500526	03/01/2024	SQUARE STEEL TUBE	506-4005-44607	106.00
NM RETIREE HEALTH CARE	PPE 2024-02-23	03/01/2024	PPE 2024-02-23	506-4005-41226	188.82
RLMGB ENTERPRISE CORP	R00315022	03/01/2024	REIMBURSEMENT FOR 4" SE...	506-4005-34555	731.53
AERO-MOD INC	SO44413-1	03/01/2024	PNEUMATIC CYLINDER FOR T...	506-4005-47420	598.06
AERO-MOD INC	SO44413-1	03/01/2024	ALIGNMENT CYCLINDER	506-4005-47420	67.16
AERO-MOD INC	SO44413-1	03/01/2024	FREIGHT	506-4005-47420	17.09
INTERNAL SERVICE FUND	02/01/2024 - 02/29/2024	03/11/2024	02/01/2024 - 02/29/2024 SER...	506-4005-47420	293.57
VILLAGE OF WILLIAMSBURG	02282024	03/11/2024	SEWER RECEIPTS FY 23/24 OP...	506-4005-48798	3,724.68
MIKE TORRES DBA CD TECHN...	1019	03/11/2024	IT SERVICE WASTE WATER OP...	506-4005-48598	425.00
EUROFINS ENVIRONMENTAL ...	2402779	03/11/2024	EPA METHOD 624 VOCs	506-4005-48598	100.00
EUROFINS ENVIRONMENTAL ...	2402779	03/11/2024	EPA 200.8 METALS/200.7 ME...	506-4005-48598	35.00
EUROFINS ENVIRONMENTAL ...	2402779	03/11/2024	EPA METHOD 625 SVOCs	506-4005-48598	225.00
EUROFINS ENVIRONMENTAL ...	2402779	03/11/2024	SM5210B-BOD	506-4005-48598	120.00
EUROFINS ENVIRONMENTAL ...	2402779	03/11/2024	TAX ON LABOR 7.875%	506-4005-48598	36.60
EUROFINS ENVIRONMENTAL ...	2402A35	03/11/2024	EPA 200.8 METALS/200.7 ME...	506-4005-48598	70.00
EUROFINS ENVIRONMENTAL ...	2402A35	03/11/2024	TAX ON LABOR 7.875%	506-4005-48598	5.34
DSI TECHNOLOGIES LLC DBA ...	307665, 308250, 311880, 312...	03/11/2024	WASTE WATER DEPT SHARP ...	506-4005-43465	1,002.73
B & H OIL CO.	55972, 55991, 55985, 55983	03/11/2024	OPEN PO FOR DIESEL,OIL AND...	506-4005-43316	279.79
CITY UTILITIES	C-D FEB 2024	03/11/2024	WASTE WATER DEPT CYCLE C...	506-4005-43780	11,196.11
TELEDYNE ISCO, INC.	SO20648062	03/11/2024	SHIPPING	506-4005-47420	41.00
TELEDYNE ISCO, INC.	SO20648062	03/11/2024	REPLACEMENT PUMP ASSEM...	506-4005-47420	789.00
TELEDYNE ISCO, INC.	SO20648062	03/11/2024	PREVENTATIVE MAINTENANCE...	506-4005-47420	167.00
TELEDYNE ISCO, INC.	SO20648062	03/11/2024	TAX	506-4005-47420	83.50
XEROX CORP - OLD	020841480, 020841481, 0208...	03/15/2024	WASTE WATER XEROX EQUIP...	506-4005-43465	158.20
FERGUSON US HOLDINGS, INC.	0527544	03/15/2024	CLAMPS	506-4005-44607	102.41
SOUTHWEST FIRST AID AND S...	1140130870	03/15/2024	FIRST AID KITS AND GLOVES	506-4005-44615	595.82
SUN VALLEY, INC.	173580/6, 173586/6, 17387/6...	03/15/2024	FIELD SUPPLIES	506-4005-44607	433.80
SUN VALLEY, INC.	173729/6	03/15/2024	W/WW LADDER	506-4005-44607	251.74
EUROFINS ENVIRONMENTAL ...	2308988	03/15/2024	EPA 200.8 METALS/200.7 ME...	506-4005-48598	35.00
EUROFINS ENVIRONMENTAL ...	2308988	03/15/2024	TAX ON LABOR 7.875%	506-4005-48598	36.60
EUROFINS ENVIRONMENTAL ...	2308988	03/15/2024	EPA METHOD 625 SVOCs	506-4005-48598	225.00
EUROFINS ENVIRONMENTAL ...	2308988	03/15/2024	SM5210B-BOD	506-4005-48598	120.00
EUROFINS ENVIRONMENTAL ...	2308988	03/15/2024	EPA METHOD 624 VOCs	506-4005-48598	100.00
EUROFINS ENVIRONMENTAL ...	2311B34	03/15/2024	EPA 200.8 METALS/200.7 ME...	506-4005-48598	70.00
EUROFINS ENVIRONMENTAL ...	2311B34	03/15/2024	TAX ON LABOR 7.875%	506-4005-48598	5.34
EUROFINS ENVIRONMENTAL ...	2402715	03/15/2024	TAX ON LABOR 7.875%	506-4005-48598	5.34
EUROFINS ENVIRONMENTAL ...	2402715	03/15/2024	EPA 200.8 METALS/200.7 ME...	506-4005-48598	70.00
EUROFINS ENVIRONMENTAL ...	2402A93	03/15/2024	SM5210B-BOD	506-4005-48598	120.00
EUROFINS ENVIRONMENTAL ...	2402A93	03/15/2024	TAX ON LABOR 7.875%	506-4005-48598	19.44
EUROFINS ENVIRONMENTAL ...	2402A93	03/15/2024	EPA 200.8 METALS/200.7 ME...	506-4005-48598	35.00
EUROFINS ENVIRONMENTAL ...	2402A93	03/15/2024	EPA METHOD 624 VOCs	506-4005-48598	100.00
SILVERSKY, INC.	475368-SI	03/15/2024	OPEN PO FY23/24 WASTE WA...	506-4005-43815	67.92
SIERRA AUTO/CARQUEST	6016-321910, 6016-322352, 6...	03/15/2024	FEILD SUPPLIES FOR FEB 2024	506-4005-44607	63.84
STAPLES CONTRACT & COMM...	8073447964	03/15/2024	WW OFFICE SUPPLIES	506-4005-44606	127.72
BULLOCKS, INC.	9055, 1477, 9866, 7641, 8682	03/15/2024	OPEN PO FEBRUARY 2024	506-4005-44607	19.07
FULL SOURCE, LLC	FS4508531-IN	03/15/2024	EMBROIDERY CHARGE	506-4005-42620	50.34

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
FULL SOURCE, LLC	FS4508531-IN	03/15/2024	EMBROIDERY CHARGE	506-4005-42620	50.34
FULL SOURCE, LLC	FS4508531-IN	03/15/2024	EMBROIDERY FOR KNT CAPS	506-4005-42620	100.68
FULL SOURCE, LLC	FS4508531-IN	03/15/2024	SHIPPING	506-4005-42620	16.99
FULL SOURCE, LLC	FS4508531-IN	03/15/2024	CALEBS SHIRTS	506-4005-42620	104.94
FULL SOURCE, LLC	FS4508531-IN	03/15/2024	SAL SHIRTS	506-4005-42620	116.94
FULL SOURCE, LLC	FS4508531-IN	03/15/2024	TAXES	506-4005-42620	57.87
FULL SOURCE, LLC	FS4508531-IN	03/15/2024	EMBROIDERY CHARGE	506-4005-42620	25.17
FULL SOURCE, LLC	FS4508531-IN	03/15/2024	KNIT CAPS	506-4005-42620	36.24
FULL SOURCE, LLC	FS4508531-IN	03/15/2024	EMBROIDERY SET UP FEE FOR...	506-4005-42620	30.00
FULL SOURCE, LLC	FS4508531-IN	03/15/2024	BROIDERY CHARGE	506-4005-42620	125.85
FULL SOURCE, LLC	FS4508531-IN	03/15/2024	LADIES RACERMESG POLO- S...	506-4005-42620	33.54
NM RETIREE HEALTH CARE	PPE 2024-03-08	03/15/2024	PPE 2024-03-08	506-4005-41226	186.32
4x4 SERVICES AND CONSULTS...012224		03/21/2024	EMERGENCY VAC STATION CA...	506-4005-48598	1,761.09
4x4 SERVICES AND CONSULTS...012224-2/4/2024		03/21/2024	LABOR FOR LEVEL OPERATOR	506-4005-48598	1,250.00
4x4 SERVICES AND CONSULTS...012224-2/4/2024		03/21/2024	AIR VAC TRAINED OPERATOR	506-4005-48598	750.00
4x4 SERVICES AND CONSULTS...012224-2/4/2024		03/21/2024	SALES TAX	506-4005-48598	167.50
EUROFINS ENVIRONMENTAL ... 2311141		03/21/2024	EPA 200.8 METALS/200.7 ME...	506-4005-48598	35.00
EUROFINS ENVIRONMENTAL ... 2311141		03/21/2024	EPA METHOD 625 SVOCS	506-4005-48598	225.00
EUROFINS ENVIRONMENTAL ... 2311141		03/21/2024	SM5210B-BOD	506-4005-48598	120.00
EUROFINS ENVIRONMENTAL ... 2311141		03/21/2024	EPA METHOD 624 VOCS	506-4005-48598	100.00
EUROFINS ENVIRONMENTAL ... 2311141		03/21/2024	TAX ON LABOR 7.875%	506-4005-48598	36.60
EUROFINS ENVIRONMENTAL ... 2402D38		03/21/2024	EPA 200.8 METALS/200.7 ME...	506-4005-48598	70.00
EUROFINS ENVIRONMENTAL ... 2402D38		03/21/2024	TAX ON LABOR 7.875%	506-4005-48598	5.34
DSI TECHNOLOGIES LLC DBA ... 316150		03/21/2024	WASTE WATER DEPT SHARP ...	506-4005-43465	22.89
SILVERSKY, INC.	496292-SI, 490533-SI, 500960...	03/21/2024	OPEN PO FY23/24 WASTE WA...	506-4005-43815	500.04
XEROX CORP.	5496045	03/21/2024	WASTE WATER OPEN PO FY23...	506-4005-43465	171.82
TESTON'S FREEWAY CHEVRON	5719, 5720	03/21/2024	OPEN PO FOR DIESEL/UNLEA...	506-4005-43316	609.50
CITY UTILITIES	A-B MAR 2024	03/21/2024	WASTE WATER DEPT CYCLE A...	506-4005-43780	1,252.87
STAPLES CONTRACT & COMM... 8073569845		03/28/2024	HARD HATS AND OFFICE SUPP...	506-4005-44606	68.61
AIRVAC, INC.	90305213	03/28/2024	TROUBLESHOOT/REPAIR OF S...	506-4005-48598	6,200.00
GRAINGER, INC.	9048757901	03/28/2024	WW SPRAYER	506-4005-44607	303.43
BOOT BARN	INV00352175	03/28/2024	BOOTS FOR ANTHONY COLLIS...	506-4005-44615	161.99
Fund 506 - WWTP Total:					41,280.48

Fund: 508 - Golf Course

REED'S TIRE CENTER	13960	03/01/2024	TIRES FOR MOWER/MAINTEN...	508-4303-47420	900.00
SUN COUNTRY AMATEUR GOL...3179		03/01/2024	GHIN FEE FOR LOCAL GOLFERS...	508-4303-37316	270.00
CHAPARRAL SAND & GRAVEL, ...80978		03/01/2024	22.64 TONS OF #2 SAND	508-4303-44607	1,069.21
VERIZON WIRELESS	9956738969	03/01/2024	GOLF COURSE OPEN PO FY23/...	508-4303-43775	80.59
NM RETIREE HEALTH CARE	PPE 2024-02-23	03/01/2024	PPE 2024-02-23	508-4303-41226	126.72
COUFAL-PRATER EQUIPMENT ... 13123876		03/11/2024	FIELD SUPPLIES	508-4303-44607	92.96
DSI TECHNOLOGIES LLC DBA ... 307665, 308250, 311880, 312...		03/11/2024	GOLF COURSE SHARP OVERA...	508-4303-43465	186.81
ADMIRAL BEVERAGE CORPOR... 3499240133		03/11/2024	FIELD SUPPLIES	508-4303-44607	189.25
QUILL CORPORATION	36963509, 36969015, 369830...	03/11/2024	OFFICE SUPPLIES	508-4303-44606	90.32
B & H OIL CO.	56193	03/11/2024	FIELD SUPPLIES	508-4303-44607	857.33
YAMAHA MOTOR FINANCE C... 832057		03/11/2024	OPEN PO ANNUAL FY 23- 24 Y...	508-4303-43465	903.51
MAGALYS VALENTIN DBA J&B... 965916		03/11/2024	FIELD SUPPLIES	508-4303-44607	1,066.97
REED'S TIRE CENTER	14040	03/15/2024	FIELD SUPPLIES	508-4303-44607	240.00
SUN VALLEY, INC.	173910, 173568, 173566, 173...	03/15/2024	FIELD SUPPLIES FEB 2024	508-4303-44607	770.44
SIERRA AUTO/CARQUEST	322756, 322243, 322623	03/15/2024	FIELD SUPPLIES	508-4303-44607	455.65
NM RETIREE HEALTH CARE	PPE 2024-03-08	03/15/2024	PPE 2024-03-08	508-4303-41226	126.72
MASEK ROCKY MOUNTAIN GO...02-85252		03/21/2024	FIELD SUPPLIES	508-4303-44607	200.00
DSI TECHNOLOGIES LLC DBA ... 316150		03/21/2024	GOLF COURSE SHARP OVERA...	508-4303-43465	14.03
BANK OF AMERICA	432081, 213630	03/21/2024	KABOTA BACHOE SEAT	508-4303-47420	169.99
XEROX CORP.	5496045	03/21/2024	GOLF COURSE OPEN PO FY23/...	508-4303-43465	152.22
YAMAHA MOTOR FINANCE C... 834014		03/21/2024	OPEN PO ANNUAL FY 23- 24 Y...	508-4303-43465	903.51
CITY UTILITIES	A-B MAR 2024	03/21/2024	GOLF COURSE CYCLE A&B OP...	508-4303-43780	1,690.89
Fund 508 - Golf Course Total:					10,557.12

Fund: 509 - Muni Airport

VERIZON WIRELESS	9956738969	03/01/2024	AIRPORT OPEN PO FY23/24	509-4403-43775	124.18
INTERNAL SERVICE FUND	02/01/2024 - 02/29/2024	03/11/2024	02/01/2024 - 02/29/2024 SER...	509-4403-47420	32.50

AP EOM REPORT

Payment Dates: 3/1/2024 - 3/31/2024

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
CHAD ROSACKER DBA TECH 45...	1011	03/11/2024	MONTHLY MANAGMENT FEES...	509-4403-48598	17,858.39
XEROX CORP - OLD	020841480, 020841481, 0208...	03/15/2024	AIRPORT XEROX EQUIPMENT ...	509-4403-43465	31.58
SIERRA ELECTRIC CO-OP, INC.	2154-FEB24	03/15/2024	OPEN PO FOR UTILITIES AT Ai...	509-4403-43780	895.09
SIERRA AUTO/CARQUEST	6016-322507	03/15/2024	LOCKING HUB ACTUATOR	509-4403-47420	115.19
SIERRA AUTO/CARQUEST	6016-322507	03/15/2024	HUB ASSEMBLY	509-4403-47420	215.74
WINDSTREAM CORPORATION	031924	03/21/2024	AIRPORT OPEN PO FY23/24	509-4403-43775	443.85
SOUTHWEST AUTOMOTIVE	1367	03/21/2024	PROGRAM IGNITION	509-4403-47420	395.00
SOUTHWEST AUTOMOTIVE	1367	03/21/2024	KEY LOCK CYLINDER	509-4403-47420	175.00
XEROX CORP.	5496045	03/21/2024	AIRPORT OPEN PO FY23/24	509-4403-43465	53.46
Fund 509 - Muni Airport Total:					20,339.98

Fund: 600 - Internal Serv

DSI TECHNOLOGIES LLC DBA ...	307665, 308250, 311880, 312...	03/11/2024	FLEET DEPT SHARP OVERAGE ...	600-7003-43465	244.09
DSI TECHNOLOGIES LLC DBA ...	316150	03/21/2024	FLEET DEPT SHARP OVERAGE ...	600-7003-43465	40.96
XEROX CORP.	5496045	03/21/2024	FLEET DEPT OPEN PO FY23/24	600-7003-43465	133.66
WEX BANK	95620664-FLT	03/21/2024	GAS & OIL FY 2023-2024	600-7003-43316	265.79
BORDER INTERNATIONAL TRU...	X400103185.01	03/21/2024	FILTERS FOR VARIOUS VEHICL...	600-7003-44607	885.20
BORDER INTERNATIONAL TRU...	X400105687.01	03/21/2024	GROUP 31	600-7003-44607	399.96
JOSE LUIS SIMENTAL SR	10374	03/28/2024	1-1/2" DEEP SOCKET	600-7003-44607	66.73
JOSE LUIS SIMENTAL SR	10374	03/28/2024	16V 1/4" STUBBY IMPACT	600-7003-44607	303.14
JOSE LUIS SIMENTAL SR	10374	03/28/2024	16V CORDLESS 2.0	600-7003-44607	96.50
JOSE LUIS SIMENTAL SR	10374	03/28/2024	16V CORDLESS CHARGER	600-7003-44607	96.50
Fund 600 - Internal Serv Total:					2,532.53

Grand Total: 2,797,339.79

Report Summary

Fund Summary

Fund	Payment Amount
101 - General	280,485.65
201 - Corrections	20.00
209 - Fire	160,730.81
211 - Law Enforce Prot	10,940.98
214 - Lodgers Tax	52,904.92
216 - Muni Street	11,065.95
294 - State Library	6,707.03
295 - Muni Pool	12,680.91
296 - PD GRT	14,346.99
303 - Vet Wall	236.19
315 - CI Reserve	38,689.88
320 - USDA WATER SYSTEM IMPROVEMENTS	540,016.67
360 - NMFA PROJECTS	44,402.58
370 - WATER TRUST BOARD PROJECTS	366,279.42
380 - OTHER STATE FUNDED PROJECTS	515,793.54
403 - Pledge State	24,102.97
501 - Cemetary	163.05
502 - Util Office - Pool	5,850.15
503 - Electric	450,086.66
504 - Water	43,846.76
505 - Solid Waste	143,278.57
506 - WWTP	41,280.48
508 - Golf Course	10,557.12
509 - Muni Airport	20,339.98
600 - Internal Serv	2,532.53
Grand Total:	2,797,339.79

Account Summary

Account Number	Account Name	Payment Amount
101-1000-42305	MILEAGE REIMBURSEM...	175.43
101-1000-43597	ATTORNEY FEES-GOVER...	10,138.01
101-1000-43598	PROFESSIONAL SERV-G...	3,687.69
101-1000-43770	SUBSCRIPTION & DUES	1,000.00
101-1000-44606	OFFICE SUPPLIES-GOVE...	15.22
101-1001-41226	RETIREE INSURANCE	218.87
101-1001-43465	RENT OF EQUIPMENT	3,641.38
101-1001-43740	PRINTING/PUBLISHING	549.98
101-1001-43775	TELEPHONE	279.22
101-1001-48599	OTHER CONTRACTUAL S...	2,076.01
101-1002-41226	RETIREE INSURANCE	87.74
101-1002-43465	RENT OF EQUIPMENT	617.71
101-1002-43775	TELEPHONE	115.68
101-1003-41226	RETIREE INSURANCE	311.43
101-1003-43465	RENT OF EQUIPMENT	2,410.01
101-1003-43770	SUBSCRIPTION & DUES	273.30
101-1003-43775	TELEPHONE	357.65
101-1003-44606	OFFICE SUPPLIES	195.59
101-1004-41226	RETIREE INSURANCE	481.65
101-1004-43465	RENT OF EQUIPMENT	4,763.69
101-1004-43740	PRINTING/PUBLISHING	700.55
101-1004-43775	TELEPHONE	251.72
101-1004-43815	SOFTWARE LIC/SOFTWA...	1,039.88
101-1004-44606	OFFICE SUPPLIES	19.16
101-1004-48599	OTHER CONTRACTUAL S...	128.09
101-1006-41226	RETIREE INSURANCE	246.25
101-1006-42620	UNIFORMS LINEN-ANIM...	98.97
101-1006-43316	GAS & OIL	74.99

Account Summary

Account Number	Account Name	Payment Amount
101-1006-43775	TELEPHONE	110.49
101-1006-44606	OFFICE SUPPLIES	293.17
101-1006-44607	FIELD SUPPLIES	2,732.64
101-1006-44615	SAFETY EQUIPMENT	31.63
101-1006-48598	PROFESSIONAL SERVICES	1,372.23
101-1007-41226	RETIREE INSURANCE	2,764.18
101-1007-43316	GAS & OIL	6,023.45
101-1007-43465	RENT OF EQUIPMENT	3,104.18
101-1007-43740	PRINTING/PUBLISHING	52.94
101-1007-43775	TELEPHONE	2,154.89
101-1007-43815	SOFTWARE	114.00
101-1007-44606	OFFICE SUPPLIES	209.21
101-1007-44613	NON-CAPITAL ITEMS	15,604.03
101-1007-47420	MAINTENANCE VEHICLE...	744.01
101-1007-80845	CAPITAL IMPROVEMENT...	6,977.76
101-1008-41226	RETIREE INSURANCE	150.13
101-1008-42620	UNIFORMS LINEN-CODE ...	8.90
101-1008-43316	GAS & OIL	303.60
101-1008-43775	TELEPHONE	335.39
101-1009-41226	RETIREE INSURANCE	198.86
101-1009-43316	GAS & OIL	575.64
101-1009-43403	REGULAR BUILDING MA...	731.50
101-1009-43465	RENT OF EQUIPMENT	2,111.17
101-1009-43770	SUBSCRIPTION & DUES	450.00
101-1009-43775	TELEPHONE	145.81
101-1009-44607	FIELD SUPPLIES-MUNI R...	1,182.61
101-1009-44609	RECREATION SUPPLIES-...	1,278.00
101-1009-44613	NON-CAPITAL ITEMS	3,509.18
101-1009-44810	EQUIPMENT & MACHIN...	1,969.90
101-1009-47415	MAINTENANCE--REPAIRS..	3,067.50
101-1009-80845	CAPITAL IMPROVEMENT...	75,950.00
101-1010-41226	RETIREE INSURANCE	197.38
101-1010-43775	TELEPHONE	93.92
101-1010-44606	OFFICE SUPPLIES	200.58
101-1010-48598	PROFESSIONAL SERVICES	18,635.58
101-1011-41226	RETIREE INSURANCE	528.78
101-1011-43775	TELEPHONE	152.27
101-1011-44606	OFFICE SUPPLIES	30.57
101-1012-41226	RETIREE INSURANCE	248.64
101-1012-43403	REGULAR BUILDING MA...	2,975.46
101-1012-43465	RENT OF EQUIPMENT	129.38
101-1012-43775	TELEPHONE	86.46
101-1012-44607	FIELD SUPPLIES-FLEET M...	108.24
101-1013-41226	RETIREE INSURANCE	154.60
101-1013-43316	GAS & OIL	306.83
101-1013-44606	OFFICE SUPPLIES	26.09
101-1014-41226	RETIREE INSURANCE	420.86
101-1014-43316	GAS & OIL	804.28
101-1014-43403	REGULAR BUILDING MA...	3,458.35
101-1014-43465	RENT OF EQUIPMENT	178.27
101-1014-43775	TELEPHONE	131.69
101-1014-44607	FIELD SUPPLIES-FACILITY...	3,669.30
101-1014-44615	SAFETY EQUIPMENT	378.00
101-1014-47410	MAINTENANCE CONTRA...	53.82
101-1016-41226	RETIREE INSURANCE	417.10
101-1016-43770	SUBSCRIPTION & DUES	1,253.73
101-1016-44830	CITY BOOK PURCHASING...	1,364.25
101-1017-48599	OTHER CONTRACTUAL S...	44,991.19

Account Summary

Account Number	Account Name	Payment Amount
101-1018-43780	UTILITIES	15,500.13
101-1018-43815	SOFTWARE LIC/SOFTWA...	9,577.03
101-1018-48598	PROFESSIONAL SERVICES	5,525.00
101-1099-34343	ANIMAL POUND FEES	125.00
101-1099-34348	RENT OF PUBLIC FACILIT...	550.00
201-1903-44805	AUTO/LAB/DWI/JUD ED	20.00
209-1603-43316	GAS & OIL	265.46
209-1603-43465	RENT OF EQUIPMENT	831.58
209-1603-43775	TELEPHONE	368.53
209-1603-43780	UTILITIES	1,224.50
209-1603-44615	SAFETY EQUIPMENT	81,705.87
209-1603-44810	EQMT/MACHIN-WALMA...	15,850.84
209-1603-47415	MAINTENANCE--REPAIRS..	471.43
209-1603-47420	MAINTENANCE VEHICLE...	60,012.60
211-2003-42535	EMPLOYEE TRAINING	8,024.28
211-2003-44573	UNIFORM & EQUIPMENT	1,055.03
211-2003-44607	FIELD SUPPLIES	63.88
211-2003-47420	MAINTENANCE-VEHICLE...	1,797.79
214-2503-47406	PROMOTIONAL/ADVERT...	34,629.91
214-2540-43466	RENT OF LAND/BUILDING	10,780.50
214-2540-60725	GRANTS TO SUB-RECIPI...	7,175.20
214-2560-60725	GRANTS TO SUB-RECIPI...	319.31
216-4503-43316	GAS & OIL	2,636.55
216-4503-43465	RENT OF EQUIPMENT	745.77
216-4503-44615	SAFETY EQUIPMENT	400.00
216-4503-47420	MAINT.VEHICLE/FURN/...	4,113.09
216-7018-48598	Professional Serv/Contra...	3,170.54
294-5003-43465	RENT OF EQUIPMENT	37.16
294-5003-43775	TELEPHONE	168.68
294-5003-48830	LIBRARY ACQUISITION (...)	4,566.24
294-5003-60834	STATE LIBRARY GRANT-S...	1,934.95
295-4803-41226	RETIREE INSURANCE	80.20
295-4803-42620	UNIFORMS-LIFEGUARDS	766.37
295-4803-42720	EMPLOYEE TRAINING-M...	1,149.95
295-4803-43403	REGULAR BUILDING MA...	2,650.95
295-4803-43465	RENT OF EQUIPMENT	31.19
295-4803-43775	TELEPHONE	31.42
295-4803-43780	UTILITIES-MUNI POOL	1,020.19
295-4803-44607	FIELD SUPPLIES-MUNI P...	6,524.27
295-4803-44613	NON-CAPITAL ITEMS	426.37
296-2403-44613	NON-CAPITAL ITEMS	5,075.33
296-2403-44615	SAFETY EQUIPMENT	8,605.66
296-2403-44616	TRAINING SUPPLIES	666.00
303-4703-43775	TELEPHONE	236.19
315-9003-80860	INFRASTRUCTURE	38,689.88
320-6603-80860	INFRASTRUCTURE	540,016.67
360-7009-80847	ROADWAYS/BRIDGES	44,402.58
370-7008-47415	MAINTENANCE--REPAIRS..	304,967.37
370-7008-48598	PROFESSIONAL SERVICES	6,282.91
370-7019-80847	ROADWAYS AND BRIDG...	55,029.14
380-7002-48598	PROFESSIONAL SERVICES	29,304.99
380-7002-80860	INFRASTRUCTURE	472,130.72
380-7020-48598	PROFESSIONAL SERVICES	14,357.83
403-1203-12918	CWPA PPRF-2613 TORC ...	690.58
403-1203-12919	CWPA PPRF-2737 TORC ...	7,598.71
403-1203-12952	PPRF-5652 ELECTRIC TR...	8,612.15
403-1203-12967	PPRF-4967 OPERATING	7,150.59
403-1203-90925	COMMITMENTS & OTHE...	50.94

Account Summary

Account Number	Account Name	Payment Amount
501-1803-43780	UTILITIES	163.05
502-3601-41226	RETIREE INSURANCE	386.92
502-3601-43316	GAS & OIL	53.21
502-3601-43465	RENT OF EQUIPMENT	4,803.56
502-3601-43775	TELEPHONE	192.55
502-3601-43780	UTILITIES	413.91
503-3702-41226	RETIREE INSURANCE	807.60
503-3702-42620	UNIFORM/LINEN-ELECTR..	211.00
503-3702-43316	GAS & OIL	3,381.90
503-3702-43465	RENT OF EQUIPMENT	402.17
503-3702-43770	SUBSCRIPTION & DUES	4,535.93
503-3702-43775	TELEPHONE	243.71
503-3702-43780	UTILITIES	5,916.57
503-3702-43815	SOFTWARE LIC/SOFTWA...	736.70
503-3702-44606	OFFICE SUPPLIES	232.01
503-3702-44607	FIELD SUPPLIES	118,651.91
503-3702-47415	MAINTENANCE--REPAIRS..	969.96
503-3702-47420	MAINTENANCE-VEHICLE...	4,598.59
503-3702-48598	PROFESSIONAL SERVICES	6,105.00
503-3702-50795	WHOLESALE POWER CO...	264,858.61
503-3702-80845	CAPITAL IMPROVEMENT...	38,435.00
504-3803-41226	RETIREE INSURANCE	677.76
504-3803-42720	EMPLOYEE TRAINING-W...	90.00
504-3803-43316	GAS & OIL	4,302.19
504-3803-43770	SUBSCRIPTION/DUES	27.50
504-3803-43775	TELEPHONE	222.24
504-3803-43780	UTILITIES	11,707.44
504-3803-43797	WATER CONSERVATION...	939.89
504-3803-43815	SOFTWARE LIC/SOFTWA...	736.69
504-3803-44606	OFFICE SUPPLIES	68.61
504-3803-44607	FIELD SUPPLIES-WATER ...	8,503.77
504-3803-44615	SAFETY EQUIPMENT	1,162.66
504-3803-47420	MAINTENANCE-VEHICLE...	2,922.13
504-3803-47421	MAINTENANCE EQUIPM...	10,466.29
504-3803-48598	PROFESSIONAL SERVICES	2,019.59
505-3904-41226	RETIREE INSURANCE	1,148.86
505-3904-43316	GAS & OIL	4,519.20
505-3904-43465	RENT OF EQUIPMENT	743.89
505-3904-43770	SUBSCRIPTION & DUES	41.00
505-3904-43775	TELEPHONE	166.54
505-3904-43780	UTILITIES	897.65
505-3904-43815	SOFTWARE LIC/SOFTWA...	736.70
505-3904-44606	OFFICE SUPPLIES	114.96
505-3904-44607	FIELD SUPPLIES-SOLID ...	2,545.30
505-3904-44613	NON-CAPITAL ITEMS	3,927.93
505-3904-44615	SAFETY EQUIPMENT	253.60
505-3904-45601	WASTE DISPOSAL	117,397.75
505-3904-47415	MAINTENANCE--REPAIRS..	2,492.62
505-3904-47420	MAINTENANCE-VEHICLE...	1,434.39
505-3904-48598	PROFESSIONAL SERVICES	425.00
505-3904-48599	OTHER CONTRACTUAL S...	6,433.18
506-4005-34555	NEW INSTALLATIONS-S...	731.53
506-4005-41226	RETIREE INSURANCE	375.14
506-4005-42620	UNIFORM/LINEN-WAST...	748.90
506-4005-43316	GAS & OIL	1,453.78
506-4005-43465	RENT OF EQUIPMENT	1,513.84
506-4005-43770	SUBSCRIPTION & DUES	27.50
506-4005-43775	TELEPHONE	407.34

Account Summary

Account Number	Account Name	Payment Amount
506-4005-43780	UTILITIES	12,480.45
506-4005-43815	SOFTWARE LIC/SOFTWA...	736.69
506-4005-44606	OFFICE SUPPLIES	196.33
506-4005-44607	FIELD SUPPLIES-WASTE...	2,098.98
506-4005-44615	SAFETY EQUIPMENT	757.81
506-4005-47420	MAINTENANCE-VEHICLE...	2,056.38
506-4005-48598	PROFESSIONAL SERVICES	13,271.13
506-4005-48599	OTHER CONTRACTUAL S...	700.00
506-4005-48798	VILLAGE OF WILLIAMSB...	3,724.68
508-4303-37316	MISC INCOME-GOLF CO...	270.00
508-4303-41226	RETIREE INSURANCE	253.44
508-4303-43465	RENT OF EQUIPMENT	2,160.08
508-4303-43775	TELEPHONE	80.59
508-4303-43780	UTILITIES	1,690.89
508-4303-44606	OFFICE SUPPLIES	90.32
508-4303-44607	FIELD SUPPLIES	4,941.81
508-4303-47420	MAINTENANCE VEHICLE...	1,069.99
509-4403-43465	RENT OF EQUIPMENT	85.04
509-4403-43775	TELEPHONE	568.03
509-4403-43780	UTILITIES	895.09
509-4403-47420	MAINTENANCE VEH/EQU..	933.43
509-4403-48598	PROFESSIONAL SERVICES	17,858.39
600-7003-43316	GAS & OIL	265.79
600-7003-43465	RENT OF EQUIPMENT	418.71
600-7003-44607	FIELD SUPPLIES	1,848.03
Grand Total:		2,797,339.79

Project Account Summary

Project Account Key	Payment Amount
None	2,797,339.79
Grand Total:	2,797,339.79



CITY OF TRUTH OR CONSEQUENCES

AGENDA REQUEST FORM

MEETING DATE: April 10, 2024

Agenda Item #: F.5

SUBJECT: Take Home Vehicle Form
DEPARTMENT: City Clerk's Office
DATE SUBMITTED: April 5, 2024
SUBMITTED BY: Angela A. Torres
WHO WILL PRESENT THE ITEM: Consent Calendar

Summary/Background:

In accordance with Resolution No. 12 21/22, all take-home vehicle requests must be approved by the City Commission. The take-home vehicle request is for Kyleen Coulter in the Police Department. Kyleen's commute miles would be 1 mile.

Recommendation:

Approve take home vehicle form.

Attachments:

- Take-home vehicle form

Fiscal Impact (Finance): N/A

Legal Review (City Attorney): N/A

Approved For Submittal By: ☒ Department Director

Reviewed by: ☐ City Clerk ☐ Finance ☐ Legal ☐ Other: [Click here to enter text.](#)

Final Approval: ☐ City Manager

CITY CLERK'S USE ONLY - COMMISSION ACTION TAKEN

Resolution No. - Ordinance No. -

Continued To: - Referred To: -

☐ Approved ☐ Denied ☐ Other: -

File Name: CC Agendas 4-10-2024



CITY OF TRUTH OR CONSEQUENCES

AGENDA REQUEST FORM

MEETING DATE: April 10, 2024

Agenda Item #: G.1

SUBJECT: Resolution No. 42 23/24 Budget Adjustment Request

DEPARTMENT: Finance Department

DATE SUBMITTED: April 4, 2024

SUBMITTED BY: Kerin Salcedo, Interim Finance Director

WHO WILL PRESENT THE ITEM: Traci Alvarez, Assistant City Manager

Summary/Background: Reconciling Budget Adjustments Requests (based on Chapter 6, Article 6 NM Statute) needed for budget adjustments, increases, and decreases per attached.

Recommendation:

Approval Resolution No. 42 23/24 Budget Adjustment Requests for Fiscal Year 2023-2024

Attachments:

Resolution No 42 23/24

- Schedule of Budget Adjustments, Supporting Documentation

Fiscal Impact (Finance): Yes

Changes in funding as presented on the Department of Finance and Administration Schedule of Budget Adjustments

Legal Review (City Attorney): N/A

Approved For Submittal By: ☒ Department Director

Reviewed by: ☒ City Clerk ☒ Finance ☐ Legal ☐ Other: Click here to enter text.

Final Approval: ☒ City Manager

CITY CLERK'S USE ONLY - COMMISSION ACTION TAKEN

Resolution No. [Click here to enter text.](#) Ordinance No. .

Continued To: . Referred To: .

☐ Approved ☐ Denied ☐ Other: .

File Name: CC Agendas 4-10-24



RESOLUTION NO. 42 23/24

A RESOLUTION REQUESTING FINAL BUDGET ADJUSTMENTS IN THE REVENUE AND EXPENDITURE BUDGET FOR FISCAL YEAR 2023-2024.

WHEREAS, the final budget for was approved by the City Commission of the City of Truth or Consequences, New Mexico, pursuant to Chapter 6, Article 76 NMSA 1978; and

WHEREAS, the City Commission in and for the City of Truth or Consequences, State of New Mexico needs to adjust the current approved budget for Fiscal Year 2023-2024; and

WHEREAS, said budget was adjusted on the basis of need and through cooperation with all user departments, elected officials and other department supervisors; and

WHEREAS, the official meeting for the review of said documents was duly advertised in compliance with the State Open Meetings act; and

WHEREAS, it is the majority opinion of this Board that the adjusted budget meets the requirements as currently determined.

NOW THEREFORE, BE IT RESOLVED that the City Commission of the City of Truth or Consequences, State of New Mexico hereby adopts the budget adjustment hereinabove described and attached and respectfully requests approval from the Local Government Division of the Department of Finance and Administration.

PASSED, ADOPTED and APPROVED this **10th day of April, 2024**.

Rolf Hechler, Mayor

ATTEST:

Angela A. Torres, City Clerk-Treasurer

Department of Finance and Administration
 Local Government Division
 Financial Management Bureau
 SCHEDULE OF BUDGET ADJUSTMENTS

ENTITY NAME: City of Truth or Consequences
 FISCAL YEAR: 2023-24 4/10/2024
 DFA Resolution Number: 42 23/24
 BAR NUMBER 8

For Local Government Division use only:

DOCUMENT NUMBER	FUND	ACCOUNT STRING	ACCOUNT NAME	REVENUE, EXPENDITURE, or TRANSFER (TO or FROM)	APPROVED BUDGET	ADJUSTMENT / INCREASE	ADJUSTMENT / DECREASE	ADJUSTED BUDGET	PURPOSE
1	315	315-8010-32375	Other State Grants	Revenue	\$ -	\$ 322,875		\$ 322,875	Ralph Edwards Park River Improvement
1	315	315-8010-48598	Professional Services	Expense	\$ -	\$ 42,000		\$ 42,000	Ralph Edwards Park River Improvement
1	315	315-8010-80860	Infrastructure	Expense	\$ -	\$ 443,515		\$ 443,515	Ralph Edwards Park River Improvement
1	315	315-8010-39935	Transfer In	Revenue	\$ -	\$ 162,645		\$ 162,645	Ralph Edwards Park River Improvement City Match
1	101	101-1099-49930	Transfer Out	Expense	\$ 1,964,338.00	\$ 162,645		\$ 2,126,983	Ralph Edwards Park River Improvement City Match
2	101	101-1001-44807	Field Supplies (Election)	Expense	\$ -	\$ 21,700		\$ 21,700	Special Election
								\$ -	
								\$ -	
								\$ -	
								\$ -	
								\$ -	
								\$ -	

ATTEST: Angela Torres, Clerk-Treasurer (Date) Rolf Hechler, Mayor (Date)



CITY OF TRUTH OR CONSEQUENCES

AGENDA REQUEST FORM

MEETING DATE: March 13, 2024

Agenda Item #: G.2

SUBJECT: Discussion/Action - Resolution No. 43 23/24 Confirming the City of Truth or Consequences to Participate in The New Mexico Department of Transportation Project Fund Call for Projects

DEPARTMENT: Community Development

DATE SUBMITTED: March 7, 2024

SUBMITTED BY: Traci Alvarez

WHO WILL PRESENT THE ITEM: Traci Alvarez Assistant City Manager

Summary/Background:

The city is seeks funding for the T or C Smith Street Planning, Design, and Construction Project \$2,090,395.44.

A summary of the funding request for the project is provided below:

The Project's scope is Planning, Design, Construction, Permitting, and Construction Services for the roadway reconstruction of Smith Street from Date Street to Silver Street (Approximately 1,930 l.f.). The project will consist of full-depth roadway reconstruction including new curb and gutter, concrete sidewalk, drivepads, ADA accessibility, drainage improvements, adjustment of existing utilities, and permanent signing and striping.

The project was selected based on the City's 2021 Multimodal Transportation Safety Plan, which identified areas of T or C with primary safety concerns. The proposed project will address several of the Safety Plan's recommendations for improvements on Smith Street, including ADA sidewalks and signing and striping. The project is also identified in the City's ICIP. The city is seeking a match waiver of \$104,519.77 (5% of the total project cost).

Recommendation:

Approve Resolution No. 43 23/24

Attachments:

- Resolution 43 23/24
- TPF Application

-

Fiscal Impact (Finance): TBD

[Click here to enter text.](#)

Legal Review (City Attorney): Yes

.

Approved For Submittal By: ☐ Department Director

Reviewed by: ☐ City Clerk ☐ Finance ☐ Legal ☐ Other: [Click here to enter text.](#)

Final Approval: ☐ City Manager

CITY CLERK'S USE ONLY - COMMISSION ACTION TAKEN

Resolution No. [Click here to enter text.](#) Ordinance No. -

Continued To: - Referred To: -

☐ Approved ☐ Denied ☐ Other: -

File Name: CC agendas 4-10-24

RESOLUTION NO. 43 23/24

**A RESOLUTION CONFIRMING THE CITY OF TRUTH OR CONSEQUENCES
TO PARTICIPATE IN THE NEW MEXICO DEPARTMENT OF
TRANSPORTATION PROJECT FUND CALL FOR PROJECTS**

WHEREAS, The City of Truth or Consequences has a limited tax base, which limits funding for meeting the proportional match share. A fund exists in the New Mexico Department of Transportation appropriated by the New Mexico State Legislature for Public Entities in need of “hardship” match money, and the City of Truth or Consequences requests participation in this Match Waiver Program in the amount of \$104,519.77, which is 5% of the total requested amount of \$2,090,395.44.

WHEREAS, Attachment “A” indicates the scope and locations of the proposed work.

NOW, THEREFORE, BE IT RESOLVED THAT The Governing Body of the City of Truth or Consequences, New Mexico recommends that an application be filed with the New Mexico Department of Transportation for T or C Silver Street Design and Construction.

PASSED, APPROVED, AND ADOPTED THIS 10th day of April 2024.

Rolf Hechler, Mayor

ATTEST:

Angela A. Torres, City Clerk-Treasurer

Attachment A

Scope of Work

Project Name: T or C Smith Street Planning, Design, and Construction Project.

Planning, Design, Construction, Permitting, and Construction Services for the roadway reconstruction of Smith Street from Date Street to Silver Street (Approximately 1,930 l.f.). The project will consist of full-depth roadway reconstruction including new curb and gutter, concrete sidewalk, drivepads, ADA accessibility, drainage improvements, adjustment of existing utilities, and permanent signing and striping.

*Rolf Hechler
Mayor*

*Amanda Forrister
Mayor Pro-Tem*

*Merry Jo Fahl
Commissioner*



*505 Sims St.
Truth or Consequences, New Mexico 87901
P: 575-894-6673 ♦ F: 575-894-7767
www.torcnm.org*

*Destiny Mitchell
Commissioner*

*Shelly Harrelson
Commissioner*

*Angie Gonzales
City Manager*

March 22, 2024

Clarissa Martinez
State Funded Grant Manager
New Mexico Department of Transportation General Office
P.O. Box 1149
Santa Fe, NM 87504

Re: Transportation Project Fund (TPF) Call for Project – Fiscal Year 2025

Dear Ms. Martinez:

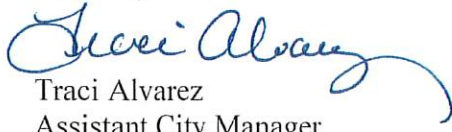
The City of Truth or Consequences (T or C) is appreciative of the opportunity to apply for funding through the New Mexico Department of Transportation's (NMDOT) Transportation Project Fund (TPF). The City seeks funding for the **T or C Smith Street Planning, Design, and Construction Project**. A summary of the funding request for the project is provided below:

1. Overview of the Project:
 - a. The Project's scope is planning, design, construction, permitting, and construction services for the roadway reconstruction of Smith Street from Date Street to Silver Street (approximately 1,930 l.f.). The project will consist of full-depth roadway reconstruction including new curb and gutter, concrete sidewalk, drivepads, ADA accessibility, drainage improvements, adjustment of existing utilities, and permanent signing and striping.
 - b. The project was selected based on the City's 2021 Multimodal Transportation Safety Plan, which identified areas of T or C with primary safety concerns. The proposed project will address several of the Safety Plan's recommendations for improvements on Smith Street, including ADA sidewalks and signing and striping. The project is also identified in the City's ICIP.
2. Request for Hardship
 - a. The City is seeking a match waiver of \$104,519.77 (5% of the total project cost).
3. Project Readiness:
 - a. The project will commence within 30 days of funding award as the City has an on-call Engineer. The project schedule for completion and readiness, which is contingent on awarded funded for design/construction by August 2024, is as follows:
 - i. Design: August 2024 to February 2025
 - ii. Anticipated Letting/Bidding: March 2025

- iii. Notice to Proceed: May 2025
 - iv. Substantial Completion: November 2025
 - v. Final Completion: December 2025
4. Funding Request Amount Verification:
- a. The City verifies that the requested total funding amount of \$2,090,395.44 (including match waiver) is sufficient to complete this project phase for planning, design, and construction services.
5. Project Category:
- a. This project falls into Category 2 (planning), Category 3 (design), and Category 4 (construction).
 - b. The project is located on or within the locally owned right-of-way.

We appreciate your consideration of this critical project for the City of T or C. Please notify my office if you have any questions or require additional documentation.

Sincerely,


Traci Alvarez
Assistant City Manager

*Rolf Hechler
Mayor*

*Amanda Forrister
Mayor Pro-Tem*

*Merry Jo Fahl
Commissioner*



*Destiny Mitchell
Commissioner*

*Shelly Harrelson
Commissioner*

*Angie Gonzales
City Manager*

*505 Sims St.
Truth or Consequences, New Mexico 87901
P: 575-894-6673 ♦ F: 575-894-7767
www.torcnm.org*

March 22, 2024

Clarissa Martinez, State Funded Grant Manager
General Office
New Mexico Department of Transportation
P.O. Box 1149
Santa Fe, NM 87504

**RE: Transportation Project Fund (TPF) Call for Projects – FY 25 – T or C Smith Street
Planning, Design, and Construction Project Waiver Request**

Dear Ms. Martinez,

The City of Truth or Consequences (T or C) thanks the New Mexico Department of Transportation (NMDOT) for considering the T or C Smith Street Planning, Design, and Construction project for Transportation Project Funding. Please accept this correspondence as a formal request for a match waiver of **\$104,519.77**. This amount is 5% of the total requested amount of \$2,090,395.44 for the Smith Street project's planning, design, and construction services. The City of T or C has exerted match funding capacity due to participation with other state and federal programs to conduct other infrastructure improvements within the City.

Please do not hesitate to contact my office with any questions or additional need for explanation.

Sincerely,

A handwritten signature in blue ink that reads "Traci Alvarez".
Traci Alvarez
Assistant City Manager

**TRANSPORTATION PROJECT FUND
PROJECT FEASIBILITY FORM (PFF)**
MPO/RTPO: SCRTPO

GENERAL INFORMATION

Preparation Date: 03/20/2024

Project Title: T or C Smith Street Plan, Design and Construction Project

Requesting T/LPA: City of Truth or Consequences
(Applicant)

Is there an approved Governing Body resolution for this application
☐ YES ☐ NO ☒ PENDING If pending, date expected _____

Responsible Charge

Name: Traci Alvarez

Phone: (575) 952-0565

Title: Assistant City Manager

Email: talvarez@torcnm.org

PROJECT DESCRIPTION

Project Type (Check all that apply):

☒ ROADWAY ☐ BRIDGE ☐ SAFETY ☐ PLANNING/DESIGN ☐ OTHER

If you chose "OTHER" please clarify here: Construction and construction administration

Project Scope: Planning, design, construction, permitting, and construction services for the roadway reconstruction of Smith Street from Date Street to Silver Street (approximately 1,930 l.f.). The project will consist of full-depth roadway reconstruction, new curb and gutter, concrete sidewalk, driveways, ADA accessibility, drainage improvement, adjust existing utilities, and permanent signing and striping.

Is the request to address a bridge on the NMDOT's Local Bridge Priority List for Replacement/Rehabilitation?
☒ NO ☐ YES If yes, please indicate bridge #: _____

Is the request to continue or advance a phase of a previous project?
☒ NO ☐ YES If yes, please indicate funding sources and scope of previous phase below.

Funding Source: _____

Previous Phase Project Scope: _____

Completion Date of Previous Phase: _____

Current Phase being requested: Phase I

Project Location

Route Number and/or Street Name: Smith Road

Project Termini:

Beginning Mile point and/or intersection: From Date St.

Ending Mile point and/or intersection: To Silver St.

Total length of proposed project: 1,930 l.f.

NOTE: A local government project that is located in full or in part within a department right-of-way or NHS route must be administered in accordance with the "Tribal/Local Public Agency Handbook".

A local government project that ties into, connects or crosses a department right-of-way or an NHS route, or when the project may have an effect on existing improvements within department rights-of-way, requires the approval of the department.

Is the project located in full or in part within a department right-of-way or NHS route?

☒ NO ☐ YES If yes, the project must be administered in accordance with the Tribal/Local Public Agency Handbook and follow all requirements and procedures.

Does the project tie into, connect or cross a department right-of-way or an NHS route, or will the project have an effect on existing improvements within a NMDOT right-of-way? "Letter of Approval" from the NMDOT District Engineer?

☒ NO ☐ YES If yes, a "Letter of Approval" is required from the NMDOT District Engineer.

Will the project impact known environmental and/or cultural resources?

☒ NO ☐ YES If yes, please clarify _____

Is this project tied to any past or future federal funding?

☒ NO ☐ YES If yes, please identify _____

☐ NO ☒ YES Does the Local Entity intend to apply for Match Waiver Funding?

Project Phases to be included in request (Check all that apply):

☒ *PLANNING*

☒ *PRELIMINARY ENGINEERING/DESIGN*

☒ *CONSTRUCTION*

☒ *CONSTRUCTION MANAGEMENT & TESTING*

☐ *RIGHT OF WAY ACQUISITION**

* Projects that are for ROW acquisition will need to follow NMDOT ROW acquisition requirements if the entity intends to utilize federal funding in any subsequent project phase.

PROJECT COSTS:

Column A (Not Phased)			Column B (Phased)
If project is not phased, complete column A only. If project is phased, list the amount of funding being currently requested in Column A and complete Column B.			Total Phases No. (1, 2, 3, I, II, III, etc.):
			The amount below represents the cost of the entire project and will be greater than Column A.
			Total Project Cost: \$
Percentage Estimates:			Phased projects are usually large and divided into parts or phases. Please clarify how the requested project funding relates to the total overall project. Identify future phases and estimated costs.
Total Local Match	5%	\$ 104,519.77	
Total State Share	95%	\$ 1,985,875.67	
Total cost	100%	\$ 2,090,395.44	

T/LPA REVIEW:

By:	Date:	Recommended:	☒ Yes	☐ No
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NMDOT DISTRICT REVIEW:

By:	Date:	Recommended:	☐ Yes	☐ No
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NMDOT District comments.

NMDOT Environmental Bureau comments.

Topics to discuss during all PFF meetings:

- Is this project included in any other planning documents? (Comprehensive Plan, ICIP, etc.)
- Does the T/LPA have the minimum match required for the project? If not, does the T/LPA intend to apply for a match waiver?
- Does the T/LPA have a good track record for responsible use/tracking of state funds? Have they met closeout deadlines? Have they successfully completed other state funded projects in a timely manner?
- Has the T/LPA had any issues with design/construction in the past?
- Does the T/LPA have major audit findings that would prevent them from being a responsible fiscal agent?

Additional topics to discuss during PFF meetings ONLY if project is on or intersects with an NMDOT or NHS route:

- Is the Tribal/Local Public Agency (T/LPA) familiar with the NMDOT T/LPA Handbook? Has the person in responsible charge attended one of the T/LPA Handbook trainings?
- Is the project within NMDOT ROW? If so, does the district support the project?
 - Are agreements necessary for maintenance and operations? (Lighting agreements, landscaping, etc.)
- The T/LPA must follow the NMDOT specifications as outlined in the "Specs for Highway and Bridge Construction" unless the appropriate NMDOT Design Center grants permission prior to design for the T/LPA to use other specs.

ESTIMATED SUMMARY OF COSTS AND QUANTITIES

ENTITY: City of Truth or Consequences, New Mexico

TERMINI: Smith St. from Date St. to Silver St. (Approximately 1,930 l.f.)

SCOPE OF WORK: Planning, Design, Roadway & Drainage Reconstruction (incl. full depth roadway reconstruction, curb & gutter, sidewalk, ADA accessibility, and adjusting to existing utilities), Permitting, and Construction Administration

ITEM NO.	ITEM DESCRIPTION	UNIT	ESTIMATED QUANTITY	UNIT COST	FINAL COST
1	CLEARING & GRUBBING	LS	1	\$ 6,000.00	\$ 6,000.00
2	UNCLASSIFIED EXCAVATION	CY	2,600	\$ 25.00	\$ 65,000.00
3	SUBGRADE PREPARATION	SY	6,200	\$ 8.00	\$ 49,600.00
4	BASE COURSE 6"	SY	6,200	\$ 21.00	\$ 130,200.00
5	PRIME COAT MATERIAL	TON	11	\$ 1,400.00	\$ 15,400.00
6	MINOR PAVEMENT TYPE I, HMA SP-IV - 3"	SY	6,200	\$ 40.00	\$ 248,000.00
7	REMOVAL OF STRUCTURES AND OBSTRUCTIONS	LS	1	\$ 35,000.00	\$ 35,000.00
8	REMOVAL OF SURFACING	SY	6,200	\$ 14.00	\$ 86,800.00
9	SWPPP PLAN PREPARATION AND MAINTENANCE	LS	1	\$ 5,000.00	\$ 5,000.00
10	CONCRETE SIDEWALK 4"	SY	900	\$ 120.00	\$ 108,000.00
11	DRIVE PAD 6"	SY	950	\$ 140.00	\$ 133,000.00
12	CONCRETE VERTICAL CURB AND GUTTER TYPE B 6" X 24"	LF	3,890	\$ 45.00	\$ 175,050.00
13	CONCRETE VALLEY GUTTER 8" X 72"	LF	200	\$ 90.00	\$ 18,000.00
14	TRAFFIC CONTROL MANAGEMENT	LS	1	\$ 31,817.40	\$ 31,817.40
15	MOBILIZATION	LS	1	\$ 106,058.00	\$ 106,058.00
16	PRECONSTRUCTION UTILITY SURVEY	LS	1	\$ 15,000.00	\$ 15,000.00
17	PANEL SIGNS	SF	120	\$ 40.00	\$ 4,800.00
18	STEEL POST AND BASE POST FOR ALUMINUM PANEL SIGNS	LF	180	\$ 20.00	\$ 3,600.00
19	TRAFFIC CONTROL DEVICES FOR CONSTRUCTION	LS	1	\$ 31,817.40	\$ 31,817.40
20	RETROREFLECTORIZED PAINTED MARKINGS 4"	LF	7,730	\$ 1.00	\$ 7,730.00
21	RETROREFLECTORIZED PAINTED MARKINGS 24"	LF	540	\$ 10.00	\$ 5,400.00
22	CONSTRUCTION STAKING BY THE CONTRACTOR	LS	1	\$ 10,000.00	\$ 10,000.00
23	POST CONSTRUCTION PLANS	LS	1	\$ 5,000.00	\$ 5,000.00
CONSTRUCTION SUBTOTAL				\$	1,296,272.80
CONTIGENCY				\$	259,254.56
CONSTRUCTION BUDGET TOTAL EXCLUDING NMGR				\$	1,555,527.36
PROFESSIONAL SERVICES (INCLUDING PLANNING, DESIGN, SURVEY, GEOTECHNICAL, AND ENVIRONMENTAL)				\$	217,773.83
CONSTRUCTION ADMINISTRATION SERVICES				\$	155,552.74
TOTAL EXCLUDING NMGR				\$	1,928,853.93
TOTAL INCLUDING NEW MEXICO GROSS RECEIPT TAX @ 8.375% (NMGR - TRUTH OR CONSEQUENCES, NM)				\$	2,090,395.44
NMDOT COST SHARE @95%				\$	1,985,875.67
CITY OF TRUTH OR CONSEQUENCES COST SHARE @ 5%				\$	104,519.77

NMDOT Transportation Call for Projects - TPF FY 2025

City of Truth or Consequences - Smith Street Planning, Design, and Construction Improvements



Legend

— Project Limits



TRUTH OR
CONSEQUENCES

**WILSON
& COMPANY**
HIGHER RELATIONSHIPS



CITY OF TRUTH OR CONSEQUENCES

AGENDA REQUEST FORM

MEETING DATE: April 10, 2024

Agenda Item #: H.1

SUBJECT: Discussion/Action: Park rental fees may be waived if there is a public interest or benefit to the community.

DEPARTMENT: Parks

DATE SUBMITTED: April 4, 2024

SUBMITTED BY: O.J. Hechler

WHO WILL PRESENT THE ITEM: Korie Scott, Casa De Luz, and O.J. Hechler Community Services Director

Summary/Background:

April is Child Abuse Prevention month and Casa De Luz, in collaboration with Children Youth and Families Department, Child Protective Services and other child and family focused organizations are putting together a Fun Fest at Ralph Edwards Park on April 13th, 2024. The purpose of the Fun Fest is to provide valuable information about available family focused programs and services in NM. Park rental Fees would include \$50 for event reservation, \$50 for electricity (per event), \$10 water fees, and a \$100 deposit.

Recommendation:

Make decision based off discussion

Attachments:

- Letter from Casa De Luz
- Event Flyer

[Click here to enter text.](#)

Fiscal Impact (Finance): N/A

\$0.00

Legal Review (City Attorney): N/A

[Click here to enter text.](#)

Approved For Submittal By: ☐ Department Director

Reviewed by: ☐ City Clerk ☐ Finance ☐ Legal ☐ Other: [Click here to enter text.](#)

Final Approval: ☐ City Manager

CITY CLERK'S USE ONLY - COMMISSION ACTION TAKEN

Resolution No. - Ordinance No. -

Continued To: - Referred To: -

☐ Approved ☐ Denied ☐ Other: -

File Name: CC Agendas 4-10-24



415 PARK STREET
SOCORRO, NM 87801
NURTURING RELATIONSHIPS
EMPOWERING FAMILIES

March 13, 2024

RE: Fun Fest 2024
Ralph Edwards Park

Dear Sir or Madam,

April is Child Abuse Prevention month and Casa De Luz, in collaboration with Children, Youth and Families Department, Child Protective Services and other child and family focused organizations are putting together a Fun Fest at Ralph Edwards Park, Truth or Consequences, NM on April 13, 2024. The purpose of the Fun Fest is to provide valuable information about available family focused programs and services in New Mexico in a relaxed atmosphere that provides free refreshments and fun activities for the whole family.

The ultimate goal is to improve the quality of life for the families and children in New Mexico through education about services and programs that they may access if they are experiencing domestic difficulties ranging from clothing and shelter to abuse and neglect.

In support of this educational/recreational effort to reduce the abuse and neglect of children we are asking for participation from community providers to make this event successful. As a representative of our community, we are asking if you could possibly contribute to this effort. We are anticipating that anywhere from 250 to 400 people may be participating this year. Anything you can do would be greatly appreciated.

If you have any questions or if there is anything we could do to facilitate this process, please call. Korrie Scott, at (575)-518-3292.

Sincerely,

Korrie Scott
Family Support Specialist

FAMILY FUN FEST



APRIL IS NATIONAL
CHILD ABUSE
PREVENTION MONTH

ALL AGES EVENT

GAMES

FREE FOOD

ACTIVITIES FOR ALL AGES
COMMUNITY RESOURCES

WHEN

Saturday, April 13, 2024
9am – 1pm

WHERE

Ralph Edwards Park

SPONSORS



**Children, Youth &
Families Department**

STATE OF NEW MEXICO

If you'd like to participate, need additional information, or have any questions, please contact: Korrie Scott at korrie@casadeluznm.org or 575-518-3292



CITY OF TRUTH OR CONSEQUENCES

AGENDA REQUEST FORM

MEETING DATE: April 10, 2024

Agenda Item #: H.2

SUBJECT: Water Update
DEPARTMENT: City Manager's Office
DATE SUBMITTED: April 5, 2024
SUBMITTED BY: Tammy Gardner
WHO WILL PRESENT THE ITEM: Arnie Castaneda

Summary/Background:

Water Update

Recommendation:

Presentation only

Attachments:

- N/A
- [Click here to enter text.](#)

Fiscal Impact (Finance): N/A

[Click here to enter text.](#)

Legal Review (City Attorney): N/A

[Click here to enter text.](#)

Approved For Submittal By: ☒ Department Director

Reviewed by: ☐ City Clerk ☐ Finance ☐ Legal ☐ Other: [Click here to enter text.](#)

Final Approval: ☐ City Manager

CITY CLERK'S USE ONLY - COMMISSION ACTION TAKEN

Resolution No. [Click here to enter text.](#) Ordinance No. [Click here to enter text.](#)

Continued To: [Click here to enter a date.](#) Referred To: [Click here to enter text.](#)

☐ Approved ☐ Denied ☐ Other: [Click here to enter text.](#)

File Name: CC agendas 4-10-24



CITY OF TRUTH OR CONSEQUENCES

AGENDA REQUEST FORM

MEETING DATE: April 10, 2024

Agenda Item #: H.3

SUBJECT: Discussion/Action: FY 24/25 Operation & Maintenance Sub-Recipient Grant Application for Geronimo Trail Scenic Byway

DEPARTMENT: City Manager's Office

DATE SUBMITTED: April 2, 2024

SUBMITTED BY: Tammy Gardner

WHO WILL PRESENT THE ITEM: City Manager Gonzales

Summary/Background:

Non-profit organizations submit annual sub-recipient applications requesting funding from the City's General Fund and the City's portion of Lodger's Tax. Geronimo Trail Scenic Byway is requesting \$5,600.00.

Recommendation:

[Click here to enter text.](#)

Attachments:

- Geronimo Trail Scenic Byway Application
- [Click here to enter text.](#)

Fiscal Impact (Finance): Yes

\$5,600.00

Legal Review (City Attorney): Yes

[Click here to enter text.](#)

Approved For Submittal By: ☒ Department Director

Reviewed by: ☐ City Clerk ☐ Finance ☐ Legal ☐ Other: [Click here to enter text.](#)

Final Approval: ☐ City Manager

CITY CLERK'S USE ONLY - COMMISSION ACTION TAKEN

Resolution No. [Click here to enter text.](#) Ordinance No. [Click here to enter text.](#)

Continued To: [Click here to enter a date.](#) Referred To: [Click here to enter text.](#)

☐ Approved ☐ Denied ☐ Other: [Click here to enter text.](#)

File Name: CC agendas 4-10-24



City of Truth or Consequences

505 Sims Street

Truth or Consequences, New Mexico 87901

Phone: (575) 894-6673 Fax: (575) 894-0363

SUBRECIPIENT GRANT APPLICATION

FY: **2024/2025**

DUE DATE: **03/29/2024 @ 12:00pm**

BUDGET EVALUATION

The City has funded local organizations in the past; however, funding is scarce and the City usually receives more requests for funds than are available. Therefore, please note that your answers to these questions will have a direct bearing on how much, if any, funding will be allocated to your organization.

REQUIREMENTS

Organization's previous year's audit report or internal/informal financial statement is required. Please include with application. Proof of nonprofit status from Internal Revenue Service and the Office of the Secretary of State must accompany application. Application requires signature of authorized representative. Application must be submitted by the due date referenced above.

(Attach a separate sheet to this form if you need additional space for your answers.)

GENERAL INFORMATION

- Name of Organization: Geronimo Trail Scenic Byway
- Is the organization registered as a non-profit? Yes x No
- Non-Profit Corporation Commission Authority Number: 2004349
- Employer Identification Number (EIN#): 85-0460964
- Contact Person: Gina Kelley Phone No. 575-740-3902
- Mailing Address: PO Box 1072 Truth or Consequences NM 87901
- Physical Address: 523 N. Broadway Suite B Truth or Consequences NM 87901
- E-Mail: director@geronimotrail.com

FUTURE FUNDING REQUEST

- Amount of funding requested for FY 2024/2025: \$5,600.00
- Detailed accounting of how proposed funding is to be spent in FY 2024/2025:
Money will be spent on the operation of the Visitor Center. This includes telephone &
Internet, insurance, postage, printing (non-advertising materials) office & visitor center
supplies & cleaning supplies (incurred as City staff does not clean the public restroom
since our move from the Lee Belle Johnson building). Our staff consists entirely of volunteers.
- State how the residents or businesses of Truth or Consequences will be benefited by the funding allotted to your organization in FY 2024/2025.
Funding our organization will keep the Visitor Center doors open. We provide visitors with

information on T or C's lodging, dining, shopping, museums and galleries, hot
springs soaks, local events and all of the things to do throughout Sierra County.
This encourages our visitors to spend their money in our local businesses, thereby
generating revenue for these businesses and gross receipts and lodgers tax for the City.
Directing visitors to local businesses helps sustains them & provides jobs in the community.

- Explain if the City's funding of your organization will be used to leverage other funding from other sources.

City funding is used for the operating expenses of the Visitor Center. This funding allows
us to keep the doors open. Subrecipient grant funding is supplemented by donations
from visitors, our local residents and businesses. To date in FY24, we have had over \$800
in cash donations. Additional funds are generated by the sale of souvenir items (\$1200 YTD).
In FY25 City subrecipient grant funding will not be used for the promotion of tourism in
T or C or Sierra County; we will apply for lodgers tax funds for those expenses.

- Do you have plans for conducting an **independent** financial audit of your organization in the coming year? Yes ☐ No ☒ If yes, who will be the independent public accountant?

HISTORICAL INFORMATION

- Amount of current (2023/2024) year's funding: \$5,600.00
- Detailed account of how the current year's funds have been spent: (estimated through EOY)

Telephone/internet: \$2200

Insurance: \$754

Visitor Center supplies: \$2000

Office Supplies: \$250

Website hosting & maintenance: \$584

Postage: \$50

Note that expenses exceeding \$5600 are covered by donations.

- Explain if the City's funding of your organization was used to leverage other funding from other sources. If so, how:

The City's funding is for operational expenses only. This enables us to use income from
donations and the proceeds from the sale of souvenir items to expend funds on non-
operational expenses such as purchasing inventory for resale and on marketing expenses
that are later reimbursed by lodgers tax. Note that YTD FY24 we have had over \$800

in cash donations. After the cost of goods sold, we have a net income of \$850 on souvenir sales. Also note that we have had donations of an estimated \$1000 in supplies and services for the Visitor Center from the public and the Geronimo Trail board of directors.

- State how the residents or businesses of Truth or Consequences benefited by the funding allotted to your organization this current year (2023/2024):

Fiscal year to date we have welcomed 3000 visitors. By the end of June, that number should exceed 5000. These visitors are directed into local businesses for lodging, soaking, dining, shopping and to our local attractions and events. Revenue generated by our visitors circulates throughout the community and creates jobs. Additionally, the tax revenue generated by visitor spending goes into the City's general fund and lodgers tax. The City's use of these tax revenues benefits all of Truth or Consequences.

- Has there been an **independent** financial audit of the organization this year or in prior years?

Yes ☐

No ☒

If YES, please provide name below and a copy of the current audit with your application. If NO, please provide internal/informal audit or financial statements.

Submitted By:

Gina Kelley

(Typed Name & Signature)

Date:

3/27/2024

Received By:

Johnny Goodhue

Date:

3/28/24

CITY OF TRUTH OR CONSEQUENCES

2024/2025 SUB-RECIPIENT GRANT APPLICANTS

DEADLINE: 03/29/24

ADDITIONAL FUNDING REQUESTS w/ Lodger's Tax	Paid for	Nonprofit Status	FY 23/24 AMOUNT	AMOUNT REQUESTED	AMOUNT APPROVED	TOTAL FROM CITY
Geronimo Museum	#2503815	Y	\$5,000.00	\$5,000.00		\$0.00
Geronimo Trail Scenic Byway	#2503815	Y	\$5,600.00	\$5,600.00		\$0.00
MainStreet Truth or Consequences	#2503591	Y	\$45,000.00	\$0.00		\$0.00
ADDITIONAL FUNDING TOTALS			\$55,600.00	\$10,600.00	\$0.00	\$0.00



CITY OF TRUTH OR CONSEQUENCES

AGENDA REQUEST FORM

MEETING DATE: April 10, 2024

Agenda Item #:
H.4

SUBJECT: FY 24/25 Operation & Maintenance Sub-Recipient Grant Application for Sierra County Historical Society (Geronimo Springs Museum).

DEPARTMENT: City Manager's Office

DATE SUBMITTED: April 2, 2024

SUBMITTED BY: Tammy Gardner

WHO WILL PRESENT THE ITEM: City Manager Gonzales

Summary/Background:

Non-profit organizations submit annual sub-recipient applications requesting funding from the City's General Fund and the City's portion of Lodger's Tax. Geronimo Springs Museum is requesting \$5,000.00.

Recommendation:

[Click here to enter text.](#)

Attachments:

- Geronimo Springs Museum Application
- [Click here to enter text.](#)

Fiscal Impact (Finance): Yes

\$5,000.00

Legal Review (City Attorney): Yes

[Click here to enter text.](#)

Approved For Submittal By: ☒ Department Director

Reviewed by: ☐ City Clerk ☐ Finance ☐ Legal ☐ Other: [Click here to enter text.](#)

Final Approval: ☐ City Manager

CITY CLERK'S USE ONLY - COMMISSION ACTION TAKEN

Resolution No. [Click here to enter text.](#) Ordinance No. [Click here to enter text.](#)

Continued To: [Click here to enter a date.](#) Referred To: [Click here to enter text.](#)

☐ Approved ☐ Denied ☐ Other: [Click here to enter text.](#)

File Name: CC agenda 4-10-24



City of Truth or Consequences

505 Sims Street

Truth or Consequences, New Mexico 87901

Phone: (575) 894-6673 Fax: (575) 894-0363

RECEIVED MAR 25 2024

SUBRECIPIENT GRANT APPLICATION

FY: 2024/2025

DUE DATE: 03/29/2024 @ 12:00pm

BUDGET EVALUATION

The City has funded local organizations in the past; however, funding is scarce and the City usually receives more requests for funds than are available. Therefore, please note that your answers to these questions will have a direct bearing on how much, if any, funding will be allocated to your organization.

REQUIREMENTS

Organization's previous year's audit report or internal/informal financial statement is required. Please include with application. Proof of nonprofit status from Internal Revenue Service and the Office of the Secretary of State must accompany application. Application requires signature of authorized representative. Application must be submitted by the due date referenced above.

(Attach a separate sheet to this form if you need additional space for your answers.)

GENERAL INFORMATION

- Name of Organization: Sierra County Historical Society
- Is the organization registered as a non-profit? Yes x No
- Non-Profit Corporation Commission Authority Number: 689869
- Employer Identification Number (EIN#): 85-0220497
- Contact Person: Merry Jo Fahl Phone No. 575-740-7723
- Mailing Address: 211 Main Street, T or C NM 87901
- Physical Address: 211 Main Street, T or C NM 87901

E-Mail: my2marinesmom@gmail.com

FUTURE FUNDING REQUEST

- Amount of funding requested for FY 2024/2025: \$5,000.00
- Detailed accounting of how proposed funding is to be spent in FY 2024/2025:
The Sierra County Historical Society administers the facility known as the Geronimo Springs
Museum. This Museum sees visitation numbers in excess of 5000 per year. We have limited
funding available and this request would be used to pay the city utilities and natural gas
expenses for the museum
- State how the residents or businesses of Truth or Consequences will be benefited by the funding allotted to your organization in FY 2024/2025.

Sierra County has a rich history that attracts visitors from all over the nation. The Geronimo Springs Museum (GSM) provides many aspects of that history, including a world-renowned Native American pottery collection, along with showcasing all of the history of changing our name from Hot Springs to Truth or Consequences and a tribute to Ralph Edwards. The funds to help with utility costs will allow the GSM to retain staff to keep the facility open.

- Explain if the City's funding of your organization will be used to leverage other funding from other sources.

The GSM generates funds from gift shop sales and admission fees. Those funds help to pay for maintenance on our building, making improvements and for staffing needs. With our limited resources, assistance with utility costs will help augment our ability to provide services to the community and visitors

- Do you have plans for conducting an **independent** financial audit of your organization in the coming year? Yes ☒ x No ☐ If yes, who will be the independent public accountant?

We intend to start searching for getting some type of review completed this coming year

HISTORICAL INFORMATION

- Amount of current (2023/2024) year's funding: \$5,000.00
- Detailed account of how the current year's funds have been spent:

Spent on reimbursement for city utility and natural gas costs

- Explain if the City's funding of your organization was used to leverage other funding from other sources. If so, how:

N/A

- State how the residents or businesses of Truth or Consequences benefited by the funding allotted to your organization this current year (2023/2024):

The funding allocated to the SCHS this current fiscal year has allowed us to continue funding other operational costs such as building insurance, museum inventory and for staffing

- Has there been an **independent** financial audit of the organization this year or in prior years?
Yes ☐ No ☒ If YES, please provide name below and a copy of the current audit with your application. If NO, please provide internal/informal audit or financial statements.
-

Submitted By: Merry Jo Fahl Merry Jo Fahl Date: 3-25-24
(Typed Name & Signature)

Received By: Sammy Gardner Date: 3/25/24

Sierra County Historical Society

EIN: 85-0220497 | Truth Or Consequences, New Mexico,
United States

Publication 78 Data

Organizations eligible to receive tax-deductible charitable contributions. Users may rely on this list in determining deductibility of their contributions.

On Publication 78 Data List: Yes

Deductibility Code: PC [?](#)

Copies of Returns (990, 990-EZ, 990-PF, 990-T)

Electronic copies (images) of Forms 990, 990-EZ, 990-PF or 990-T returns filed with the IRS by charities and non-profits.

- ✓ Tax Year 2021 Form 990
- ✓ Tax Year 2020 Form 990
- ✓ Tax Year 2019 Form 990
- ✓ Tax Year 2019 Form 990
- ✓ Tax Year 2018 Form 990
- ✓ Tax Year 2017 Form 990

▼ **Tax Year 2016 Form 990**

3:29 PM
03/25/24
Accrual Basis

Sierra Co. Historical Society
Balance Sheet
As of March 25, 2024

	Mar 25, 24
ASSETS	
Current Assets	
Checking/Savings	
Citizens- Checking	15,139.19
Citizens- Foundation Funds	18,490.88
Edward Jones Foundation-Restrict	72,325.13
Petty Cash	300.00
Total Checking/Savings	106,255.20
Total Current Assets	106,255.20
Fixed Assets	
Furniture and Equipment	39,918.59
Museum Building and Land	309,631.94
Museum Library	2,496.53
Total Fixed Assets	352,047.06
Other Assets	
Marketable Securities	-2,378.42
Total Other Assets	-2,378.42
TOTAL ASSETS	455,923.84
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
Gift Card Sales - Deferral	250.00
Payroll Liabilities	
Federal Taxes - FICA, MED, W/H	-1,864.02
State Taxes - Withholding	888.30
Total Payroll Liabilities	-975.72
Total Other Current Liabilities	-725.72
Total Current Liabilities	-725.72
Total Liabilities	-725.72
Equity	
Unrestricted Net Assets	456,746.82
Net Income	-97.26
Total Equity	456,649.56
TOTAL LIABILITIES & EQUITY	455,923.84

3:28 PM
03/25/24
Accrual Basis

Sierra Co. Historical Society
Profit & Loss
January 1 through March 25, 2023

	Jan 1 - Mar 25, 23
Ordinary Income/Expense	
Income	
Consignment Sales	827.67
General Income	
calendar sales	31.00
General Donations	227.00
Gift Shop Sales	9,593.15
Museum Admission Fees	1,291.00
General Income - Other	150.58
Total General Income	11,292.73
GSM Donor Program	1,000.00
Investments	
Dividend Income	2,089.86
Interest-Savings, Short-term CD	1.50
Total Investments	2,091.16
Membership Dues	105.00
Other Types of Income	
Garage Sale	793.50
Membership/Annual Banquet	15.00
Miscellaneous Revenue	90.01
Total Other Types of Income	898.51
Total Income	16,215.07
Cost of Goods Sold	
Cost of Goods Sold	
Consignment Items for Sale	
Candy Michalski	35.00
Connie Baca	104.70
Cori Rodriguez	4.90
Debbie Hilbush	11.20
Deborah Vance	273.00
Dietmar Schniedor	14.00
Harvey Ertle	101.50
Kelly Ridings	24.50
Lorinda Forester	884.80
Mary Oakleaf	22.78
Michelle Crawford	419.30
Sandi Chatfield	61.60
Sierra County Arts Council	34.28
Consignment Items for Sale - Other	1,786.06
Total Consignment Items for Sale	3,776.60
Total Cost of Goods Sold	3,776.60
Other Items For Sale	
Authentic Cards	161.16
Other Items For Sale - Other	0.00
Total Other Items For Sale	161.16
Total COGS	3,937.76
Gross Profit	12,277.31
Expense	
Annual Banquet	601.37
Bank service charge Fee	
credit card fees	308.02
Bank service charge Fee - Other	124.48
Total Bank service charge Fee	432.50

3:28 PM

03/25/24

Accrual Basis

Sierra Co. Historical Society
Profit & Loss
January 1 through March 25, 2023

	Jan 1 - Mar 25, 23
Contract Services	
Accounting Fees	1,436.29
Outside Contract Services	515.00
Total Contract Services	1,951.29
Facilities and Equipment	
Alarm Service	681.59
Fire Extinguishers	340.53
Pest Control	129.29
Property Insurance	1,946.80
Utilities	1,188.54
Total Facilities and Equipment	4,286.75
Membership/annual banquet	600.00
Operations	
Advertising	139.19
Books, Subscriptions, Reference	130.79
QuickBooks payroll service fees	35.26
Supplies	
Office supplies	242.61
Total Supplies	242.61
Telephone, Telecommunications	378.50
Web Site	2,750.00
Total Operations	3,676.35
Other Expenses	833.27
Payroll Expenses	
Employee Payroll	5,539.14
Fed 941 taxes	730.92
State Unemployment Expenses	20.61
State WC-1	8.60
State Withholding Taxes	191.53
Payroll Expenses - Other	24.41
Total Payroll Expenses	6,515.21
Reconciliation Discrepancies	473.17
Total Expense	19,369.91
Net Ordinary Income	-7,092.60
Net Income	-7,092.60

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Search Information

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Entity Details

Business ID#: **689869**Status: **Active**Entity Name: **SIERRA COUNTY
HISTORICAL SOCIETY**Standing: **Good Standing**DBA Name: **Not Applicable**

Entity Type and State of Domicile

Entity Type: **Domestic Nonprofit
Corporation**State of Incorporation: **New Mexico**Benefit Corporation: **No**Statute Law Code: **53-8-1 to 53-8-99**

Formation Dates

Reporting Information

Period of Existence and Purpose and Character of Affairs

Outstanding Items

Reports:

Fiscal year End Date	Report Due Date	Extended Report Due Date	Reporting Year	Filing Fee	Penalty	Total
12/31/2023	05/15/2024		2023	\$10	\$0	\$10

Total No. of Records: 1 Page 1 of 1

Registered Agent:

No Records Found.

License:

No Records Found.

Contact Information

Mailing Address: **211 MAIN, T Or C, NM 87901**Principal Place of Business in New Mexico: **211 MAIN, T Or C, NM 87901**

Secondary Principal Place of

Business in New Mexico:

Principal Office Outside of New Mexico: **Not Applicable**

Registered Office in State of Incorporation:

Principal Place of Business in Domestic State/ Country: **Not Applicable**Principal Office Location in NM: **Not Applicable****Registered Agent Information**Name: **Merry Jo Fahl**

Geographical Location Address:

Physical Address: **1310 E 8th Ave, Truth or Consequences, NM 87901**Mailing Address: **1310 E 8th Ave, Truth or Consequences, NM 87901**Date of Appointment: **03/24/2023**

Effective Date of Resignation:

Director Information

Title	Name	Address
Director	BRUCE STOUT	211 MAIN ST, T Or C, NM 87901
Director	CAROL BAKER	211 MAIN , T Or C, NM 87901
Director	CHRIS ADAMS	211 MAIN ST, T Or C, NM 87901
Director	JEFF DORNBUSCH	211 MAIN, T Or C, NM 87901
Director	IVAN PADILLA	211 MAIN ST, T Or C, NM 87901
Director	Mary Wagner	211, 211, Main, Truth Consq, NM 87901

Officer Information

Title	Name	Address
President	DON ARMJO	BOX 38, WILLIAMSBURG, NM 87901
Treasurer	SANDI CHATFIELD	211 MAIN ST, T Or C, NM 87901

Organizer Information**Not Applicable****Incorporator Information**

No Records to View.

Trustee Information

Not Applicable

Filing History



License History



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Entity Name History

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CITY OF TRUTH OR CONSEQUENCES

2024/2025 SUB-RECIPIENT GRANT APPLICANTS

DEADLINE: 03/29/24

ADDITIONAL FUNDING REQUESTS w/ Lodger's Tax	Paid for	Nonprofit Status	FY 23/24 AMOUNT	AMOUNT REQUESTED	AMOUNT APPROVED	TOTAL FROM CITY
Geronimo Museum	#2503815	Y	\$5,000.00	\$5,000.00		\$0.00
Geronimo Trail Scenic Byway	#2503815	Y	\$5,600.00	\$5,600.00		\$0.00
MainStreet Truth or Consequences	#2503591	Y	\$45,000.00	\$0.00		\$0.00
ADDITIONAL FUNDING TOTALS			\$55,600.00	\$10,600.00	\$0.00	\$0.00



CITY OF TRUTH OR CONSEQUENCES

AGENDA REQUEST FORM

MEETING DATE: April 10, 2024

Agenda Item #: H.5

SUBJECT: FY 24/25 Operation & Maintenance Sub-Recipient Grant Application for MainStreet
DEPARTMENT: City Manager's Office
DATE SUBMITTED: April 2, 2024
SUBMITTED BY: Tammy Gardner
WHO WILL PRESENT THE ITEM: City Manager Gonzales

Summary/Background:

Non-profit organizations submit annual sub-recipient applications requesting funding from the City's General Fund and the City's portion of Lodger's Tax. MainStreet is requesting \$50,000.00.

Recommendation:

[Click here to enter text.](#)

Attachments:

- MainStreet Application
- [Click here to enter text.](#)

Fiscal Impact (Finance): Yes

\$50,000.00

Legal Review (City Attorney): Yes

[Click here to enter text.](#)

Approved For Submittal By: ☒ Department Director

Reviewed by: ☐ City Clerk ☐ Finance ☐ Legal ☐ Other: [Click here to enter text.](#)

Final Approval: ☐ City Manager

CITY CLERK'S USE ONLY - COMMISSION ACTION TAKEN

Resolution No. [Click here to enter text.](#) Ordinance No. [Click here to enter text.](#)

Continued To: [Click here to enter a date.](#) Referred To: [Click here to enter text.](#)

☐ Approved ☐ Denied ☐ Other: [Click here to enter text.](#)

File Name: CC agendas 4-10-24



City of Truth or Consequences

505 Sims Street

Truth or Consequences, New Mexico 87901

Phone: (575) 894-6673 Fax: (575) 894-0363



SUBRECIPIENT GRANT APPLICATION

FY: 2024/2025

DUE DATE: 03/29/2024 @ 12:00pm

BUDGET EVALUATION

The City has funded local organizations in the past; however, funding is scarce and the City usually receives more requests for funds than are available. Therefore, please note that your answers to these questions will have a direct bearing on how much, if any, funding will be allocated to your organization.

REQUIREMENTS

Organization's previous year's audit report or internal/informal financial statement is required. Please include with application. Proof of nonprofit status from Internal Revenue Service and the Office of the Secretary of State must accompany application. Application requires signature of authorized representative. Application must be submitted by the due date referenced above.
(Attach a separate sheet to this form if you need additional space for your answers.)

GENERAL INFORMATION

- Name of Organization: MainStreet Truth or Consequences
 - Is the organization registered as a non-profit? Yes x No
 - Non-Profit Corporation Commission Authority Number: 4238085
 - Employer Identification Number (EIN#): 27-2594746
 - Contact Person Cathy Mears-Martin Phone No. 575 740 6617
 - Mailing Address: P.O Box 1602, Truth or Consequences, NM, 87901
 - Physical Address: 207 S Foch St, Truth or Consequences, NM, 87901
- E-Mail: director@torcmainstreet.org

FUTURE FUNDING REQUEST

- Amount of funding requested for FY 2024/2025: \$50,000.00
- Detailed accounting of how proposed funding is to be spent in FY 2024/2025:
This funding will be spent to support our operations through rent, utilities, training, and payroll, as well as beautification projects and projects supporting local businesses throughout the district and beyond.
- State how the residents or businesses of Truth or Consequences will be benefited by the funding allotted to your organization in FY 2024/2025.
Both residents and businesses will benefit from the events that bring people downtown like

Second Saturday Art Hop, Old-Fashioned Christmas, Trick or Treat Downtown and Small Business Saturday. These events are enjoyable for residents and bring sales and awareness of the local businesses. We will also be working on the Foch Street Great Blocks Project, which which should go to bidding this year. We will also look to engage in additional projects promote the 4 Points of MainStreet: business 'breakfast' meetings for local businesses to meet and network, promote Truth or Consequences, and identify funds for wayfinding. MainStreet will continue to beautify downtown in collaboration with the City and assist other events with promotion and Lodgers Tax.

- Explain if the City's funding of your organization will be used to leverage other funding from other sources.

T-Mobile Grant application- WayFinding Signage: \$50,000

MainStreet New Mexico - Service requests for design, as well as any new service requests

Application for NM Clean and Beautiful Grant: \$8,000

Application for NM Resiliency Alliance: \$5,000

Fundraising: \$10,000

- Do you have plans for conducting an **independent** financial audit of your organization in the coming year? Yes ☐ No ☒ If yes, who will be the independent public accountant?
-

HISTORICAL INFORMATION

- Amount of current (2023/2024) year's funding: \$45,000.00

- Detailed account of how the current year's funds have been spent:

Utilities: \$2,665

Office supplies / software: \$1,500

Salaries / payroll: \$25,865

Training: \$2,100

Rent: \$3,950

Insurance: \$1,690

Advertising & Marketing: \$730

Project Implementation - \$6,500

- Explain if the City's funding of your organization was used to leverage other funding from other sources. If so, how:
-

Volunteer hours over past year valued at \$22,079

Foch Street: Great Blocks Grant: \$1,016,000

New Mexico Resiliency Alliance Grant: \$5,000

LEADS Grant: \$10,600

New Mexico MainStreet Technical Assistance - \$14,171

ROI for FY23 - 24: For every \$1 we returned a value of \$24

- State how the residents or businesses of Truth or Consequences benefited by the funding allotted to your organization this current year (2023/2024):

Served as Fiesta's fiscal sponsor and partner, aiding in organization and promotion

Organized event for Small Business Saturday which increase traffic downtown and sales

Successful Trick or Treat Downtown and Old-Fashioned Christmas events that brought residents together and increased awareness of downtown businesses.

Hosted and promoted monthly Second Saturday Art Hop

Here's Your Sign Project: 4 Local Businesses received visible and striking signage to help market their businesses along with various artists carrying out the work

Local businesses and aspiring businesses received free e-commerce training covering a variety of topics to help future proof their businesses and promote and improve online sales

Assisted the Recycling Committee in producing the Recycled Art Show and the Desert Ultra in accessing Lodgers Tax funds for promotion.

- Has there been an **independent** financial audit of the organization this year or in prior years?
Yes ☐ No ☒ If YES, please provide name below and a copy of the current audit w your application. If NO, please provide internal/informal audit or financial statements.

Submitted By:

Cathy Mears Martin

Cathy Mears Martin

(Typed Name & Signature)

Date:

3/29/24

Received By:

Jammy Gaudin

Date:

3/29/24

MainStreet Truth or Consequences

Statement of Financial Position

As of March 26, 2024

	TOTAL
ASSETS	
Current Assets	
Bank Accounts	
10100 Checking	-19,131.95
10300 Special Event	699.80
Total Bank Accounts	\$ -18,432.15
Other Current Assets	
11200 Uncategorized Asset	719.76
Total Other Current Assets	\$719.76
Total Current Assets	\$ -17,712.39
TOTAL ASSETS	\$ -17,712.39
LIABILITIES AND EQUITY	
Total Liabilities	
Equity	
12100 Opening Balance Equity	20,256.65
12300 Owner's Pay & Personal Expenses	-100.00
12400 Retained Earnings	-37,869.04
Net Revenue	
Total Equity	\$ -17,712.39
TOTAL LIABILITIES AND EQUITY	\$ -17,712.39

Mainstreet Truth or Consequences

EIN: 27-2594746 | T Or C, New Mexico, United States

Other Names

Mainstreet of Truth or Consequences

MAINSTREET OF TRUTH OR CONSEQUENCES

Publication 78 Data

Organizations eligible to receive tax-deductible charitable contributions. Users may rely on this list in determining deductibility of their contributions.

On Publication 78 Data List: Yes

Deductibility Code: PC [?](#)

Determination Letter

A favorable determination letter is issued by the IRS if an organization meets the requirements for tax-exempt status under the Code section the organization applied.

Final Letter(s)

[FinalLetter 27-2594746 MAINSTREETTRUTHORCONSEQUENCES 02152012 01.tif](#)
[\[https://apps.irs.gov/pub/epostcard/dl/FinalLetter_27-2594746 MAINSTREETTRUTHORCONSEQUENCES 02152012 01.tif\]](https://apps.irs.gov/pub/epostcard/dl/FinalLetter_27-2594746_MAINSTREETTRUTHORCONSEQUENCES_02152012_01.tif)

Form 990-N (e-Postcard)

Organizations who have filed a 990-N (e-Postcard) annual electronic notice. Most small organizations that receive less than \$50,000 fall into this category.

✓ **Tax Year 2014 Form 990-N (e-Postcard)**

✓ **Tax Year 2013 Form 990-N (e-Postcard)**

Copies of Returns (990, 990-EZ, 990-PF, 990-T)

Electronic copies (images) of Forms 990, 990-EZ, 990-PF or 990-T returns filed with the IRS by charities and non-profits.

✓ **Tax Year 2022 Form 990EZ**

✓ **Tax Year 2021 Form 990EZ**

✓ **Tax Year 2020 Form 990EZ**

✓ **Tax Year 2019 Form 990EZ**

✓ **Tax Year 2018 Form 990EZ**

✓ **Tax Year 2017 Form 990EZ**

✓ **Tax Year 2016 Form 990ER**

✓ **Tax Year 2016 Form 990EZ**

Search Information



Entity Details

Business ID#: **4238085**

Status: **Active**

Entity Name: **MAINSTREET TRUTH OR
CONSEQUENCES**

Standing: **Good Standing**

DBA Name: **Not Applicable**

Entity Type and State of Domicile

Entity Type: **Domestic Nonprofit
Corporation**

State of Incorporation: **New Mexico**

Benefit Corporation: **No**

Statute Law Code: **53-8-1 to 53-8-99**

Formation Dates



Reporting Information



Period of Existence and Purpose and Character of Affairs



Outstanding Items

Reports:

No Pending Reports.

Registered Agent:

No Records Found.

License:

No Records Found.

Contact Information

Mailing Address: **410 Main Street, POBox 1602, Truth or Consequences, NM 87901**

Principal Place of Business in New
Mexico: **410 MAIN STREET, Truth or Consequences, NM 87901**

Secondary Principal Place of
Business in New Mexico:

Principal Office Outside of New
Mexico: **Not Applicable**

Registered Office in State of
Incorporation:

Principal Place of Business in
Domestic State/ Country: **Not Applicable**

Principal Office Location in NM: **Not Applicable**

Registered Agent Information

Name: **Karl Fresquez**

Geographical Location
Address:

Physical Address: **410 Main St., Truth or
Consequences, NM 87901**

Mailing Address: **PO Box 1602, Truth or
Consequences, NM 87901**

Date of Appointment: **01/29/2022**

Effective Date of Resignation:

Director Information

Title	Name	Address
Director	Sidney Bryan	108 Main, Truth or Consequences, NM 87901
Director	Joann Long	411 Main, Truth or Consequences, NM 87901
Director	Dean Lamanna	365 E 5th Ave, Truth or Consequences, NM 87901
Director	Cathy Mears-Martin	515 W 7th Ave, Unit A, Truth or Consequences, NM 87901

Officer Information

Title	Name	Address
Treasurer	Blanch Almquist	950 W Sixth Ave, Truth or Consequences, NM 87901
President	Linda DeMarino	410 Main, Truth or Consequences, NM 87901

Organizer Information

Not Applicable

Incorporator Information

No Records to View.

Trustee Information

Not Applicable

Filing History



License History



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[Entity Name History](#)

[Return to Search](#)



2024 Annual Service Delivery Report
Main Street America Accredited Program: MainStreet Truth or Consequences



<u>Technical Assistance Services Requested of New Mexico MainStreet</u>		<u>Total Cost</u>
Organization:	ED transition/Training/City Contract Negotiation	\$1,580
Promotion:	T or C Branding/Communication Assistance	\$101
Design:	El Cortez Theater Design Assistance	\$387
	Vacant Lot Design Assistance	\$3,476
	11 McAdo, Building Design Assistance	\$387
	Here's Your Sign! Project Assistance	\$6,570
	Historic Tax Credit Assistance	\$1,971
Economic Vitality:	LEADS Grant Assistance	\$1,380
<u>New Mexico Resiliency Alliance Grant</u>		
	Here's Your Sign!	\$5,000
<u>NMMS Capital Outlay</u>		
	T or C Great Blocks: Foch Street Construction Funding	\$1,016,000
<u>New Mexico MainStreet Network Services Per Community</u>		
	Monthly Round Tables: Preparation & Distribution of MainStreet/Arts & Cultural District-related Content, Resources, Webinars and Technical Assistance	\$1,200
	Local Organization Annual Program Review, Meeting & Report	\$1,350
	MainStreet Quarterly Reinvestment Statistical Data Collection, Analysis and Reporting	\$1,600
	NMMS Leadership Network Meetings (2)	\$9,871
	NMMS Online Presence & Marketing (State Website · Off the Road Website · Choose MainStreet · Facebook · YouTube · Instagram · Twitter · Flickr)	\$3,250
	NMMS Annual Report, E-newsletters, Awards Program & Other Brochures	\$850
	National Main Street Center Network "Main Street America" Membership Fees	\$350
<u>Total New Mexico MainStreet Services Utilized in FY 2023</u>		<u>\$1,055,323</u>



CITY OF TRUTH OR CONSEQUENCES

2024/2025 SUB-RECIPIENT GRANT APPLICANTS

DEADLINE: 03/29/24

ADDITIONAL FUNDING REQUESTS w/ Lodger's Tax	Paid for	Nonprofit Status	FY 23/24 AMOUNT	AMOUNT REQUESTED	AMOUNT APPROVED	TOTAL FROM CITY
Geronimo Museum	#2503815	Y	\$5,000.00	\$5,000.00		\$0.00
Geronimo Trail Scenic Byway	#2503815	Y	\$5,600.00	\$5,600.00		\$0.00
MainStreet Truth or Consequences	#2503591	Y	\$45,000.00	\$0.00		\$0.00
ADDITIONAL FUNDING TOTALS			\$55,600.00	\$10,600.00	\$0.00	\$0.00



CITY OF TRUTH OR CONSEQUENCES

AGENDA REQUEST FORM

MEETING DATE: April 10, 2024

Agenda Item #: H.6

SUBJECT: New FY 24/25 Sub-Recipient Grant Application for Sierra County Behavioral Health & Wellness Collaborative (The Olive Tree Creative Arts Community Center)

DEPARTMENT: City Manager's Office

DATE SUBMITTED: April 2, 2024

SUBMITTED BY: Tammy Gardner

WHO WILL PRESENT THE ITEM: City Manager Gonzales

Summary/Background:

Non-profit organizations submit annual sub-recipient applications requesting funding from the City's General Fund and the City's portion of Lodger's Tax. The Olive Tree is requesting \$5,000.00.

Recommendation:

[Click here to enter text.](#)

Attachments:

- The Olive Tree Application
- [Click here to enter text.](#)

***Fiscal Impact (Finance):* Yes**

\$5,000.00

***Legal Review (City Attorney):* Yes**

[Click here to enter text.](#)

Approved For Submittal By: ☒ Department Director

Reviewed by: ☐ City Clerk ☐ Finance ☐ Legal ☐ Other: [Click here to enter text.](#)

Final Approval: ☐ City Manager

CITY CLERK'S USE ONLY - COMMISSION ACTION TAKEN

Resolution No. [Click here to enter text.](#) Ordinance No. [Click here to enter text.](#)

Continued To: [Click here to enter a date.](#) Referred To: [Click here to enter text.](#)

☐ Approved ☐ Denied ☐ Other: [Click here to enter text.](#)

File Name: CC agendas 4-10-24



City of Truth or Consequences
505 Sims Street
Truth or Consequences, New Mexico 87901
Phone: (575) 894-6673 Fax: (575) 894-0363

RECEIVED MAR 28 2024

SUBRECIPIENT GRANT APPLICATION

FY: 2024/2025

DUE DATE: 03/29/2024 @ 12:00pm

BUDGET EVALUATION

The City has funded local organizations in the past; however, funding is scarce and the City usually receives more requests for funds than are available. Therefore, please note that your answers to these questions will have a direct bearing on how much, if any, funding will be allocated to your organization.

REQUIREMENTS

Organization's previous year's audit report or internal/informal financial statement is required. Please include with application. Proof of nonprofit status from Internal Revenue Service and the Office of the Secretary of State must accompany application. Application requires signature of authorized representative. Application must be submitted by the due date referenced above.
(Attach a separate sheet to this form if you need additional space for your answers.)

GENERAL INFORMATION

- Name of Organization: The Sierra County Behavioral Health + Wellness Collaborative
 - Is the organization registered as a non-profit? Yes ☒ No ☐ The OliveTree Creative Arts Community Center
 - Non-Profit Corporation Commission Authority Number: 4645297 this is the SO# number
 - Employer Identification Number (EIN#): 90-0640625
 - Contact Person: Elizabeth Leininger Phone No. 575-208-4045 or Lisa Daniel
 - Mailing Address: 808 Fir St., Torc, NM 87901 ED- The OliveTree
 - Physical Address: SAME
- E-Mail: _____

FUTURE FUNDING REQUEST

- Amount of funding requested for FY 2024/2025: \$5,000.00
- Detailed accounting of how proposed funding is to be spent in FY 2024/2025:
Please see attached answer #1
- State how the residents or businesses of Truth or Consequences will be benefited by the funding allotted to your organization in FY 2024/2025.
Please see attached answer #2
- Explain if the City's funding of your organization will be used to leverage other funding from other sources.
Please see attached answer #3

- Do you have plans for conducting an **independent** financial audit of your organization in the coming year? Yes ☐ No ☐ If yes, who will be the independent public accountant?

HISTORICAL INFORMATION

- Amount of current (2023/2024) year's funding: _____
- Detailed account of how the current year's funds have been spent:

Please see attached answer
4 as well as CDC Kellogg
funding sheet.

- Explain if the City's funding of your organization was used to leverage other funding from other sources. If so, how:

N/A

- State how the residents or businesses of Truth or Consequences benefited by the funding allotted to your organization this current year (2023/2024):

Please see attached answer #5

- Has there been an **independent** financial audit of the organization this year or in prior years? Not for the SCBHC.
Yes ☐ No ☒ If YES, please provide name below and a copy of the current audit with your application. If NO, please provide internal/informal audit or financial statements.

Submitted By:

Lisa Daniel
(Typed Name & Signature)

Date:

3/28/24

Received By:

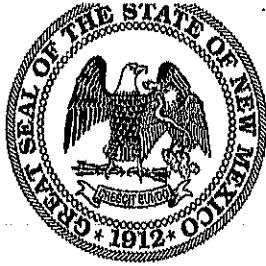
Jammy Bowdler

Date:

3/28/24

The City of T or C Subrecipient Grant Application

1. The proposed funding from this grant will be allocated effectively to ensure the successful execution of the National Recovery Event by our sub-group, the Sierra County Behavioral Health and Wellness Collaborative (SCBHCW).
1. Venue Reservation: A significant portion of the funding will be directed towards securing an appropriate venue for the event. This will ensure that we have a comfortable and accessible space that can accommodate all attendees and activities planned.
2. Food and Refreshments: A well-catered event fosters a more engaging and convivial atmosphere. Thus, a portion of the funds will be allocated to the provision of food and refreshments for the attendees.
3. Event Speakers: To have a meaningful impact on our attendees, we plan to have knowledgeable and motivational speakers at our event. The funding will cover the booking and speaking fees for these professionals.
4. Entertainment: Recognizing the importance of a balanced program, we plan to include entertainment as part of the event itinerary. We will provide stipends to performers, which will be covered by grant funding. We believe that with these allocations, the funding will greatly support our mission of promoting health and wellness within our community.
2. The funding allocated to the National Recovery Event will have a tremendous impact on the residents and businesses of Truth or Consequences in several ways:
1. Personal Empowerment: The event will provide residents struggling with substance use disorders a chance to connect with peers who understand their journey. This shared empathy and understanding can be a powerful motivator for continued recovery.
2. Community Building: By bringing together those in recovery and the community at large, we will foster a supportive network. A united community can significantly reduce the feelings of isolation often associated with recovery.
3. Healthier Community: By promoting recovery, we are contributing to a healthier, more productive community. This, in turn, can lead to reduced healthcare costs, improved work productivity, and a decrease in substance-related crimes.
4. Economic Boost: The event will draw attendees, speakers, and entertainers to Truth or Consequences, boosting local businesses such as restaurants, hotels, and shops.
5. Education: The event will also serve to educate residents, businesses, and community leaders about the realities of substance use disorders, breaking down stigmas and misconceptions. In summary, the funding will not only support individuals in their recovery journey but also contribute to the overall health, unity, and economic vitality of the Truth or Consequences community.
3. No, the funding received from the city will not be used to leverage additional funding from other sources. All city funds will be directly applied to the operations and initiatives of the Sierra County Behavioral Health and Wellness Collaborative (SCBHCW)



STATE OF NEW MEXICO
MAGGIE TOULOUSE OLIVER
SECRETARY OF STATE

Certificate of Good Standing and Compliance

IT IS HEREBY CERTIFIED THAT:

THE OLIVE TREE CREATIVE ARTS COMMUNITY CENTER
464297

the above named entity, a Corporation Incorporated under the laws of New Mexico, is duly authorized to transact business in New Mexico as a Domestic Nonprofit Corporation, under the

Nonprofit Corporation Act

53-8-1 to 53-8-99 NMSA 1978

having filed its Articles of Incorporation on January 15, 1962, and Certificate of Incorporation issued as of said date.

It is further certified that the fees due to the Office of the Secretary of State which have been assessed against the above named entity have been paid to date and the entity is in good standing and duly authorized to transact business as its existence has not been revoked in New Mexico. This certificate is not to be construed as an endorsement, recommendation, or notice of approval of the entity's financial condition or business activities and practices.

Certificate Issued: **March 14, 2024**

In testimony whereof, the Office of the Secretary of State has caused this certificate to be signed on this day in the City of Santa Fe, and the seal of said office to be affixed hereto.



Maggie Toulouse Oliver

Maggie Toulouse Oliver
Secretary of State

Certificate Validation #: 0086174

A certificate issued electronically from the New Mexico Secretary of State's office is immediately valid and effective. The validity of a certificate may be established by viewing the Certificate Validation option on the Business Filing System at <https://portal.sos.state.nm.us/bfs/online> and following the instructions displayed under Certificate Validation.



Department of the Treasury
Internal Revenue Service
Tax Exempt and Government Entities
P.O. Box 2508
Cincinnati, OH 45201

THE OLIVE TREE CREATIVE ARTS COMMUNITY
CENTER
C/O LISA DANIEL
808 FIR STREET
TORC, NM 87901

Date:
12/08/2023
Employer ID number:
90-0640625
Person to contact:
Name: L. Wayne Bothe
ID number: 31462
Telephone: 877-829-5500
Accounting period ending:
December 31
Public charity status:
509(a)(2)
Form 990 / 990-EZ / 990-N required:
Yes
Effective date of exemption:
May 15, 2022
Contribution deductibility:
Yes
Addendum applies:
No
DLN:
26053514005503

Dear Applicant:

We're pleased to tell you we determined you're exempt from federal income tax under Internal Revenue Code (IRC) Section 501(c)(3). Donors can deduct contributions they make to you under IRC Section 170. You're also qualified to receive tax deductible bequests, devises, transfers or gifts under Section 2055, 2106, or 2522. This letter could help resolve questions on your exempt status. Please keep it for your records.

Organizations exempt under IRC Section 501(c)(3) are further classified as either public charities or private foundations. We determined you're a public charity under the IRC Section listed at the top of this letter.

Based on the information you submitted with your application, we approved your request for reinstatement under Revenue Procedure 2014-11. Your effective date of exemption, as listed at the top of this letter, is retroactive to your date of revocation.

If we indicated at the top of this letter that you're required to file Form 990/990-EZ/990-N, our records show you're required to file an annual information return (Form 990 or Form 990-EZ) or electronic notice (Form 990-N, the e-Postcard). If you don't file a required return or notice for three consecutive years, your exempt status will be automatically revoked.

If we indicated at the top of this letter that an addendum applies, the enclosed addendum is an integral part of this letter.

For important information about your responsibilities as a tax-exempt organization, go to www.irs.gov/charities. Enter "4221-PC" in the search bar to view Publication 4221-PC, Compliance Guide for 501(c)(3) Public Charities, which describes your recordkeeping, reporting, and disclosure requirements.

Sincerely,

Stephen A. Martin

Stephen A. Martin
Director, Exempt Organizations
Rulings and Agreements

Rec'd 12/24/19 eme
INTERNAL REVENUE SERVICE
P. O. BOX 2508
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date: DEC 18 2019

THE OLIVE TREE CREATIVE ARTS
COMMUNITY CENTER
808 FIR STREET
TRUTH OR CONSEQUENCE, NM 87901

Employer Identification Number:
90-0640625
DLN:
29053304312029
Contact Person:
CUSTOMER SERVICE ID# 31954
Contact Telephone Number:
(877) 829-5500
Accounting Period Ending:
December 31
Public Charity Status:
509(a) (2)
Form 990/990-EZ/990-N Required:
Yes
Effective Date of Exemption:
October 25, 2019
Contribution Deductibility:
Yes
Addendum Applies:
No

Dear Applicant:

We're pleased to tell you we determined you're exempt from federal income tax under Internal Revenue Code (IRC) Section 501(c)(3). Donors can deduct contributions they make to you under IRC Section 170. You're also qualified to receive tax deductible bequests, devises, transfers or gifts under Section 2055, 2106, or 2522. This letter could help resolve questions on your exempt status. Please keep it for your records.

Organizations exempt under IRC Section 501(c)(3) are further classified as either public charities or private foundations. We determined you're a public charity under the IRC Section listed at the top of this letter.

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Sierra
 Health Council/Fiscal Agent Name: The OliveTree Creative Arts Community Center
 Health Council/Fiscal Agent Address: 808 Fir Street
 Truth or Consequences, New Mexico 87901

Email to : rebekah@nmhealthcouncils.org
 Due Date: Send invoice and backup by the 6th
 NOTE: If 6th lands on holiday or weekend, Invoice will be due the prior business day.

(The above name and address must match the W-9 submitted to Center for Health Innovation)

Billing Period: Beginning 7/1/2023 and
 ending 06/30/24

INVOICE FOR THE PERIOD	
BEGINNING:	2/1/2024
ENDING:	2/29/2024

Report Period	Required Back-up Documentation Per Invoice	Cumulative Cost at End of Prior Period	Invoice Amount Current Period	Balance (B-C)
	A	B	C	D
1 JUL 2023	- Completed Monthly Report Form	\$ 60,000.00		\$ 46,454.55
2 AUG 2023	- Completed Monthly Report Form	\$ 46,454.55		\$ 40,909.10
3 SEP 2023	- Completed Monthly Report Form	\$ 40,909.10		\$ 36,363.65
4 NOV 2023	- Completed Monthly Report Form - (If applicable) Updated/Revised Community Health Improvement Plan (CHIP)	\$ 36,363.65		\$ 27,272.76
5 DEC 2023	- Completed Monthly Report Form - (If applicable) Updated/Revised Community Health Improvement Plan (CHIP)	\$ 27,272.76		\$ 22,727.30
6 JAN 2024	- Completed Monthly Report Form - (If applicable) Updated/Revised Community Health Improvement Plan (CHIP) - CHIP Progress Report	\$ 22,727.30		\$ 18,181.85
7 FEB 2024	- Completed Monthly Report Form	\$ 18,181.85	\$ 4,645.45	\$ 13,536.40
8 MAR 2024	- Completed Monthly Report Form - CHIP Progress Report			
9 APR 2024	- Completed Monthly Report Form			
10 MAY 2024	- Completed Monthly Report Form - CHIP Progress Report			
TOTAL PAYMENT			\$ 4,645.45	
I certify that these expenditures are for the appropriate purposes and in accordance with the contract.		ADMIN USE ONLY		
Authorized Contractor Signature: <i>Lisa Daniel</i>		NMAHC Monitor Approval Signature:		
Date Prepared: 3/4/24 (Cannot be dated prior to end of Invoice Period)		Date Approved:		
To ENSURE PROMPT PAYMENT, ALL the above information requested, must be COMPLETE and ACCURATE.				

CITY OF TRUTH OR CONSEQUENCES**2024/2025 SUB-RECIPIENT GRANT APPLICANTS****DEADLINE: 03/29/24**

NAME OF ORGANIZATION General Fund(GL #101-1000-60725)	Nonprofit Status	FY 23/24 AMOUNT	AMOUNT REQUESTED	AMOUNT APPROVED	IN-KIND UTILITIES	TOTAL FROM CITY
Companion Animal Action Team (CAAT)	Y	\$1,000.00	\$1,500.00			\$0.00
Domestic Abuse Intervention Center (DAIC)	Y	\$2,000.00	\$2,000.00			\$0.00
Matthew 25 Food Pantry	Y	\$5,000.00	\$6,850.00			\$0.00
Sierra Co. Historical Society (Geronimo Springs Museum)	Y	\$5,000.00	\$5,000.00			
Sierra Joint Office on Aging (In-kind utilities amt. is for 2016)	Y	\$35,000.00	\$35,000.00			\$0.00
The Club of Sierra County	Y	\$5,000.00	\$10,000.00			\$0.00
The Olive Tree	Y	N/A	\$5,000.00			\$0.00
						\$0.00
						\$0.00
TOTALS		\$53,000.00	\$65,350.00	\$0.00	\$0.00	\$0.00



CITY OF TRUTH OR CONSEQUENCES

AGENDA REQUEST FORM

MEETING DATE: April 10, 2024

Agenda Item #: H.7

SUBJECT: FY 24/25 Sub-Recipient Grant Application for The Club

DEPARTMENT: City Manager's Office

DATE SUBMITTED: April 2, 2024

SUBMITTED BY: Tammy Gardner

WHO WILL PRESENT THE ITEM: City Manager Gonzales

Summary/Background:

Non-profit organizations submit annual sub-recipient applications requesting funding from the City's General Fund and the City's portion of Lodger's Tax. The Club is requesting \$10,000.00.

Recommendation:

[Click here to enter text.](#)

Attachments:

- The Club Application
- [Click here to enter text.](#)

***Fiscal Impact (Finance):* Yes**

\$10,000.00

***Legal Review (City Attorney):* Yes**

[Click here to enter text.](#)

Approved For Submittal By: ☒ Department Director

Reviewed by: ☐ City Clerk ☐ Finance ☐ Legal ☐ Other: [Click here to enter text.](#)

Final Approval: ☐ City Manager

CITY CLERK'S USE ONLY - COMMISSION ACTION TAKEN

Resolution No. [Click here to enter text.](#) Ordinance No. [Click here to enter text.](#)

Continued To: [Click here to enter a date.](#) Referred To: [Click here to enter text.](#)

☐ Approved ☐ Denied ☐ Other: [Click here to enter text.](#)

File Name: CC agendas 4-10-24



City of Truth or Consequences

505 Sims Street

Truth or Consequences, New Mexico 87901

Phone: (575) 894-6673 Fax: (575) 894-0363

SUBRECIPIENT GRANT APPLICATION

FY: 2024/2025

DUE DATE: **03/29/2024 @ 12:00pm**

BUDGET EVALUATION

The City has funded local organizations in the past; however, funding is scarce and the City usually receives more requests for funds than are available. Therefore, please note that your answers to these questions will have a direct bearing on how much, if any, funding will be allocated to your organization.

REQUIREMENTS

Organization's previous year's audit report or internal/informal financial statement is required. Please include with application. Proof of nonprofit status from Internal Revenue Service and the Office of the Secretary of State must accompany application. Application requires signature of authorized representative. Application must be submitted by the due date referenced above.

(Attach a separate sheet to this form if you need additional space for your answers.)

GENERAL INFORMATION

- Name of Organization: The Club
- Is the organization registered as a non-profit? Yes x No
- Non-Profit Corporation Commission Authority Number: 2104792
- Employer Identification Number (EIN#): 85-0469246
- Contact Person: Charis Baxter Phone No. 505-446-0030
- Mailing Address: 1300 S. Broadway, T or C, NM 87901
- Physical Address: 122 N. Broadway, T or C, NM 87901

E-Mail: charis.baxter@appletrreeducation.org

FUTURE FUNDING REQUEST

- Amount of funding requested for FY 2024/2025: \$10,000.00
- Detailed accounting of how proposed funding is to be spent in FY 2024/2025:

Funds will be spent to ensure the following are met:

1. Provide all community youth (12 to 18 yrs. or 6th to 12th grade) with Club opportunities for at least 15 hours per week during the school year and at least 20 hours during the summer months with qualified mentors.

2. Provide high quality year round comprehensive programming for youth

3. Maintain mentor to youth ratios of 1:15 (1:6 when tutoring/ homework help)

4. Provide Club scholarships for those who need assistance (membership dues are \$5 a day). In 2022 100% of members received free membership.

5. Provide 3 free community and family engagement events per year that align with priorities (academic success, healthy lifestyles, leadership and character development).

6. Provide transportation for youth (with the greatest need) from TCMS, HSHS to The Club during the school year and to sports practices from The Club. Also to provide transportation home to Arrey Youth.

7. Provide healthy summer meals and year round Dinners.

8. Provide recreational and educational supplies for all Club activities.

9. Provide a safe, clean and drug free environment designed with youth in mind.

10. Provide youth recognition

11. Train staff in areas related to job roles and duties.

12. Perform background checks on all volunteers and staff upon hire.

13. Ensure at least 50% of staff have current First Aid and CPR certifications with at least one certified person present at all times.

14. Ensure at least 50% of staff are life guard certified for water activities.

-
- State how the residents or businesses of Truth or Consequences will be benefited by the funding allotted to your organization in FY 2024/2025.

Reach: Based on 2022 attendance, we project to serve at least 100 unduplicated youth with the goal to serve at least 60 youth with 30 days or more with high quality programming (including but not limited to the Office of Substance Abuse and Prevention programs, 21st CCLC programming, and Curriculum from our 4H extension office).

When: The residents of the City will benefit from the weekly 15+ hours of year round services available to ages 12-18 (or 6th grade +). During the summer months, service times are extended to at least 28 hours per week. Program times are offered during out of school time (The Club provides transportation to those in need) until 6 pm (operating hours are subject to change based on community needs) during the times when families work and therefore have the assurance that their children are not left unattended at home.

What: Youth will be in a safe and positive environment that is fun, offers supportive relationships, opportunities, expectations and recognition- all key elements to deepen the impact in young peoples' lives to provide them with knowledge, skills and attributes to pursue their dreams and succeed in life. We keep staff to youth ratios of 1:15 for open recreation and 1:6 for Homework Help and Tutoring. The Club provides prevention that not only saves families, community and our county resources but saves lives. Years of research confirms that youth who participate in after school programs can reap a host of positive academic, social, prevention and health benefits, such as improved academic achievement, improved social and developmental outcomes, increased percentages of healthy lifestyles and increased knowledge of nutrition and exercise. Research further shows that out of school time activities for youth have positive impacts on a range of prevention outcomes including avoidance of drug and alcohol use, decreases in delinquency and violent behavior, increased knowledge of safe sex, avoidance of sexual activity and reduction of juvenile crime. To produce these outcomes, programming must be high quality. High quality includes the following features: appropriate supervision and structure, well prepared staff, intentional programming with opportunities for autonomy and choice, and strong partnerships among various settings in which program participants spend their day (schools, out of school time programs and families).

The community reaps the benefits of The Clubs' access to national research and evidenced based programs. Curriculums designed specifically for the out of school time Club setting to positively impact youth. Here is a sample of some of the opportunities the community and businesses benefit from:

Jr. Staff: explores service careers, career development activities, community service, customer service skills, apprenticeships, interpersonal skills, work ethic and a sense of community responsibility.

Project Learn: Strategy based on research demonstrating that students do much better in school when they spend their non-school hours engaged in fun, but academically beneficial, activities. High yield learning activities (leisure reading, writing activities, discussions with knowledgeable adults, helping others, homework help, tutoring and games that develop young peoples cognitive skills. Recreation includes pool, air hockey, basketball, dodgeball, skating and more.

Club Tech: Digital arts activities teach youth how to create computer generated art and movies. Scratch teaches youth how to use coding to create games and animations. NSTeens teaches internet safety skills, anti bullying, personal safety, shopping safety and ethical use of the internet. The Club also offers an E-sports course that allows youth to analyze and compete in different video games. This course is held in a structured setting to explain possible careers in the E-sports field and to go over scholarship opportunities that E-sports present.

The Arts: The Club implements curriculum which introduces various mediums and expressions. Music classes in guitar, electric bass, percussion, vocal coaching and sound technology and recording. Digital photography classes include photography, lighting and digital editing. All instruments, supplies and materials are provided at no cost to families.

Homework Help: The Club computer lab and classrooms provide environments for students to focus on homework. High quality staff provide academic and life coaching to mentor students and to help them achieve academic success.

Healthy Lifestyles: Each day, students receive a free USDA approved meal. Additionally, members may purchase items from The Club Café. Group games are designed to provide leadership, fitness, teamwork and healthy relationship skills. Youth also exercise critical thinking, decision making, priority and goal setting skills during games.

- Explain if the City's funding of your organization will be used to leverage other funding from other sources.
-
-
-
-
-
-
-

- Do you have plans for conducting an independent financial audit of your organization in the coming year? Yes ☐ No ☒ If yes, who will be the independent public accountant?
-

HISTORICAL INFORMATION

- Amount of current (2023/2024) year's funding: \$5,000.00
 - Detailed account of how the current year's funds have been spent:
-

1. Provided recreational and educational supplies for youth for Club opportunities

2. Provided a safe, clean and drug free environment designed with youth in mind.

3. Complied with NM Environment department

4. Performed background checks on staff and volunteers

5. Trained staff in areas related to job role, duties and health and safety

- Explain If the City's funding of your organization was used to leverage other funding from other sources. If so, how:

There are no leverage of funds that are grown from this grant. However, these funds are critical in helping us remain free and available to youth, regardless of their ability to pay.

- State how the residents or businesses of Truth or Consequences benefited by the funding allotted to your organization this current year (2023/2024):

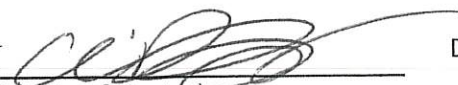
The Club was open 175 days in 2023/24 and provided free programming to youth. During this time over 120 unduplicated middle and high school youth participated in programming. The benefits to the residents of the City of Truth or Consequences include outcomes that research identifies that when youth are engaged in high quality out of school time programs, like that of the teen center, these outcomes include: increases in academic success, healthier lifestyles, leadership and character development, Research further states that youth are less likely to engage in risky behavior, such as: drug and alcohol abuse, loitering, tagging, gang activity, premature sexual activity and pregnancies. Families had a safe place (at no cost to them) that youth could attend, so they were able to engage fully in their professional lives, contributing to the success of local businesses. Additional benefits are stated on the anticipated benefits above.

- Has there been an independent financial audit of the organization this year or in prior years?

Yes ☐

No ☒

If YES, please provide name below and a copy of the current audit with your application. If NO, please provide internal/informal audit or financial statements.

Submitted By: Charis Baxter  Date: 3/27/2024
(Typed Name & Signature)

Received By: Sammy Gourdner Date: 3/28/24

The Club of Sierra County

21st Century CCLC: 2022-2023

By the Numbers

Students participated in 330 hours of activities related to Science, Technology, Engineering, & Math.



STEM

Adult Family Members

100% of Adult Family Members agreed/strongly agreed to "Overall, I think this program is good."



FRPL



91% of the students qualified for free or reduced-price lunch.



Academic Outcomes

Students improved in both Math and English/Reading from quarter one to quarter four.

Demographics

- 40% Hispanic or Latino
- 71% male, 27% female, 2% other



Student Experience

[Student] has made a lot of new friends and has become more confident.

-Adult Family Member

At a Glance

The Club of Sierra County

Academic Performance

Throughout the academic year, grades for quarters 1, 2, 3, and 4 are collected for 21st CCLC student participants. Grades are entered into EZReports during the quarter a student actively participated in the program. To assess a change in Math and English/Reading performance, scores were analyzed for active students whose grades were entered into EZReports at quarter 1 and quarter 4. Thus, the number of student grades assessed are fewer than the number of 21st CCLC student participants. The table below summarizes the students' academic performance. Note: numeric scores 1 through 13 translate to letter grades F through A+.

	N	Quarter One	Quarter Four	Percentage Change
English/Reading	37	4.9	5.2	+6%
Math	37	4.6	5.9	+28%

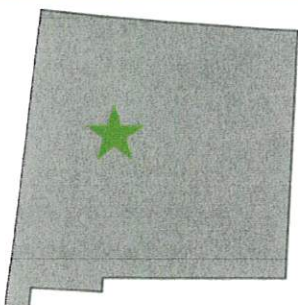
Survey Participation

Surveys were made available to various stakeholders including students, team members and adult family members. Through a series of closed- and open-ended questions, participants provided feedback on their experience in the program and possible areas of improvement. Family members and students appreciate the social opportunities the program offers.

Engagement

Students participated in a total of 2,748 hours engaged in activities pertaining to a variety of topics

- Academic Enrichment (628 hours)
- Assistance to Students Truant, Suspended, or Expelled (317 hours)
- Career Competencies and Career Readiness (88 hours)
- Healthy and Active Lifestyle (937 hours)
- Science, Technology, Engineering and Math (330 hours)
- Well-Rounded Education Activities (449 hours)



Q: What do you like the most about the program?

A: "The activities included with this program. Also, the games and other things they have."
-6th grader



The Club

EIN: 85-0469246 | T Or C, New Mexico, United States

Other Names

CLUB OF SIERRA COUNTY

Publication 78 Data

Organizations eligible to receive tax-deductible charitable contributions. Users may rely on this list in determining deductibility of their contributions.

On Publication 78 Data List: Yes

Deductibility Code: PC ⓘ

Copies of Returns (990, 990-EZ, 990-PF, 990-T)

Electronic copies (images) of Forms 990, 990-EZ, 990-PF or 990-T returns filed with the IRS by charities and non-profits.

✓ **Tax Year 2021 Form 990**

✓ **Tax Year 2020 Form 990**

✓ **Tax Year 2019 Form 990**

✓ **Tax Year 2018 Form 990**

✓ **Tax Year 2017 Form 990**

✓ Tax Year 2016 Form 990

Dashboard Corporations Partnerships

Welcome! **THE CLUB OF SIERRA COUNTY** Wednesday, March 27, 2024

ademarks Service of Process

Forms

My Profile

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Search Information

Entity Details

Business ID#: **2104792**

Status: **Active**

Entity Name: **The Club**

Standing: **Good Standing**

DBA Name: **Not Applicable**

Entity Type and State of Domicile

Entity Type: **Domestic Nonprofit Corporation**

State of Incorporation: **New Mexico**

Benefit Corporation: **No**

Statute Law Code: **53-8-1 to 53-8-99**

Formation Dates

Reporting Information

Period of Existence and Purpose and Character of Affairs

Outstanding Items

Reports:

Fiscal year End Date	Report Due Date	Extended Report Due Date	Reporting Year	Filing Fee	Penalty	Total
12/31/2023	05/15/2024		2023	\$10	\$0	\$10

Total No. of Records: 1 Page 1 of 1

Registered Agent:

No Records Found.

License:

No Records Found.

Contact Information

Mailing Address: **1300 S. Broadway St., Truth Consq, NM 87901**

Principal Place of Business in New Mexico: **122 N. Broadway St., T Or C, NM 87901**

Secondary Principal Place of Business in New Mexico:

Principal Office Outside of New Mexico: **Not Applicable**

Registered Office in State of Incorporation:

Principal Place of Business in Domestic State/ Country: **Not Applicable**

Principal Office Location in NM: **Not Applicable**

Registered Agent Information

Name: **charis baxter**

Geographical Location Address:

Physical Address: **10767 Hwy 152, Hillsboro, NM 88042**

Mailing Address: **PO Box 175, Hillsboro, NM 88042**

Date of Appointment: **11/19/2021**

Effective Date of Resignation:

Director Information

Title	Name	Address
Director	NELLIE SMITH	PO BOX 47, Caballo, NM 87931
Director	CHARIS BAXTER	122 N Broadway St, T Or C, NM 87901
Director	Amelia Wilcox	1300 N Broadway St, T Or C, NM 87901

Officer Information

Title	Name	Address
Secretary	Leslie Boone	PO Box 1802 , Elephant Butte, NM 87935
Vice President	Adan Monsibiaz	614 Fir Street, Truth or Consequences, NM 87901
President	Angela Madrid	1105 Belle St 87901 , Truth or Consequences, NM 87901
Treasurer	TARA EDGMON	PO BOX 10, Caballo, NM 87931

Organizer Information

Not Applicable

Incorporator Information

No Records to View.

Trustee Information

Not Applicable

Financial Information

Not Applicable

Filing History

License History

Entity Name History

Troubleshooting FAQ

Office of the New Mexico Secretary of State 325 Don Gaspar - Suite 300 Santa Fe, New Mexico 87501 WEBSITE:

<https://www.sos.nm.gov/>

Click here for suggested browser settings **Report a Problem?**

The Club
Statement of Activity Detail
January - December 2023

Date	saction	Num	Name	Memo/Description	Split	Amount	Balance
Ordinary Revenue/Expenditures							
Revenue							
41000 Grants							
41400 T or C Subrecipient							
01/19/2023	Pledge	111	City of Truth or Consequences	Open PO Subrecipient Grant Allocation 101-1000-60725	11000 Accounts Receivable	1,250.00	1,250.00
05/05/2023	Pledge	76370	City of Truth or Consequences	Open PO Subrecipient Grant Allocation 101-1000-60725	11000 Accounts Receivable	1,250.00	2,500.00
06/15/2023	Pledge	847492	City of Truth or Consequences	Open PO Subrecipient Grant Allocation 101-1000-60725	11000 Accounts Receivable	1,250.00	3,750.00
10/23/2023	Pledge	847493	City of Truth or Consequences	Open PO Subrecipient Grant Allocation 101-1000-60725	11000 Accounts Receivable	1,250.00	5,000.00
Total for 41400 T or C Subrecipient						\$ 5,000.00	
Total for 41000 Grants						\$ 5,000.00	
42000 Fundraisers							
42200 Duck Race							
05/05/2023	Deposit		Duck Race	DuckRace Tickets	1000 Bank of the Southwest	1,015.00	1,015.00
Total for 42200 Duck Race						\$ 1,015.00	
42300 Cow Patty Bingo							
10/20/2023	Deposit		Cow Patty Bingo Ticket Sales	Cow Patty Bingo Ticket Sale	1000 Bank of the Southwest	1,068.68	1,068.68
Total for 42300 Cow Patty Bingo						\$ 1,068.68	
Total for 42000 Fundraisers						\$ 2,083.68	
44000 Donations							
03/02/2023	Receipt	101	Network for Good	Donation from Network for Good	12000 Undeposited Funds	50.00	50.00
04/26/2023	Receipt	102	Network for Good	Donation from Network for Good	12000 Undeposited Funds	50.00	100.00
05/05/2023	Deposit		New Mexico Copper Corporation	Duck Race Donation	1000 Bank of the Southwest	100.00	200.00
05/31/2023	Receipt	847491	Fast Stop #2	Duck Race Donation Fiesta 2023	12000 Undeposited Funds	250.00	450.00
05/31/2023	Receipt	847490	Network for Good	NFG Grant Check for EIN 850469246 May	12000 Undeposited Funds	50.00	500.00
06/29/2023	Deposit	4786389		Donation for June	1000 Bank of the Southwest	50.00	550.00
07/27/2023	Deposit	11-35/1210	Network for Good	Donation for July	1000 Bank of the Southwest	50.00	600.00

07/31/2023	Deposit	The Club	Donations	1000 Bank of the Southwest	860.00	1,460.00
08/23/2023	Deposit 4849244		NFG Grant Donation	1000 Bank of the Southwest	50.00	1,510.00
08/23/2023	Deposit 26507		Cow Patty Bingo Donation 2023	1000 Bank of the Southwest	250.00	1,760.00
08/31/2023	Deposit 5627		Cow Patty Bingo Donation 2023	1000 Bank of the Southwest	50.00	1,810.00
08/31/2023	Deposit 2028		Cow Patty Bingo Donation 2023	1000 Bank of the Southwest	100.00	1,910.00
08/31/2023	Deposit 36954		Cow Patty Bingo Donation 2023	1000 Bank of the Southwest	250.00	2,160.00
09/15/2023	Deposit 140747		2023 Fall Harvest/Cow Patty Bingo	1000 Bank of the Southwest	1,000.00	3,160.00
09/15/2023	Deposit 5531		2023 Fall Harvest/Cow Patty Bingo	1000 Bank of the Southwest	250.00	3,410.00
09/15/2023	Deposit 1055		2023 Fall Harvest/Cow Patty Bingo	1000 Bank of the Southwest	400.00	3,810.00
09/15/2023	Deposit 3282		2023 Fall Harvest/Cow Patty Bingo	1000 Bank of the Southwest	100.00	3,910.00
09/20/2023	Deposit 4875748		Donation from Network for Good	1000 Bank of the Southwest	50.00	3,960.00
09/20/2023	Deposit 27578		Cow Patty Bingo Donation 2023	1000 Bank of the Southwest	500.00	4,460.00
09/28/2023	Deposit 1992		Cow Patty Bingo Donation 2023	1000 Bank of the Southwest	250.00	4,710.00
09/28/2023	Deposit 3498		Cow Patty Bingo Donation 2023	1000 Bank of the Southwest	250.00	4,960.00
10/16/2023	Deposit 1294	Tara Edgmon	Cow Patty Bingo 2023 Tickets	1000 Bank of the Southwest	200.00	5,160.00
11/01/2023	Deposit 4885165		Donation from Network for Good	1000 Bank of the Southwest	50.00	5,210.00
11/29/2023	Deposit 4918539	Network for Good	Donation from Network for Good	1000 Bank of the Southwest	50.00	5,260.00
11/29/2023	Deposit 4929254	Network for Good	Donation from Network for Good	1000 Bank of the Southwest	50.00	5,310.00
Total for 44000 Donations					\$ 5,310.00	
46000 Club Cafe						
04/20/2023	Deposit	Club Cafe	Cash DEPOSIT	1000 Bank of the Southwest	750.00	750.00
05/05/2023	Deposit	Club Cafe	Club Cafe	1000 Bank of the Southwest	177.81	927.81
11/06/2023	Deposit	Club Cafe	Club Cafe	1000 Bank of the Southwest	99.13	1,026.94
11/22/2023	Deposit	Club Cafe	Club Cafe	1000 Bank of the Southwest	184.25	1,211.19

12/04/2023	Deposit	Club Cafe	Club Cafe	1000 Bank of the Southwest	135.70	1,346.89
12/19/2023	Deposit	Club Cafe	Club Cafe	1000 Bank of the Southwest	188.85	1,535.74
Total for 46000 Club Cafe					<u>\$ 1,535.74</u>	
Total for Revenue					<u>\$ 13,929.42</u>	
Expenditures						
60900 Business Expenses						
60920 Business Registration Fees						
09/21/2023	Check	2581	T or C Chamber of Commerce	Membership Renewal 2023-2024	1000 Bank of the Southwest	35.00
Total for 60920 Business Registration Fees					<u>\$ 35.00</u>	
60930 Advertising/Marketing						
07/14/2023	Check	2573	Sierra County Fair Association	Sierra County Fair 2023 - 2 booths	1000 Bank of the Southwest	60.00
Total for 60930 Advertising/Marketing					<u>\$ 60.00</u>	
Total for 60900 Business Expenses					<u>\$ 95.00</u>	
60960 Taxes						
02/21/2023	Bill	18492	DMCO	Tax on Labor	20000 Accounts Payable	10.82
Total for 60960 Taxes					<u>\$ 10.82</u>	
62800 Facilities and Equipment						
62810 Building Maintenance						
02/21/2023	Bill	18492	DMCO	10# ABC Fx A/s	20000 Accounts Payable	10.50
02/21/2023	Bill	18492	DMCO	5# ABC Fx A/S	20000 Accounts Payable	157.50
07/13/2023	Check	2572	Las Cruces HVAC&R LLC	2 door cooler not working condenser for motor obstructed. Invoice #3367	1000 Bank of the Southwest	162.75
08/03/2023	Check	2577	Las Cruces HVAC&R LLC	Entrance AC #5 not running found fused disconnect box not turning off. Needs replacement. Will pick up new one.	1000 Bank of the Southwest	0.00
08/30/2023	Check	2579	Superior Weed and Pest LLC	Weed Spray- General Weed control	1000 Bank of the Southwest	216.75
10/19/2023	Check	2585	Las Cruces HVAC&R LLC	Entrance AC #5 not running found fused disconnect box not turning off. Needs replacement. Will pick up new one.	1000 Bank of the Southwest	162.75
Total for 62810 Building Maintenance					<u>\$ 710.25</u>	
62811 Equipment Maintenance						
04/27/2023	Bill	INV# 16929	Sun Valley	4 way Square Stem Key for The Club	20000 Accounts Payable	10.84
05/03/2023	Bill	8397	King's Locksmith	Service Call Open Safe	20000 Accounts Payable	91.46
05/24/2023	Bill	INV# 16970	Sun Valley	501015 Wht Silicone Repair Tape x2 441228 2"x 100' Pipetape x1 Pipe Tape for Sink at Club	20000 Accounts Payable	36.10

05/24/2023	Bill	INV# 169692 Sun Valley	792057 8PK #3 Steel Wool For the Club	20000 Accounts Payable	4.65	143.05
06/05/2023	Bill	Inv#1698371 Sun Valley	571955 1-1/4" SB Padlock	20000 Accounts Payable	30.36	173.41
07/18/2023	Bill	INV#170449 Sun Valley	500794 Metallic In use cover	20000 Accounts Payable	21.69	195.10
Total for 62811 Equipment Maintenance					\$	195.10
62830 Utilities						
62831 Phone/Internet						
01/24/2023	Bill	8224300070 TDS	TDS Phone & Internet Club Service Thru 1/12-2/11/23	20000 Accounts Payable	74.95	74.95
02/01/2023	Bill	8224300070 TDS	TDS Phone & Internet Club Service Thru 2/12-3/11/23	20000 Accounts Payable	74.95	149.90
03/08/2023	Bill	8224300070 TDS	TDS Phone & Internet Club Service Thru 3/12-4/11/23	20000 Accounts Payable	74.95	224.85
04/01/2023	Bill	8224300070 TDS	TDS Phone & Internet Club Service Thru 4/12-5/11/23	20000 Accounts Payable	74.95	299.80
05/01/2023	Bill	8224 30 007 TDS	TDS Phone & Internet Club Service Thru 5/12-6/11/23	20000 Accounts Payable	74.95	374.75
06/26/2023	Bill	8224300070 TDS	Phone & Internet Service Thru 05/12-07/11/23	20000 Accounts Payable	74.95	449.70
07/26/2023	Check	ACH TDS	Phone & Internet Service Thru 07/12-08/11/23	1000 Bank of the Southwest	74.95	524.65
08/26/2023	Check	ACH TDS	Phone & Internet Service Thru 08/12-09/11/23	1000 Bank of the Southwest	74.95	599.60
09/26/2023	Check	ACH TDS	Phone & Internet Service Thru 09/12-10/11/23	1000 Bank of the Southwest	74.95	674.55
10/26/2023	Check	ACH TDS	Phone & Internet Service Thru 10/12-11/11/23	1000 Bank of the Southwest	74.95	749.50
11/26/2023	Check	ACH TDS	Phone & Internet Service Thru 11/12-12/11/23	1000 Bank of the Southwest	74.95	824.45
12/26/2023	Check	ACH TDS	Phone & Internet Service Thru 12/12-1/11/24	1000 Bank of the Southwest	105.98	930.43
Total for 62831 Phone/Internet					\$	930.43
62833 Natural Gas						
02/02/2023	Bill	0478334 Jar NM Gas Company	The Club Gas for January	20000 Accounts Payable	768.28	768.28
02/15/2023	Bill	0478334 FEI NM Gas Company	The Club Gas for February	20000 Accounts Payable	797.06	1,565.34
03/16/2023	Bill	0478334 Ma NM Gas Company	The Club Gas for March	20000 Accounts Payable	159.21	1,724.55
04/26/2023	Bill	0478334 AP NM Gas Company	The Club Gas for April	20000 Accounts Payable	48.29	1,772.84
05/16/2023	Bill	478334 NM Gas Company	122 N Broadway St Gas for May Account # 115487614-0478334-1	20000 Accounts Payable	33.02	1,805.86
06/29/2023	Check	2571 NM Gas Company	122 N Broadway St Gas for June Account # 115487614-0478334-1	1000 Bank of the Southwest	32.69	1,838.55
08/03/2023	Check	2576 NM Gas Company	122 N Broadway St Gas for July Account # 115487614-0478334-1	1000 Bank of the Southwest	34.13	1,872.68

05/11/2023	Bill	400298	Church Mutual	Annual Policy Package #25-580819 Policy Period 02/25/23-02/25/24 Account # 0400298	20000 Accounts Payable	6,809.00	6,809.00
Total for 65100 Insurance						\$	6,809.00
Total for Expenditures						\$	12,433.76
Net Revenue						\$	1,495.66

Wednesday, Mar 06, 2024 05:21:05 PM GMT-8 - Accrual Basis

CITY OF TRUTH OR CONSEQUENCES**2024/2025 SUB-RECIPIENT GRANT APPLICANTS****DEADLINE: 03/29/24**

NAME OF ORGANIZATION General Fund(GL #101-1000-60725)	Nonprofit Status	FY 23/24 AMOUNT	AMOUNT REQUESTED	AMOUNT APPROVED	IN-KIND UTILITIES	TOTAL FROM CITY
Companion Animal Action Team (CAAT)	Y	\$1,000.00	\$1,500.00			\$0.00
Domestic Abuse Intervention Center (DAIC)	Y	\$2,000.00	\$2,000.00			\$0.00
Matthew 25 Food Pantry	Y	\$5,000.00	\$6,850.00			\$0.00
Sierra Co. Historical Society (Geronimo Springs Museum)	Y	\$5,000.00	\$5,000.00			
Sierra Joint Office on Aging (In-kind utilities amt. is for 2016)	Y	\$35,000.00	\$35,000.00			\$0.00
The Club of Sierra County	Y	\$5,000.00	\$10,000.00			\$0.00
The Olive Tree	Y	N/A	\$5,000.00			\$0.00
						\$0.00
						\$0.00
TOTALS		\$53,000.00	\$65,350.00	\$0.00	\$0.00	\$0.00



CITY OF TRUTH OR CONSEQUENCES

AGENDA REQUEST FORM

MEETING DATE: April 10, 2024

Agenda Item #: H.8

SUBJECT: FY 24/25 Sub-Recipient Grant Application for Sierra Joint Office on Aging (SJOA)
DEPARTMENT: City Manager's Office
DATE SUBMITTED: April 2, 2024
SUBMITTED BY: Tammy Gardner
WHO WILL PRESENT THE ITEM: City Manager Gonzales

Summary/Background:

Non-profit organizations submit annual sub-recipient applications requesting funding from the City's General Fund and the City's portion of Lodger's Tax. SJOA is requesting \$35,000.00.

Recommendation:

[Click here to enter text.](#)

Attachments:

- SJOA Application
- [Click here to enter text.](#)

Fiscal Impact (Finance): Yes

\$35,000.00

Legal Review (City Attorney): Yes

[Click here to enter text.](#)

Approved For Submittal By: ☒ Department Director

Reviewed by: ☐ City Clerk ☐ Finance ☐ Legal ☐ Other: [Click here to enter text.](#)

Final Approval: ☐ City Manager

CITY CLERK'S USE ONLY - COMMISSION ACTION TAKEN

Resolution No. [Click here to enter text.](#) Ordinance No. [Click here to enter text.](#)

Continued To: [Click here to enter a date.](#) Referred To: [Click here to enter text.](#)

☐ Approved ☐ Denied ☐ Other: [Click here to enter text.](#)

File Name: CC agendas 4-10-24



City of Truth or Consequences

505 Sims Street

Truth or Consequences, New Mexico 87901

Phone: (575) 894-6673 Fax: (575) 894-0363

RECEIVED MAR 20 2024

SUBRECIPIENT GRANT APPLICATION

FY: 2024/2025

DUE DATE: 03/29/2024 @ 12:00pm

BUDGET EVALUATION

The City has funded local organizations in the past; however, funding is scarce and the City usually receives more requests for funds than are available. Therefore, please note that your answers to these questions will have a direct bearing on how much, if any, funding will be allocated to your organization.

REQUIREMENTS

Organization's previous year's audit report or internal/informal financial statement is required. Please include with application. Proof of nonprofit status from Internal Revenue Service and the Office of the Secretary of State must accompany application. Application requires signature of authorized representative. Application must be submitted by the due date referenced above.

(Attach a separate sheet to this form if you need additional space for your answers.)

GENERAL INFORMATION

- Name of Organization: Sierra Joint Office on Aging
- Is the organization registered as a non-profit? Yes ☒ No ☐
- Non-Profit Corporation Commission Authority Number: 1047331
- Employer Identification Number (EIN#): 85-0254134
- Contact Person: Crystal Walton Phone No. 575-894-6641
- Mailing Address: PO Box 829 Truth or Consequences NM 87901
- Physical Address: 360 West 4th Ave. Truth or Consequences NM 78901

E-Mail: cwalton@seniorcenter-sjoa.org

FUTURE FUNDING REQUEST

- Amount of funding requested for FY 2024/2025: \$35,000.00
- Detailed accounting of how proposed funding is to be spent in FY 2024/2025:

The SJOA will deliver units of service to the community in accordance with the Older Americans Act, with the City of Truth or Consequences contributing 2% of the cost. These units of service include Homemaking, Respite, Home Delivered Meals, Congregate Meals, Transportation and Assisted Transportation with the majority of them being provided to residents of Truth or Consequences.

Receiving a financial commitment from our Municipalities, both In-kind and cash, allows the SJOA to compete for State and Federal Grants. This support has qualified the SJOA to receive a commitment from the Aging and Long-Term Services Department as well as Non-Metro Area Agency on Aging until the year 2024. For the 2023/2024 program year, the SJOA secured grant funding from three State and one Federal program due to the financial support received from the City of Truth or Consequences. We also received ARP funding which required matching funds.

- State how the residents or businesses of Truth or Consequences benefited by the funding allotted to your organization this current year (2023/2024):

The SJOA employs 44 local residents that assist our community in various programs like food delivery, transportation to doctor's offices and local businesses for shopping, assisting teachers in our schools, providing companionship for isolated seniors and provide homemaking and respite services to qualifying seniors in our community. The SJOA also applies for Capital Outlay to repair the building and grounds and purchase vehicles which are owned by the City.

- Has there been an **independent** financial audit of the organization this year or in prior years?
Yes X No If YES, please provide name below and a copy of the current audit with your application. If NO, please provide internal/informal audit or financial statements.

Pattillo, Brown & Hill. We received the draft copy, finalized copy will be provided upon receipt.

Submitted By: Crystal Walton

(Typed Name & Signature)

Date: 3-20-24

Received By:

Jammy Jondner

Date: 3/20/24

Tax Exempt Organization Search

Select Database ?

Search All

Search By ?

Organization Name

Search Term ?

Sierra Joint Office on Aging

City

Enter City

State

All States

Country

United States

RESET

SEARCH

[Search Tips](#)

Showing 1-1 results of 1

EIN	Organization Name	City	State	Country	Database
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85-0254134

**SIERRA JOINT
OFFICE ON
AGING INC**
[\[app/eos/details/\]](#)

United States

Determination Letters

Auto-Revocation List

Copies of Returns

Additional information

- [Frequently asked questions \[https://www.irs.gov/charities-non-profits/tax-exempt-organization-search-frequently-asked-questions\]](https://www.irs.gov/charities-non-profits/tax-exempt-organization-search-frequently-asked-questions) - Exempt Organizations Select Check
- [Revocations of 501\(c\)\(3\) Determinations \[https://www.irs.gov/charities-non-profits/charitable-organizations/revocations-of-501c3-determinations\]](https://www.irs.gov/charities-non-profits/charitable-organizations/revocations-of-501c3-determinations)
- [Suspensions Pursuant to Code Section 501\(p\) \[https://www.irs.gov/charities-non-profits/charitable-organizations/suspensions-pursuant-to-code-section-501p\]](https://www.irs.gov/charities-non-profits/charitable-organizations/suspensions-pursuant-to-code-section-501p)
- [Exempt Organizations Business Master File Extract \(EO BMF\) \[https://www.irs.gov/charities-non-profits/exempt-organizations-business-master-file-extract-eo-bmf\]](https://www.irs.gov/charities-non-profits/exempt-organizations-business-master-file-extract-eo-bmf); a list of organizations recognized as exempt by the IRS
- [Tax Exempt Organization Search: Bulk Data Downloads \[https://www.irs.gov/charities-non-profits/tax-exempt-organization-search-bulk-data-downloads\]](https://www.irs.gov/charities-non-profits/tax-exempt-organization-search-bulk-data-downloads)

Home > Tax Exempt Organization Search > Sierra Joint Office On Aging

< Back to Search Results

Sierra Joint Office On Aging
EIN: 85-0254134 | T Or C, NM, United States

> Other Names

Publication 78 Data

Organizations eligible to receive tax-deductible contributions.

On Publication 78 Data List: Yes

Deductibility Code: PC

Copies of Returns (990)

Electronic copies (Images) of Forms 990, 990-E, and 990-B.

> Tax Year 2017 Form 990

> Tax Year 2016 Form 990

Deductibility Code

In general, an individual who itemizes deductions may deduct contributions to most charitable organizations up to 50% (60% for cash contributions) % of his or her adjusted gross income computed without regard to net operating loss carrybacks. Individuals generally may deduct charitable contributions to other organizations up to 30% of their adjusted gross income (computed without regard to net operating loss carrybacks). These limitations (and organizational status) are indicated as follows:

Code	Type of organization and use of contribution.	Deductibility Limitation
PC	A public charity.	50% (60% for cash contributions).
POF	A private operating foundation.	50% (60% for cash contributions).
PF	A private foundation.	30% (generally).
GROUP	Generally, a central organization holding a group exemption letter, whose subordinate units covered by the group exemption are also eligible to receive tax-deductible contributions, even though they are not separately listed.	Depends on various factors.
LODGE	A domestic fraternal society, operating under the lodge system, but only if the contribution is to be used exclusively for charitable purposes.	30%.
TRUST	A charitable organization whose public charity status is determined by the IRS.	Depends on various factors.

[HOME](#)**Search Information** [Home](#)**Entity Details**Business ID#: **1047331**Status: **Active**Entity Name: **SIERRA JOINT OFFICE ON
AGING, INC.**Standing: **Good Standing**DBA Name: **Not Applicable****Entity Type and State of Domicile**Entity Type: **Domestic Nonprofit
Corporation**State of Incorporation: **New Mexico**Benefit Corporation: **No**Statute Law Code: **53-8-1 to 53-8-99****Formation Dates****Reporting Information****Period of Existence and Purpose and Character of Affairs****Outstanding Items****Reports:**

No Pending Reports.

Registered Agent:

No Records Found.

License:

No Records Found.

Contact InformationMailing Address: **360 W. 4th Ave., Truth or Consequences, NM 87901**Principal Place of Business in New
Mexico: **360 W. 4th Ave., Truth or Consequences, NM 87901**Secondary Principal Place of Business in
New Mexico:Principal Office Outside of New Mexico: **Not Applicable**Registered Office in State of
Incorporation:Principal Place of Business In Domestic
State/ Country: **Not Applicable**Principal Office Location in NM: **Not Applicable**

Registered Agent InformationName: **Lisa Mattingly**

Geographical Location Address:

Physical Address: **360 W. 4th Ave., Truth or
Consequences, NM 87901**Mailing Address: **360 W. 4th Ave., Truth or
Consequences, NM 87901**Date of Appointment: **11/18/2019**

Effective Date of Resignation:

Director Information

Title	Name	Address
Director	Juliette Sullivan	%SJOA, 360 W 4th St, Truth or Consequences, NM 87901
Director	Ed Romero	%SJOA, 360 W 4th, Truth or Consequences, NM 87901
Director	Heather Williams	360 W 4th Ave., Truth or Consequences, NM 87901
Director	Kell Took	360 W. 4th Ave., Truth or Consequences, NM 87901
Director	Paul Johnson	360 W. 4th Ave, Truth or Consequences, NM 87901

Officer Information

Title	Name	Address
Chair	Kristie Wilson	360 w 4th St, Truth or Consequences, NM 87901
Co-Chair	Marsha Plitarris	360 W. 4th Ave., Truth or Consequences, NM 87901

Organizer Information**Not Applicable****Incorporator Information**

No Records to View.

Trustee Information**Not Applicable****Filing History****License History**[Back](#)[Entity Name History](#)[Return to Search](#)

**SIERRA JOINT OFFICE ON AGING,
INC.**

Financial Statements

June 30, 2023 and 2022

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**SIERRA JOINT OFFICE ON AGING, INC.
OFFICIAL ROSTER
Years Ended June 30, 2023, and 2022**

Official Roster

Kristle Wilson
Juliet Sullivan
Ed Romero
Marsha Piltteris
Heather Williams
Kell Took
Paul Johnson

Board Chair
Director
Director
Director
Director
Director
Director

Administrative Offices

Crystal Walton

Executive Director

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PATILLO, BROWN & HILL, L.L.P.
5310 Homestead Road, N.E. Suite 100
Albuquerque, New Mexico 87110
505.269.5904 | pbh@pbh.com

Independent Auditor's Report

The Board of Directors
Sierra Joint Office on Aging, Inc.
Truth or Consequences, New Mexico

Report on the Audit of the Financial Statements

Opinions

We have audited the accompanying financial statements of Sierra Joint Office on Aging, Inc. (Organization) a nonprofit organization, which comprise the statements of financial position, as of June 30, 2023 and 2022, and the related statements of activities, functional expenses, and cash flows for the years then ended, and the related notes to the financial statements.

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of the Organization as of June 30, 2023 and 2022, and the changes in its net assets and its cash flows for the years then ended in accordance with accounting principles generally accepted in the United States of America.

Basis for Opinions

We conducted our audit in accordance with auditing standards generally accepted in the United States of America (GAAS) and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of the Organization and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Responsibilities of Management for the Financial Statements

The Organization's management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the Organization's ability to continue as a going concern for one year after the date that the financial statements are available to be issued.

OFFICE LOCATIONS

TEXAS | Waco | Temple | Hillsboro | Houston
NEW MEXICO | Albuquerque



Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinions. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with GAAS, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about the organization's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

Required Supplementary Information

Management has omitted the Management's Discussion and Analysis (the "MD&A") which is required to be presented to supplement the basic financial statements under accounting principles generally accepted in the United States of America. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. Our opinion on the basic financial statements is not affected by this missing information.

Other Reporting Required by *Government Auditing Standards*

In accordance with *Government Auditing Standards*, we have also issued our report dated August 29, 2023 on our consideration of the Organization's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Organization's internal control over financial reporting and compliance.

Pattillo, Brown & Hill, L.L.P.
Albuquerque, New Mexico
February 21, 2024

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**SIERRA JOINT OFFICE ON AGING, INC.
STATEMENTS OF FINANCIAL POSITION
JUNE 30, 2023 and 2022**

ASSETS	2023	2022
Current assets		
Cash and cash equivalents	\$ 712,400	687,739
Accounts receivable	90,244	118,280
Inventory	50,805	31,446
Total current assets	853,449	837,465
Property and equipment		
Leasehold Improvements	11,300	11,300
Equipment and furnishings	86,680	86,680
	97,980	97,980
Less accumulated depreciation	(78,276)	(74,733)
Property and equipment, net	19,704	23,247
Total assets	\$ 873,153	860,712
LIABILITIES AND NET ASSETS		
Current liabilities		
Accounts payable	\$ 3,939	-
Accrued expenses	20,551	23,783
Compensated absences	414	-
Total current liabilities	24,904	23,783
Net assets		
Without donor restrictions	848,249	836,929
With donor restrictions	-	-
Total net assets	848,249	836,929
Total liabilities and net assets	\$ 873,153	860,712

See Notes to Financial Statements

**SIERRA JOINT OFFICE ON AGING, INC.
STATEMENTS OF ACTIVITIES
FOR THE YEAR ENDED JUNE 30, 2023 and 2022**

	2023		
	Without donor restrictions	With donor restrictions	Total
Revenues and Other Support			
Federal pass through funding	\$ 162,806	-	162,806
NISP - Federal	51,131	-	51,131
State funding	752,860	-	752,860
Program revenue	54,723	-	54,723
Local revenue	118,748	-	118,748
Donations	6,985	-	6,985
Fundraising - Gift Shop	335	-	335
Miscellaneous Income	697	-	697
Total support and revenues	1,148,285	-	1,148,285
Expenses			
Program services:			
Programs	960,050	-	960,050
Support services:			
Management and general	176,915	-	176,915
Fundraising	-	-	-
Total expenses	1,136,965	-	1,136,965
Change in net assets	11,320	-	11,320
Net assets at beginning of year	836,929	-	836,929
Net assets at end of year	848,249	-	848,249

See Notes to Financial Statements

**SIERRA JOINT OFFICE ON AGING, INC.
STATEMENTS OF ACTIVITIES (CONTINUED)
FOR THE YEAR ENDED JUNE 30, 2023 and 2022**

	2022		
	Without	With	
	donor restrictions	donor restrictions	Total
Revenues and Other Support			
Federal pass through funding	\$ 224,508	-	224,508
NISP - Federal	51,131	-	51,131
State funding	691,122	-	691,122
Program revenue	49,310	-	49,310
Local revenue	138,997	-	138,997
Donations	5,912	-	5,912
Fundraising - Gift Shop	-	-	-
Miscellaneous Income	3,815	-	3,815
Total support and revenues	1,164,795	-	1,164,795
Expenses			
Program services:			
Programs	887,978	-	887,978
Support services:			
Management and general	163,080	-	163,080
Fundraising	-	-	-
Total expenses	1,051,057	-	1,051,057
Change in net assets	113,738	-	113,738
Net assets at beginning of year	723,191	-	723,191
Net assets at end of year	\$ 836,929	-	836,929

See Notes to Financial Statements

**SIERRA JOINT OFFICE ON AGING, INC.
STATEMENTS OF FUNCTIONAL EXPENSES
FOR THE YEAR ENDED JUNE 30, 2023**

	Managerial and General	Program Services	Fundraising	Total Services
Salaries	\$ 154,688	464,063	-	618,751
Employee Benefits	955	2,865	-	3,820
Payroll Taxes	17,729	53,187	-	70,916
	<u>173,372</u>	<u>520,115</u>	<u>-</u>	<u>693,487</u>
Insurance	-	31,299	-	31,299
Supplies	-	290,480	-	290,480
Vehicles	-	25,654	-	25,654
Telephone	-	9,901	-	9,901
Office expense	-	12,418	-	12,418
Maintenance	-	19,263	-	19,263
Rental Equipment	-	4,176	-	4,176
Postage	-	138	-	138
Education and training	-	1,255	-	1,255
Advertising	-	315	-	315
Travel	-	10,590	-	10,590
Professional fees	-	270	-	270
Miscellaneous expense	-	34,176	-	34,176
Depreciation	3,543	-	-	3,543
Total Expense	<u>\$ 176,915</u>	<u>960,050</u>	<u>-</u>	<u>1,136,965</u>

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See Notes to Financial Statements

**SIERRA JOINT OFFICE ON AGING, INC.
STATEMENTS OF FUNCTIONAL EXPENSES (CONTINUED)
FOR THE YEAR ENDED JUNE 30, 2022**

	Managerial and General	Program Services	Fundraising	Total Services
Salaries	\$ 142,566	427,698	-	570,264
Employee Benefits	541	1,622	-	2,163
Payroll Taxes	16,428	49,283	-	65,711
	<u>159,535</u>	<u>478,604</u>	<u>-</u>	<u>638,138</u>
Insurance	-	25,248	-	25,248
Supplies	-	255,505	-	255,505
Vehicles	-	22,197	-	22,197
Telephone	-	11,533	-	11,533
Office expense	-	24,724	-	24,724
Maintenance	-	10,198	-	10,198
Rental Equipment	-	4,463	-	4,463
Postage	-	236	-	236
Education and training	-	703	-	703
Advertising	-	1,397	-	1,397
Travel	-	11,485	-	11,485
Professional fees	-	12,900	-	12,900
Miscellaneous expense	-	28,785	-	28,785
Depreciation	3,545	-	-	3,545
Total Expense	<u>\$ 163,080</u>	<u>887,978</u>	<u>-</u>	<u>1,051,057</u>

See Notes to Financial Statements

SIERRA JOINT OFFICE ON AGING, INC.
STATEMENTS OF CASH FLOWS
FOR THE YEAR ENDED JUNE 30, 2023 and 2022

	2023	2022
Cash Flows from Operating Activities		
Cash provided by fund sources	\$ 1,156,962	1,147,083
Cash used for salaries and expenses	(696,305)	(661,483)
Cash paid to suppliers	(435,996)	(415,833)
Net cash provided by operating activities	24,661	69,767
Net Increase in Cash for Year	24,661	69,767
Cash, beginning of year	687,739	617,972
Cash, end of year	\$ 712,400	687,739
Reconciliation of changes in net assets to net cash provided by operating activities:		
Changes in net assets	\$ 11,320	113,738
Adjustments to reconcile changes in net assets to net cash		
Depreciation	3,543	3,545
Net noncash adjustment for donated food	(19,359)	(1,645)
(Increase) decrease in Accounts Receivable	28,036	(16,067)
Increase (decrease) in Accounts payable	3,939	(6,459)
Accrued expenses	(3,232)	(23,345)
Compensated absences	414	-
Net cash provided by operating activities	\$ 24,661	69,767

See Notes to Financial Statements

SIERRA JOINT OFFICE ON AGING, INC.
NOTES TO FINANCIAL STATEMENTS
Years Ended June 30, 2023, and 2022

NOTE 1 – NATURE OF BUSINESS

This summary of significant accounting policies of Sierra Joint Office on Aging, Inc. (Organization), is presented to assist in understanding the organization financial statements.

Sierra Joint Office on Aging, Inc. (Organization) operates as a non-profit organization in Truth or Consequences, New Mexico providing services to senior citizens in Sierra County, New Mexico. The purpose of the Organization is to provide transportation, meals and other services to senior citizens who require support in order to maintain their dignity. The Organization has entered into contracts and agreements with state and local governmental units and local non-profit organizations to provide such services.

The Organization operates the following programs:

Title III and Nutritional Services Incentive Programs – a program designed to provide transportation, senior centers, and meals to senior citizens.

Senior Employment Program – a program designed to provide employment to senior citizens in areas that provide services to senior citizens.

Foster Grandparent Program – a program designed to provide meaningful part-time opportunities for low-income elderly persons to render supportive services to children with special needs.

Senior Companion Program – a program designed to provide supportive and person-to-person social services to senior citizens.

Title III-E Respite Program – a program designed to provide in-home respite or facilitate respite care to caregivers of senior citizens that are in need of supervision, such as Alzheimer clients and frail elderly clients.

NOTE 2 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Recently Adopted Accounting Pronouncements

In September of 2020, FASB Issued ASU 2020-07. This update was Issued to improve generally accepted accounting principles (GAAP) by increasing the transparency of contributed nonfinancial assets for not-for-profit (NFP) entities through enhancements to presentation and disclosure. The amendments in this Update improve financial reporting by providing new presentation and disclosure requirements about contributed nonfinancial assets for NFPs, including additional disclosure requirements for recognized contributed services. The Organization has adopted this ASU on a prospective basis, without any adjustments to amounts previously recognized. The adoption did not have a material impact on the financial statements.

The Organization adopted the Financial Accounting Standards Board's Accounting Standards Update (ASU) No 2018-08 – *Not for Profit Entities (Topic 958): Clarifying the Scope and the Accounting Guidance for Contributions Received and Contributions Made*. This update provides a more robust framework for determining whether a transaction should be accounted for as a contribution or an exchange transaction. To accomplish this, the ASU clarifies how a not-for-profit organization determines whether a resource provider is receiving value in return for the resources transferred based on the following criteria:

SIERRA JOINT OFFICE ON AGING, INC.
NOTES TO FINANCIAL STATEMENTS
Years Ended June 30, 2023, and 2022

NOTE 2 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

- A resources provider (including a private foundation, a government Organization, or other) is not synonymous with the general public. The indirect benefit received by the public as a result of the assets transferred is not equivalent to commensurate value received by the resource provider.
- Execution of a resource provider's mission or the positive sentiment from acting as a donor would not constitute commensurate value received by a resource provider for purposes of determining whether a transfer of assets is a contribution or an exchange.

In addition, this ASU also requires an organization to determine whether a contribution is conditional based on whether the agreement includes a barrier that must be overcome or whether a right of return of assets transferred or a right of release of a promisor's obligation to transfer assets. The Organization has adopted the ASU on a prospective basis, without any adjustments to amounts previously recognized. The adoption did not have a material impact on the financial statements, and the Organization's revenue recognition practices were substantially unchanged as a result of applying the ASU's clarifications.

On February 25, 2016, the FASB issued ASU 2016-02, Leases (Topic 842), to increase transparency and comparability among organizations by recognizing lease assets and lease liabilities on the balance sheet and disclosing essential information about leasing transactions. The Organization has adopted this ASU on a prospective basis, without any adjustments. The adoption did not have a material impact on the financial statements.

Basis of Accounting

The accompanying financial statements of Sierra Joint Office on Aging, Inc. have been prepared on the accrual basis of accounting. The following is a general description of significant policies followed by the Organization in accounting for its operations. These significant accounting policies and other notes to the consolidated financial statements are described below to enhance the usefulness of the consolidated financial statements to the reader.

Basis of Presentation

The accompanying financial statements are presented in accordance with U.S. generally accepted accounting principles ("U.S. GAAP"), which require the Organization to report information regarding its financial position and activities according to the following net asset classifications:

Net assets without donor restrictions – Net assets that are not subject to donor-imposed restrictions and may be expended for any purpose in performing the primary objectives of the Organization. These net assets may be used at the discretion of management and the board of directors. All contributions made to the Organization are considered to be received without donor restrictions unless specifically restricted by the donor.

Net assets with donor restrictions – Net assets subject to stipulations imposed by donors, and grantors. Some donor restrictions are temporary in nature; those restrictions will be met by actions of the Organization or by the passage of time. Other donor restrictions are perpetual in nature, whereby the donor has stipulated the funds be maintained in perpetuity.

SIERRA JOINT OFFICE ON AGING, INC.
NOTES TO FINANCIAL STATEMENTS
Years Ended June 30, 2023, and 2022

NOTE 2 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

Use of Estimates

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

Cash and Cash Equivalents

For purposes of the statements of cash flows, the Organization considers all highly liquid investments available for current use with an initial maturity of three months or less to be cash equivalents.

The Organization maintains various deposit accounts in one financial institution. These cash balances are insured by the Federal Deposit Insurance Corporation (FDIC) up to \$250,000. Bank balances exceeded the insured limits of the FDIC during the years ended June 30, 2023, and 2022. The Organization has not experienced any losses in these accounts and believes it is not exposed to any significant credit risk related to the uninsured cash balances.

Accounts Receivable

Receivables consist primarily of grants from state and local governmental units and local non-profit organizations. The Organization considers its accounts receivable to be fully collectable. Accordingly, no allowance for bad debts is maintained, as accounts are written-off when they are determined to be uncollectable. Generally Accepted Accounting Principles of the United States of America require that an allowance for uncollectible accounts be maintained in lieu of the direct charge-off method. However, management has determined that such an allowance would be immaterial with respect to the financial statements taken as a whole.

Inventories

Inventory consists primarily of food products and other supplies, which are stated at cost on a first in first-out basis.

Property and Equipment

Property, equipment, and improvements are stated at cost or fair market value if donated. All assets purchased with a useful life exceeding one year and a cost in excess of \$1,000 are capitalized. Depreciation is computed on a straight-line basis over the estimated useful lives of the assets. The estimated useful life of these assets follows:

<u>Type</u>	<u>Life</u>
Leasehold Improvements	15 years
Equipment, furniture, and fixtures	5-7 years

The Organization reviews long-lived assets to assess recoverability whenever events or changes in circumstances indicate that expected future undiscounted cash flows might not be sufficient to support the carrying amount of an asset. If an asset is determined to be impaired, the loss is measured as the amount by which the carrying value of the asset exceeds its fair value. At this time, no impairment losses have been recorded. Gifts of long-lived assets such as land, buildings, or equipment are reported at fair value at date of donation, as unrestricted support, and are excluded from the excess of revenues over expenses, unless explicit donor stipulations specify how the donated assets must be used.

SIERRA JOINT OFFICE ON AGING, INC.
NOTES TO FINANCIAL STATEMENTS
Years Ended June 30, 2023, and 2022

NOTE 2 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

Gifts of long-lived assets with explicit restrictions that specify how the assets are to be used and gifts of cash or other assets that must be used to acquire long-lived assets are reported as restricted support. Absent explicit donor stipulations about how long those long-lived assets must be maintained, explanations of donor restrictions are reported when the donated or acquired long-lived assets are placed in service.

Accrued Compensated Absences

Personal Time-Off (PTO) with pay is available to eligible employees. Employees in the following employment classification(s) are eligible to earn and use personal leave as described in this policy:

- *Regular full-time employees
- *Regular part-time employees

New employees must complete 90 days of service before becoming eligible for PTO. Only 40 hours of personal leave can be carried over at the end of the fiscal year that ends on June 30. Any hours beyond 40 hours will be lost at the beginning of the fiscal year that starts on July 1. Unused PTO hours will be paid to employees (after completing the 90-day probation) when ending employment at the Sierra Joint Office on Aging, Inc.

For the years ended June 30, 2023 and 2022, \$27,848 and \$0, respectively, have been recorded as payable as of year-end.

Revenue Recognition

Contributions

Contribution revenue is recognized when cash or other assets, or an unconditional promise to give is received. Conditional promises to give – that is, those with a measurable performance or other barrier and a right of return – are not recognized until the conditions upon which they depend have been met. Contributions received are recorded as net assets with or without donor restrictions. Support that is restricted by the donor is reported as an increase in net assets without donor restrictions if the restriction expires in the reporting period in which the support is recognized. All other donor-restricted support is reported as an increase in net assets with donor restrictions, depending on the nature of the restriction.

When a restriction expires (i.e., when the time or purpose of the restriction is accomplished), net assets with donor restrictions are reclassified to net assets without donor restrictions and reported in the statements of activities as "net assets release from restriction."

Grants

Grants are conditioned upon certain performance requirements and/or the incurrence of allowable qualifying expenses. Amounts received prior to incurring qualifying expenditures are reported as refundable advances in the statement of financial position.

Donated Services and Materials

Significant contributions of services are recorded if the services create or enhance nonfinancial assets or require specialized skills. Recognized contributed services are recorded at the fair value of the services on the date of donation. Significant donations of materials are recorded at their fair value on the date of donation.

SIERRA JOINT OFFICE ON AGING, INC.
NOTES TO FINANCIAL STATEMENTS
Years Ended June 30, 2023, and 2022

NOTE 2 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

No amounts have been reflected in the financial statements for donated services. The Organization generally pays for services requiring specific expertise. However, many individuals volunteer their time and perform a variety of tasks that assist the Organization, but these services do not meet the criteria for recognition as contributed services.

Income Taxes

Sierra Joint Office on Aging, Inc. is a private, not-for profit organization, incorporated under the State of New Mexico State Statutes. Sierra Joint Office on Aging, Inc. is exempt from income taxes under Section 501(c)(3) of the U.S. Internal Revenue Code and, therefore, has made no provision for federal income taxes in the accompanying financial statements. It is also exempt from state franchise tax and income tax.

The Organization's form 990, "Return of Organization Exempt from Income Tax", for the years ended June 30, 2023, 2022 and 2021 are subject to IRS examination, generally for three years after they were filed.

The Organization adopted accounting requirements that prescribe when to recognize and how to measure the financial statement effects of income tax positions taken or expected to be taken on its income tax returns, including the position that the Organization continues to qualify to be treated as a tax-exempt Organization for both federal and state income tax purposes. These rules require management to evaluate the likelihood that, upon examination by relevant taxing jurisdictions, those income tax positions would be sustained.

Management of the Organization believes its activities allow it to continue to be classified as an Organization exempt from income tax under Section 501(c)(3) of the Internal Revenue Code and believes there are no activities subject to unrelated business income tax. Based on that evaluation, if it were more than 50% probable that a material amount of income tax would be imposed at the entity level upon examination by the relevant taxing authorities, a liability would be recognized in the accompanying statement of financial position along with any interest and penalties that would result from that assessment. If the Organization has unrelated business income, the federal Exempt Organization Business Income Tax Returns (Form 990T) would be required and subject to examination by the Internal Revenue Service for three years after they were filed. Should any penalties and interest be incurred, they would be recognized as management and general expenses.

Based on the results of management's evaluation, these requirements did not have a material effect on the Organization's financial statements. Consequently, no liability is recognized in the accompanying statements of financial position for uncertain income tax positions.

The Organization files federal Form 990 with the Internal Revenue Service and copies of Form 990 with states in which the Organization is registered, as required. The statute of limitations for examination of the Organization's returns expires three years from the due date of the return or the date filed, whichever is later. The Organization's returns for the years ended June 30, 2020, through 2022, are still open for examination and management anticipates the statute of limitations for the return for the year ended June 30, 2023, will expire in December 2026.

SIERRA JOINT OFFICE ON AGING, INC.
NOTES TO FINANCIAL STATEMENTS
Years Ended June 30, 2023, and 2022

NOTE 2 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

Advertising Costs

Advertising costs are expensed as incurred. For the period ended June 30, 2023, and 2022, the Organization recorded \$315 and \$1,397 respectively in advertising expense.

Functional Allocation of Expenses

The costs of providing the various programs and other activities have been summarized on a functional basis in the statement of activities. Certain costs have been allocated to programs based on the allowable program's administrative purpose, not the allocable benefit of that cost to the program served.

The financial statements report certain other categories of expenses that are attributable to more than one program or support function. The expenses include salaries and benefits which are allocated based on job classification and management and general tasks. Expenses associated with occupying and maintaining facilities have been allocated to the respective functional area based on the number of employees. Other costs are classified in each functional category based on the underlying purpose of each transaction.

Budgets

Budgets for each federal project are prepared by management and approved by the Board of Directors. These budgets are prepared on the cash basis of accounting.

Accounts Receivable

The Organization considers its accounts receivable to be fully collectable. Accordingly, no allowance for bad debts is maintained, as accounts are written off when they are determined to be uncollectible. Generally Accepted Accounting Principles of the United States of America require that an allowance for uncollectible accounts be maintained in lieu of the direct charge-off method. However, in this case, management has determined that such an allowance would be immaterial with respect to the financial statements taken as a whole.

NOTE 3 – CASH, RESTRICTED CASH, AND CASH EQUIVALENTS

Cash and cash equivalents consist of the following:

	<u>6/30/2023</u>	<u>6/30/2022</u>
Demand deposits	\$ 707,829	\$ 683,623
Petty cash	100	100
Certificates of deposit	<u>4,471</u>	<u>4,016</u>
Total	\$ <u>712,400</u>	\$ <u>687,739</u>

The Organization maintains depository accounts with various financial institutions insured by the Federal Deposit Insurance Corporation. Balances in these accounts may at times exceed federally insured limits. The Organization has not experienced any losses on such accounts, and management believes it is not exposed to significant credit risk from these accounts.

SIERRA JOINT OFFICE ON AGING, INC.
NOTES TO FINANCIAL STATEMENTS
Years Ended June 30, 2023, and 2022

NOTE 4 – DUE FROM/TO GOVERNMENTAL ENTITIES

The amounts receivable consists of the following:

<u>Receivables:</u>	<u>6/30/2023</u>	<u>6/30/2022</u>
Title III - State of New Mexico	\$ 75,869	\$ 92,280
Title III – City of Elephant Butte	1,250	1,250
Title III – County of Sierra	12,625	12,500
Title III – City of Truth or Consequences	-	11,750
Title III – Village of Williamsburg	500	500
Total	<u>\$ 90,244</u>	<u>\$ 118,280</u>

NOTE 5 – PROPERTY AND EQUIPMENT

A summary of changes in property and equipment and accumulated depreciation as of June 30, 2023, follows:

	Balance June 30, 2022	Additions	Deletions	Balance June 30, 2023
Leasehold Improvements	\$ 11,300	-	-	11,300
Equipment and furnishings	86,680	-	-	86,680
Total property & equip.	97,980	-	-	97,980
Less:				
Accumulated amortization	(11,300)	-	-	(11,300)
Accumulated depreciation	(68,433)	(3,543)	-	(66,976)
	<u>(74,733)</u>	<u>(3,543)</u>	<u>-</u>	<u>(78,276)</u>
Net property & equip	<u>\$ 23,247</u>	<u>(3,543)</u>	<u>-</u>	<u>19,704</u>

Depreciation expenses for the year ended June 30, 2023, and 2022 were \$3,543 and \$3,545, respectively.

NOTE 6 – RETIREMENT PLAN

The Organization adopted a 405(b)-retirement plan, which was effective July 1, 1995. The Organization matches employee elective deferrals up to ten percent of an employee's compensation, dollar for dollar. Total employer matching contributions for the years ended June 30, 2023, was \$3,820 and 2022 was \$2,163.

NOTE 7 – ECONOMIC DEPENDENCY

The Organization received approximately 89 percent and 87 percent of its revenues from federal and state contracts, grants, state, and local sources for the years ending June 30, 2023, and 2022, respectively.

SIERRA JOINT OFFICE ON AGING, INC.
NOTES TO FINANCIAL STATEMENTS
Years Ended June 30, 2023, and 2022

NOTE 8 – CONTINGENCIES AND COMMITMENTS

Grants

The Organization receives financial assistance from state sources in the form of grants. The disbursements of the funds received are generally limited to specific compliance requirements as specified in the grant agreement. The state agencies reserve the right to review the scope of the audit and conduct a follow-up review if deemed necessary. Any disallowed claims resulting from such audits could become a liability of the Organization. The Organization, however, believes that liabilities resulting from disallowed claims, if any, will not have a material effect on the financial position.

NOTE 9 – LIQUIDITY AND AVAILABILITY OF FINANCIAL ASSETS

Sierra Joint Office on Aging, Inc. strives to maintain liquid financial assets sufficient to cover 90 days of general expenditures. The following table reflects the organizations financial assets as of June 30, 2023, and 2022:

Financial assets, at year end	6/30/2023	6/30/2022
Cash and cash equivalents	\$ 712,400	\$ 687,739
Accounts receivable	90,244	118,280
Financial assets available to meet cash needs for general expenditures for one year	\$ 802,644	\$ 806,019

NOTE 10 – SUBSEQUENT EVENTS

As of February 21, 2024 (date the financial statements were available to be issued), the Organization has evaluated events and transactions occurring subsequent to June 30, 2023. Management believes that there are no material subsequent events that have arisen that would require accrual or disclosure.

NOTE 11 – UNRELATED BUSINESS INCOME

The Organization conducts activities that generate unrelated business income. Sierra Joint Office on Aging, Inc. has a thrift shop that sells donated items to the public and no federal tax resulted from the activities for the years ending June 30, 2023, and 2022, respectively. All items sold by the thrift shop are donated from citizens of the community. There are no purchased items acquired to be sold. The net proceeds are exempt from unrelated business taxable income.

NOTE 12 – LITIGATION

Through the ordinary course of its operations, the Organization has not been the subject to any claims and litigation. As of June 30, 2023, the Organization is not aware of any pending litigation which would have a material adverse effect on the Organization.

SIERRA JOINT OFFICE ON AGING, INC.
NOTES TO FINANCIAL STATEMENTS
Years Ended June 30, 2023, and 2022

NOTE 13 – OPERATING AND USE AGREEMENT

On April 16, 2023, the Organization (Service Provider) entered into an agreement with the City of Truth or Consequences (Local Government) to provide services to the Local in return for use of Government-owned facility and 12 Local Government-owned vehicles. The Organization will provide the following services to Older Americans: 40,000 congregate meals, 38,800 Home Delivered Meals, 16,000 Transportation units, 1,200 Assisted Transportation units, 11,859 Homemaking units, and 864 Respite units on an annual basis. In regard to vehicles, the minimum value of the Services provided by the Service Provider annually under this Agreement shall be the equivalent of the fair market lease value for a similar vehicle or equipment based on the current Leased Cars, and Truck Index, Consumer Price Index – Urban, or other appropriate economic indicator as agreed to by the Parties. This operating and use agreement will be reviewed and renewed annually for up to eight years.

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SUPPLEMENTARY INFORMATION

SIERRA JOINT OFFICE ON AGING, INC.
TITLE III PROGRAM
STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN
FUND BALANCES-BUDGET (NON-GAAP BUDGETARY BASIS) AND ACTUAL
FOR THE YEAR ENDED JUNE 30, 2023

	Budgeted Amounts		Actual Amounts	Variance Favorable (Negative)
	Original	Final		
Revenues				
Federal pass through funding	\$ 83,605	83,605	76,175	(7,430)
State funding	676,010	676,010	669,049	(6,961)
Program revenue	44,200	44,200	54,724	10,524
Local revenue	92,500	92,500	50,743	(41,757)
Fundraising	6,000	6,000	-	(6,000)
Total revenues	\$ 902,315	902,315	850,691	(45,624)
Expenditures				
Salaries	663,491	663,491	524,900	138,591
Payroll taxes and benefits	80,906	80,906	65,567	15,339
Travel	3,950	3,950	9,072	(5,122)
Vehicle	29,000	29,000	36,201	(7,201)
Supplies	94,926	94,926	188,641	(93,715)
Maintenance	10,750	10,750	13,244	(2,494)
Rents	3,542	3,542	4,175	(633)
Insurance	4,000	4,000	24,706	(20,706)
Contract services	4,000	4,000	271	3,729
Other	7,750	7,750	12,565	(4,815)
Total expenditures	\$ 902,315	902,315	879,342	22,973
Excess (deficiency) of revenues over expenditures	\$ -	-	(28,651)	(28,651)

See Notes to Financial Statements

**SIERRA JOINT OFFICE ON AGING, INC.
SENIOR EMPLOYMENT PROGRAM
STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN
FUND BALANCES-BUDGET (NON-GAAP BUDGETARY BASIS) AND ACTUAL
FOR THE YEAR ENDED JUNE 30, 2023**

	<u>Budgeted Amounts</u>		<u>Actual Amounts</u>	<u>Variance Favorable (Negative)</u>
	<u>Original</u>	<u>Final</u>		
Revenues				
State funding	\$ 25,567	25,567	25,567	-
<i>Total revenues</i>	<i>\$ 25,567</i>	<i>25,567</i>	<i>25,567</i>	<i>-</i>
Expenditures				
Salaries	23,273	23,273	23,273	-
Payroll taxes and benefits	2,294	2,294	2,294	-
<i>Total expenditures</i>	<i>\$ 25,567</i>	<i>25,567</i>	<i>25,567</i>	<i>-</i>
<i>Excess (deficiency) of revenues over expenditures</i>	<i>\$ -</i>	<i>-</i>	<i>-</i>	<i>-</i>

DRAFT

**SIERRA JOINT OFFICE ON AGING, INC.
SENIOR COMPANION PROGRAM
STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN
FUND BALANCES-BUDGET (NON-GAAP BUDGETARY BASIS) AND ACTUAL
FOR THE YEAR ENDED JUNE 30, 2023**

	<u>Budgeted Amounts</u>		<u>Actual Amounts</u>	<u>Variance Favorable (Negative)</u>
	<u>Original</u>	<u>Final</u>		
Revenues				
State funding	\$ 46,350	46,350	36,194	(10,156)
<i>Total revenues</i>	<i>\$ 46,350</i>	<i>46,350</i>	<i>36,194</i>	<i>(10,156)</i>
Expenditures				
Salaries	16,432	16,432	16,432	-
Payroll taxes and benefits	1,866	1,866	1,683	183
Travel	972	972	972	-
Supplies	156	156	196	(40)
Insurance	171	171	171	-
Other	16,805	16,805	16,781	24
<i>Total expenditures</i>	<i>\$ 36,402</i>	<i>36,402</i>	<i>36,235</i>	<i>168</i>
<i>Excess (deficiency) of revenues over expenditures</i>	<i>\$ 9,948</i>	<i>9,948</i>	<i>(41)</i>	<i>(9,988)</i>

**SIERRA JOINT OFFICE ON AGING, INC.
FOSTER GRANDPARENT PROGRAM
STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN
FUND BALANCES-BUDGET (NON-GAAP BUDGETARY BASIS) AND ACTUAL
FOR THE YEAR ENDED JUNE 30, 2023**

	<u>Budgeted Amounts</u>		<u>Actual Amounts</u>	<u>Variance Favorable (Negative)</u>
	<u>Original</u>	<u>Final</u>		
Revenues				
State funding	\$ 42,469	42,469	22,052	(20,417)
<i>Total revenues</i>	<i>\$ 42,469</i>	<i>42,469</i>	<i>22,052</i>	<i>(20,417)</i>
Expenditures				
Salaries	16,432	16,432	16,432	-
Payroll taxes and benefits	1,683	1,683	1,683	-
Travel	739	739	470	269
Supplies	241	241	241	-
Insurance	171	171	171	-
Other	3,174	3,174	3,063	111
<i>Total expenditures</i>	<i>\$ 22,440</i>	<i>22,440</i>	<i>22,060</i>	<i>380</i>
<i>Excess (deficiency) of revenues over expenditures</i>	<i>\$ 20,029</i>	<i>20,029</i>	<i>(8)</i>	<i>(20,037)</i>



PATILLO, BROWN & HILL, L.L.P.
5310 Hornshead Road N.E. Suite 100 B
Albuquerque, New Mexico 87110
505.266.5504 | pbh@pbh.com

**REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON
COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL
STATEMENTS PERFORMED IN ACCORDANCE
WITH GOVERNMENT AUDITING STANDARDS**

The Board of Directors
Sierra Joint Office on Aging, Inc.
Truth or Consequences, New Mexico

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* Issued by the Comptroller General of the United States, the financial statements of the Sierra Joint Office on Aging, Inc. (Organization), which comprise the statement of financial position, as of June 30, 2023 and 2022, and the related statements of activities, functional expenses, and cash flows for the year then ended, and the related notes to the financial statements, and have issued our report thereon February 2, 2024.

Report on Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered the Organization's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Organization's internal control. Accordingly, we do not express an opinion on the effectiveness of the Organization's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A material weakness is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented or detected and corrected on a timely basis. A significant deficiency is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over financial reporting was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over financial reporting that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control over financial reporting that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

OFFICE LOCATIONS

TEXAS | Waco | Temple | Hillsboro | Houston
NEW MEXICO | Albuquerque



Report on Compliance and Other Matters

As part of obtaining reasonable assurance about whether the Organization's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Organization's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Patillo, Brown & Hill, LLP
Albuquerque, New Mexico
February 21, 2024

DRAFT

**SIERRA JOINT OFFICE ON AGING, INC.
SCHEDULE OF FINDINGS AND QUESTIONED COSTS
JUNE 30, 2023**

SECTION I – SUMMARY OF AUDITOR’S RESULTS

Financial Statements

Type of Auditor’s report Issued:	<u>Unmodified</u>
Internal control over financial reporting: Material Weakness reported?	None
Significant deficiencies reported not considered to be material weaknesses?	None reported
Noncompliance material to financial statements noted?	None

SECTION II – FINDINGS – FINANCIAL STATEMENT AUDIT

None

SECTION III – SUMMARY OF PRIOR YEAR FINDINGS

None

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CITY OF TRUTH OR CONSEQUENCES**2024/2025 SUB-RECIPIENT GRANT APPLICANTS****DEADLINE: 03/29/24**

NAME OF ORGANIZATION General Fund(GL #101-1000-60725)	Nonprofit Status	FY 23/24 AMOUNT	AMOUNT REQUESTED	AMOUNT APPROVED	IN-KIND UTILITIES	TOTAL FROM CITY
Companion Animal Action Team (CAAT)	Y	\$1,000.00	\$1,500.00			\$0.00
Domestic Abuse Intervention Center (DAIC)	Y	\$2,000.00	\$2,000.00			\$0.00
Matthew 25 Food Pantry	Y	\$5,000.00	\$6,850.00			\$0.00
Sierra Co. Historical Society (Geronimo Springs Museum)	Y	\$5,000.00	\$5,000.00			
Sierra Joint Office on Aging (In-kind utilities amt. is for 2016)	Y	\$35,000.00	\$35,000.00			\$0.00
The Club of Sierra County	Y	\$5,000.00	\$10,000.00			\$0.00
The Olive Tree	Y	N/A	\$5,000.00			\$0.00
						\$0.00
						\$0.00
TOTALS		\$53,000.00	\$65,350.00	\$0.00	\$0.00	\$0.00



CITY OF TRUTH OR CONSEQUENCES

AGENDA REQUEST FORM

MEETING DATE: April 10, 2024

Agenda Item #:
H.9

SUBJECT: FY 24/25 Sub-Recipient Grant Application for Matthew 25 Food Pantry

DEPARTMENT: City Manager's Office

DATE SUBMITTED: April 2, 2024

SUBMITTED BY: Tammy Gardner

WHO WILL PRESENT THE ITEM: City Manager Gonzales

Summary/Background:

Non-profit organizations submit annual sub-recipient applications requesting funding from the City's General Fund and the City's portion of Lodger's Tax. Matthew 25 is requesting \$6,850.00.

Recommendation:

[Click here to enter text.](#)

Attachments:

- Matthew 25 Application
- [Click here to enter text.](#)

Fiscal Impact (Finance): Yes

\$6,850.00

Legal Review (City Attorney): Yes

[Click here to enter text.](#)

Approved For Submittal By: ☒ Department Director

Reviewed by: ☐ City Clerk ☐ Finance ☐ Legal ☐ Other: [Click here to enter text.](#)

Final Approval: ☐ City Manager

CITY CLERK'S USE ONLY - COMMISSION ACTION TAKEN

Resolution No. [Click here to enter text.](#) Ordinance No. [Click here to enter text.](#)

Continued To: [Click here to enter a date.](#) Referred To: [Click here to enter text.](#)

☐ Approved ☐ Denied ☐ Other: [Click here to enter text.](#)

File Name: CC agendas 4-10-24



City of Truth or Consequences

505 Sims Street

Truth or Consequences, New Mexico 87901

Phone: (575) 894-6673 Fax: (575) 894-0363

RECEIVED MAR 28 2024

SUBRECIPIENT GRANT APPLICATION

FY: 2024/2025

DUE DATE: 03/29/2024 @ 12:00pm

BUDGET EVALUATION

The City has funded local organizations in the past; however, funding is scarce and the City usually receives more requests for funds than are available. Therefore, please note that your answers to these questions will have a direct bearing on how much, if any, funding will be allocated to your organization.

REQUIREMENTS

Organization's previous year's audit report or internal/informal financial statement is required. Please include with application. Proof of nonprofit status from Internal Revenue Service and the Office of the Secretary of State must accompany application. Application requires signature of authorized representative. Application must be submitted by the due date referenced above.

(Attach a separate sheet to this form if you need additional space for your answers.)

Please see APPENDIX A and APPENDIX A-1 for all required accompaniments from Matthew 25.

GENERAL INFORMATION

- Name of Organization: Matthew 25 Food Pantry, Inc.
 - Is the organization registered as a non-profit? Yes X No
 - Non-Profit Corporation Commission Authority Number: 4706200
 - Employer Identification Number (EIN#): 46-2187947
 - Contact Person Laura Ploughe Phone No. 480/267-3535
 - Mailing Address: PO Box 3722, Truth or Consequences, NM 87901
 - Physical Address: 405 Austin Street, Truth or Consequences, NM 87901
- E-Mail: torcmatthew25foodpantry@gmail.com

FUTURE FUNDING REQUEST

- Amount of funding requested for FY 2024/2025: \$6,850.00
- Detailed accounting of how proposed funding is to be spent in FY 2024/2025:
Matthew 25's goal is to cover 50% of our major fixed expenses (totaling \$18,700) through grants. Across the board our costs increased and grants are only covering 28% of budget. Our rent, utilities and insurance fixed cost total is \$18,700. Last year our fixed costs were \$16,200. With this \$6,850 along with a Sierra County grant of \$2,500, then 50% of our costs are covered. And statistically, this \$6,850 grant is not even equal to \$1 per individual we serve per year at 7,000 people.

- State how the residents or businesses of Truth or Consequences will be benefited by the funding allotted to your organization in FY 2024/2025.

Matthew 25 has provided food to underprivileged and impoverished in Sierra County for over 15 years. Sierra

County's population income is under poverty level and has a high percentage of Seniors on fixed incomes.

Matthew 25 statistics show 40-47% of our participation is exactly that - Seniors. Food over medical costs should never need to be a decision. And food over utilities, or not having a nutritious meal for any family is not acceptable.

In the last 9 months, Matthew 25 has fed over 3,550 households totaling over 7,000 total in fed people, some who need food weekly while others participate occasionally, each receiving 40 pounds of food. No one is turned away.

- Explain if the City's funding of your organization will be used to leverage other funding from other sources.

Matthew 25 looks for opportunities to increase grant monies through many sources. Leveraging this funding is not an intent to obtain other grants. In fact, the Sierra County grant is a multi-year contract award which began FY22-23.

This grant will not be used as a matching grant request either. As Matthew 25 participates in grants or fundraisers through Southern New Mexico Giving Day, Network for Good, Walmart SparkGood, United Way of Southern NM Community Impact Fund, or others, the detailed accounting of how this funding will be spent in 2024/2025 remains.

A new award of \$4,500 will soon be recognized in FY23/24 Q4 totals and will cover the deficit for getting only enough grants from the City and from Sierra County to cover the FY23/24 deficits we may have otherwise seen.

- Do you have plans for conducting an independent financial audit of your organization in the coming year? Yes ☐ No ☒ If yes, who will be the independent public accountant?

HISTORICAL INFORMATION

- Amount of current (2023/2024) year's funding: \$5,000.00

- Detailed account of how the current year's funds have been spent:

The City grant of \$5,000 along with the Sierra County grant of \$2,500 currently covers only 28% of all costs. Rent and utilities make up 70% of all fixed costs while insurance is 6%, totaling 76% of our budget. Matthew 25 also participates in the Bullocks Cash for Clubs receipt program, as well as as accepts aluminum cans for recycling that provides other insignificant revenue streams of only 4%. Therefore, our community monetary contributions must then cover nearly 68% of our operating costs to be able to provide services back to others in need. Through efforts of fundraising another \$2,380 was raised to offset our need to cover FY23/24 expenditures over \$7,500. Southern NM Giving day netted \$1,480 while TorC Brewery and Galactic digs netted near \$900 in fundraising for Matthew 25.

- Explain if the City's funding of your organization was used to leverage other funding from other sources. If so, how:

Matthew 25 looks for opportunities to increase grant monies through many sources. Leveraging this funding is not an intent to obtain other grants. In fact, the Sierra County grant is a multi-year contract award.

This grant will not be used as a matching grant request either. As Matthew 25 participates in grants or fundraisers through Southern New Mexico Giving Day, Network for Good, Walmart SparkGood, United Way of Southern NM

Community Impact Fund, or others, the detailed accounting of how this funding will be spent in 2024/2025 remains.

In FY23/24 the City grant of \$5,000 was not leveraged for other funding from any source other than to be used to.

be combined with the \$2,500 from Sierra County for only 28% of our expenditures.

- State how the residents or businesses of Truth or Consequences benefited by the funding allotted to your organization this current year (2023/2024):

In the last 9 months, Matthew 25 has fed over 3,550 households totaling over 7,000 total in fed people, some who need food weekly while others participate occasionally, each receiving 40 pounds of food. No one is turned away.

In FY23/24 the City grant of \$5,000 was used to continue to remain a stable in the Downtown corridor in our current location at 405 Austin by using it for our fixed costs of rent, utilities, and property insurance. Had we not executed a lease at that location, or been able to pay for utilities or insurance, other costs for moving and building improvements, lost produce, or other costs, AND the loss of participation during the move or due to reasons of convenience or confusion may have resulted.

- Has there been an **independent** financial audit of the organization this year or in prior years?

Yes ☐ No ☒

If YES, please provide name below and a copy of the current audit with your application. If NO, please provide internal/informal audit or financial statements.

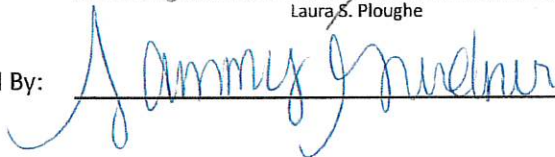
Submitted By:


Laura S. Ploughe

Date:

3-28-2024

Received By:



Date:

3/28/24

APPENDIX A

[File](#) [Pay](#) [Refunds](#) [Credits & Deductions](#) [Forms & Instructions](#)

Search 

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Matthew 25 Food Pantry Inc.

EIN: 46-2187947 | T Or C, New Mexico, United States

Other Names

MATTHEW 25 FOOD PANTRY INC

Matthew 25 Food Pantry

Publication 78 Data

Organizations eligible to receive tax-deductible charitable contributions. Users may rely on this list in determining deductibility of their contributions.

On Publication 78 Data List: Yes

Deductibility Code: PC 

Determination Letter

A favorable determination letter is issued by the IRS if an organization meets the requirements for tax-exempt status under the Code section the organization applied.

Final Letter(s)

- [FinalLetter_46-2187947_MATTHEW25FOODPANTRYINC_09042013_01.tif](#)
- [FinalLetter_46-2187947_MATTHEW25FOODPANTRYINC_09042013_02.tif](#)

Form 990-N (e-Postcard)

Organizations who have filed a 990-N (e-Postcard) annual electronic notice. Most small organizations that receive less than \$50,000 fall into this category.

✓ Tax Year 2023 Form 990-N (e-Postcard)

✓ Tax Year 2022 Form 990-N (e-Postcard)

✓ Tax Year 2021 Form 990-N (e-Postcard)

Matthew 25 Food Pantry Inc.

EIN: 46-2187947 | T Or C, New Mexico, United States

Other Names

MATTHEW 25 FOOD PANTRY INC

Matthew 25 Food Pantry

Publication 78 Data

Organizations eligible to receive tax

On Publication 78 Data List: Yes

Deductibility Code: PC 

Determination Letter

A favorable determination letter is

Final Letter(s)

- FinalLetter 46-2187947 MATTH
- FinalLetter 46-2187947 MATTH

Deductibility Code

In general, an individual who itemizes deductions may deduct contributions to most charitable organizations up to 50% (60% for cash contributions) of his or her adjusted gross income computed without regard to net operating loss carrybacks. Individuals generally may deduct charitable contributions to other organizations up to 30% of their adjusted gross income (computed without regard to net operating loss carrybacks). These limitations (and organizational status) are indicated as follows:

Code	Type of organization and use of contribution.	Deductibility Limitation
PC	A public charity.	50% (60% for cash contributions)
POF	A private operating foundation.	50% (60% for cash contributions)
PF	A private foundation.	30% (generally)
GROUP	Generally, a central organization holding a group exemption letter, whose subordinate units covered by the group exemption are also eligible to receive	Depends on various factors.



Corporations and Business Services
New Mexico Secretary of State

Search Information

Entity Details

Business ID# 4706200

Status Active

Entity Name MATTHEW 25 FOOD PANTRY, INC.

Standing Good Standing

DBA Name Not Applicable

Entity Type and State of Domicile

Entity Type Domestic Nonprofit Corporation

State of Incorporation New Mexico

Benefit Corporation No

Statute Law Code 53-0-1 to 53-0-99

Formation Dates

Reporting Information

Period of Existence and Purpose and Character of Affairs

Outstanding Items

Reports:

Fiscal year End Date	Report Due Date	Extended Report Due Date	Reporting Year	Filing Fee	Penalty	Total
12/31/2023	05/15/2024		2024	\$10	\$0	\$10

Total No. of Records: 1 Page 1 of 1

Registered Agent:

No Records Found

License:

No Records Found

Contact Information

Mailing Address: PO Box 3722, Truth or Consequences, NM 87901
Principal Place of Business in New Mexico: 405 AUSTIN AVE, Truth or Consequences, NM 87901

APPENDIX A

APPENDIX A-1

Matthew 25 Food Pantry 2023-2024 Detailed Balance Sheet

APPENDIX A-1													2023	2023	2023		2022	2022				
													current Actuals % of budget	Monthly Avg	Current Year Adjusted (mid Year) Budget	% of Budget	Previous Year Actuals	Previous Year Budget				
Matthew 25 Food Pantry 2023-2024 Detailed Balance Sheet																						
	July 23	Aug 23	Sept 23	Oct 23	Nov 23	Dec 23	Jan 24	Feb 24	March 24	April 24	May 24	June 24										
Revenue																						
Contributions	\$875.00	\$1,349.00	\$2,006.00	\$1,575.00	\$2,703.00	\$3,327.00	\$1,390.00	\$1,190.00	\$1,040.00				86%	\$15,455.00	\$1,717.22	\$18,000.00	68%	\$13,358.00	\$22,800.00			
Grant Income				\$1,250.00			\$1,250.00	\$5.00	\$2,500.00				67%	\$5,005.00	\$1,501.00	\$7,500.00	28%	\$5,036.64	\$7,500.00			
Bullock's Receipts			\$198.97				\$120.11		\$290.31				61%	\$609.39	\$50.78	\$1,000.00	4%	\$837.76	\$800.00			
Reimbursements			\$0.20	\$200.00										\$200.20	\$16.68			\$0.00				
Miscellaneous				\$120.00										\$120.00	\$10.00			\$0.00	\$400.00			
Revenue Total																						
Expense																						
Food		\$192.65		\$181.53	134.48	\$439.92	\$304.00		\$11.25				42%	\$1,263.83	\$210.64	\$3,000.00	11%	\$3,816.47	\$16,200.00			
Rent	\$1,200.00		\$600.00	\$600.00		\$1,200.00	\$1,200.00		\$600.00				64%	\$5,400.00	\$900.00	\$8,400.00	32%	\$8,400.00	\$8,400.00			
Utilities	\$881.01	\$1,432.70	\$1,734.36	\$804.45	\$859.05	\$690.56	\$472.73	\$633.02	\$596.26				81%	\$8,104.14	\$900.46	\$10,000.00	38%	\$7,183.53	\$6,200.00			
Insurance	\$1,454.00												97%	\$1,454.00	\$121.17	\$1,500.00	6%	\$1,235.00	\$1,400.00			
Professional Services (Pest cntrl, cleaners, Accounting, Legal, Ads,	\$405.15	\$333.45		\$1,542.92	39.06	\$254.95	\$39.06						87%	\$2,614.59	\$435.77	\$3,000.00	11%	\$117.18	\$500.00			
Miscellaneous									\$110.54				55%	\$110.54	\$110.54	\$200.00	1%	\$317.34	\$150.00			
Reimbursements			\$0.20	\$200.00										\$200.20								
Transfer to Invest																						
Expense Total																						
Net Income																						
Rev Month Balance																						
Grand Total																						
Investment Income (Edward Jones)																						
#829						July - Dec 2023			Jan-March 2024													
#698						\$10,642.05			\$9,589.60													
#797						\$462.46			\$225.40													
#803						\$4,554.17			\$3,138.17													
						\$3,771.94			\$4,962.26													
						\$19,430.62			\$17,915.43													

APPENDIX B

Matthew 25 Food Pantry Profit & Loss	
July - March (Q3)	
Income	
Contributions	\$15,455.00
Grant Income	\$7,505.00
Misc Other	\$609.39
Misc	\$120.00
<u>Business Operations Income Total</u>	<u>\$23,689.39</u>
Investment Income	\$37,346.05
<u>Investment Income Total</u>	<u>\$37,466.05</u>
TOTAL INCOME	\$61,035.44
Expenses	
Business Operating: Rent,	
Insurance	\$6,854.00
Utilities	\$8,104.14
Professional Services:	
(Pest cntrl, cleaners, Accounting,	
Legal, Ads,	
Facilities-HVAC/Locks)	\$2,614.59
Food	\$1,263.83
Misc	\$110.54
<u>Business Operations Expense Total</u>	<u>\$18,947.10</u>
Transfers out	0
Investment Loss	0
<u>Investment Income Loss Total</u>	<u>0</u>
TOTAL EXPENSE/LOSS	\$18,947.10
NET	\$42,088.34

APPENDIX C

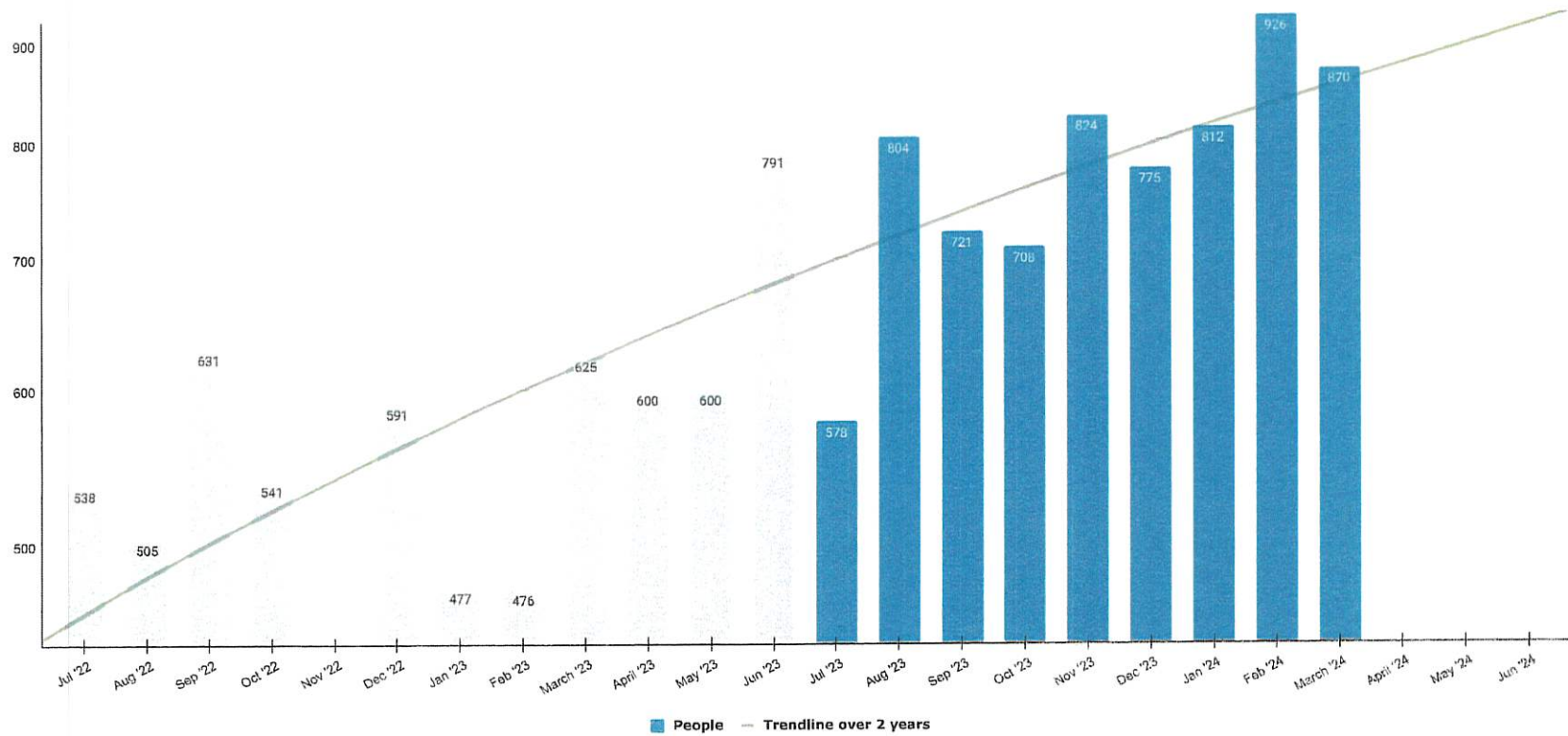
FY 2023 and 2024

Matthew 25 Household participation statistics

Matthew 25 Participant Household Summary						Matthew 25 Participant Household Detailed Breakdown												
Fiscal Year July - June						Actual	% of total	Actual	% of total	Actual	% of total	Actual	% of total					
		People	% increase/ decrease annual	% increase/ decrease monthly	Households									Avg People		Avg Households		
						Seniors	Adults	Children under 5	Children 5-18									
FY 23	Jul '22	538		-	260	229	42.6%	171	31.8%	26	4.8%	112	20.8%	Qtr 1	Annual	Annual		
FY 23	Aug '22	505		-6.1%	236	189	37.4%	177	35.0%	29	5.7%	110	21.8%					
FY 23	Sep '22	631		25.0%	301	236	37.4%	228	36.1%	50	7.9%	117	18.5%	558				
FY 23	Oct '22	541		-14.3%	277	239	44.2%	188	34.8%	23	4.3%	91	16.8%	Qtr 2				
FY 23	Nov '22	447		-17.4%	229	204	45.6%	155	34.7%	21	4.7%	67	15.0%					
FY 23	Dec '22	591		32.2%	294	242	40.9%	212	35.9%	28	4.7%	109	18.4%	526				
FY 23	Jan '23	477		-19.3%	240	192	40.3%	169	35.4%	22	4.6%	94	19.7%	Qtr 3				
FY 23	Feb '23	476		-0.2%	238	196	41.2%	172	36.1%	24	5.0%	84	17.6%					
FY 23	March '23	625		31.3%	338	262	41.9%	259	41.4%	16	2.6%	88	14.1%	526				
FY 23	April '23	600		-4.0%	308	231	38.5%	239	39.8%	31	5.2%	99	16.5%	Qtr 4				
FY 23	May '23	600		0.0%	315	245	40.8%	243	40.5%	22	3.7%	90	15.0%					
FY 23	Jun '23	791		31.8%	405	305	38.6%	305	38.6%	38	4.8%	143	18.1%	664	569	287		
FY 24	Jul '23	578	7.4%	-26.9%	297	276	47.8%	181	31.3%	42	7.3%	79	13.7%	Qtr 1	Annual			
FY 24	Aug '23	804	59.2%	39.1%	415	359	44.7%	277	34.5%	51	6.3%	117	14.6%					
FY 24	Sep '23	721	14.3%	-10.3%	367	332	46.0%	245	34.0%	31	4.3%	113	15.7%	701				
FY 24	Oct '23	708	30.9%	-1.8%	357	306	43.2%	242	34.2%	41	5.8%	119	16.8%	Qtr 2				
FY 24	Nov '23	824	84.3%	16.4%	410	342	41.5%	293	35.6%	37	4.5%	152	18.4%					
FY 24	Dec '23	775	31.1%	-5.9%	393	331	42.7%	273	35.2%	36	4.6%	135	17.4%	769				
FY 24	Jan '24	812	70.2%	4.8%	418	343	42.2%	286	35.2%	36	4.4%	147	18.1%	Qtr 3				
FY 24	Feb '24	926	94.5%	14.0%	483	392	42.3%	338	36.5%	31	3.3%	165	17.8%					
FY 24 (Est)	March '24	870	39.2%	-6.0%	450	368	42.3%	312	35.9%	34	3.9%	156	17.9%	869				
FY 24	April '24																780	399
FY 24	May '24																	
FY 24	Jun '24																	
FY2023 Totals		6,822		3,441		2,770		2,518		330		1,204						
FY2024 Totals		7,018			3,590		3,049		2,447		339		1,183					

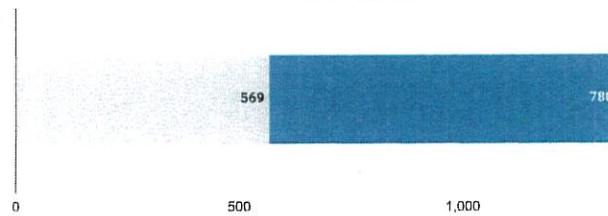
APPENDIX D

Matthew 25 Food Pantry - People Served by Month July 2022-June 2024



Average

Year 1 ■ Year 2



CITY OF TRUTH OR CONSEQUENCES**2024/2025 SUB-RECIPIENT GRANT APPLICANTS****DEADLINE: 03/29/24**

NAME OF ORGANIZATION General Fund(GL #101-1000-60725)	Nonprofit Status	FY 23/24 AMOUNT	AMOUNT REQUESTED	AMOUNT APPROVED	IN-KIND UTILITIES	TOTAL FROM CITY
Companion Animal Action Team (CAAT)	Y	\$1,000.00	\$1,500.00			\$0.00
Domestic Abuse Intervention Center (DAIC)	Y	\$2,000.00	\$2,000.00			\$0.00
Matthew 25 Food Pantry	Y	\$5,000.00	\$6,850.00			\$0.00
Sierra Co. Historical Society (Geronimo Springs Museum)	Y	\$5,000.00	\$5,000.00			
Sierra Joint Office on Aging (In-kind utilities amt. is for 2016)	Y	\$35,000.00	\$35,000.00			\$0.00
The Club of Sierra County	Y	\$5,000.00	\$10,000.00			\$0.00
The Olive Tree	Y	N/A	\$5,000.00			\$0.00
						\$0.00
						\$0.00
TOTALS		\$53,000.00	\$65,350.00	\$0.00	\$0.00	\$0.00



CITY OF TRUTH OR CONSEQUENCES

AGENDA REQUEST FORM

MEETING DATE: April 10, 2024

Agenda Item #:
H.10

SUBJECT: FY 24/25 Sub-Recipient Grant Application for Domestic Abuse Intervention Center (DAIC)
DEPARTMENT: City Manager's Office
DATE SUBMITTED: April 2, 2024
SUBMITTED BY: Tammy Gardner
WHO WILL PRESENT THE ITEM: City Manager Gonzales

Summary/Background:

Non-profit organizations submit annual sub-recipient applications requesting funding from the City's General Fund and the City's portion of Lodger's Tax. DAIC is requesting \$2,000.00.

Recommendation:

[Click here to enter text.](#)

Attachments:

- DAIC Application
- [Click here to enter text.](#)

Fiscal Impact (Finance): Yes

\$2,000.00

Legal Review (City Attorney): Yes

[Click here to enter text.](#)

Approved For Submittal By: ☒ Department Director

Reviewed by: ☐ City Clerk ☐ Finance ☐ Legal ☐ Other: [Click here to enter text.](#)

Final Approval: ☐ City Manager

CITY CLERK'S USE ONLY - COMMISSION ACTION TAKEN

Resolution No. [Click here to enter text.](#) Ordinance No. [Click here to enter text.](#)

Continued To: [Click here to enter a date.](#) Referred To: [Click here to enter text.](#)

☐ Approved ☐ Denied ☐ Other: [Click here to enter text.](#)

File Name: CC agendas 4-10-24

RECEIVED MAR 26 2024
RECEIVED MAR 26 2024



City of Truth or Consequences

505 Sims Street

Truth or Consequences, New Mexico 87901

Phone: (575) 894-6673 Fax: (575) 894-0363

SUBRECIPIENT GRANT APPLICATION

FY: 2024/2025

DUE DATE: 03/29/2024 @ 12:00pm

BUDGET EVALUATION

The City has funded local organizations in the past; however, funding is scarce and the City usually receives more requests for funds than are available. Therefore, please note that your answers to these questions will have a direct bearing on how much, if any, funding will be allocated to your organization.

REQUIREMENTS

Organization's previous year's audit report or Internal/Informal financial statement is required. Please include with application. Proof of nonprofit status from Internal Revenue Service and the Office of the Secretary of State must accompany application. Application requires signature of authorized representative. Application must be submitted by the due date referenced above.
(Attach a separate sheet to this form if you need additional space for your answers.)

GENERAL INFORMATION

- Name of Organization: Domestic Abuse Intervention Center
- Is the organization registered as a non-profit? Yes X No
- Non-Profit Corporation Commission Authority Number: 1489053
- Employer Identification Number (EIN#): 85-0384664
- Contact Person: Blanca Chavez Phone No. 575-894-3557
- Mailing Address: P.O. Box 1711, Truth or Consequences, NM 87901
- Physical Address: 812 East 3rd, Truth or Consequences, NM 87901

E-Mail: dalc@windstream.net

FUTURE FUNDING REQUEST

- Amount of funding requested for FY 2024/2025: \$2,000.00
- Detailed accounting of how proposed funding is to be spent in FY 2024/2025:
Audit- \$500.00
Telephone/Internet -\$1500.00
- State how the residents or businesses of Truth or Consequences will be benefited by the funding allotted to your organization in FY 2024/2025.
Residents of T or C will continue to benefit from domestic violence services, individual support,

victim advocacy, legal advocacy, crisis intervention and temporary shelter, and client care and support at no cost to them. For over 32 years Domestic Abuse Intervention Center has operated in Truth or Consequences and is the only domestic violence center and service in Sierra County.

- Explain if the City's funding of your organization will be used to leverage other funding from other sources.

The City of T or C funding is used in conjunction with funding from Children Youth and Families Department (CYFD) and Crime Victims Reparation Commission to provide services to victims, witnesses, and participants of domestic violence.

- Do you have plans for conducting an **Independent** financial audit of your organization in the coming year? Yes X No If yes, who will be the independent public accountant?

Scott Northam, CPA PC

HISTORICAL INFORMATION

- Amount of current (2023/2024) year's funding: \$2,000.00
- Detailed account of how the current year's funds have been spent:

Audit- \$500.00

Telephone/Internet-\$1500.00

- Explain if the City's funding of your organization was used to leverage other funding from other sources. If so, how:

The City of T or C funding is used in conjunction with funding from Children Youth and Families Department (CYFD) and Crime Victims Reparation Commission to provide services to victims, witnesses, and participants of domestic violence.

-
-
- State how the residents or businesses of Truth or Consequences benefited by the funding allotted to your organization this current year (2023/2024):

Residents of T or C, victims, and participants of domestic violence received the following services through DAIC: individual support services, victim advocacy, crisis intervention, personal safety planning, client information and referrals, temporary shelter for victims, food, toiletries, feminine products, pampers, wipes, pull ups, baby bottles, baby formula, referral access and transportation to long-term domestic violence shelter's through New Mexico, and legal advocacy which included attending court with the victims as well as assistance with orders of protection at no cost to the client.

- Has there been an **independent** financial audit of the organization this year or in prior years?
Yes X No If YES, please provide name below and a copy of the current audit with your application. If NO, please provide internal/informal audit or financial statements.

Scott Northam, CPA PC

Submitted By: Blanca Chavez Blanca Chavez Date: 3/25/2024
(Typed Name & Signature)

Received By: Jimmy J. J. J. Date: 3/26/24

**DOMESTIC ABUSE
INTERVENTION CENTER, INC.**

**AUDITED FINANCIAL STATEMENTS
JUNE 30, 2023 AND 2022**

DOMESTIC ABUSE INTERVENTION CENTER, INC.
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JUNE 30, 2023 and 2022

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DOMESTIC ABUSE INTERVENTION CENTER, INC.
OFFICIAL ROSTER
JUNE 30, 2023 and 2022

BOARD OF DIRECTORS

Anthony MacRoberts

Chair

Don Armijo

Vice-Chair

Beatrice Sanders

Director

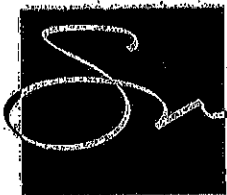
Ted Ontiveros

Director

EXECUTIVE DIRECTOR

Blanca Chavez

FINANCIAL SECTION



SCOTT NORTHAM, CPA, PC
Certified Public Accountants

INDEPENDENT AUDITOR'S REPORT

Board of Directors
Domestic Abuse Intervention Center, Inc.
Truth or Consequences, New Mexico

Opinion

We have audited the accompanying financial statements of Domestic Abuse Intervention Center, Inc. (a nonprofit organization), which comprise the statement of financial position as of June 30, 2023 and 2022, and the related statements of activities and cash flows for the year then ended, and the related notes to the financial statements.

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Domestic Abuse Intervention Center, Inc. as of June 30, 2023 and 2022 and the changes in its net assets and its cash flows for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Basis for Opinion

We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of Domestic Abuse Intervention Center, Inc. and to meet our other ethical responsibilities in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about Domestic Abuse Intervention Center, Inc.'s ability to continue as a going concern within one year after the date that the financial statements are available to be issued.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

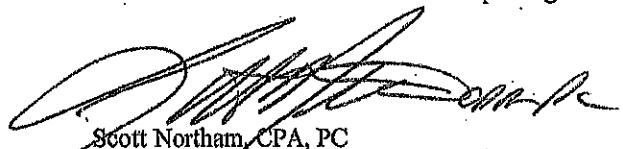
In performing an audit in accordance with generally accepted auditing standards, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of Domestic Abuse Intervention Center, Inc.'s internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about Domestic Abuse Intervention Center, Inc.'s ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control related matters that we identified during the audit.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated September 1, 2023, on our consideration of Domestic Abuse Intervention Center, Inc.'s internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of Domestic Abuse Intervention Center, Inc.'s internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering Domestic Abuse Intervention Center, Inc.'s internal control over financial reporting and compliance.



Scott Northam, CPA, PC
Ruidoso, NM
September 1, 2023

DOMESTIC ABUSE INTERVENTION CENTER, INC.
STATEMENTS OF FINANCIAL POSITION
JUNE 30, 2023 AND 2022

	2023	2022
ASSETS		
Cash and Cash Equivalents	\$ 57,397	79,939
Grants Receivable	18,280	31,862
Capital Assets, Net	5,962	11,072
TOTAL ASSETS	\$ 81,639	\$ 122,873
LIABILITIES AND NET ASSETS		
LIABILITIES		
Accrued Payroll Tax Liabilities	\$ 5,787	\$ 4,562
Accrued Wages	5,571	7,051
Accrued Vacation	7,906	8,419
Total Liabilities	19,264	20,032
NET ASSETS		
Net Assets Without Donor Restrictions	62,375	102,841
Total Net Assets	62,375	102,841
TOTAL LIABILITIES AND NET ASSETS	\$ 81,639	\$ 122,873

The accompanying notes are an integral part of these financial statements.

DOMESTIC ABUSE INTERVENTION CENTER, INC.
STATEMENTS OF ACTIVITIES
YEARS ENDED JUNE 30, 2023 AND 2022

	2023	2022
REVENUE AND SUPPORT		
Contributions	\$ 2,264	\$ 921
Grant Revenue		
Federal - VOCA	118,185	126,798
State - CYFD	163,468	138,202
Local	2,000	2,500
In-Kind Donated Services	121,316	119,232
Other Income	358	29
Total Revenue and Support	<u>407,591</u>	<u>387,682</u>
EXPENSES		
Program Expense	409,360	383,726
Management and General	38,697	16,273
Total Expenses	<u>448,057</u>	<u>399,999</u>
Change in Net Assets	(40,466)	(12,317)
NET ASSETS WITHOUT DONOR RESTRICTIONS, BEGINNING OF YEAR	<u>102,841</u>	<u>115,158</u>
NET ASSETS WITHOUT DONOR RESTRICTIONS, END OF YEAR	<u>\$ 62,375</u>	<u>\$ 102,841</u>

The accompanying notes are an integral part of these financial statements.

DOMESTIC ABUSE INTERVENTION CENTER, INC.
STATEMENT OF FUNCTIONAL EXPENSES
YEAR ENDED JUNE 30, 2023

	Program Services				Management and General	Total
	CYFD	VOCA	City of T or C	Total		
FUNCTIONAL EXPENSES						
Salaries and Wages	\$ 119,125	\$ 96,103	\$ -	\$ 215,228	\$ 812	\$ 216,040
Payroll Taxes	9,799	7,824	-	17,623	62	17,685
Employee Benefits	4,000	15,573	-	19,573	4,024	23,597
Advertising	228	364	72	664	-	664
Client Services	3,095	-	-	3,095	108	3,203
In-Kind Donated Services	-	121,316	-	121,316	-	121,316
Rental Equipment	640	231	-	871	262	1,133
Insurance	1,313	-	-	1,313	7,042	8,355
Office Expense	2,447	-	-	2,447	1,836	4,283
Bank Fees	-	-	-	-	16	16
Postage	19	84	-	103	-	103
Accounting and Auditing	7,580	150	500	8,230	792	9,022
Rent	7,560	-	-	7,560	3,240	10,800
Repairs and Maintenance	41	-	-	41	319	360
Supplies	263	-	-	263	392	655
Telephone	3,134	175	1,428	4,737	120	4,857
Travel	391	123	-	514	-	514
Utilities	3,330	438	-	3,768	987	4,755
Other	2,014	-	-	2,014	13,575	15,589
Expenses before Depreciation	164,979	242,381	2,000	409,360	33,587	442,947
Depreciation	-	-	-	-	5,110	5,110
TOTAL EXPENSES	\$ 164,979	\$ 242,381	\$ 2,000	\$ 409,360	\$ 38,697	\$ 448,057

The accompanying notes are an integral part of these financial statements.

DOMESTIC ABUSE INTERVENTION CENTER, INC.
STATEMENT OF FUNCTIONAL EXPENSES
YEAR ENDED JUNE 30, 2022

	Program Services				Management and General	Total
	CYFD	VOCA	City of T or C	Total		
FUNCTIONAL EXPENSES						
Salaries and Wages	\$ 100,367	\$ 89,064	\$ -	\$ 189,431	\$ 2,091	\$ 191,522
Payroll Taxes	8,597	6,160	-	14,757	160	14,917
Employee Benefits	854	13,718	-	14,572	2,054	16,626
Advertising	371	-	-	371	358	729
Client Services	5,190	424	-	5,614	6	5,620
In-Kind Donated Services	-	119,232	-	119,232	-	119,232
Rental Equipment	-	1,142	-	1,142	-	1,142
Insurance	1,818	2,969	-	4,787	3,723	8,510
Office Expense	82	807	-	889	1,062	1,951
Bank Fees	-	-	-	-	65	65
Postage	-	315	-	315	52	367
Accounting and Auditing	6,404	600	500	7,504	918	8,422
Rent	5,400	5,400	-	10,800	-	10,800
Repairs and Maintenance	175	428	-	603	127	730
Staff Training and Development	253	944	-	1,197	-	1,197
Supplies	-	-	-	-	202	202
Telephone	3,123	978	1,434	5,535	60	5,595
Travel	354	460	-	814	139	953
Utilities	124	3,991	-	4,115	-	4,115
Information and Technology	-	-	-	-	-	-
Other	1,364	118	566	2,048	146	2,194
Expenses before Depreciation	134,476	246,750	2,500	383,726	11,163	394,889
Depreciation	-	-	-	-	5,110	5,110
TOTAL EXPENSES	\$ 134,476	\$ 246,750	\$ 2,500	\$ 383,726	\$ 16,273	\$ 399,999

DOMESTIC ABUSE INTERVENTION CENTER, INC.
STATEMENTS OF CASH FLOWS
YEARS ENDED JUNE 30, 2023 AND 2022

	2023	2022
CASH FLOWS FROM OPERATING ACTIVITIES:		
Change in Net Assets	\$ (40,466)	\$ (12,317)
Adjustments to Reconcile Change in Net Assets to		
Net Cash Used by Operating Activities:		
Depreciation	5,110	5,110
Net Change in:		
Grants Receivable	13,582	17,973
Accrued Payroll Tax Liabilities	1,225	(674)
Accrued Wages	(1,480)	1,105
Accrued Vacation	(512)	(1,998)
Net Cash Used by Operating Activities	<u>(22,541)</u>	<u>9,199</u>
NET CHANGE IN CASH AND CASH EQUIVALENTS	<u>(22,542)</u>	<u>9,200</u>
BEGINNING CASH AND CASH EQUIVALENTS	<u>79,939</u>	<u>70,739</u>
ENDING CASH AND CASH EQUIVALENTS	<u><u>\$ 57,397</u></u>	<u><u>\$ 79,939</u></u>

The accompanying notes are an integral part of these financial statements.

DOMESTIC ABUSE INTERVENTION CENTER, INC.
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2023 and 2022

NOTE A - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Nature of Activities - The Domestic Abuse Intervention Center, Inc. (Organization) operates as a not-for-profit organization incorporated under the laws in the State of New Mexico. The Organization is established to provide counseling and services to individuals and families who have experienced domestic abuse and violence in the Sierra County region. The Organization is supported primarily through federal, state and local grants, local contributions, and volunteers.

Accounting Pronouncements Adopted - The Organization has adopted the provisions of Financial Accounting Standards Board (FASB) Accounting Standards Update (ASU) 2014-09, *Revenue from Contracts with Customers* (Topic 606), as amended. ASU 2014-09 applies to exchange transactions with customers that are bound by contracts or similar arrangements and establishes a performance obligation approach to revenue recognition.

The Organization has adopted the provisions of FASB ASU 2018-08, *Clarifying the Scope and the Accounting Guidance for Contributions Received and Contributions Made* (Topic 958). This accounting standard is meant to help not-for-profit entities evaluate whether transactions should be accounted for as contributions or as exchange transactions and, if the transaction is identified as a contribution, whether it is conditional or unconditional. ASU 2018-08 clarifies how an organization determines whether a resource provider is receiving commensurate value in return for a grant. If the resource provider does receive commensurate value from the grant recipient, the transaction is an exchange transaction and would follow the guidance under ASU 2014-09 (FASB ASC Topic 606). If no commensurate value is received by the grant maker, the transfer is a contribution. ASU 2018-08 stresses that the value received by the general public as a result of the grant is not considered to be commensurate value received by the provider of the grant. There was no material impact to the financial statements as a result of adoption. Accordingly, no adjustment to opening net assets was recorded.

Basis of Accounting - The accompanying financial statements of the Organization have been prepared on the accrual basis which is in accordance with accounting principles generally accepted in the United States of America (GAAP). Under the accrual basis, revenues are recognized when earned rather than received, and expenses are recorded when the liability is incurred, rather than when payment is made. Net assets represent the cumulative excess of revenue recognized over expenses incurred.

Net Asset Presentation - The Organization reports information regarding its financial position and activities according to two classes of net assets that are based upon the existence or absence of restrictions on use that are placed by its donors: net assets without donor restrictions and net assets with donor restrictions. FASB ASC 958-210-45-1 requires the total amount for each of the two classes of net assets and the total of net assets to be presented in the statement of financial position.

Net assets with donor restrictions are resources that are subject to donor-imposed restrictions. Some restrictions are temporary in nature, such as those that are restricted by a donor for use for a particular purpose or in a particular future period. Other restrictions may be permanent in nature; such as those that are restricted by a donor that the resources be maintained in perpetuity.

The Organization's unspent contributions are reported in net assets with donor contributions if the donor limited their use, as are promised contributions that are not yet due. Contributions of property and equipment or cash restricted to acquisition of property and equipment are reported as net assets with donor restrictions if the donor has restricted the use of the property or equipment to a particular program. These restrictions expire when the assets are placed in service.

When a donor's restriction is satisfied, either by using the resources in the manner specified by the donor or by the passage of time, the expiration of the restriction is reported in the financial statements by reclassifying the net assets from net assets with donor restrictions to net assets without donor restrictions.

The Organization does not have any temporarily or permanently restricted net assets restricted by the donor.

DOMESTIC ABUSE INTERVENTION CENTER, INC.
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2023 and 2022

NOTE A - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Cont.)

Net assets without donor restrictions are resources available to support operations and not subject to donor restrictions. The only limits on the use of net assets without donor restrictions are the broad limits resulting from the nature of the Organization, the environment in which it operates, the purposes specified in its corporate documents and its application for tax-exempt status, and any limits resulting from contractual agreements with creditors and others that are entered into in the course of its operations.

Income Tax Status - The Organization qualifies as an organization exempt from income taxes under Section 501 (c)(3) of the *Internal Revenue Code* and is subject to a tax on income from any unrelated business, as defined by Section 509(a)(1) of the Code. The Organization currently has no unrelated business income. Accordingly, no provision for income taxes has been recorded.

FASB ASC Section 740 requires extensive disclosures about uncertain tax positions. The requirements of this standard are applicable to nonprofit organizations. The Organization evaluates any uncertain tax positions using the provisions of FASB ASC 450. Accordingly, a loss contingency is recognized when it is probable that a liability has been incurred as of the date of the financial statements and the amount of the loss can be reasonably estimated. The amount recognized is subject to estimate and management's judgment with respect to the likely outcome of each uncertain tax position. The Organization does not believe that it has engaged in any situation that would result in an uncertain tax position. As a result, management does not believe that any uncertain tax positions currently exist and therefore, no loss contingency has been recognized in the accompanying financial statements. The Organization's policy is to record any income tax related penalties and interest incurred as general and administrative expense. The Organization did not incur any income tax related penalties or interest during the year ended June 30, 2023.

Federal and state income tax statutes dictate that tax returns filed in any of the previous three reporting periods remain open to examination. Currently, the Organization has no open examinations with the Internal Revenue Service.

Measure of Operations - The statement of activities reports all changes in net assets, including changes in net assets from operating and nonoperating activities. Operating activities consist of program services, and interest income on bank balances. Nonoperating activities are limited to other income or loss activities considered to be of a more unusual or nonrecurring nature. The Organization did not engage in any reportable nonoperating activities during the years ended June 30, 2023.

Cash and Cash Equivalents - For purposes of the statement of cash flows, the Organization considers all unrestricted highly liquid investments with maturity of three months or less to be cash equivalents.

Use of Restricted Cash - When the Organization incurs an expense for which it may use either restricted or unrestricted assets, it uses the restricted assets first whenever the assets have to be returned if not used.

Advertising - The Organization's policy is to expense advertising costs as the costs are incurred.

Contributions and Unconditional Promises to Give - Contributions are recognized when the donor makes a promise to give to the Organization, that is, in substance, unconditional. The Organization follows ASC 958-605-25, formerly SFAS No. 116, *Accounting for Contributions Received and Contributions Made*. In accordance with the codification standard, contributions received are recorded as unrestricted, temporarily restricted or permanently restricted, depending on the existence or nature of any donor restrictions.

Grants Receivable - The Organization receives grant funding from state and local government agencies. Grants receivable represent receivables from the funding entities that have been recorded when the expenses to be reimbursed were incurred or the units of service under contract have been provided. No allowance for bad debts is computed as the amounts represent valid receivables from the respective agencies.

DOMESTIC ABUSE INTERVENTION CENTER, INC.
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2023 and 2022

NOTE A - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Cont.)

Contributions - Contributions received are recorded as net assets with donor restrictions or without donor restrictions support depending on the existence and/or nature of any donor restrictions. All donor-restricted support is reported as an increase in net assets with donor restrictions, depending on the nature of the restriction. When a restriction expires (that is, when a stipulated time restriction ends or purpose restriction is accomplished), net assets with donor restrictions are reclassified to net assets without donor restrictions and reported in the Statement of Activities as net assets without donor restrictions. Contributions received with donor-imposed restrictions that are met in the same year in which the contributions are received are classified as net assets without donor restricted contributions.

Non-Cash Contributions - Donated materials and other non-cash items are recorded as contributions at their estimated market value at the date of donation. Donated services are valued and amounts recorded in the financial statements for professional and skilled donated services if the ASC 958-605-25 recognition requirements are met.

No amounts have been reflected in the statements for other donated time and services if the ASC 958-605-25 recognition requirements were not met. However, a substantial number of other volunteers have donated significant amounts of their time to the Organization's program services.

Grants and Accounts Receivable - Revenues from government grants and case fee charges are reported as increases without donor restrictions as allowable expenditures under such agreements are incurred. The grants amounts expended in excess of reimbursements are reported as grants and accounts receivable.

The Organization receives grant funding from state and local government agencies. Grants receivable represent receivables from the funding entities that have been recorded when the expenses to be reimbursed were incurred or the units of service under contract have been provided. No allowance for bad debts is computed as the amounts represent valid receivables from the respective agencies.

Functional Allocation of Expenses - The costs of providing the various programs and supporting services have been summarized on a functional basis in the statement of activities. Accordingly, certain costs have been allocated among the programs and supporting services benefited. Expenses are charged to program costs based on direct expenditures incurred. Any program expenditures not directly chargeable are allocated to program costs based on management estimates.

Accrued Vacation - The Organization allows employees to carry over vacation hours to the following fiscal year. Full-time employees earn four hours of vacation per month, which increases to six hours per month after three years of employment. Part-time employees are allowed to accrue two hours of vacation per month.

Estimates - The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

Risk Management - The Organization is exposed to various risks of losses related to torts; theft of, damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters. The Organization has obtained insurance through various underwriters to insure against these potential losses. The premiums are not directly related to claims filed.

Subsequent Events - FASB ASC 855-10-50-1 requires reporting entities to disclose the date through which subsequent events have been evaluated and whether that date is the date the financial statements were issued or available to be issued. Management has evaluated subsequent events through the date of the auditor's report, which is the date the financial statements were available to be issued.

DOMESTIC ABUSE INTERVENTION CENTER, INC.
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2023 and 2022

NOTE B - CASH AND CASH EQUIVALENTS

Custodial Credit Risk - In accordance with FDIC, time deposits, savings deposits and interest bearing NOW deposits held at each financial institution will be insured up to \$250,000 in aggregate at each financial institution. The Organization uses one local financial institution for its banking purposes.

The carrying value of the cash and cash equivalents of the Organization's deposits at June 30, 2023 and 2022, respectively, were below the \$250,000 maximum covered by the federal depository insurance, therefore the Organization is not subject to custodial credit risk at the end of either fiscal year.

NOTE C - GRANT REVENUES AND RECEIVABLES

The Organization contracted with various federal, state and local authorities to provide domestic abuse counseling and support services to the area. These grants are reimbursement type grants, whereby the Organization must first spend the necessary funds and the required matching portion and then request reimbursement from the grantor. Detailed below are the grantors and programs for which the funds are designated.

Grantor Agency	Contract Number and Name	CFDA Number	2023 Revenue	2023 Receivable
NM Children, Youth, & Family Department	DV-FVPSA10, DV-DVOTI30, DV-DVGF20	93.671	\$ 163,468	\$ 4,261
Department of Justice Passed Through New Mexico Crime Victims Reparation Commission	2020-V2-GX-0055 2023-VA-228	16.575	118,185	14,019
City of Truth or Consequences			<u>2,000</u>	<u>-</u>
Total Grants			<u>\$ 283,653</u>	<u>\$ 18,280</u>

Grantor Agency	Contract Number and Name	CFDA Number	2022 Revenue	2022 Receivable
NM Children, Youth, & Family Department	DV-FVPSA10, DV- DVOTI30, DV-DVGF20	93.671	\$ 138,202	\$ 10,116
Department of Justice Passed Through New Mexico Crime Victims Reparation Commission	2018-V2-GX-0022 2023-VA-130	16.575	126,798	21,746
City of Truth or Consequences			<u>2,500</u>	<u>-</u>
Total Grants			<u>\$ 267,500</u>	<u>\$ 31,862</u>

Single Audit - The Organization did not exceed \$750,000 in federal or state grant program expenditures for the 2023 or 2022 fiscal years, respectively, therefore a single audit was not necessary for either fiscal year. The audits were conducted under *Governmental Auditing Standards* as required by of the State of New Mexico grantor agencies.

Contingency Risks - The Organization participates in federal and state assisted grant programs. These programs are subject to program compliance audits by the grantors and/or its representatives. Audits of these programs may be conducted at various times. In the case of future audits, the amount of expenditures which may be disallowed and grant funds recalled, if any, is expected to be immaterial.

DOMESTIC ABUSE INTERVENTION CENTER, INC.
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2023 and 2022

NOTE C - GRANT REVENUES AND RECEIVABLES (Con't)

Concentration of Risk - Although there is no assurance the grant contracts with the state and local governmental agencies will be renewed in the future, management is confident in the continued funding due to the long-term relationships with these agencies. However, should the contracts be rescinded or reduced due to budget issues by the government agencies, the reduction of income would have a severe impact on the operation of the Organization.

Commitment - The Organization has approximately \$38,694 of VOCA grant funds to spend before September 30, 2023 the end of the federal grant fiscal year, on operational expenses.

NOTE D - LIQUIDITY AND AVAILABILITY

The Organization regularly monitors liquidity required to meet its operating needs and other financial commitments. The Organization has a goal to maintain cash on hand equal to approximately three months of operating expenses. The Organization considers all expenditures related to its ongoing activities of providing family violence and sexual assault education and crisis program services in the Sierra County area as well as the conduct of activities that support these program services to be general expenditures. As part of its liquidity plan, the Organization continuously evaluates the amount of cash on hand and expected to be collected within 90 days, against current financial obligations.

Financial Assets at Year End

Cash	\$ 57,397
Grant Receivable	18,280
Total Financial Assets Available to Meet General Expenditures	\$ 75,677

NOTE E - CAPITAL ASSETS

Purchased property is recorded at acquisition cost, while donated property is recorded at estimated fair market value at the date of donation. Depreciation shown is calculated using the straight-line method. Under this method an equal amount is charged to depreciation each year over the estimated useful life of an asset.

Most grants and contracts do not require an accounting for depreciation by the Organization, however, for financial statement purposes, depreciation is recorded as a separate line item. Depreciation expense was \$5,110 and \$5,110 for the 2023 and 2022 fiscal years, respectively.

	2023	2022
Furniture and Equipment		
Furniture and Equipment	\$ 9,005	\$ 9,005
Vehicle	25,552	25,552
Less Accumulated Depreciation	(28,595)	(23,485)
Capital Assets, Net	\$ 5,962	\$ 11,072

NOTE F - EQUIPMENT LEASE

The Organization leases office equipment for use in program and management operations under an operating lease with monthly lease payments of approximately \$103 which was renewed in February 2019 for an additional sixty months. The lease expense for the fiscal years ending June 30, 2023 and 2022 was approximately \$1,133 and \$1,148, respectively. The minimum lease expense for the remaining term of the lease is as follows:

DOMESTIC ABUSE INTERVENTION CENTER, INC.
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2023 and 2022

NOTE F - EQUIPMENT LEASE (Cont)

Fiscal Year Ending June 30:

2024

\$ 720

NOTE G - DONATED MATERIALS AND SERVICES

Donated materials and other non-cash items are recorded as contributions at their estimated market value at the date of donation. Donated services are valued and amounts recorded in the financial statements for professional and skilled donated services if the ASC 958-605-25 recognition requirements are met.

The Organization utilizes specifically trained and skilled volunteers to answer an emergency hotline for reporting domestic abuse and other matters. Total volunteer hours which met the ASC 958-605-25 recognition requirements for being valued and recorded were approximately 6,760 and 6,712 hours, which were valued at approximately \$121,316 and \$119,232 for the fiscal years ending June 30, 2023 and 2022, respectively. These volunteer hours were recorded as In-kind revenue and program service expenses in the financial statements based on the values required by the grantor agencies for the matching hours.

No amounts have been reflected in the statements for other donated time and services if the ASC 958-605-25 recognition requirements were not met. However, a substantial number of other volunteers have donated significant amounts of their time to the Organization's program services.

INTERNAL CONTROL AND COMPLIANCE



SCOTT NORTHAM, CPA, PC
Certified Public Accountants

**INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL
REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON
AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN
ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS**

Board of Directors
Domestic Abuse Intervention Center, Inc.
Truth or Consequences, New Mexico

We have audited, in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, the financial statements of Domestic Abuse Intervention Center, Inc. (a nonprofit organization), which comprise the statement of financial position as of June 30, 2023 and 2022, and the related statements of activities, functional expenses, and cash flows for the years then ended, and the related notes to the financial statements, and have issued our report thereon dated September 1, 2023.

Report on Internal Control over Financial Reporting

In planning and performing our audits of the financial statements, we considered Domestic Abuse Intervention Center, Inc.'s internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of Domestic Abuse Intervention Center, Inc.'s internal control. Accordingly, we do not express an opinion on the effectiveness of Domestic Abuse Intervention Center, Inc.'s internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected, on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Report on Compliance and Other Matters

As part of obtaining reasonable assurance about whether Domestic Abuse Intervention Center, Inc.'s financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

DOMESTIC ABUSE INTERVENTION CENTER, INC.
SCHEDULE OF FINDINGS AND QUESTIONED COSTS
JUNE 30, 2023 and 2022

FINANCIAL AND FEDERAL AWARD FINDINGS

PRIOR YEAR FINDINGS:

NONE

CURRENT YEAR FINDINGS:

NONE

Domestic Abuse Intervention Center

EIN: 85-0384664 | T Or C, New Mexico, United States

Publication 78 Data

Organizations eligible to receive tax-deductible charitable contributions. Users may rely on this list in determining deductibility of their contributions.

On Publication 78 Data List: Yes

Deductibility Code: PC ?

Domestic Abuse Intervention Center, Inc.

P.O. Box 1711 Truth or Consequences, NM 87901

www.daictorc.org Office: 894-3557

After Hours and Emergency:

894-6617 894-7111

ALL SERVICES ARE FREE AND CONFIDENTIAL

It is NOT okay to abuse... It is NOT okay to be abused!



Deductibility Code

In general, an individual who itemizes deductions may deduct contributions to most charitable organizations up to 50% (60% for cash contributions) of his or her adjusted gross income computed without regard to net operating loss carrybacks. Individuals generally may deduct charitable contributions to other organizations up to 30% of their adjusted gross income (computed without regard to net operating loss carrybacks). These limitations (and organizational status) are indicated as follows:

Code	Type of organization and use of contribution.	Deductibility Limitation
PC	A public charity.	50% (60% for cash contributions)
POF	A private operating foundation.	50% (60% for cash contributions)
PF	A private foundation.	30% (generally)
GROUP	Generally, a central organization holding a group exemption letter, whose subordinate units covered by the group exemption are also eligible to receive tax-deductible contributions, even though they are not separately listed.	Depends on various factors
LODGE	A domestic fraternal society, operating under the lodge system, but only if the contribution is to be used exclusively	30%

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Search Information

Entity Details

Business ID#: **1489053**

Status: **Active**

Entity Name: **DOMESTIC ABUSE
INTERVENTION CENTER,
INC.**

Standing: **Good Standing**

DBA Name: **Not Applicable**

Entity Type and State of Domicile

Entity Type: **Domestic Nonprofit
Corporation**

State of Incorporation: **New Mexico**

Benefit Corporation: **No**

Statute Law Code: **53-8-1 to 53-8-99**

Formation Dates

Reporting Information

Period of Existence and Purpose and Character of Affairs

Outstanding Items

Reports:

No Pending Reports.

Registered Agent:

No Records Found.

License:

No Records Found.

Contact Information

Mailing Address: **P.O. Box 1711, Truth or Consequences, NM 87901**

Principal Place of Business in New Mexico: **812 East 3rd, Truth or Consequences, NM 87901**

Secondary Principal Place of
Business in New Mexico:

Principal Office Outside of New
Mexico: **Not Applicable**

Registered Office in State of
Incorporation:

Principal Place of Business in
Domestic State/ Country: **Not Applicable**

Principal Office Location in NM: **Not Applicable**

Registered Agent Information

Name: **TONY MACROBERT**

Geographical Location
Address:

Physical Address: **613 BIRCH, TRUTH OR
CONSEQUENCES, NM
87901**

Mailing Address: **NONE**

Date of Appointment: **07/27/1990**

Effective Date of
Resignation:

Director Information

Title	Name	Address
Director	BEATRICE SANDERS	1310 TIN, T OR C, NM 87901
Director	TED ONTIVEROS	660 DANIELS ST., Truth or Consequences, NM 87901
Director	DON ARMIJO	PO BOX 38, Williamsburg, NM 87942

Officer Information

Title	Name	Address
President	TONY MACROBERT	613 BIRCH, TRUTH OR CONSEQUENCES, NM 87901
Vice President	DON ARMIJO	PO BOX 38, Williamsburg, NM 87942

Organizer Information

Not Applicable

Incorporator Information

No Records to View.

Trustee Information

Not Applicable

Financial Information

Not Applicable

Filing History

License History

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Office of the New Mexico Secretary of State 325 Don Gaspar - Suite 300 Santa Fe, New Mexico 87501 WEBSITE:
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CITY OF TRUTH OR CONSEQUENCES**2024/2025 SUB-RECIPIENT GRANT APPLICANTS****DEADLINE: 03/29/24**

NAME OF ORGANIZATION General Fund(GL #101-1000-60725)	Nonprofit Status	FY 23/24 AMOUNT	AMOUNT REQUESTED	AMOUNT APPROVED	IN-KIND UTILITIES	TOTAL FROM CITY
Companion Animal Action Team (CAAT)	Y	\$1,000.00	\$1,500.00			\$0.00
Domestic Abuse Intervention Center (DAIC)	Y	\$2,000.00	\$2,000.00			\$0.00
Matthew 25 Food Pantry	Y	\$5,000.00	\$6,850.00			\$0.00
Sierra Co. Historical Society (Geronimo Springs Museum)	Y	\$5,000.00	\$5,000.00			
Sierra Joint Office on Aging (In-kind utilities amt. is for 2016)	Y	\$35,000.00	\$35,000.00			\$0.00
The Club of Sierra County	Y	\$5,000.00	\$10,000.00			\$0.00
The Olive Tree	Y	N/A	\$5,000.00			\$0.00
						\$0.00
						\$0.00
TOTALS		\$53,000.00	\$65,350.00	\$0.00	\$0.00	\$0.00



CITY OF TRUTH OR CONSEQUENCES

AGENDA REQUEST FORM

MEETING DATE: April 10, 2024

Agenda Item #:
H.11

SUBJECT: FY 24/25 Sub-Recipient Grant Application for Companion Animal Action Team (CAAT)
DEPARTMENT: City Manager's Office
DATE SUBMITTED: April 2, 2024
SUBMITTED BY: Tammy Gardner
WHO WILL PRESENT THE ITEM: City Manager Gonzales

Summary/Background:

Non-profit organizations submit annual sub-recipient applications requesting funding from the City's General Fund and the City's portion of Lodger's Tax. CAAT is requesting \$1,500.00.

Recommendation:

[Click here to enter text.](#)

Attachments:

- CAAT Application
- [Click here to enter text.](#)

Fiscal Impact (Finance): Yes

\$1,500.00

Legal Review (City Attorney): Yes

[Click here to enter text.](#)

Approved For Submittal By: ☒ Department Director

Reviewed by: ☐ City Clerk ☐ Finance ☐ Legal ☐ Other: [Click here to enter text.](#)

Final Approval: ☐ City Manager

CITY CLERK'S USE ONLY - COMMISSION ACTION TAKEN

Resolution No. [Click here to enter text.](#) Ordinance No. [Click here to enter text.](#)

Continued To: [Click here to enter a date.](#) Referred To: [Click here to enter text.](#)

☐ Approved ☐ Denied ☐ Other: [Click here to enter text.](#)

File Name: CC agendas 4-10-24

2024
SUBRECIPIENT
GRANT
APPLICATION
BY COMPANION
ANIMAL ACTION TEAM



City of Truth or Consequences

505 Sims Street

Truth or Consequences, New Mexico 87901

Phone: (575) 894-6673 Fax: (575) 894-0363

RECEIVED MAR 29 2024

SUBRECIPIENT GRANT APPLICATION

FY: 2024/2025

DUE DATE: 03/29/2024 @ 12:00pm

BUDGET EVALUATION

The City has funded local organizations in the past; however, funding is scarce and the City usually receives more requests for funds than are available. Therefore, please note that your answers to these questions will have a direct bearing on how much, if any, funding will be allocated to your organization.

REQUIREMENTS

Organization's previous year's audit report or internal/informal financial statement is required. Please include with application. Proof of nonprofit status from Internal Revenue Service and the Office of the Secretary of State must accompany application. Application requires signature of authorized representative. Application must be submitted by the due date referenced above.

(Attach a separate sheet to this form if you need additional space for your answers.)

GENERAL INFORMATION

- Name of Organization: Companion Animal Action Team
- Is the organization registered as a non-profit? Yes ☒ No ☐
- Non-Profit Corporation Commission Authority Number: 4621131
- Employer Identification Number (EIN#): 45-539740
- Contact Person: Majorie Powey Phone No. 575-740-0421
- Mailing Address: PO Box 204, Williamsburg, NM 87942
- Physical Address: 205 S. Hyde St. Williamsburg, NM 7942

E-Mail: majiepow@windstream.net

FUTURE FUNDING REQUEST

- Amount of funding requested for FY 2024/2025: \$1,500.00
- Detailed accounting of how proposed funding is to be spent in FY 2024/2025:
We need to insure that every animal we spay or neuter is vaccinated. We use the City Funding to provide free vaccinations for people who are very low income, such as those on SSDI. Vaccinations for cats include Rabies and FDRVC (respiratory complex) and for dogs Rabies and DHPP Distemper & Parvo. This is crucial now that rabies was identified in Sierra County.
- State how the residents or businesses of Truth or Consequences will be benefited by the funding allotted to your organization in FY 2024/2025.

Pets are an important part of many peoples lives. To help prevent the over-population of cats and dogs spay and neuter services need to be affordable even for those who are low income. CAAT uses donations and grants to help keep costs affordable for residents of T or C. Our current charges are found on the application sheet at the end of this grant. Current rabies vaccine is mandated for all dogs and cats in New Mexico. The ability to provide free vaccinations for very low income residents is crucial to protect people and pets.

- Explain if the City's funding of your organization will be used to leverage other funding from other sources.

Every time we apply for grants, we have to list where we obtain other funds. Recently we completed two other application for funding and on both the City Grant was listed. It also is seen on our financial statement attached to this grant. We appreciate that Truth or Consequences governing body provides funding to assist us. In New Mexico and most states some vaccines can be purchased at places such as Tractor Supply. Rabies has to be given by veterinarians and cannot be purchased by residents.

- Do you have plans for conducting an independent financial audit of your organization in the coming year? Yes ☐ No ☒ If yes, who will be the independent public accountant?

HISTORICAL INFORMATION

- Amount of current (2023/2024) year's funding: \$1,000.00
- Detailed account of how the current year's funds have been spent:

We use the funding primarily to insure that every animal seen at the clinic is vaccinated unless the owner can produce an up to date vaccination record. At 25.00 per animal, last years funding allowed us to vaccinate 40 animals whose owners may have hesitated to afford vaccinations. State law mandates rabies for all dogs and cats and if people say their animal is vaccinated they have to bring the paperwork. When people understand that the CAAT will provide vaccinations at no cost to them. Most people readily agree to vaccinate.

- Explain if the City's funding of your organization was used to leverage other funding from other sources. If so, how:

Every grant application asks for who else provides funding and the amount. All grant funds are used for funding the clinics. I personally pay all building expenses including utilities,

insurance and costs for the long term cats living there for medical reasons. City funding does
help in leveraging other grant funds. Dr. Starr provides a minimum of ten clinics a year and
we are allowed 25 to 27 animals per clinic. All this information is used when we apply for other
funds.

- State how the residents or businesses of Truth or Consequences benefited by the funding allotted to your organization this current year (2023/2024):

Sierra County and Truth or Consequences both have a high percentage of people living at or
below the Federal Poverty Guidelines. Providing low cost and in some cases free spay neuter
services definitely helps in controlling the over-population of dogs and cats. Cats and dogs
that are spayed and neutered are better pets, less likely to roam and start fights. Most
dog attacks in Truth or Consequences are started by intact large breed dogs and can result in
serious injuries to people and their pets.

- Has there been an **independent** financial audit of the organization this year or in prior years?
Yes ☐ No ☒ If YES, please provide name below and a copy of the current audit with your application. If NO, please provide internal/informal audit or financial statements.

Submitted By: Majorie Powey Majorie E. Powey Date: 3/29/2024
(Typed Name & Signature)

Received By: Sammy Gardner Date: 3/29/24

2023 FINANCIALS

UNAUDITED

UNAUDITED BUDGET FOR 2023

INCOME

INCOME DONATIONS AND COPAYS	AMOUNT
INDIVIDUAL DONATIONS CHECKS OR CASH	\$1,400.00
NETWORK FOR GOOD	\$555.00
AMAZON SMILE (THIS IS BEING TERMINATED)	\$33.52
EDF BENEVITY	\$167.26
CLINIC COPAYS	\$10,607.00
TOTAL	12,762.78
GRANTS	
BONNER FOUNDATION	\$10,000
CITY GRANT T OR C (PREVIOUS YEAR \$1500)	\$1,000
CARROLL PETRIE GRANT (IF GRANTED)	\$20,000
EVENTS	\$300.00 INCLUDED YARD SALE
	TOTAL \$43,762.78

UNAUDITED BUDGET FOR 2023

EXPENSES

PAWS AND HOOVES CLINICS 10 CLINICS	\$32,798.00
EMERGENCY CARE (AVAC)	\$418.00
EMERGENCY CARE PARTNERING WITH SCARS – THEY GET 'RESCUE' RATES REIMBURSEMENT PAID TO SCARS	\$1,438.00
POST OFFICE BOX	\$70.00
LIABILITY INSURANCE BOARD AND VOLUNTEERS	\$1,400. PAID IN JANUARY COVERS VOLUNTEERS
CLEANING BUILDING PRIOR TO CLINIC	\$800.00 (\$80.00 4 HOURS PER CLINIC) I paid for help in the past but a grant would help with this expense)
LUNCHES FOR STAFF AT CLINICS	\$ 600.00 (Lunch for volunteers and Dr. Starr and tech) for 10 clinics – usually order from A & B Drive In. Clinics run from 7:30 AM to usually 5PM
CLINIC EQUIPMENT GLOVES, CONES, RICE SOCKS, LAUNDRY, PEE PADS, MEDS (includes wormer)	\$845.00
RENTAL FOR OLD TIME FIDDLERS STORAGE BUILDING USED FOR YARD SALES	\$240.00
	TOTAL \$38,609.00

IRS DOCUMENTATION FOR DONATIONS

Companion Animal Action Team

EIN: 45-5639740 | Williamsburg, New Mexico, United States

Publication 78 Data

Organizations eligible to receive tax-deductible charitable contributions. Users may rely on this list in determining deductibility of their contributions.

On Publication 78 Data List: Yes

Deductibility Code: PC [?](#)

Determination Letter

A favorable determination letter is issued by the IRS if an organization meets the requirements for tax-exempt status under the Code section the organization applied.

Final Letter(s)

[FinalLetter_45-5639740_COMPANIONANIMALACTIONTEAM_11292012_01.tif](#)
[\[https://apps.irs.gov/pub/epostcard/dl/](https://apps.irs.gov/pub/epostcard/dl/FinalLetter_45-5639740_COMPANIONANIMALACTIONTEAM_11292012_01.tif)
[FinalLetter_45-5639740_COMPANIONANIMALACTIONTEAM_11292012_01.tif\]](#)

Form 990-N (e-Postcard)

Organizations who have filed a 990-N (e-Postcard) annual electronic notice. Most small organizations that receive less than \$50,000 fall into this category.

✓ **Tax Year 2022 Form 990-N (e-Postcard)**

✓ **Tax Year 2021 Form 990-N (e-Postcard)**

Tax Exempt Organization Search

Select Database ?

Search All

Search By ?

Employer Identification Number (EIN)

Search Term ? XX-XXXXXXX or XXXXXXXXXX

455639740

City

Enter City

State

All States

Country

United States

RESET

SEARCH

Search Tips

Showing 1-1 results of 1

EIN	Organization Name	City	State	Country	Database
45-5639740	Companion Animal Action	Williamsburg	New Mexico	United States	Pub 78 Data

SOS DOCUMENTATION

Business ID#	Entity Name	DBA Name	Entity Type	Status	Standing	RA Name	Action
4621131	COMPANION ANIMAL ACTION TEAM		Domestic Nonprofit Corporation	Active	Good Standing	DIANE LOMBARDO	Process Filing Delete
Total No. of Records: 1 Page 1 of 1							

[Troubleshooting FAQ](#)

Office of the New Mexico Secretary of State 325 Don Gaspar - Suite 300 Santa Fe, New Mexico 87501 WEBSITE: <https://www.sos.nm.gov/> [Click here for suggested browser settings](#) [Report a Problem?](#)

Dashboard

Corporations

Partnerships

Trademarks

Service of Process

Forms

My Profile

Contact Us

Logout

Dashboard

Inbox

Replenish
Account
Balance



0	0	7	15	0	2
Corporations Data sales	UCC Data sales	Correspondences	Receipts	Online Submissions	Certificates

Prepaid
Account ID#: **57092**
Account
Balance: **\$10.00**
Available
Account
Balance: **\$10.00**
(Including
pending
transactions)

Replenish Account

Search here

Online Formation
Submission

Entity Name:

OR

Business ID#:

Search

Clear

Tracking #	Entity Type	Entity Name	Status
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No records to view.

My Profile

Business ID#	Entity Name	DBA Name	Entity Type	Status	Standing	RA Name	Action
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CLINIC INVOICE

DR. AMY STARR

INVOICE

PNH Mobile 2

3233 N. Mesa St Suite 210
El Paso, TX 79902
915-584-4491

"Helping El Paso Help Their Pets"

FOR: T or C CAAT
PO BOX 204
Williamsburg, NM

Printed: 02-15-24 at 3:13p
Date: 02-15-24
Account: 15892
Invoice: (open)

Date	For	Qty	Description	Price	Discount	Net Price
Services by Amy Starr, DVM PS						
02-15-24	2024/02/15	274	PNH-M Mileage (S/N Clinic) per mil			1096.00
02-15-24		1	S/N Clinic Day			1650.00
02-15-24		25	PNH-M Presurgery Intake Exam	550.00	550.00	0.00 **
02-15-24		4	Feline Ovariohysterectomy	352.00	352.00	0.00 **
02-15-24		8	Feline Castration	520.00	520.00	0.00 **
02-15-24		9	Canine Ovariohysterectomy	1161.00	1161.00	0.00 **
02-15-24		5	Canine Castration	570.00	570.00	0.00 **
02-15-24		2.20	PNH-M2 Metacam/Loxi Inj 5mg/m (	37.40	1.40	36.00 **
02-15-24		128	PNH-M2 Tramadol Tablet 50mg (1			0.00
02-15-24		22.70	PNH2 Ketamine-Xylazine Comb Inj			0.00
02-15-24		1	PNH-M In-House FELV/FIV Test			45.00
02-15-24		9	PNH2 K9 DAPP Inventory (1ml)			90.00
02-15-24		11	PNH2 Feline FVRCP Vaccine (1ml)			110.00
02-15-24		22	PNH2 Rabies 3yr Vaccine (10ml)			352.00
02-15-24		1	PNH-M Microchip Administration*			38.80

A HomeAgain microchip is a permanent pet ID. The microchip itself has no internal energy source, so it will last the life of your pet. It is read by passing a microchip scanner over the pet's shoulder blades. The scanner emits a low radio frequency that provides the power necessary where the chip is located to transmit the microchip's unique cat or dog ID code and positively identify the pet.

Microchips are designed to last your pet's entire lifetime. Once enrolled, they link to a permanent record of your information - which is important to keep up-to-date so you can be reached when your lost pet is found. Your microchip comes with a personal listing in our lost pet database, and this translates to anytime/anywhere pet recovery services.

HomeAgain Lost Pet Alerts contain your pet's microchip number and physical description as well as information on where your pet was last seen. You may also create a Lost Pet Poster with a recent photo of your pet to be distributed along with the Lost Pet Alerts. You can print out dozens of lost cat or lost dog posters and post them around the neighborhood where your pet was last seen.

Virtually all veterinary clinics and animal shelters across the country are equipped with scanners that can read your pet's microchip. HomeAgain members can breathe a little easier knowing their lost cat or dog can be identified whether he's 3 or 3,000 miles away from home.

A pet emergency can strike outside of your primary veterinarian's office hours or far from home. Unless you are a trained professional, it can be hard to know what you should and shouldn't do to help your dog or cat. Your annual HomeAgain

membership includes free, anytime telephone assistance provided by licensed ASPCA veterinarians-- a \$65 value per call. Whenever disaster strikes, call 888-HomeAgain to reach our pet Emergency Medical Hotline and get potentially life-saving advice when you need it most.

Your HomeAgain membership offers complete pet protection for lost and found pets. When your lost cat or dog has traveled over 500 miles away, we will cover up to \$500 to fly your pet home. From the moment we send out your Lost Pet Alert until your found pet arrives home, the safety of your cat or dog is our top priority.

HomeAgain microchips include a life long registration. HomeAgain membership is included only for the first year your pet is micro chipped. After the first year, HomeAgain will contact you to verify if you would like to continue membership at an additional cost. Membership is not necessary for your pet's microchip registration. Membership benefits include 24/7 access to the Emergency Medical Hotline, Travel Assistance for Found Pets, Rapid Lost Pet Alerts and Lost Pet Posters.

Services by

02-15-24 #1564 Check payment -3421.00

Old balance	Charges	Tax	Payments	Discount	New balance
0.00	3417.80	*3.20	3421.00	3154.40 **	0.00

Your invoice total reflects our **Client Class 1** discount.

Reminders for: **2024/02/15**

Last done

02-14-25	MVC Exam W/Vaccines	02-15-24
----------	---------------------	----------

Thank you for letting us care for your pet(s)! Refer a new client and get \$20 off your next visit. Don't forget we were the first AAHA accredited hospital in El Paso and practice at the highest standards in veterinary medicine.

If you have an emergency with your pet after hours, please proceed to or contact the El Paso Animal Emergency Center at 1220 Airway Blvd El Paso, TX 79925, 915-545-1148. We will not process any type of credit card transaction without proper form of card holder's I.D. present.

We do not give refunds or reimbursements for professional services rendered, deposits on surgeries/major procedures or inventory items that have left the facility. Further charges such as lab tests, radiology, hospitalization, anesthesia and pharmacy items not posted at the time of discharge may be billed later.

We do require a 24-hour advanced notice on all/any cancellations for appointments. \$25 cancellation fee will be charged for all no shows with less than 24 hours notice. Surgery appointments are required to be canceled a week (7 days) prior to surgery in order to receive a refund. Otherwise, the full surgery deposits will be forfeited.

We appreciate your understanding.

Please check out our website (www.paws-n-hoovesvetclinic.com), online pharmacy,

Facebook, YouTube, Pinterest, SnapChat and LinkedIn

**CAAT APPLICATION
FOR SPAY/NEUTER
CLINIC**

Companion Animal Action Team (CAAT)
PO Box 512, Williamsburg, NM 87942

First Name: _____ Last Name: _____
Home Phone: _____ Cell Phone: _____
Email: _____ Best Way to Contact you: _____
Physical Address: _____ City: _____ Zip: _____
Mailing Address: _____ City: _____ Zip: _____

CAT OR DOG PLEASE CIRCLE

Name of Pet: _____ Female: _____ Male: _____ Age: _____
Breed: _____ Color: _____ Weight: _____

Please answer the following questions by circling the correct answer:

1. Does your pet live both inside and outside? Yes No
2. Does your pet live only outside? Yes No
3. Do you ever crate your pet? Yes No
4. Will you be able to keep your pet inside the night after surgery? Yes No
5. Are you here under T or C Municipal Court Order? Yes No
6. How did you hear about the clinic? Facebook Poster Newspaper Friend Other

Please Circle the services needed

\$30.00 M/ \$40.00 F

CATS M/F

Surgery: _____
FVRCP: _____
Rabies: _____
Total : _____

\$50.00

MALE DOGS

Surgery: _____
DHPP: _____
Rabies: _____
Total: _____

\$60.00

FEMALE DOGS

Surgery: _____
DHPP: _____
Rabies: _____
Total: _____

FVRCP- rhinotracheitis, calici virus and panleukopenia (Feline Respiratory Viruses) \$10.00

DHPP – Distemper, Hepatitis, Parvovirus and Parainfluenza . \$10.00 Rabies \$15.00

CITY OF TRUTH OR CONSEQUENCES**2024/2025 SUB-RECIPIENT GRANT APPLICANTS****DEADLINE: 03/29/24**

NAME OF ORGANIZATION General Fund(GL #101-1000-60725)	Nonprofit Status	FY 23/24 AMOUNT	AMOUNT REQUESTED	AMOUNT APPROVED	IN-KIND UTILITIES	TOTAL FROM CITY
Companion Animal Action Team (CAAT)	Y	\$1,000.00	\$1,500.00			\$0.00
Domestic Abuse Intervention Center (DAIC)	Y	\$2,000.00	\$2,000.00			\$0.00
Matthew 25 Food Pantry	Y	\$5,000.00	\$6,850.00			\$0.00
Sierra Co. Historical Society (Geronimo Springs Museum)	Y	\$5,000.00	\$5,000.00			
Sierra Joint Office on Aging (In-kind utilities amt. is for 2016)	Y	\$35,000.00	\$35,000.00			\$0.00
The Club of Sierra County	Y	\$5,000.00	\$10,000.00			\$0.00
The Olive Tree	Y	N/A	\$5,000.00			\$0.00
						\$0.00
						\$0.00
TOTALS		\$53,000.00	\$65,350.00	\$0.00	\$0.00	\$0.00



CITY OF TRUTH OR CONSEQUENCES

AGENDA REQUEST FORM

MEETING DATE: April 10, 2024

Agenda Item #: H12

SUBJECT: Review, Approve and/or Allocate Funds for Geronimo Trail Scenic Byway Application #1.

DEPARTMENT: City Manager's Office

DATE SUBMITTED: April 2, 2024

SUBMITTED BY: Tammy Gardner

WHO WILL PRESENT THE ITEM: Tammy Gardner

Summary/Background:

Commission approval of Geronimo Trail Scenic Byway application and contract for the purchase of a new visitor center feather flag.

Recommendation:

The applicant requested \$407.49 and the LTAB recommended to fully fund the project.

Attachments:

- GTSB Application
- GTSB Contract
- Approved Scope of Work

Fiscal Impact (Finance): Yes

\$407.49

Legal Review (City Attorney): Yes

Approved for Submittal By: ☒ Department Director

Reviewed by: ☐ City Clerk ☐ Finance ☐ Legal ☐ Other: Click here to enter text.

Final Approval: ☐ City Manager

CITY CLERK'S USE ONLY - COMMISSION ACTION TAKEN

Resolution No. - Ordinance No. -

Continued To: - Referred To: -

☐ Approved ☐ Denied ☐ Other: -

File Name: CC Agendas 4-10-24



2023-2024 LODGERS' TAX GRANT APPLICATION

PART I: PROJECT INFORMATION

Complete one application for each project or event.

Organization Name	Geronimo Trail Scenic Byway
Project/Event Name	Visitor Center feather flag
Event Date(s) and Location (if applicable)	n/a
Event Organizer & Title within Organization (if applicable)	Gina Kelley
Phone Number of Organizer	575-740-3902
Email of Organizer	director@geronimotrail.com
Organization Address	PO Box 1072
Organization's Contact Person (If different than event organizer)	
Contact Phone and Email for Organization's Contact Person	

PART 2: PROJECT COST AND FUNDING REQUEST Lodgers Tax Grant Funding

Amount Requested: (Must match application page 4)	\$407.49
Anticipated Attendance (not including volunteers/staff):	5000+ visitors in FY24

PART 3: CRITERIA

Was this project/event funded in 2022-2023? Circle one: Yes/No

How many times has your event occurred? List previous events years. If new, indicate "new":

n/a

1. Define/Describe the overall project/event (what is happening at the event?):

n/a

2. Who is your target audience for your project/event and advertising (who do you want to attend?) driveby and walking traffic throughout downtown T or C

3. Describe the regions/cities in which you plan to market your project/event outside of Truth or Consequences?

n/a

4. What percentage of your printed materials will be distributed outside of Sierra County and how will they be distributed?

n/a

5. Describe your project/event indicators of success and how you plan to gather the information and how you plan to share that assessment with the City (e.g. increased hotel stays, increased attendance, first time attendees):

visitor center sign in sheet

6. How many Facebook followers do you have for this event page or organization page (for a project)? 1049 Instagram followers? n/a

7. If applicable, do you plan to sell advertising for this project? If so, how much do you anticipate will be ad revenue will be generated? _____

8. If you are asking for funding for an existing website, be sure to attached analytics from previous year.

PART 4: PLAN FOR GRANT AMOUNT REQUESTED

Fill out this chart with your spending plan and the costs for these items. Note: **The items listed within this budget are the only reimbursable items after funds are awarded.** Modifications to your plan may only take place with regards to variation in dates of publication. Items not listed within the application at the time of approval will not be reimbursed. The Lodgers' Tax Board reserves the right to recommend denying funding of specific items within this budget during their recommendation to City Commission.

Advertising/Promotion Company/Provider	Type of Ad/Promotion	Cost
M Graphic Design	Design & printing of feather flag including new hardware	\$407.49
TOTAL AMOUNT REQUESTED: Must match page 1.		\$407.49

PART 5: FINANCIAL DISCLOSURE CHECKLIST

As per the attached City Ordinance, all applicants for Lodgers' Tax funds must submit the following information. You are only required to submit this information once per fiscal year.

- ☐ IRS and Secretary of State proof of Good Standing
- ☐ Previously submitted

PART 6: ASSURANCES AND CERTIFICATIONS

I/We certify that I/we am/are authorized to act on behalf of the organization making this application and that the statements herein are complete and accurate to the best of my knowledge. If funded, we will keep a clear and accurate accounting of how the funds were used. We will evaluate the use of funds as required and approved by the City of Truth or Consequences and will deliver an evaluation report to the City no more than (60) days after the event or project completion or on or before May 31st, 2022, whichever comes first).

Print your name and title: Gina Kelley, Executive Director

Signature: 

Date: 3/19/2024

[Print](#)[Download PDF](#)

ESTIMATE

M Graphics
404 Main Street
Truth or Consequence, New Mexico 87901
United States

575-740-4526
moshekoenick.com

Bill to

Geronimo Trail National Scenic Byway Visitor Center
Gina Kelley
301 S Foch St.
Truth or Consequences, New Mexico 87901
United States

575-894-1968
ginalkelley@gmail.com

Estimate Number: 1

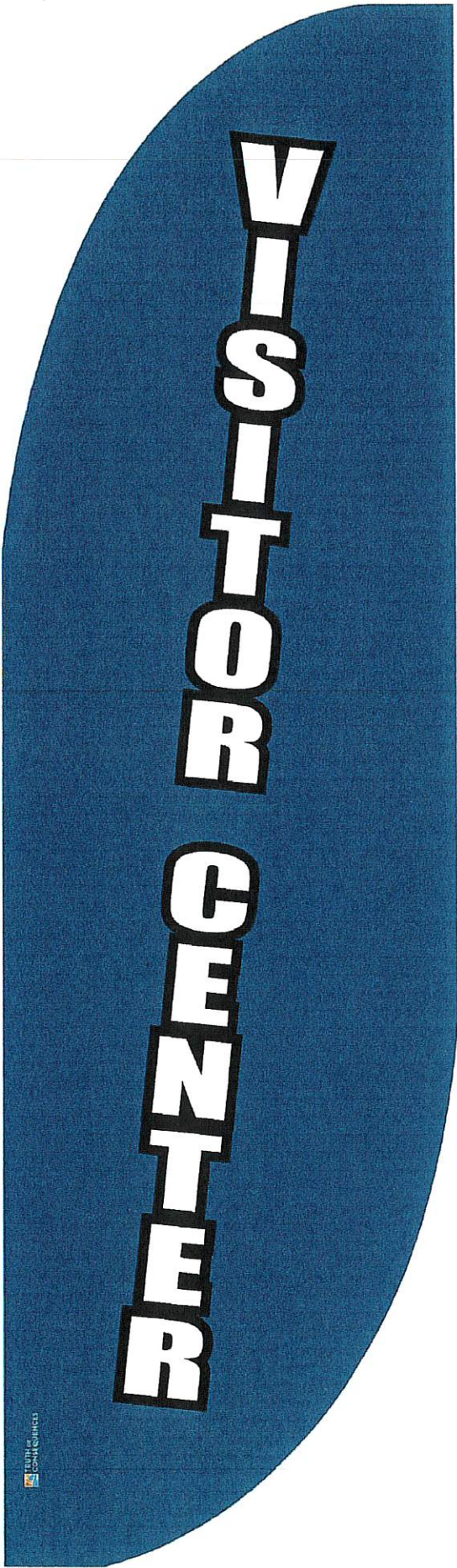
Customer Ref: Feather Banner 2024

Estimate Date: March 7, 2024

Valid Until: April 6, 2024

Grand Total (USD): \$407.49

Product/Service	Quantity	Price	Amount
Printing - Price per piece 9' double sided feather banner, includes poles & ground spike (includes \$16 shipping)	2	\$168.00	\$336.00
Production Manage Send files and coordinate printing	0.5	\$35.00	\$17.50
Graphic Design - Price per hour Change color of banner and update text	0.5	\$45.00	\$22.50
Subtotal:			\$376.00
TorC,NMtax 8.375%:			\$31.49
Total:			\$407.49
Grand Total (USD):			\$407.49



**CITY OF TRUTH OR CONSEQUENCES
LODGERS TAX ADVISORY BOARD
MINUTES
MONDAY, MARCH 25, 2024**

REGULAR MEETING

Regular meeting of the Lodgers Tax Advisory Board of the City of Truth or Consequences, New Mexico to be held in the City Commission Chambers, 405 W. Third, Truth or Consequences, New Mexico, on Monday, March 25, 2024 at 12:00 pm.

CALL TO ORDER:

The meeting was called to order by Chairman Foerstner.

ROLL CALL:

Jake Foerstner, Chairman
Gina Kelley, Vice-Chairman
Linda DeMarino, Member (absent)
Victoria Harrington, Member
Jessica MacKenzie, Member

ALSO PRESENT:

Angela Torres, City Clerk
Luba Hoffman, Deputy City Clerk
Angie Gonzales, City Manager
Tammy Gardner, Executive Assistant

1. APPROVAL OF AGENDA:

Vice-Chairman Kelley made a motion to approve the agenda. Member MacKenzie seconded the motion. Motion carried unanimously.

2. APPROVAL OF MINUTES:

a. Regular Meeting Minutes of January 22, 2024

Member MacKenzie made a motion to approve the minutes. Member Harrington seconded the motion. Motion carried unanimously.

3. COMMENTS FROM THE PUBLIC (3 minute rule applies)

Destiny Mitchell provided an update on Fiesta 2024.

4. NEW BUSINESS:

a. Discussion/Update: LTAB Expenses. Tammy Gardner

Executive Assistant Gardner reviewed the LTAB expense provided in the packet. (Copy attached hereto and made a part hereof).

Vice-Chairman Kelley questioned the Veteran's Day celebration not using their funds. Both she and Executive Assistant Gardner to follow-up on it.

Cross discussion regarding:

- Balance in Lodger's Tax account in the amount of \$870,115.82.
- Movie filming in T or C may positively impact our GRT and Lodger's Tax.
- Providing support to Sheriff's Posse rodeos in the form of better equipment available.

b. Discussion/Action: Sierra County Arts Council Application – Field Guide

Cary "Jagger" Gustin discussed the grant application for the Field Guide along with material provided in the packet. (Copy attached hereto and made a part hereof).

Chairman Foerstner requested some corrections be made to the map provided for the Field Guide.

Member MacKenzie made a motion to approve a total of \$1,241.45 to the Sierra County Arts Council for the field guide. Vice-Chairman Kelley seconded the motion. Motion carried unanimously.

c. Discussion/Action: Geronimo Trail Scenic Byway Application – Visitor Center Feather Flag

Gina Kelley discussed the grant application for the flag along with details provided in the packet. (Copy attached hereto and made a part hereof).

Member MacKenzie made a motion to approve a total of \$407.49 to the Geronimo Trail Scenic Byway for the Visitor Center Feather Flag. Member Harrington seconded the motion. Motion carried unanimously.

5. COMMENTS FROM THE BOARD:

Vice-Chairman Kelley reported Main Street business breakfast exchange event at the Visitor Center at 8:00am April 22nd.

6. COMMENTS FROM STAFF

There were no comments from the staff at this time.

7. ADJOURNMENT

There being no further business, Chairman Foerstner adjourned the meeting at 12:14pm.



CITY OF TRUTH OR CONSEQUENCES

AGENDA REQUEST FORM

MEETING DATE: April 10, 2024

Agenda Item #: H.13

SUBJECT: Review, Approve and/or Allocate Funds for Sierra County Arts Council Application #5.

DEPARTMENT: City Manager's Office

DATE SUBMITTED: April 2, 2024

SUBMITTED BY: Tammy Gardner

WHO WILL PRESENT THE ITEM: Tammy Gardner

Summary/Background:

Commission approval of SCAC application and contract for the New Mexico 2024 Field Guide Advertisement.

Recommendation:

The applicant requested \$1,241.45 and the LTAB recommended to fully fund the project.

Attachments:

- SCAC Application
- SCAC Contract
- Approved Scope of Work

Fiscal Impact (Finance): Yes

\$1,241.45

Legal Review (City Attorney): Yes

Approved for Submittal By: ☒ Department Director

Reviewed by: ☐ City Clerk ☐ Finance ☐ Legal ☐ Other: [Click here to enter text.](#)

Final Approval: ☐ City Manager

CITY CLERK'S USE ONLY - COMMISSION ACTION TAKEN

Resolution No. - Ordinance No. -

Continued To: - Referred To: -

☐ Approved ☐ Denied ☐ Other: -

File Name: CC Agendas 4-10-24



2024-2025 LODGERS' TAX GRANT APPLICATION

PART I: PROJECT INFORMATION

Complete one application for each project or event.

Organization Name	Sierra County Arts Council
Project/Event Name	New Mexico 2024 Field Guide Advertisement
Event Date(s) and Location (if applicable)	2024 Guide Publishes May 24 2024
Event Organizer & Title within Organization (if applicable)	CARY J. JAGGER, Gusten Arts Council Board President
Phone Number of Organizer	575-312-2050
Email of Organizer	TAILORMAN53@YAHOO.COM
Organization Address	Sierra County Arts Council P.O. Box 1924 TROP, NM 87901
Organization's Contact Person (if different than event organizer)	Andy Unbunwood
Contact Phone and Email for Organization's Contact Person	575-740-7158 dillwood24c@gmail.com

PART 2: PROJECT COST AND FUNDING REQUEST Lodgers Tax Grant Funding

Amount Requested: (Must match application page 4)	\$1,241 ⁴⁵ / _{xx}
Anticipated Attendance (not including volunteers/staff):	The field guide is widely distributed throughout NM

PART 3: CRITERIA

Was this project/event funded in 2023-2024? Circle one: Yes/No No

How many times has your event occurred? List previous events years. If new, indicate "new":

NEW

1. Define/Describe the overall project/event (what is happening at the event?):

the Ad package includes A 1/2 page Ad
plus 1 Listing with Image and 2 Events
on A calendar

2. Who is your target audience for your project/event and advertising (who do you want to attend?)

visitors/ tourists who may wish to visit
Truth or Consequences and learn about the
Artist community and pastime of the
Area Attractions

3. Describe the regions/cities in which you plan to market your project/event outside of Truth or Consequences?

the 2024 field Guide is widely distributed
in New Mexico

4. What percentage of your printed materials will be distributed outside of Sierra County and how will they be distributed?

the 2024 field Guide is Available At Regional Visitor
Centers, Selected Chambers of Commerce Locations, ALBO NM Airport
Kiosk, ALBO Downtown Convention Center complex and the
Fort Bliss Texas Army Station Visitor Center

5. Describe your project/event indicators of success and how you plan to gather the information and how you plan to share that assessment with the City (e.g. increased hotel stays, increased attendance, first time attendees:

Area Hotels & Spas Have visitor cards allowing overnight guests
to list where they are from and how they heard of the Area

6. How many Facebook followers do you have for this event page or organization page (for a project)? N/A Instagram followers? _____

7. If applicable, do you plan to sell advertising for this project? If so, how much do you anticipate will be ad revenue will be generated? N/A

8. If you are asking for funding for an existing website, be sure to attached analytics from previous year. N/A

PART 4: PLAN FOR GRANT AMOUNT REQUESTED

Fill out this chart with your spending plan and the costs for these items. Note: **The items listed within this budget are the only reimbursable items after funds are awarded.** Modifications to your plan may only take place with regards to variation in dates of publication. Items not listed within the application at the time of approval will not be reimbursed. The Lodgers' Tax Board

reserves the right to recommend denying funding of specific items within this budget during their recommendation to City Commission.

Advertising/Promotion Company/Provider	Type of Ad/Promotion	Cost
Southwest Contemporary NM Field Guide	1/2 page Ad plus 1 Line Ad plus 2 calendar DATES	\$1,241.45
TOTAL AMOUNT REQUESTED: Must match page 1.		\$1,241.45

PART 5: FINANCIAL DISCLOSURE CHECKLIST

As per the attached City Ordinance, all applicants for Lodgers' Tax funds must submit the following information. You are only required to submit this information once per fiscal year.

☒ IRS and Secretary of State proof of Good Standing

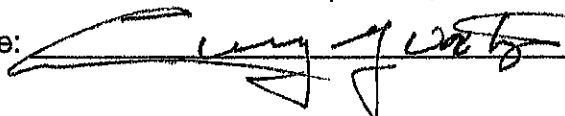
☐ Previously submitted

PART 6: ASSURANCES AND CERTIFICATIONS

I/We certify that I/we am/are authorized to act on behalf of the organization making this application and that the statements herein are complete and accurate to the best of my knowledge. If funded, we will keep a clear and accurate accounting of how the funds were used. We will evaluate the use of funds as required and approved by the City of Truth or Consequences and will deliver an evaluation report to the City no more than (60) days after

the event or project completion, except when the events or projects occur between April 1st and May 15th, such evaluations must be submitted by the last day of May.

Print your name and title: CARY JAGGER Gustav Arts Council Board President

Signature: 

Date: APRIL 20, 2024

March 19th, 2024

Sierra Council Arts Council

Proposed ad copy for ½ page in Southwest Field Guide 1/2pag ad is \$1350 with 15% discount if ordered by March 15th, 2024

\$1,242.45 ½ page ad Plus 1 Listing and 2 events on the calendar

April 12, 2024 deadline for listing allows for 25 word description

Plus 1 image

April 17, 2024 deadline for ad copy

Issue out----May 24th, 2024

Contact info: Lauren Tresp

Southwest Field Guide

sales@southwestcontemporary.com

920-420-0042

Sierra County Arts Council invites you to visit Historic Truth or Consequences, in Sierra County NM. From Ralph Edwards Hollywood Game show fame to the reaches of space at Spaceport America. Art Galleries, Spas with magical hot water Boating On Elephant Butte and Caballo Lakes, State Parks. Rio Grande River Rafting. Stay a day, a week or a lifetime. Deluxe and Economy lodging options. Plan your visit: Contact Truth or Consequences/Sierra County Chamber of Commerce 575-894-3536 info@torcchamber.org or Geronimo Trail Visitor Center At 575-894-1968 info@geronimotrail.com

(LOGO) Paid for in part by Truth or Consequences, NM
Lodgers Tax

Sierra County Arts Council

Invoice # 2691 3/14/24

**Southwest
Contemporary**

To:

Cary Jagger Gustin
Sierra County Arts Council
 575-312-2050
 tallorman53@yahoo.com

PO Box 1924
 Truth or Consequences, NM
 87901

From:

Southwest Contemporary
 505-424-7641
 Info@southwestcontemporary.c
 om

369 Montezuma Ave, #258
 Santa Fe, NM 87501

Item	Qty/Hrs	Tax	Price	Subtotal
Half-page Advertisement				
New Mexico Field Guide 2024 Includes 1 business listing + 2 event listings	1	8.1875%	\$1,350.00	\$1,350.00
Discount Early-Bird Discount (15% off Field Guide Ads until March 15, 2024)	1	8.1875%	-\$202.50	-\$202.50

Payment Plan

Status	Due Date	Amount Due
Unpaid	3/15/24	\$1,241.45

Subtotal: \$1,147.50**Tax: \$93.95****Total: \$1,241.45****Remainder: \$1,241.45**

We accept all major credit cards. Make checks payable to Tresp Magazine LLC.

Southwest
Contemporary

advertising contract.

Mar 14, 2024

Client:

Sierra County Arts Council
Cary Jagger Gustin
PO Box 1924
Truth or Consequences, NM 87901
575-312-2050
tallorman53@yahoo.com

Publisher:

Southwest Contemporary
369 Montezuma Ave, #258
Santa Fe, NM 87501
sales@southwestcontemporary.com

Sierra County Arts Council Advertising Program

INVOICE #: 2691

ADVERTISING PACKAGE:

Name	Description	Qty / Unit Price	Tax	Subtotal
Half-page Advertisement	New Mexico Field Guide 2024 Includes 1 business listing + 2 event listings	1 x \$1,350.00	8.1875%	\$1,350.00
Discount	Early-Bird Discount (15% off Field Guide Ads until March 15, 2024)	1 x -\$202.50	8.1875%	-\$202.50

CONTRACT TOTAL (Including \$93.95 tax): \$1,241.45

PAYMENT SCHEDULE:

Due Date	Amount Due
Mar 15, 2024	\$1,241.45

- done according to high journalistic and ethical standards by the Editor, which the Editor is happy to explain.
2. An advertising contract may be canceled by the advertiser in writing to the Publisher with 30 days' notice. Cancellations cannot be accepted less than 30 days from a billing date or booking deadline. If cancellation is made within a multi-insertion contract, advertiser will owe the total difference between the discounted rate paid for ads published before cancellation and the full retail rate of the ads delivered. Repayment of these discounts will be billed upon receipt of notice of cancellation and will be due in full immediately.
 3. Southwest Contemporary seeks to be accommodating with positioning print advertisements according to client needs and desires. However, exact positioning of print advertisements is at the discretion of Southwest Contemporary unless guaranteed placement is written into this contract. Guaranteed placement is available for an additional fee.
 4. All contents of advertisements are subject to approval by Southwest Contemporary. We reserve the right to reject or cancel any advertisement, advertising agreement, or space reservation at any time. Southwest Contemporary also reserves the right to insert the word "advertisement" at the top of any advertisement.
 5. Publisher is not liable for delays in delivery and/or non-delivery in the event of an act of God, action by any governmental entity, fire, flood, insurrection, riot, explosion, embargo, strikes, labor or material shortage, transportation interruption, work slowdown, or any condition beyond the control of the Publisher affecting production or delivery in any manner.
 6. Payment for all advertisements is due on or before the scheduled Payment Due Date(s) listed in the advertiser contract and invoice. If a payment on a contracted ad is not received on or before the Payment Due Date(s), the contract will be considered in default, and repayment of any applied discounts will be due immediately.
 7. This agreement shall be governed and constructed in accordance with the laws of the State of New Mexico. In the event that commercial collection or legal proceedings be instituted by Southwest Contemporary to collect any amount due under this agreement, advertiser agrees to pay reasonable attorney's fees or collection fees of 20% of the unpaid balance plus any other court costs and charges incurred.
 8. Time is of the essence for receipt of payment. By signing this agreement, advertiser agrees to pay all bills in a timely manner.
 9. No advertisement will be delivered until payment is made.
 10. All purchases of advertising space or sponsorship benefits are non-refundable.
 11. All advertisements listed on this contract must be used within the same 12-month period. Unused ads will be forfeited after the 12-month period has passed.
 12. Newsletter ads may be rescheduled with 5 business days' notice. Newsletter ads that are canceled with less than 5 business days' notice will be forfeited and are non-refundable.
 13. The contract total is \$1,241.45.

Signature

I, the undersigned client, hereby certify that I am competent to contract in my own name. I confirm that I have read the herein agreement prior to its execution and I am fully familiar with the contents thereof. This agreement shall be binding upon me and my heirs, legal representatives, and assigns.

First name

Last name

Signature

Sign here



STATE OF NEW MEXICO

MAGGIE TOULOUSE OLIVER

SECRETARY OF STATE

Certificate of Good Standing and Compliance

IT IS HEREBY CERTIFIED THAT:

SIERRA COUNTY ARTS COUNCIL, INC.

1720929

the above named entity, a Corporation incorporated under the laws of New Mexico, is duly authorized to transact business in New Mexico as a Domestic Nonprofit Corporation, under the

Nonprofit Corporation Act

53-8-1 to 53-8-99 NMSA 1978

having filed its Articles of Incorporation on April 4, 1995, and Certificate of Incorporation issued as of said date.

It is further certified that the fees due to the Office of the Secretary of State which have been assessed against the above named entity have been paid to date and the entity is in good standing and duly authorized to transact business as its existence has not been revoked in New Mexico. This certificate is not to be construed as an endorsement, recommendation, or notice of approval of the entity's financial condition or business activities and practices.

Certificate Issued: March 15, 2024

In testimony whereof, the Office of the Secretary of State has caused this certificate to be signed on this day in the City of Santa Fe, and the seal of said office to be affixed hereto.



Maggie Toulouse Oliver

**Maggie Toulouse Oliver
Secretary of State**

Certificate Validation #: 0086242

A certificate issued electronically from the New Mexico Secretary of State's office is immediately valid and effective. The validity of a certificate may be established by viewing the Certificate Validation option on the Business Filing System at <https://portal.sos.state.nm.us/bfs/online> and following the instructions displayed under Certificate Validation.

**CITY OF TRUTH OR CONSEQUENCES
LODGERS TAX ADVISORY BOARD
MINUTES
MONDAY, MARCH 25, 2024**

REGULAR MEETING

Regular meeting of the Lodgers Tax Advisory Board of the City of Truth or Consequences, New Mexico to be held in the City Commission Chambers, 405 W. Third, Truth or Consequences, New Mexico, on Monday, March 25, 2024 at 12:00 pm.

CALL TO ORDER:

The meeting was called to order by Chairman Foerstner.

ROLL CALL:

Jake Foerstner, Chairman
Gina Kelley, Vice-Chairman
Linda DeMarino, Member (absent)
Victoria Harrington, Member
Jessica MacKenzie, Member

ALSO PRESENT:

Angela Torres, City Clerk
Luba Hoffman, Deputy City Clerk
Angie Gonzales, City Manager
Tammy Gardner, Executive Assistant

1. APPROVAL OF AGENDA:

Vice-Chairman Kelley made a motion to approve the agenda. Member MacKenzie seconded the motion. Motion carried unanimously.

2. APPROVAL OF MINUTES:

a. Regular Meeting Minutes of January 22, 2024

Member MacKenzie made a motion to approve the minutes. Member Harrington seconded the motion. Motion carried unanimously.

3. COMMENTS FROM THE PUBLIC (3 minute rule applies)

Destiny Mitchell provided an update on Fiesta 2024.

4. NEW BUSINESS:

a. Discussion/Update: LTAB Expenses. Tammy Gardner

Executive Assistant Gardner reviewed the LTAB expense provided in the packet. (Copy attached hereto and made a part hereof).

Vice-Chairman Kelley questioned the Veteran's Day celebration not using their funds. Both she and Executive Assistant Gardner to follow-up on it.

Cross discussion regarding:

- Balance in Lodger's Tax account in the amount of \$870,115.82.
- Movie filming in T or C may positively impact our GRT and Lodger's Tax.
- Providing support to Sheriff's Posse rodeos in the form of better equipment available.

b. Discussion/Action: Sierra County Arts Council Application – Field Guide

Cary "Jagger" Gustin discussed the grant application for the Field Guide along with material provided in the packet. (Copy attached hereto and made a part hereof).

Chairman Foerstner requested some corrections be made to the map provided for the Field Guide.

Member MacKenzie made a motion to approve a total of \$1,241.45 to the Sierra County Arts Council for the field guide. Vice-Chairman Kelley seconded the motion. Motion carried unanimously.

c. Discussion/Action: Geronimo Trail Scenic Byway Application – Visitor Center Feather Flag

Gina Kelley discussed the grant application for the flag along with details provided in the packet. (Copy attached hereto and made a part hereof).

Member MacKenzie made a motion to approve a total of \$407.49 to the Geronimo Trail Scenic Byway for the Visitor Center Feather Flag. Member Harrington seconded the motion. Motion carried unanimously.

5. COMMENTS FROM THE BOARD:

Vice-Chairman Kelley reported Main Street business breakfast exchange event at the Visitor Center at 8:00am April 22nd.

6. COMMENTS FROM STAFF

There were no comments from the staff at this time.

7. ADJOURNMENT

There being no further business, Chairman Foerstner adjourned the meeting at 12:14pm.



City of Truth or Consequences

AGENDA REQUEST FORM

MEETING DATE: April 10, 2024

Agenda Item #: H.14

SUBJECT: Approval of Purchase Requisitions Over \$20,000
DEPARTMENT: Finance
DATE SUBMITTED: April 4, 2024
SUBMITTED BY: Mindee Holguin, CPO
WHO WILL PRESENT THE ITEM: Angie Gonzales, City Manager or Traci Alvarez, Assistant City Manager

Summary/Background:

Per Resolution No 46 20/21 Execution of Contracts; Grant Agreements; Memoranda of Understanding; Joint Powers Agreements; Settlement Agreements; Purchases (Contract and Purchases More Than \$20,000)

Recommendation:

Approval Recommended by Finance Director

Attachments:

- Listing of Purchase Requisitions \$20,000 or More
- Purchase Requisitions, Procurement Documentation

Fiscal Impact (Finance): Choose an item.

As Per Total on Listing of Purchase Requisitions

Legal Review (City Attorney): Choose an item.

[Click here to enter text.](#)

Approved For Submittal By: ☒ Department Director

Reviewed by: ☒ City Clerk ☒ Finance ☐ Legal ☐ Other: [Click here to enter text.](#)

Final Approval: ☒ City Manager

CITY CLERK'S USE ONLY - COMMISSION ACTION TAKEN

Resolution No. [Click here to enter text.](#) Ordinance No. [Click here to enter text.](#)

Continued To: [Click here to enter a date.](#) Referred To: [Click here to enter text.](#)

☐ Approved ☐ Denied ☐ Other: [Click here to enter text.](#)

File Name: CC agendas 4-10-24

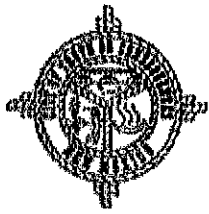
2023-24 Fiscal Year

Number	Vendor Name	Description	Requested By	Department	Total Amount	Procurement Type
91922	Wilson & Company, Inc.	Professional design for Ralph Edwards new boat ramp/dock	O.J. Hechler	Parks	\$ 41,675.06	
91911	Sierra County Clerk	March 19th Referendum Election Fees	Angela Torres	City Clerks	\$ 21,699.93	
					\$ 63,374.99	

Angela Torres, Clerk-Treasurer

Rolf Hechler, Major

1



REQUISITION

Requisition #: 91911

Date: 04/03/2024

Vendor #: 0218

ISSUED TO: SIERRA COUNTY CLERK
100 DATE ST.
T OR C, NM 87901

SHIP TO: City of Truth or Consequences
505 Sims St.
Truth or Consequences, NM 87901

ITEM	UNITS DESCRIPTION	PROJECT #	PRICE GL ACCOUNT NUMBER	AMOUNT
1	0 MARCH 19TH REFERENDUM ELECTION FI		0.00 101-1001-44607	21,699.93
PO Description: MARCH 19TH REFERENDUM ELECTION FEES Detailed Description: FEES FOR THE MARCH 19, 2024 SPECIAL REFERENDUM ELECTION				

Authorized By: _____

SUBTOTAL:	21,699.93
TOTAL TAX:	0.00
SHIPPING:	0.00
TOTAL	21,699.93



REQUISITION

Requisition #: 91922

Date: 04/03/2024

Vendor #: 7982

ISSUED TO: WILSON & COMPANY, INC. ENGINEER
4401 MASTHEAD ST NE SUITE 150
ALBUQUERQUE, NM 87109-

SHIP TO: City of Truth or Consequences
505 Sims St.
Truth or Consequences, NM 87901

ITEM	UNITS DESCRIPTION	PROJECT #	PRICE GL ACCOUNT NUMBER	AMOUNT
1	0 PROFESSIONAL SERVICES - RAMP AND		0.00 315-8010-48598	41,675.06
PO Description: RALPH EDWARDS PARK NEW BOAT ACCESS RAMP AND DOCK Detailed Description: RALPH EDWARDS PARK SHADE STRUCTURE AND NEW RIVER RAMP AND DOC PROJECT PROCUREMENT: WILSON & CO. ON-CALL PROFESSIONAL DESIGN SERVICES TRAILS+ GRANT FROM THE NM ECONOMIC DEVELOPMENT DEPARTMENT ATTACHMENTS: TASK ORDER AND GRANT AGREEMENT				

Authorized By: _____

SUBTOTAL:	38,700.00
TOTAL TAX:	2,975.06
SHIPPING:	0.00
TOTAL	41,675.06

January 26, 2024

Traci Alvarez, Assistant City Manager
City of Truth or Consequences
505 Sims Street
Truth or Consequences, NM 87901

Re: Task Order No. xxxx2024: Professional Services for the Ralph Edwards Park New Boat Access Ramp and Dock
Procurement: On-call Professional Design Services

Dear Ms. Alvarez:

Wilson & Company appreciates the continued opportunity to serve the City. We are pleased to submit this professional services scope and fee task order for the above-referenced project. We are confident that the scope of work will provide a product to meet your expectations.

Project Background: The City worked with our team to develop a master plan to renovate Ralph Edwards Park, where multiple events such as farmers markets, T or C Fiesta, birthdays, and other family events are celebrated. The boat access ramp and dock were identified in the master plan, so our team is intimately familiar with the Park's infrastructure. We will provide the City with a design that will provide users with a more convenient and safer way to experience the river.

Scope of Work: Provide permitting and engineering design for the new boat access ramp and dock at Ralph Edwards Park. The design will accommodate kayaks, paddleboards, small boats, and other various water vessels. Once the design is complete, Wilson & Company will provide construction administration services.

Deliverables

Wilson & Company will hold a kickoff meeting with the design team and project stakeholders to identify specific goals for the project and permit requirements.

After the initial meetings, we will prepare project construction documents, including Contract documents, project design plans, and an estimate of probable cost. We will provide the City with the following deliverables:

1. Site plan and design concept for approval
2. 50% design plans with estimate of probable cost
3. 90% design plans with Estimate of probable cost
4. Permit submittal
5. Final construction documents, Including bid documents, specifications, construction plans and final estimate of probable cost
6. Progress reports will be submitted with each invoice

Schedule:

Wilson & Company shall provide the scope of work, including approval of the final production package in 4 months from the Notice to Proceed.

We will provide the abovementioned services on a lump sum basis of \$38,700, not including NMGR. Please see attached Exhibit 'A,' which describes a detailed labor-hour breakdown of all associated activities. Your approval signature below shall signify authorization to proceed. If you have any questions or comments concerning this proposal or any aspect of this project, please contact Christie Soulsby by email at christie.soulsby@wilsonco.com.

WILSON & COMPANY

A handwritten signature in blue ink, appearing to read 'Daniel Aguirre', is written over a horizontal line.

Daniel Aguirre, PE, CFM
Senior Vice President

City Manager

Date

Attachments: Exhibit "A" Labor-hour & expense cost
breakdown

Exhibit A

[illegible]



CITY OF TRUTH OR CONSEQUENCES

AGENDA REQUEST FORM

MEETING DATE: April 10, 2024

Agenda Item #: H.15

SUBJECT: Award Recommendation for RFP #23-24-005 Multiple Engineering and Architecture Projects Under a Single Contract

DEPARTMENT: Finance Department

DATE SUBMITTED: April 4, 2024

SUBMITTED BY: Mindee Holguin, CPO

WHO WILL PRESENT THE ITEM: Traci Alvarez, Assistant City Manager

Summary/Background: Proposals for RFP #23-24-005 Multiple Engineering and Architecture Projects Under a Single Contract were received until March 20, 2024. We received 13 proposals for this RFP:

1. Bohannon Huston
2. Wilson & Company
3. ASA Architects
4. Sites Southwest
5. MolzenCorbin
6. WH Pacific and N/V/5 Company
7. NCA Architects & Planners
8. Stantec Consulting Services
9. Pland Collaborative
10. Parkhill
11. Bath Engineering Corp
12. Cobb Fendley
13. Spears Horn Architects

Recommendat

Traci Alvarez, Assistant City Manager recommends that we award all who submitted

Attachments: [Click here to enter text.](#)

- Letter of Recommendations
- RFP #23-24-005

Fiscal Impact (Finance): N/A [Click here to enter text.](#)

Legal Review (City Attorney): N/A [Click here to enter text.](#)

Approved For Submittal By: ☒ Department Director

Reviewed by: ☒ City Clerk ☒ Finance ☐ Legal ☐ Other: [Click here to enter text.](#)

Final Approval: ☒ City Manager

CITY CLERK'S USE ONLY - COMMISSION ACTION TAKEN

Resolution No. [Click here to enter text.](#) Ordinance No. .

Continued To: . Referred To: .

☐ Approved ☐ Denied ☐ Other: .

File Name: CC agendas 4-10-24



City of Truth or Consequences
505 Sims Street
Truth or Consequences, New Mexico 87901
City (575) 894-6673 ▪ Fax (575) 894-7767

Date: April 4, 2024

To: City Commissioners
Angie Gonzales, City Manager

From: Mindee Holguin, Chief Procurement Officer

Re: Multiple Engineering and Architecture Projects under a Single Contract
RFP: 23-24-005

Proposals were received until March 20, 2024 at 2:00 p.m. We received thirteen (13) proposals for the above RFP from the following proposers:

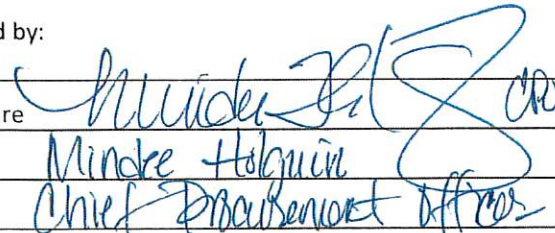
Bohannan Huston
Wilson & Company
ASA Architects
Sites Southwest
MolzenCorbin
WH Pacific an N/V/5 Company
NCA Architects & Planners
Stantec Consulting Services
Parkhill
Bath Engineering Corp
Cobb Fendley
Spears Horn Architects

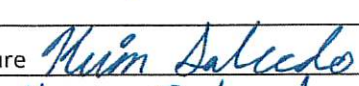
Traci Alvarez, Assistant City Manager is recommending that we award all responsive bidders which includes all thirteen proposals received above.

PROPOSAL RECEIPT LOG
RFP 23-24-005 MULTIPLE ENGINEERING AND ARCHITECTURE
PROJECTS UNDER A SINGLE CONTRACT
DUE: MARCH 20, 2024 BY 2:00 PM

Vendor Name	Date Proposal Received	Time Proposal Received	Responsive?	Verified by:
Bohannon Huston	03/20/2024	1:23pm	Yes	ML JP
Wilson: Company	03/20/2024	1:05pm	Yes	ML JP
ASA Architects	03/20/2024	11:47am	Yes	ML JP
Sites Southwest	03/20/2024	11:35am	Yes	ML JP
Molzen Corbin	03/20/2024	11:25am	Yes	ML JP
WH Pacific an N/V/S Company	03/20/2024	11:25am	Yes	ML JP
NCA Architects: Planners	03/20/2024	9:00am	Yes	ML JP
Stantec Consulting Services	03/19/2024	2:10pm	Yes	ML JP
Pland Collaborative	03/19/2024	12:15pm	Yes	ML JP
Parkhill	03/19/2024	11:55am	Yes	ML JP
Bath Engineering Corp	03/19/2024	11:55am	Yes	ML JP
Cobb Fendley	03/19/2024	11:55am	Yes	ML JP
Spears Horn Architects	03/19/2024	8:55am	Yes	ML JP

Verified by:

Signature 	Date 3/20/2024
Name: Mindre Holguin	
Title: Chief Procurement Officer	

Signature 	Date 3/20/2024
Name: Kevin Salcedo	
Title: Interim Finance Director	

REQUEST FOR PROPOSALS (RFP)
FOR
PROFESSIONAL DESIGN SERVICES

RFP No. 23-24-005

Packet No. _____



Multiple Engineering and Architecture

Project Name: Projects Under a Single contract

Contracting
Agency: City of Truth or Consequences

Address: 505 Sims Street
Truth or Consequences, NM 87901

Telephone: 575-894-6673

Date: February 16, 2024

Funding Type: Federal, State, Local

This form was prepared by [City of Truth or Consequences](#) and is endorsed by the Professional Technical Advisory Board (PTAB), which is comprised of the American Council of Engineering Companies (ACEC) New Mexico, New Mexico Society of Professional Engineers (NMSPE), American Institute of Architects (AIA) New Mexico Chapter, New Mexico Professional Surveyors (NMPS), and American Society of Landscape Architects (ASLA) New Mexico Chapter; Local Government Division, Department of Finance and Administration; Rural Utilities Service, US Department of Agriculture; New Mexico Environmental Department; and New Mexico Finance Authority.

For information and suggestions on how to fill out this RFP, please refer to the "OWNER'S MANUAL FOR QUALIFICATIONS-BASED SELECTION (QBS)" at www.ptabnm.org.

NOTICE OF REQUEST FOR PROPOSALS (RFP)

Qualifications-based competitive sealed proposals for professional design services will be received by the Contracting Agency, City of Truth or Consequences for RFP No. 23-24-005

The Contracting Agency is requesting proposals for professional

- | | |
|--|--|
| ☒ architectural services | ☒ engineering services |
| ☒ surveying services | ☒ landscape architectural services |
| ☒ planning services | |

for: Multiple Engineering and Architecture Contract

Project No. _____

Proposals will be received at City Hall, until March 20, 2024, 2:00 p.m.

Copies of the Request for Proposals (RFPs) can be obtained in person at the office of Chief Procurement Officer at 505 Sims Street, Truth or Consequences, NM 87901 or will be mailed or emailed upon request to Mindee Holguin at 575-894-6673 ext. 309 or procurement@torcnm.org.

A ☐ mandatory ☒ non-mandatory pre-proposal meeting ☐ will ☒ will not be held on day and date at time am/pm at location address.

Interviews ☒ may be held ☐ will not be held for this project after the evaluation of proposals is completed.

PURCHASING AGENT:

Mindee Holguin Date: February 16, 2024

(for Contracting Agency's Use Only)

Newspaper: <u>Albuquerque Journal</u>	Publish: <u>02/15/2024 & 02/22/2024</u>	P.O. No. <u>79600</u>
Newspaper: <u>Sierra County Sentinel</u>	Publish: <u>02/16/2024 & 02/23/2024</u>	P.O. No. <u>79599</u>
Newspaper: <u>Las Cruces Sun</u>	Publish: <u>02/16/2024 & 02/23/2024</u>	P.O. No. <u>79598</u>

[Note: This Notice is issued pursuant to the requirements of § 13-1-104 NMSA 1978 and must be published not less than 10 calendar days prior to the date set for the receipt of proposals (§ 13-1-113) and published in a newspaper of general circulation in the area.]

1. PROJECT DESCRIPTION

The City of Truth or Consequences is soliciting proposals from qualified Engineering and Architecture firms to provide full on-call as-needed planning, design, and construction phase services of multiple projects under a single contract. Services may include, but are not limited to, planning, environmental services, landscape and irrigation, architecture, surveying, and engineering including civil, electrical, mechanical, and structural.

2. SCOPE OF WORK

The Offeror shall perform the following professional services:

2.1 Provide standard **Basic Design Services**, consisting of:

Architects/Landscape Architects

- ☒ Programming Phase
- ☒ Schematic Phase
- ☒ Design Development Phase
- ☒ Construction Documents Phase
- ☒ Bidding and Negotiations Phase
- ☒ Construction Administration Phase
- ☒ Post-Construction Phase

Surveyors

- ☒ Property Boundary Survey
- ☒ Topographic Survey
- ☒ Easement Survey
- ☒ Right-of-Way Survey
- ☒ Inspection Report

Additional Services

- ☒ Environmental Documentation
- ☒ Permitting
- ☒ Grant Administration
- ☒ Right-of-Way Acquisition

Engineers

- ☒ Study and Report Phase (PER)
- ☒ Preliminary Design Phase
- ☒ Final Design Phase
- ☒ Bidding and Negotiations Phase
- ☒ Construction Administration Phase
- ☒ Operational Phase

Planning Studies

- ☒ Comprehensive Plan
- ☒ Strategic (i.e. issue specific) Plan
- ☒ Mapping and/or Zoning
- ☒ Other Planning Tasks

2.2 ☒ Periodic or ☒ Full-time observation during construction.

2.3 Other (list):

- ☐ _____
- ☐ _____
- ☐ _____
- ☐ _____

INSTRUCTIONS TO OFFERORS

1. DEFINITIONS AND TERMS

- 1.1. **Addendum:** a written or graphic instrument issued prior to the opening of proposals, which clarifies, corrects, or changes the Request for Proposals. Plural: addenda.
- 1.2. **Consultant:** means the Successful Offeror awarded the Agreement/Contract.
- 1.3. **Determination:** means the written documentation of a decision of the procurement officer including findings of fact required to support a decision. A determination becomes part of the procurement file to which it pertains (§ 13-1-52 NMSA 1978).
- 1.4. **Offeror:** any person, corporation, or partnership legally licensed to provide professional design services in this state who chooses to submit a proposal in response to this Request for Proposals.
- 1.5. **Procurement Manager:** means the person or designee authorized by the Contracting Agency to manage or administer a procurement requiring the evaluation of proposals.
- 1.6. **Request for Proposals:** or "RFP" means all documents, including those attached or incorporated by reference, used for soliciting proposals (§ 13-1-81 NMSA 1978).
- 1.7. **Responsible Offeror of Proposer:** means an offeror or proposer who submits a responsive proposal and who has furnished, when required, information and data to prove that the proposer's financial resources, production or service facilities, personnel, service reputation and experience are adequate to make satisfactory delivery of the services described in the proposal (§ 13-1-83 NMSA 1978).
- 1.8. **Responsive Offer or Proposal:** means an offer or proposal that conforms in all material respects to the requirements set forth in the request for proposals. Material respects of a request for proposals include, but are not limited to, price, quality, quantity or delivery requirements (§ 13-1-85 NMSA 1978).
- 1.9. The terms **must, shall, will, is required, or are required**, identify a mandatory item or factor that will result in the rejection of the offeror's proposal.
- 1.10. The terms **can, may, should, preferably, or prefers** identify a desirable or discretionary item or factor.

2. REQUEST FOR PROPOSAL DOCUMENTS

2.1. COPIES OF REQUEST FOR PROPOSALS (RFP)

- A. A complete set of the RFP may be obtained from the Contracting Agent.
- B. A complete set of the RFP shall be used in preparing proposals; the Contracting Agency assumes no responsibility for errors or misinterpretations resulting from the use of an incomplete set of the RFP.
- C. The Contracting Agency in making copies of RFP available on the above terms, does so only for the purpose of obtaining proposals on the Project and does not confer a license or grant for any other use.
- D. A copy of the RFP shall be made available for public inspection and shall be posted at the Administration Building of the Contracting Agency.

2.2. INTERPRETATIONS

- A. All questions about the meaning or intent of the RFP shall be submitted to the Procurement Manager of the Contracting Agency in writing. Replies will be issued by Addenda mailed or delivered to all parties recorded by the Contracting Agency as having received the RFP. Questions received less than five days prior to the date for opening of proposals will not be answered. Only questions answered by formal written addenda will be binding. Oral and other interpretations or clarifications will be without legal effect.
- B. Offerors should promptly notify the Contracting Agency of any ambiguity, inconsistency, or error, which they may discover upon examination of the RFP.

2.3. ADDENDA

- A. Addenda will be emailed, mailed, faxed, or hand delivered to all who are known by the Contracting Agency to have received a complete copy of the RFP.
- B. Copies of Addenda will be made available for inspection wherever RFPs are on file for that purpose.
- C. No Addenda will be issued later than five days prior to the date for receipt of proposals, except an Addendum withdrawing the RFP or one which includes postponement of the date for receipt of proposals.
- D. Each Offeror shall ascertain, prior to submitting the Proposal, that the Offeror has received all Addenda issued and shall

acknowledge their receipt in the Proposal Cover Letter.

3. PROPOSAL SUBMITTAL PROCEDURES

3.1. NUMBER, FORM AND STYLE OF PROPOSALS

- A. Offerors shall provide **5** copies of their proposal to the location specified on Page 2 on or before the closing date and time for receipt of proposals.
- B. All proposals must be typewritten on standard 8-1/2" x 11" paper and bound on the left-hand margin.
- C. A maximum of **25** pages, not including front and back covers, cover letter, table of contents, Resident Business or Resident Veteran Business Certificates/Certification Form, and Campaign Contribution Disclosure Form.
- D. The proposal must be organized in the following format and must contain, as a minimum, all listed items in the sequence indicated:
 - 1) Cover Letter
 - 2) Response to Evaluation Criteria included in this RFP.
 - 3) Other supporting or resource material
- E. Any proposal that does not adhere to this format, and which does not address each specification and requirement within the RFP, may be deemed non-responsive and rejected on that basis.
- F. Offerors may request in writing nondisclosure of confidential data. Such data should accompany the proposal and should be readily separable from the proposal in order to facilitate eventual public inspection of the non-confidential portion of the proposal. A request stating the entire proposal is confidential will not be acceptable. Only matters, which clearly are of a confidential nature, will be considered.
- G. Any cost incurred by the Offeror in preparation, transmittal, and presentation of any proposal or material submitted in response to this RFP shall be borne solely by the Offeror.

3.2. SUBCONSULTANTS

- A. The Offeror shall list and state the qualifications for each subconsultant the Offeror proposes to use for all subcontracted work.
- B. The Offeror is specifically advised that any person or other party to whom it is proposed

to award a subcontract under this proposal, must be acceptable to the Contracting Agency after verification by the Contracting Agency of the current eligibility status, including, but not limited, to suspension or debarment by the Contracting Agency.

3.3. PREQUALIFICATION PROCESS

A business may be pre-qualified by the Purchasing Agent as an Offeror for particular types of service. Mailing lists of potential Offerors shall include but shall not be limited to such pre-qualified businesses (§ 13-1-134 NMSA 1978). For purposes of this RFP, if pre-qualification is utilized, special instructions will be attached as an exhibit to this RFP.

3.4. DEBARRED OR SUSPENDED CONTRACTORS

A business (contractor, subcontractor or supplier) that has either been debarred or suspended pursuant to the requirements of § 13-1-177 through § 13-1-180, and § 13-3-11 through § 13-4-17 NMSA 1978 as amended, shall not be permitted to do business with the Contracting Agency and shall not be considered for award of the contract during the period for which it is debarred or suspended with the Contracting Agency.

3.5. SUBMITTAL OF PROPOSALS

- A. Proposals shall be submitted at the time and place indicated in the Notice of Request for Proposals and shall be included in an opaque sealed envelope marked with the Project title and name and address of the Offeror and accompanied by the documents listed in the Request for Proposal.
- B. The envelope shall be addressed to the Purchasing Agent/Procurement Officer of the Contracting Agency. The following information shall be provided on the front lower left corner of the envelope: project title, project number, RFP number, date of opening, and time of opening. If the proposal is sent by mail, the sealed envelope shall have the notation "SEALED PROPOSAL ENCLOSED" on the face thereof.
- C. Proposals received after the date and time for receipt of proposals will be returned unopened.
- D. The Offeror shall assume full responsibility for timely delivery of proposals at the Purchasing Agent's office, including those proposals submitted by mail. Hand-delivered proposals shall be submitted to the Purchasing Agent or the Purchasing Agent's designee and will be clocked

in/time stamped at the time received, which must be prior to the time specified.

- E. After the date established for receipt of proposals, a register of proposals will be prepared which includes the name of each Offeror, a description sufficient to identify the service, the names and addresses of the required witnesses, and such other information as may be specified by the Purchasing Agent.

- F. Oral, telephonic, or telegraphic proposals are invalid and will not receive consideration.

3.6. CORRECTION OR WITHDRAWAL OF PROPOSALS

- A. A proposal containing a mistake discovered before proposal opening may be modified or withdrawn by an Offeror prior to the time set for proposal opening by delivering written or telegraphic notice to the location designated in the RFP as the place where proposals are to be received.

- B. Withdrawn proposals may be resubmitted up to the time and date designated for the receipt of proposals, provided they are then fully in conformance with the RFP.

3.7. NOTICE OF CONTRACT REQUIREMENTS BINDING ON OFFEROR

- A. In submitting this proposal, the Offeror represents that the Offeror has familiarized itself with the nature and extent of the RFP dealing with federal, state, and local requirements, which are a part of these RFP.

- B. Laws and Regulations: The Offeror's attention is directed to all applicable federal and state laws, local ordinances and regulations, and the rules and regulations of all authorities having jurisdiction over the services of the project.

3.8. REJECTION OR CANCELLATION OF PROPOSALS

This RFP may be canceled, or any or all proposals may be rejected in whole or in part, when it is in the best interest of the Contracting Agency. A determination containing the reasons therefore shall be made part of the project file (§13-1-131 NMSA 1978).

4. CONSIDERATION OF PROPOSALS

4.1. RECEIPT, OPENING AND RECORDING

- A. Proposals received on time will be opened publicly or in the presence of one or more

witnesses and the name of the Offeror and address will be read aloud.

- B. The names of all businesses submitting proposals and the names of all businesses, if any, selected for interview shall be public information. After an award has been made, final ranking and evaluation scores for all proposals shall become public information. (§13-1-120 NMSA 1978). The contents of any proposal shall not be disclosed so as to be available to competing Offerors during the negotiation process (§ 13-1-116 NMSA 1978).

4.2. PROPOSAL EVALUATION

- A. Proposals shall be evaluated on the basis of demonstrated competence and qualifications for the type of service required and shall be based on the evaluation factors set forth in this RFP. Price, including costs or fees, cannot be considered in the evaluation of proposals for professional services (architecture, engineering, surveying, and landscape architecture, §13-1-120 NMSA 1978). For the purpose of conducting discussions, proposals may initially be classified as:

- 1) Acceptable,
- 2) Potentially acceptable, that is, reasonably assured of being made acceptable, or
- 3) Unacceptable (Offerors whose proposals are unacceptable shall be notified promptly).

- B. The Contracting Agency shall have the right to waive technical irregularities in the form of the proposal of the Offeror, which do not alter the quality or quantity of the services (§ 13-1-132 NMSA 1978).

- C. If an Offeror who otherwise would have been awarded a contract is found not to be a responsible Offeror, a Determination that the Offeror is not a responsible Offeror, setting forth the basis of the finding, shall be prepared by the Purchasing Agent/Procurement Manager. The unreasonable failure of the Offeror to promptly supply information in connection with an inquiry with respect to responsibility is grounds for a determination that the Offeror is not a responsible Offeror (§ 13-1-133 NMSA 1978). Businesses, which have not been selected, shall be so notified in writing within twenty-one days after an award is made (§ 13-1-120 NMSA 1978).

- D. Selection Process: (§ 13-1-120 NMSA 1978).

- 1) An evaluation committee composed of representatives selected by the Contracting Agency will perform an evaluation of proposals. The committee shall evaluate statements of qualifications and performance data submitted by at least three businesses in regard to the particular project and may conduct interviews with and may require public presentation by all businesses applying for selection regarding their qualifications, their approach to the project, and their ability to provide the required services.

- 2) If fewer than three businesses have submitted a statement of qualifications for a particular project, the committee may:

- a) Rank in order of qualifications and submit to the local governing body for award those businesses which have submitted a statement of qualifications; or
- b) Recommend termination of the selection process and sending out of new notices of the proposed procurement pursuant to § 13-1-104 NMSA 1978.

4.3. NEGOTIATIONS (§13-1-122 NMSA 1978)

- A. The Contracting Agency's designee shall negotiate a contract with the highest qualified business for the services contemplated under this RFP at compensation determined in writing to be fair and reasonable. In making this decision, the designee shall take into account the estimated value of the services to be rendered and the scope, complexity and professional nature of the services.
- B. Should the designee be unable to negotiate a satisfactory contract with the business considered to be the most qualified at a price determined to be fair and reasonable, negotiations with that business shall be formally terminated. The designee shall then undertake negotiations with the second most qualified business. Failing accord with the second most qualified business, the designee shall formally terminate negotiations with that business.
- C. The designee shall then undertake negotiations with the third most qualified business.
- D. Should the designee be unable to negotiate a contract with any of the businesses selected by the committee, additional businesses shall be ranked in order of their

qualifications, and the designee shall continue negotiations in accordance with this section until a contract is signed with a qualified business or the procurement process is terminated and a new RFP is initiated.

- E. The Contracting Agency shall publicly announce the business selected for award.

4.4. NOTICE OF AWARD

After award by the local governing body, a written notice of award shall be issued by the Contracting Agency after review and approval of the proposal and related documents by the Contracting Agency with reasonable promptness (§ 13-1-100 and § 13-1-108 NMSA 1978).

5. POST-PROPOSAL INFORMATION

5.1. PROTESTS

- A. Any Offeror who is aggrieved in connection with a solicitation or award of a Agreement may protest to the Contracting Agency's Purchasing Agent and the Chief Administrator/Clerk in accordance with the requirements of the Contracting Agency's Procurement Regulations and the state Procurement Code. The protest should be made in writing within 24 hours after the facts or occurrences giving rise thereto, but in no case later than 15 calendar days after the facts or occurrences giving rise thereto (§ 13-1-172 NMSA 1978).
- B. In the event of a timely protest under this section, the Purchasing Agent and the Contracting Agency shall not proceed further with the procurement unless the Purchasing Agent makes a determination that the award of Agreement is necessary to protect substantial interests of the Contracting Agency (§ 13-1-173 NMSA 1978).
- C. The Purchasing Agent or the Purchasing Agent's designee shall have the authority to take any action reasonably necessary to resolve a protest of an aggrieved Offeror concerning procurement. This authority shall be exercised in accordance with adopted regulations, but shall not include the authority to award money damages or attorneys' fees (§ 13-1-174 NMSA 1978).
- D. The Purchasing Agent or the Purchasing Agent's designee shall promptly issue a determination relating to the protest. The determination shall:
 - 1) State the reasons for the action taken; and

- 2) Inform the protestant of the right to judicial review of the determination pursuant to § 13-1-183 NMSA 1978.

E. A copy of the determination issued under § 13-1-175 NMSA 1978 shall immediately be mailed to the protestant and other Offerors involved in the procurement (§ 13-1-176 NMSA 1979).

5.2. EXECUTION AND APPROVAL OF AGREEMENT

The Agreement shall be signed by the Successful Offeror and returned within an agreed time frame after the date of the Notice of Award. No Agreement shall be effective until it has been fully executed by all of the parties thereto.

5.3. NOTICE TO PROCEED

The Contracting Agency will issue a written Notice to Proceed to the Consultant.

5.4. OFFEROR'S QUALIFICATION STATEMENT

Offeror to whom award of an Agreement is under consideration shall submit, upon request, information and data to prove that their financial resources, production or service facilities, personnel, and service reputation and experience are adequate to make satisfactory delivery of the services described in the Request for Proposals (§ 13-1-82 NMSA 1978).

6. OTHER INSTRUCTIONS TO OFFERORS

Resident Business Preference or Resident Veteran Business Preference (required by House Bill 93, 2016):

Points will be awarded based on Offeror's ability to provide a copy of a current Resident Business certificate or Resident Veteran Business certificate.

6.1 Resident Business Preference

For the Offeror to receive a Resident Business Preference, the business shall submit, with this proposal, a copy of a valid Resident Business certificate issued by the New Mexico Taxation & Revenue Department. The application for preference may be downloaded at the following website:

<http://www.tax.newmexico.gov/forms-and-publications/pages/recently-updated.aspx>.

An Offeror who qualifies as a Resident Business shall receive a 5% preference added to the total possible points of the selection process.

6.2 Resident Veteran Business Preference

For the Offeror to receive a Resident Veteran Business Preference, the business shall complete, sign, and include with the proposal the attached certification form, along with a copy of a valid Resident Veteran Business Preference certificate issued by the New Mexico Taxation & Revenue Department. The application for preference may be downloaded at the following website:

<http://www.tax.newmexico.gov/forms-and-publications/pages/recently-updated.aspx>.

Offerors seeking a Resident Veteran Business Preference will be evaluated as follows:

- A. Resident Veteran Businesses with annual gross revenues of up to \$3M shall receive a 10% preference added to the total possible points of the selection process.

Preference points are added only once to the total possible points of the overall selection process.

Example: A selection process has total possible points of 1,000 points. Five proposals are received: one from a Resident Business, one from a Resident Veteran Business, and three non-resident businesses. The Resident Business would receive 50 points (5% of 1,000 possible points) and the Resident Veteran Business would receive 100 points (10% of 1,000 possible points) which would be added to the total of their evaluated scores, thereby making it possible for the highest possible total points to be 1,100.

An additional example of the scoring process is attached to this RFP.

Note: Neither the Resident Business Preference nor the Resident Veteran Business Preference can be awarded for any project/contract if it includes federal funds.

6.3 Campaign Contribution Disclosure Form

The Offeror shall submit, with its proposal, the signed Campaign Contribution Disclosure Form with the name(s) of applicable public official(s) filled in on the form.

GENERAL TERMS AND CONDITIONS

1. GOVERNING LAW

The Agreement shall be governed exclusively by the laws of the State of New Mexico as the same from time to time exists.

2. INDEPENDENT CONTRACTORS

The Consultant (design professionals) and the Consultant's agents and employees are independent Contractors and are not employees of the Contracting Agency. The Consultant and Consultant's agents and employees shall not accrue leave, retirement, insurance, bonding, use of Contracting Agency vehicles, or any other benefits afforded to employees of the Contracting Agency as a result of the Agreement.

3. BRIBES, GRATUITIES AND KICK-BACKS

Pursuant to §13-1-191 NMSA 1978, reference is hereby made to the criminal laws of New Mexico (including § 30-14-1, § 30-24-2, and § 30-41-1 through § 30-41-3 NMSA 1978) which prohibits bribes, kickbacks, and gratuities, violation of which constitutes a felony. Further, the Procurement Code (§ 13-1-28 through § 13-1-199 NMSA 1978) imposes civil and criminal penalties for its violation.

4. STANDARD FORM OF AGREEMENT BETWEEN CONTRACTING AGENCY AND CONSULTANT (Design Professional)

The form of agreement required by the funding agency or issued by the Contracting Agency will be used for this project. Copies are available and may be reviewed upon request.

5. FEES

A lump sum fixed fee for Basic Services will be negotiated with the Offeror selected.

Additional Services may also be negotiated with the Offeror selected.

6. FUNDING

This solicitation is subject to the availability of funds to accomplish the work.

7. DESIGN PROFESSIONAL REGISTRATION

All work shall be under the direction of the applicable design professional legally licensed and registered by the State.

8. PROFESSIONAL LIABILITY INSURANCE

The Offeror ☒ **will** ☐ **will not** be required to carry professional liability (errors and omissions) insurance. If required to carry such insurance, **the amount of coverage will be 1,000,000.00.**

Note to Owner Regarding Evaluation Criteria

The Request for Proposal must include each of the following Evaluation Criteria* as required by statute (§ 13-1-120.B NMSA 1978). Each proposal submitted must address the required Evaluation Criteria. Based on the complexity of the project, the Owner may add additional items to be evaluated. The Owner must assign a weight factor to each of the Evaluation Criteria to communicate to Offerors the relative importance of each.

EVALUATION CRITERIA:

1. Specialized Design and Technical Competence*

Specialized design and technical competence of the business, including a joint venture or association, regarding the type of services required.

2. Capacity and Capability*

Capacity and capability of the business, including any consultants, their representatives, qualifications, and locations, to perform the work, including any specialized services, within the time limitations.

3. Past Record of Performance*

Past record of performance on contracts with government agencies or private industry with respect to such factors as control of costs, quality of work, and ability to meet schedules.

4. Familiarity with the Contracting Agency*

Proximity to or familiarity with the area in which the project is located.

5. Work to be Done in New Mexico*

The amount of design work that will be produced by a New Mexico business within this state. **Note: Not allowed for federally funded projects.**

6. Current Volume of Work with the Contracting Agency Not 75% Complete*

The volume of work previously done for the entity requesting proposals which is not seventy-five percent complete with respect to basic professional design services [through bidding phase], with the objective of effecting an equitable distribution of contracts among qualified businesses and of assuring the interest of the public in having available a substantial number of qualified businesses is protected; however, that the principal of selection of the most highly qualified business is not violated.

Indicate the volume of work currently underway with the Contracting Agency that is less than seventy-five percent complete. An example of how points can be assigned is provided below:

Value of work not yet completed on projects that are not 75% Complete	(Example) Points to be allowed for this item
None	5
\$1 to \$ 25,000	4
25,001 to 50,000	3
50,001 to 75,000	2
75,001 to 100,000	1
100,001 or more	0

7. Other Contracting Agency Criteria

The Owner may add additional elements to be evaluated, such as Public Involvement Experience, and assign points according to their importance. **Note: Price cannot be a factor (§ 13-1-120.B NMSA 1978). Price of any type, i.e. fees, fee schedule, etc., cannot be included with the proposal. This includes a separate sealed envelope, which also is not allowed.**

RFP EVALUATION CRITERIA

EVALUATION CRITERIA AND POINT VALUES

OFFERORS:

Proposal must address each of the following criteria. Each proposal may be awarded points up to the amount listed.

RATING SHEET FOR: Applicant _____		
ITEM	POSSIBLE POINTS	SCORE
PLANNING & DESIGN SERVICES		
1. Specialized Design and Technical Competence*	_____ (30)	
2. Capacity and Capability*	_____ (25)	
3. Past Record of Performance*	_____ (25)	
4. Familiarity with the Contracting Agency *	_____ (10)	
5. Work to be Done in New Mexico* <i>Note: Not allowed for federally funded projects. Assign Possible Points of 0 if federal funds are involved.</i>	_____ (0)	
6. Current Volume of Work with the Contracting Agency Not 75% Complete*	_____ (5)	
7. Other Contracting Agent Criteria (if desired)	_____ (0)	
SUBTOTAL (total possible points for PLANNING & DESIGN SERVICES)	_____ (95)	

**Items required by statute (§ 13-1-120.B NMSA 1978).*

RATING SHEET (CONTINUED) FOR: Applicant _____		
ITEM	POSSIBLE POINTS	SCORE
CONSTRUCTION OBSERVATION SERVICES		
1. Construction observation experience.	_____ (5)	
2. Experience with start up assistance to the Owner of new facilities, if applicable.	_____ (5)	
3. Capacity and capability of the consultant to provide strategies to assist in meeting the Owner's construction timeframe.	_____ (5)	
4. History of past performance, including the record of bid amount versus final close out contract amount.	_____ (5)	
5. History of legal claims, if applicable, on similar construction projects and their resolution. The consultant should detail their claims avoidance approach and construction observation philosophy.	_____ (5)	
6. Other	_____ (0)	
7. Other	_____ (0)	
SUBTOTAL (total possible points for CONSTRUCTION OBSERVATION SERVICES)	_____ (25)	
TOTAL SCORE (total possible points for PLANNING & DESIGN SERVICES and CONSTRUCTION OBSERVATION SERVICES)	_____ (120)	

Interviews ☒ may be held ☐ will not be held for this project, [Multiple Engineering and Architecture Projects Under a Single Contract](#).

INTERVIEW EVALUATION CRITERIA

INTERVIEW RATING SHEET FOR: Applicant _____		
ITEM	POSSIBLE POINTS	SCORE
1. Describe your project manager's and project team's experience specifically relevant to this project.	_____ (10)	
2. What unique experience does your project team have that can be applied to the successful completion of this project?	_____ (15)	
3. Describe the approach your project team will take to successfully complete this project.	_____ (20)	
4. What are the project's critical issues, and how will your project team approach and address them?	_____ (15)	
5. What challenges do you foresee for this project, and how will your project team address and overcome them?	_____ (15)	
6. What innovative ideas or concepts will your project team apply to this project?	_____ (15)	
7. Describe the strengths and weaknesses of your project team?	_____ (10)	
6. Other	_____ (0)	
7. Other	_____ (0)	
TOTAL SCORE	_____ (100)	

The above are suggested EVALUATION CRITERIA and POSSIBLE POINTS for interviews.

CAMPAIGN CONTRIBUTION DISCLOSURE FORM

Pursuant to the Procurement Code, Sections 13-1-28, et seq., NMSA 1978 and NMSA 1978, § 13-1-191.1 (2006), as amended by Laws of 2007, Chapter 234, any prospective contractor seeking to enter into a contract with any state agency or local public body **for professional services, a design and build project delivery system, or the design and installation of measures the primary purpose of which is to conserve natural resources** must file this form with that state agency or local public body. This form must be filed even if the contract qualifies as a small purchase or a sole source contract. The prospective contractor must disclose whether they, a family member or a representative of the prospective contractor has made a campaign contribution to an applicable public official of the state or a local public body during the two years prior to the date on which the contractor submits a proposal or, in the case of a sole source or small purchase contract, the two years prior to the date the contractor signs the contract, if the aggregate total of contributions given by the prospective contractor, a family member or a representative of the prospective contractor to the public official exceeds two hundred and fifty dollars (\$250) over the two year period.

Furthermore, the state agency or local public body may cancel a solicitation or proposed award for a proposed contract pursuant to Section 13-1-181 NMSA 1978 or a contract that is executed may be ratified or terminated pursuant to Section 13-1-182 NMSA 1978 of the Procurement Code if: 1) a prospective contractor, a family member of the prospective contractor, or a representative of the prospective contractor gives a campaign contribution or other thing of value to an applicable public official or the applicable public official's employees during the pendency of the procurement process or 2) a prospective contractor fails to submit a fully completed disclosure statement pursuant to the law.

The state agency or local public body that procures the services or items of tangible personal property shall indicate on the form the name or names of every applicable public official, if any, for which disclosure is required by a prospective contractor.

THIS FORM MUST BE INCLUDED IN THE REQUEST FOR PROPOSALS AND MUST BE FILED BY ANY PROSPECTIVE CONTRACTOR WHETHER OR NOT THEY, THEIR FAMILY MEMBER, OR THEIR REPRESENTATIVE HAS MADE ANY CONTRIBUTIONS SUBJECT TO DISCLOSURE.

The following definitions apply:

"Applicable public official" means a person elected to an office or a person appointed to complete a term of an elected office, who has the authority to award or influence the award of the contract for which the prospective contractor is submitting a competitive sealed proposal or who has the authority to negotiate a sole source or small purchase contract that may be awarded without submission of a sealed competitive proposal.

"Campaign Contribution" means a gift, subscription, loan, advance or deposit of money or other thing of value, including the estimated value of an in-kind contribution, that is made to or received by an applicable public official or any person authorized to raise, collect or expend contributions on that official's behalf for the purpose of electing the official to statewide or local office. "Campaign Contribution" includes the payment of a debt incurred in an election campaign, but does not include the value of services provided without compensation or unreimbursed travel or other personal expenses of individuals who volunteer a portion or all of their time on behalf of a candidate or political committee, nor does it include the administrative or solicitation expenses of a political committee that are paid by an organization that sponsors the committee.

"Family member" means spouse, father, mother, child, father-in-law, mother-in-law, daughter-in-law or son-in-law of (a) a prospective contractor, if the prospective contractor is a natural person; or (b) an owner of a prospective contractor.

"Pendency of the procurement process" means the time period commencing with the public notice of the request for proposals and ending with the award of the contract or the cancellation of the request for proposals.

"Prospective contractor" means a person or business that is subject to the competitive sealed proposal process set forth in the Procurement Code or is not required to submit a competitive sealed proposal because that person or business qualifies for a sole source or a small purchase contract.

"Representative of a prospective contractor" means an officer or director of a corporation, a member or manager of a limited liability corporation, a partner of a partnership or a trustee of a trust of the prospective contractor.

Name(s) of Applicable Public Official(s) if any:

Mayor Rolf Hechler, Mayor Pro-tem Amanda Forrister, Commissioner MerryJo Fahl, Commissioner Destiny Mitchell, and Commissioner Ingo Hoepfner

DISCLOSURE OF CONTRIBUTIONS BY PROSPECTIVE CONTRACTOR:

Contribution Made By: _____

Relation to Prospective Contractor: _____

Date Contribution(s) Made: _____

Amount(s) of Contribution(s) _____

Nature of Contribution(s) _____

Purpose of Contribution(s) _____

(Attach extra pages if necessary)

Signature

Date

Title (position)

--OR--

NO CONTRIBUTIONS IN THE AGGREGATE TOTAL OVER TWO HUNDRED FIFTY DOLLARS (\$250) WERE MADE to an applicable public official by me, a family member or representative.

Signature

Date

Title (Position)

Veterans Preference Certification

_____ (Name of Business) hereby certifies the following in regard to application of the resident veteran preference to this formal request for proposals process:

Please check one box only:

- ☐ I declare under penalty of perjury that my business prior year revenue starting January 1 ending December 31 is less than \$3M allowing me the 10% preference discount on this bid or proposal. I understand that knowingly giving false or misleading information about this fact constitutes a crime.

"I agree to submit a report, or reports, to the State Purchasing Division of the General Services Department declaring under penalty of perjury that during the last calendar year starting January 1 ending December 31, the following to be true and accurate:

"In conjunction with this procurement and the requirements of this business' application for a Resident Veteran Business Preference/Resident Veteran Contractor Preference under Sections 13-1-21 or 13-1-22 NMSA 1978, when awarded a contract which was on the basis of having such veterans preference, I agree to report to the State Purchasing Division of the General Services Department the awarded amount involved. I will indicate in the report the award amount as a purchase from a public body or as a public works contract from a public body as the case may be."

"I declare under penalty of perjury that this statement is true to the best of my knowledge. I understand that giving false or misleading statements about material fact regarding this matter constitutes a crime."

(signature of Business Representative)*

(Date)

*Must be an authorized signatory for the Business.

The representation made in checking the boxes constitutes a material representation by the business that is subject to protest and may result in denial of an award or unaward of the procurement involved if the statements are proven incorrect.

EXAMPLE OF SCORING

	Total Possible Points	Consultant Firm A (Resident Veteran Business)	Consultant Firm B (Resident Business)	Consultant Firm C
Score from PLANNING & DESIGN SERVICES Section	100	90	85	80
Score from CONSTRUCTION OBSERVATION SERVICES Section (N/A if Section not included)	25	20	25	20
Score from INTERVIEW Section (N/A if Section not included)	100	90	85	80
Subtotal Score		200	195	180
Total Possible Points (of all Sections included)	225			
Total Preference Points Applied, if applicable (total preference points for Resident Business is equal to 5% of the Total Possible Points or Resident Veteran Business is equal to 10% of the total possible points); only one can apply		22.5 Because Consultant Firm A is a Resident Veteran Business, 22.5 points (10% of the Total Possible Points of 225) are added to the firm's Subtotal	11.25 Because Consultant Firm B is a Resident Business, 11.25 points (5% of the Total Possible Points of 225) are added to the firm's Subtotal	0 Because Consultant Firm C is neither a Veteran Resident Business nor a Resident Business, 0 points are added to the firm's Subtotal
Total Score		222.5	206.25	180

Notes:

*Neither the Resident Business Preference nor the Resident Veteran Business Preference can be awarded for any project/contract if it includes **federal funds**.*

*Either the Resident Business Preference **or** the Resident Veteran Business Preference is applied. Both cannot be applied to the score of an individual Consultant Firm.*



CITY OF TRUTH OR CONSEQUENCES

AGENDA REQUEST FORM

MEETING DATE: April 10, 2024

Agenda Item #: H.16

SUBJECT: Discussion/Action – Sierra Joint Office on Aging (SJOA) Operating and Use Agreement

DEPARTMENT: Community Development

DATE SUBMITTED: April 4, 2024

SUBMITTED BY: Traci Alvarez

WHO WILL PRESENT THE ITEM: Traci Alvarez Assistant City Manager

Summary/Background:

Aging and Long-Term Services Department (ALTSD) requires the agreement between SJOA Ken James Senior Center and the City of T or C for the use of the building in return for services offered as defined in the agreement.

Recommendation:

Approve SJOA Operating and Use Agreement

Attachments:

- Operating and Use Agreement
-

Fiscal Impact (Finance): N/A

[Click here to enter text.](#)

Legal Review (City Attorney): Yes

Approved For Submittal By: ☐ Department Director

Reviewed by: ☐ City Clerk ☐ Finance ☐ Legal ☐ Other: [Click here to enter text.](#)

Final Approval: ☐ City Manager

CITY CLERK'S USE ONLY - COMMISSION ACTION TAKEN

Resolution No. [Click here to enter text.](#) Ordinance No. -

Continued To: - Referred To: -

☐ Approved ☐ Denied ☐ Other: -

File Name: CC agendas 4-10-24

OPERATING AND USE AGREEMENT

This Operating and Use Agreement (the "Agreement") dated this ___ day of April 2024 is between the City of Truth or Consequences, herein referred to as "Local Government" and Sierra Joint Office on Aging, herein referred to as "Service Provider," (together referred to as the "Parties").

Service Provider has agreed to provide services to the Local Government on the terms and conditions set out in this Agreement, while Local Government is of the opinion that Service Provider has the proper and necessary qualifications, experience and abilities to provide services to Local Government.

Therefore in consideration of the matters described above, the receipt and sufficiency of which consideration is hereby acknowledged, the Parties agree as follows:

1. Governing Law

The goal of Title III of the Older Americans Act ("OAA") is to reduce hunger and food insecurity and promote socialization and health among vulnerable older Americans to include but not limited to, providing meals, health screenings, education and community support, and transportation services ("Services"). Both state and federal law mandate that the Aging and Long Term Services Department ("ALTSD") provide health and welfare-related services to older adults in New Mexico. ALTSD, through its partner agencies, specifically the Area Agency on Aging ("AAA") network, contract with area service providers to provide Services to older adults as mandated by the OAA.

2. Scope of Work—Premises

The Local Government shall allow the Service Provider to use the Local Government-owned Ken James Senior Center ("Premises") to provide the Local Government with the following Services: 40,000 congregate meals, 38,800 Home Delivered Meals, 16,000 Transportation units, 1,200 Assisted Transportation units, 11,859 Homemaking units, 864 Respite units on an annual basis.

Check which Party is responsible for the following:

☐ Local Government ☒ Service Provider - **Air Conditioning**

☐ Local Government ☒ Service Provider - **Cable**

☒ Local Government ☐ Service Provider - **Electricity**

☒ Local Government ☐ Service Provider - **Gas**

☒ Local Government ☐ Service Provider - **Heat**

☐ Local Government ☒ Service Provider - **Internet**

☐ Local Government ☒ Service Provider - **Oil**

✓ Local Government ☐ Service Provider - **Sewer**

✓ Local Government ☐ Service Provider - **Water**

☐ Local Government ✓ Service Provider - **Insurance**

✓ Local Government ☐ Service Provider – **Maintenance and Repairs**

☐ Local Government ☐ Service Provider – **Other:**

a. Compensation

In lieu of compensation to the Service Provider for its provision of Services, the Local Government will provide use of the Local Government-owned facility, as set forth in Section 2 of this Agreement, provided the Local Government only uses the Local Government-owned facility for the provision of Services.

3. Scope of Work—Use of Property

The Local Government shall allow the Service Provider to use the Local Government-owned (“Property”) as follows:

VEHICLE #	YEAR	MAKE/MODEL	ASSET #	VIN #	LICENSE #
2	2006	FORD E-150 SD	CITY	1FBSS31L66HA53233	G62735
5	2009	FORD RANGER HOT SHOT	1045	1FTYR14E99PA06033	21065G
6	2006	FORD E-350 W/LIFT	City	1FBSS31L16DA43653	G66437
8	2014	DODGE CARAVAN RTK	1048	2C4RDGBGXER201237	G91228
9	2009	FORD E-150 E11K	CITY	1FMNE11W09DA41018	G75861
11	2009	FORD RANGER HOT SHOT	1046	1FTYR14E29PA00736	G78001
15	2018	FORD 150 HOT SHOT	1561	1FTMF1C57JFD18158	09587G
16	2020	FORD F150 4X2 RC	1566	1FTMF1C51LFC24084	11283G
17	2023	CHEVROLET TRAVERSE	City	1GNEVLKW7PJ201030	18287G
18	2023	CHEVROLET TRAVERSE	City	1GNEVLKW9PJ200784	18288G
19	2023	CHRYSLER VOYAGER	City	2C4RC1CG2PR564956	19931G

in exchange for the provisions of Services identified in Exhibit A attached hereto and incorporated

by reference. At all relevant times, the Local Government shall retain ownership of the Property and the Service Provider may use the Property only for the Services identified in Exhibit A.

Check which Party is responsible for the following:

- ☐ Local Government ✓ Service Provider – **Maintenance and Repairs**
- ☐ Local Government ✓ Service Provider - **Insurance**
- ☐ Local Government ✓ Service Provider - **Fuel**
- ☐ Local Government ☐ Service Provider – **Other**

a. Compensation

In lieu of compensation to the Local Government for its use of the Property, the Service Provider shall provide the Services identified in Exhibit A to older adults deemed eligible by AAA to receive said Services. The minimum value of the Services provided by the Service Provider annually under this Agreement shall be the equivalent of the fair market lease value for a similar vehicle or equipment based on the current Leased Cars, and Truck Index, Consumer Price Index—Urban, or other appropriate economic indicator as agreed to by the Parties.

b. Reporting

The Service Provider shall report quarterly on April 15, July 15, October 15 and January 15 the Services provided in the immediately preceding quarterly on form attached Exhibit B, attached hereto and incorporated by reference.

4. Term of Agreement

a. For Use of Premises

This Agreement shall commence on April 16, 2024 and shall expire on April 15, 2032. Performance of this Agreement (including any extension) is contingent upon sufficient authority and appropriation granted by the New Mexico State Legislature.

During the term of the Agreement, the Local Government shall retain the following rights:

- To enter and inspect the Premises; and
- To use the Premises for other activities at times that do not conflict with the Service Provider's provision of Services. The Parties shall work together to coordinate and schedule such activities.

5. Termination

Either party may terminate this Agreement at any time without cause by providing a 30 day written notice to the other party.

In addition, **for use of Property**, upon termination of this Agreement, the possession of the Property shall revert back to the Local Government, which shall either use the Property or dispose of it pursuant to the requirements set forth in the New Mexico Procurement Code. Under no circumstances may the Service Provider or its designee continue to use the Property after the termination of this Agreement or benefit from its sale or disposition in any way.

6. Independent Contractor

The Service Provider is acting as an independent contractor in providing the Services under this Agreement, not as an employee. The Parties agree that this Agreement does not create a joint venture or a partnership between them.

7. Modification of Agreement

Any modifications or amendments to this Agreement will be binding if evidenced in writing signed by each Party.

8. Notice

All notices or demands required or permitted by the terms of this Agreement shall be given in writing and delivered to the Parties.

9. Time is of the Essence

No extension or variation of this Agreement will operate as a waiver of this provision. Time is of the essence in this Agreement.

10. Integration

This Agreement contains the entire agreement and understanding by and between the Parties and no representations, promises, agreements or understandings, written or oral, not herein contained shall be of any force or effect.

11. Severability

The provisions of this Agreement shall be deemed severable, and the invalidity or unenforceability of any one or more of the provisions hereof shall not affect the validity and enforceability of the other provisions hereof.

12. Supersede

This Agreement constitutes the sole and entire agreement of the parties, and supersedes all prior or contemporaneous understandings, agreements, negotiations, representations and warranties, and communications, both written and oral. In the event of any conflict between the terms of this Agreement and any of the other documents specified in this Section 12, the terms of this Agreement shall govern.

IN WITNESS WHEREOF the Parties have duly affixed their signatures under hand and seal on this ____ day of _____ 2024.

SIERRA JOINT OFFICE ON AGING

CITY OF TRUTH OR CONSEQUENCES

BY:_____
SJOA BOARD CHAIRMAN

BY:_____
ANGELA GONZALES, CITY MANAGER

ATTEST:

ANGELA TORRES, CITY CLERK

Exhibit A
List of Agreed Upon Services

The Local Government and the Service Provider agree that all units of service provided and reported by the Service Provider under this Agreement are to be credited net of partial or full compensation/reimbursement received for those units of service.

<i>Services that may be provided by the Service Provider in lieu of cash</i>	<i>Description of Service</i>	<i>Agreed upon unit value of service to be used in lieu of cash</i>	<i>Basis for unit value of service</i>
Congregate meals	Meals in a congregate setting	.33	Percent of Units provided per Department
Home delivered meals	Meals taken to homebound seniors	.33	Percent of Units provided per Department
Transportation	Rides for seniors	.33	Percent of Units provided per Department
Assisted transportation	Rides for seniors with physical limitations	.33	Percent of Units provided per Department
Homemaker	Housekeeping for seniors who cannot do for themselves	.33	Percent of Units provided per Department
Respite	Providing a resting period for 24 hour caregivers in home	.33	Percent of Units provided per Department

Exhibit B
Reporting Form for Services Provided

Quarterly Reporting Period:	Start Date: _____ End Date: _____ Name: _____ Title: _____ Telephone #: _____		
Person responsible for completing report on behalf of the Service Provider:			
Services:	Unit Value of Service:	Number of Service Units Provided During the Reporting Period:	Value of Services Provided During the Reporting Period:
Total Value of Services Provided During the Reporting Period			
Net of any partial or full compensation/reimbursement to be received by the Service Provider for those units of service			
Total Services Provided in Lieu of Cash for the Period Net of Compensated/ Reimbursed Services:			